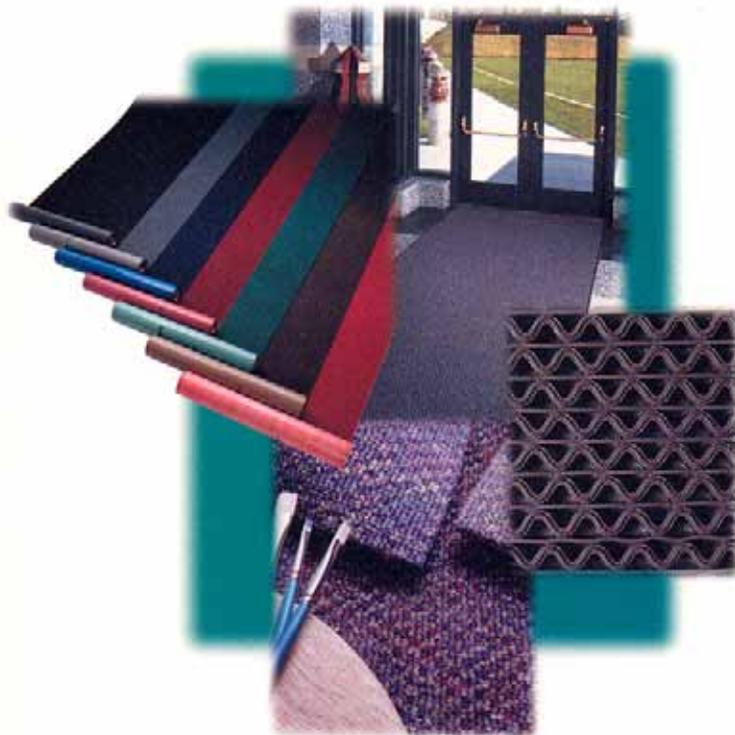


# Federal Supply Schedule

GSA

## 72.1A Floor Coverings

Carpet Rugs, Carpet Tiles and Carpet Cushions;  
Vinyl and Rubber Tiles and Rolls; Mats and Matting  
(with and without logos)



Cumulative Edition

August 31, 1999

FSC Class: 7220



Multiple Award

Variable Contract Period

This document replaces  
the Cumulative Edition issued  
April 25, 1998.



<http://www.fss.gsa.gov>



ACQUISITION AND  
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000



DP/CPA

MARCH 6, 1997

MEMORANDUM FOR DISTRIBUTION

SUBJECT: General Services Administration (GSA) Federal Supply  
Schedules as Preferred Sources of Supply

I recently met with Mr. Bill Gormley, Assistant Commissioner, Office of Acquisition, for the Federal Supply Service (FSS) at GSA, regarding the many improvements made to FSS Schedule contracts. There have always been many advantages to schedule use. GSA seeks competition, determines price reasonableness, and considers small business set-aside requirements when it solicits and awards contracts. In addition, orders under these schedules comply with the requirements of the Economy Act. Recent innovative changes mirroring commercial practices, to include the use of the Internet, have made GSA schedules even more efficient to use. I have attached a listing of these changes.

Among the many improvements, the elimination of schedule maximum order limitations and the new ability to negotiate prices on individual orders without changing the basic schedule price are especially important. Additionally, DoD procurement offices may establish teaming arrangements among more than one schedule contractor to satisfy a requirement allowing even more flexibility and speed in the placement of orders and the delivery of products. GSA Advantage!, an on-line shopping service available over the World Wide Web at <http://www/gsa.gov> (or through the Defense Procurement homepage - <http://www.acq.osd.mil/dp>), offers the convenience of on-line ordering, and, in most cases, acceptance of the government credit card.

I also wish to point out the removal of the synopsis requirement on purchases over \$50,000 made from FSS Automatic Data Processing or Information Technology contracts.

I urge you to take full advantage of GSA Schedule contracts if you need supplies or services that are covered under them. Use of these contracts meets DoD goals to simplify the acquisition process while at the same time increasing the contracting officer's authority and ability to make sound business judgements.

Eleanor R. Spector  
Director, Defense Procurement



# TABLE OF CONTENTS

---

**FLOOR COVERINGS**  
**CARPET, RUGS, TILES AND CUSHIONS**  
**VINYL AND RUBBER TILES AND ROLLS**  
**MATS AND MATTING**

72 I A

<b>GENERAL INFORMATION</b>	<b>2</b>	<b>CONTRACTOR LISTING</b>	<b>39</b>
How to Buy from Schedules	2		
GSA Advantage!	3		
Points of Contact	7	<b>ORDERING SERVICES</b>	<b>43</b>
<b>SCHEDULE INFORMATION</b>	<b>8</b>		
<b>PRODUCT LISTING</b>	<b>15-37</b>	<b>SAMPLE FORMS</b>	<b>45</b>
<b>OPTIONAL INSTALLATION</b>	<b>20</b>		

# GENERAL INFORMATION

## ORDERING INFORMATION

### SERVICES

Refer to the Ordering Procedures for Services section covering executive, administrative and/or professional services. Ancillary (product-related) services priced at hourly rates or other types of fixed pricing should be purchased using the ordering guidelines of FAR 8.404.

### PRODUCTS

#### Orders under \$2500

Place order directly with contractor for the item that best meets your needs.

#### Orders over \$2500

To ensure a "Best Value" determination is made, as required by FAR 8.404:

Review GSA's electronic ordering system, *GSA Advantage!*<sup>™</sup> at:

 [www.fss.gsa.gov](http://www.fss.gsa.gov)

- or -

Review 3 schedule price lists.

#### Orders over the Maximum Order Threshold:

Each schedule contract has a maximum order threshold. In addition to following the ordering procedures for orders above \$2500, customers shall —

- Review price information on *GSA Advantage!*<sup>™</sup> or review additional schedule contractors' price lists.
- Request price reductions from schedule contractor(s) appearing to provide a best value.
- Place the order with the schedule contractor providing the best value.

You can now access Federal Supply Schedule contract award information on line at:

 [www.fss.gsa.gov](http://www.fss.gsa.gov)

Click on the "FSS Schedules" button, then click on the "Schedules E-Library" button.

When determining what is a "best value," you may consider the following:

- Special features of the product/services that are being offered but not provided by a comparable product/service
- Trade-in considerations
- Probable life of the item selected compared to that of a comparable item
- Warranty considerations
- Maintenance availability
- Past performance
- Environmental and energy efficiency considerations

### DOCUMENTATION

Minimum documentation is generally all that is required (e.g., contractor's name, item purchased and price paid). Additional documentation is necessary when the requirement is defined to a particular brand name and only for orders exceeding the micro-purchase threshold (see FAR 8.404(b)(7)).

## GSA ADVANTAGE!<sup>™</sup>

[www.fss.gsa.gov](http://www.fss.gsa.gov)

This on-line electronic ordering system allows customers to search for products, review delivery options and place orders.

### How To Access GSA ADVANTAGE!<sup>™</sup>

- You must be able to connect to the Internet.
- You must have access to a web browser (i.e., Netscape, Internet Explorer).
- Use your web browser to connect to the GSA Home Page at:

 [www.fss.gsa.gov](http://www.fss.gsa.gov)

Select *GSA Advantage!*<sup>™</sup> — On-Line Shopping Service.

If you need more information or assistance contact the GSA Advantage e-mail address or our voice mail hotline:

 [GSA.Advantage@gsa.gov](mailto:GSA.Advantage@gsa.gov)  
 (703) 305-7359

If you are not able to connect to the Internet, contact your GSA Customer Service Director for assistance refer to the Customer Service Director listing included in the Points of Contact section of this document.

# GENERAL INFORMATION

## CONTRACTOR AWARD INFORMATION

 [pub.fss.gsa.gov/sched](http://pub.fss.gsa.gov/sched)

For a listing of the very latest contract award information you can click on the above website and then click on "Schedules E-Library".

You can search the E-Library by SIN, Contractor, Contract Number, Schedule Number or by a key word.

When you get to the Schedule you want, you'll see the list of SIN's and the Contractors listed below each SIN.

When the Contractor's Internet address is available, it will be shown and you can use it to link to their website.

The E-mail address, if available, will enable you to E-mail the Contractor for price lists or any other contract information. The Internet address and E-mail address will only be available if those contractors are on **GSA Advantage!**<sup>™</sup>.

If you don't have access to the Internet, you can get a list of the current contractors by completing the form at the back of this publication and faxing it to:

 (703) 308-4168

or by contacting the FSS Information Center at:

 (703) 305-6477

In the future, a faxback service will be available for obtaining this information.

Consult the contractor's catalog/price list for more detailed ordering information, such as:

- Contract items awarded.
- Maximum order provisions.
- Geographic coverage (delivery area).
- Contract price or discount.
- Quantity discounts.
- Prompt payment terms.
- Government purchase card terms.
- Commercial delivery terms.
- Expedited Delivery.
- Ordering address(es).
- Payment address(es).
- Warranty provision.
- Export packing charges.
- Applicable terms and conditions of rental, maintenance, installation and repair.
- Environmental and energy efficiency

## PUBLICIZING CONTRACT ACTIONS

The Federal Supply Schedules have been synopsised in the Commerce Business Daily and satisfy the requirements of the Competition in Contracting Act (Pub. Law 98-369) and FAR Part 5, Publicizing Contract Action.

## SMALL BUSINESS PARTICIPATION

The General Services Administration and the Small Business Administration strongly support the participation of small business concerns in the Federal Supply Schedules Program. To enhance small business participation, SBA policy requires agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals. See the following address for guidance on goal setting and goal submittal via the Internet:

 [www.sba.gov/gc/goaling/](http://www.sba.gov/gc/goaling/)

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/price lists of at least three schedule contractors or to consider reasonably available information by using the **GSA Advantage!**<sup>™</sup> on-line shopping service at

 [www.fss.gsa.gov](http://www.fss.gsa.gov)

The catalogs/price lists, **GSA Advantage!**<sup>™</sup> and the Federal Supply Service Home Page listed above contain information on a broad array of products and services offered by small business contractors.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting price lists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

## JWOD (NIB/NISH) PRODUCTS

The Javits-Wagner-O'Day (JWOD) Program (NIB/NISH) provides many products to Federal customers under its mandatory source authority. Before making any open market purchase from a schedule contractor, ordering agencies should determine if there is a comparable JWOD (NIB/NISH) product.

Please call or e-mail a JWOD representative at the following numbers to check if there is an appropriate product manufactured by people who are blind or have other severe disabilities.

 (703) 603-7743 (ext. 112) or

 (703) 603-7750 (ext. 118)

 [info@jwod.gov](mailto:info@jwod.gov)

## GENERAL INFORMATION

### UNICOR PRODUCTS

UNICOR (Federal Prison Industries, Inc.) provides items that may be similar to some of the items in this schedule. Prior to making a purchase from the schedule, ordering agencies should check with UNICOR to see if UNICOR's product meets their specific need. For your convenience, this check can be made quickly by calling the UNICOR Customer Service Group at the following number:

☎ (800) 827-3168.

### CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer's requirements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules.

REFER TO THE CONTRACTOR TEAM ARRANGEMENT INFORMATION PROVIDED IN THIS DOCUMENT, FOR MORE DETAILS.

### MAXIMUM ORDER

If the "best value" selection places your order over the Maximum Order identified in the contractor's catalog or price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the contractor to ask for a better discount price.

The contractor may:

- 1) offer a new lower price for this requirement
- 2) offer the lowest price available under the contract
- 3) decline the order

A delivery order that exceeds the maximum order may be placed with the contractor selected in accordance with FAR 8.404. The order may be placed under the Schedule contract.

### PRICE REDUCTIONS

There may be circumstances when a customer finds it advantageous to request a price reduction, such as where the quantity of an individual order clearly indicates the potential for obtaining a reduced price. Customers that obtain a further price reduction may still place these orders against the Schedule contract. MAS contractors will not be required to pass on to all schedule users a price reduction extended only to an individual customer for a specific order.

### BLANKET PURCHASE AGREEMENTS (BPA)

Federal Supply Schedule contracts contain BPA provisions to maximize your purchasing and administrative savings. This feature permits schedule customers and contractors to set up "accounts" to fill a "recurring requirement". These accounts establish a period for the BPA and generally address issues, such as frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times.

Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under the BPA.

Finally, contractors may be open to a progressive type discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be especially useful with the new Maximum Order feature. A suggested format for customers is included in this document to consider when using this purchasing tool.

### YEAR 2000 WARRANTY

When an agency purchases a product that is identified as being Year 2000 Compliant, the agency should test the item after acceptance to assure its compliance. The warranty includes repair or replacement of any listed product whose non-compliance is discovered and made known to the contractor in writing within 90 days after acceptance (installation is considered acceptance). The contractor may offer an extended warranty.

### INCIDENTAL ITEMS

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule BPA or the individual task/delivery order if the items are clearly labeled as such on the order, all applicable acquisition regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market items.

## GENERAL INFORMATION

### ENVIRONMENTAL PRODUCTS

In order to assist our customers who have determined that their acquisition needs can best be met by purchasing an EPA designated item (considering price, availability and performance requirements), our Schedule contractors have been requested to identify such products on their individual catalogs and or price lists. Schedule contractors have been requested (where possible and/or feasible) to identify items that:

- Have recycled content  
(meet EPA designated item criteria)
- Are energy and/or water conserving  
(e.g., Energy Star)
- Have reduced pollutants  
(e.g., low volatile organic compounds (VOCs) and chromate-free)

Customers should review contractor literature and contact the contractor directly to obtain complete information regarding environmental claims. Please visit our Environmental Website at the address listed below.

 <http://pub.fss.gsa.gov/enviro/index.html>

### VARIABLE CONTRACT PERIODS

Generally, Federal Supply Schedules will no longer have a prescribed beginning and ending date. The schedule periods will be continuous, and will contain contracts with contract periods that commence on the Date of Award (DOA) and expire in 5 years (exclusive of any options) from the DOA.

### LEASING

Only equipment offered on a Federal Supply Schedule may be leased. Some guidelines for leasing are as follows:

- Once you have selected the equipment, then you need to determine whether it is more advantageous to lease or purchase it. The contracting officer should compare the leasing terms offered from the third-party leasing companies in the Schedule as well as those offered by the Schedule equipment sellers. For example, most IT leases, other than Lease to Ownership (LTOP), require the ordering agency and the leasing contractor to determine as part of the initial lease agreement, the market value of the equipment at the end of the lease term; i.e., its residual value.
- Once the best leasing terms have been selected, the contracting officer can compare the advantages of leasing to those of direct purchase. OMB Circular A-94, par. 13 describes the economic analysis that is to be used in determining the economic impact of leasing vs. purchasing. You can access this information on the internet at the below address.

 <http://www.whitehouse.gov/WH/EOP/OMB/html/circular-top.html>

- Leasing requires a commitment on the agency's part for all the terms and conditions of the lease for the full term of the lease. If an agency has annual appropriations requiring issuance of supplemental funding documents, the agency's procurement and accounting systems must be capable of timely generation of the requirement documents.

**Customers must also be mindful of submitting "renewal delivery orders" in a timely manner to assure that their lease does not expire.**

Cancellation of a lease for lack of funds should only be done when the organization is no longer funded. Court decisions have held that termination for convenience should only be employed when the agency no longer has a requirement for the equipment.

Example: An employee has retired and the position will not be filled, so now there is a piece of equipment that is not needed. In other words, a desire for something different, newer, or better is not a justification for the premature cancellation of a lease.

### AUTHORIZED USERS

The agencies and activities named below may use contracts established under this Federal Supply Schedule.

- All federal agencies and activities in the executive, legislative and judicial branches.
- Government contractors authorized in writing by a federal agency pursuant to 48 CFR 51.1.
- Mixed-ownership Government corporations (as defined in the Government Corporation Control Act).
- The Government of the District of Columbia.
- Other activities and organizations authorized by statute or regulation to use GSA as a source of supply.

Questions regarding activities authorized to use this schedule should be directed to Customer/Vendor Relations contact point identified in this document.

### GEOGRAPHIC COVERAGE

All Federal Supply Schedules provide contractors the opportunity to offer worldwide coverage. Schedule contractors have three categories of geographic coverage to offer:

- 1) **Domestic:** covers delivery to the 48 contiguous states; Washington, DC; Alaska; Hawaii and Puerto Rico.
- 2) **Worldwide:** covers delivery domestically AND overseas
- 3) **Overseas Only:** covers delivery to overseas destinations other than Alaska, Hawaii and Puerto Rico

## GENERAL INFORMATION

### PURCHASE CARD

Agencies may make payments for oral or written delivery orders by using the Government purchase card.

**Payments made using the Government SmartPay purchase card ARE NOT eligible for any negotiated prompt payment discount.**

"Government purchase card" means a uniquely numbered GSA SmartPay credit card issued to named individual Government employees or entities, to pay for official Government purchases.

Effective March 20, 1998, GSA began requiring Federal Supply Schedule contractors to accept the GSA SmartPay purchase card as a method of payment for acquisitions up to the micro-purchase threshold, currently \$2,500. This requirement is being phased in and by January 1, 1999, all Federal Supply Schedule contracts must include this requirement. The card may be used for payment in excess of this threshold if the using agency and contractor agree.

Information about the GSA Fleet, Travel and Purchase Payment System is available within your agency's written internal operating procedures and on the internet at the address listed below.

 <http://pub.fss.gsa.gov/services/gsa-smartpay/>

The contractor shall not process a transaction for payment through the credit card clearinghouse until the purchased supplies have been shipped or services performed. Unless the cardholder requests correction or replacement of a defective or faulty item in accordance with other contract requirements, the contractor shall immediately credit a cardholder's account for items returned as defective or faulty.

### TRADE-INS

Trade-ins will be considered against the purchase of new equipment and will be used in determining that your purchase represents the "best value" and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) (see FAR 8.404). If equipment was traded in as part of the purchase arrangement, the file should show the type, brand and value of the equipment exchanged. Trade-ins should comply with provisions of the Federal Property Management Regulations (FPMR) 101-46.

### SIGNIFICANT CHANGES

This Document represents the merging of Three Schedules:

**72 I A: Carpet, Rugs, Carpet Tiles, and Carpet Cushions**

**72 I B: Vinyl and Rubber Tiles and Rolls**

**71 I E: Mats and Matting (with and without logos)**

# POINTS OF CONTACT

## FOR FURTHER ASSISTANCE

### **GSA CONTACTS**

Customer/Vendor Relations  
General Services Administration  
Federal Supply Service

☎ (703) 305-7003

## NEED MORE SCHEDULES?

### **FOR COPIES OF SCHEDULES**

Customers requesting copies of schedules should contact:

General Services Administration  
Centralized Mailing List Service  
4900 Hemphill St  
PO Box 6477  
Ft Worth, TX 76115

☎ (817) 334-5215

☎ (817) 334-5227

✉ [cmls.gsa@gsa.gov](mailto:cmls.gsa@gsa.gov)

All others requesting copies of schedules, including vendors, must contact the FSS Schedule Information Center at the following address:

General Services Administration  
FSS Schedule Information Center (FMLI)  
Washington, DC 20406

☎ (703) 305-8477

☎ DSN: 327-1022

Contractors information is now available on the Internet or by other means, if you don't have access to the Internet see Contractor Award Information paragraph in this document for other means to obtain this information.

You can now access Federal Supply Schedule contract award information on-line:

✉ [www.fss.gsa.gov](http://www.fss.gsa.gov)

Click on the "FSS Schedules" button then click on "Schedules E-Library."

## CUSTOMER SERVICE DIRECTOR LISTING



<http://pub.fss.gsa.gov/c-assist/csd.html>

AK	Anchorage	(253) 931-7516
AZ	Phoenix	(602) 379-6619
CA	Bell	(213) 528-7500
CA	San Diego	(619) 235-4706
CA	San Francisco	(415) 552-2785/86
CO	Denver	(303)236-7543/46
DC	Washington	(202) 619-8920
FL	Kennedy Space Center	(407) 867-2833
GA	Atlanta	(404) 331-3026
IL	Chicago	(312) 353-7549
MA	Boston	(617) 565-7302
MD	Baltimore	(410) 962-4422
MO	Kansas City	(816) 926-5786 or (816) 926-6485
NY	New York	(212) 264-3592/93
PA	Oakdale	(412) 644-4854
PA	Philadelphia	(215) 656-3868
TX	Ft Worth	(817) 978-2892
TX	San Antonio	(210) 472-6119
VA	Chesapeake	(757) 441-3115
WA	Auburn	(253) 931-7516

### **OVERSEAS**

Europe, Northern Africa, and the Middle East  
Frankfurt, Germany:

☎ DSN 330-6085/7985

☎ International Direct Dial  
011-49-69-699-7985/6085

Pacific, Far East and Honolulu, Hawaii:

☎ (808) 541-1776

☎ DSN 438-4960

## SCHEDULE INFORMATION

---

### CARPET CHECKLIST

#### *AVOID UNNECESSARY DELAY WHEN ORDERING, USE OUR 12-POINT CHECK SYSTEM*

- Special Item Number
  - Color
  - Pattern
  - Special Instructions
  - Size/Dimensions
  - Style Name
  - Manufacturer
  - Quantity
- 
- Verify your Unit of Issue. Is it correct?
  - Include acceptable substitute if possible.
  - Domestic ordering activities include name and commercial (not DSN) telephone number of person responsible for placing order. Include FAX number if possible.
  - Overseas ordering activities include name and DSN telephone number of person responsible for placing order. Include FAX number if possible.

### PLACEMENT OF ORDERS

Ordering activities should place orders directly with the contractor. Delivery orders should include the description and model number contained in the contractor's catalog/price list. Delivery orders should also reference delivery and invoicing instructions and any other special instructions within the terms of the schedule contract.

### VARIATION IN QUANTITY

A variation in the quantity of any item shipped under these schedule contracts will be permitted if the variation has been caused by conditions of loading, shipping or packing or allowances in manufacturing processes, and then only to the extent, if any, listed below.

The permissible variation per item or color ordered shall be limited to:

5% increase with a maximum limitation of 25 sq yd

5% decrease with a maximum limitation of 25 sq yd

0% for carpet tile adhesive

Custom colors/patterns and optional cushionback and hardback backing may have larger variations in quantity. Consult contractor's brochure for details.

The contractor will invoice the exact yardage shipped within the permissible variation and the customer will be required to make payment only for this amount.

**Note:** When obligating funds for orders, ensure that a variation in the quantity of your order is taken into consideration.

### NOTICE TO ORDERING OFFICES

Ordering agencies placing orders against this Federal Supply Schedule for carpeting should observe the following:

- (a) State on the purchase order whether carpet ordered will be used for wall-to-wall installation so that cushion attached will be extended to edges of carpet. If not stated, cushion may be cut back.
- (b) If a single dye lot is required on several rolls of carpet to be seamed alongside each other, the order must be clearly marked: "MUST BE SAME DYE LOT." In the absence of this statement, multiple dye lots may be shipped to expedite order.
- (c) When calculating yardage for multiple adjacent areas, take into consideration the direction of weave so that the installation will present a professional appearance.
- (d) Where an ordering agency has a compelling need for carpet meeting the "Tunnel Test" ASTM E84, the schedule contractor shall be contacted to ascertain whether the carpet under this schedule meets the test with or without attached rubber or vinyl cushioning, as the agency requires.
- (e) Include the color and/or patterns of the items in your purchase order. **Note:** Orders cannot be processed without this information.
- (f) Carpets may be ordered in less than full-length rolls. A "cutting" charge is not accepted. Carpet tile is ordered by the carton.

### NO AWARD

Where no award is indicated, items should be purchased on the open market during the term of the contract period (FAR 8.404-1(f)).

## SCHEDULE INFORMATION

### DELIVERY INFORMATION

The government desires that delivery be made at destination within the maximum number of calendar days after receipt of order as set forth below, for carpet item only:

- (a) All carpet (without attached rubber cushioning) and tiles—75 days
- (b) All carpet with attached rubber cushioning and cut and bound rugs—90 days
- (c) All carpet cushion—60 days

Since many contractors offer shorter delivery times, please check the contractor's brochure. If you need expedited delivery on a particular order, contact the contractor with the pertinent information.

If inside delivery is required, special arrangements with the contractor must be made by the ordering office. The ordering agency is responsible for any extra charges for inside delivery.

(d) for delivery of vinyl tile and matting items see contractors brochure.

### CONTRACTOR PERFORMANCE

#### INSPECTION

This schedule provides for inspection at origin for carpeting items only, and at destination vinyl tile and matting items. Delivery orders under this schedule must state that origin inspection will be made by a GSA Quality Assurance Branch prior to shipment. Two legible copies of each delivery order must be forwarded to the GSA Quality Assurance Branch. The addresses for the applicable GSA Quality Assurance Branch are listed in the "Contractors" section of this schedule.

### SPECIAL PROVISIONS

#### GUIDELINES FOR SELECTION OF CARPETS

As a guide for the selection of the appropriate carpet or carpets to be installed in the various areas of use, the following points and suggestions should be considered:

- (a) It should be kept in mind that each installation must be judged carefully as to the peculiar local site conditions involved.
- (b) Ensure that "technical" evaluation is made of conditions to be expected at the local installation site, in addition to foot traffic (i.e., light, medium or heavy) consideration. Technical evaluation concerns itself with "durability and wear-ability," after which color and other aesthetic and decor aspects can be considered.
- (c) For carpets intended for use in areas where heavy foot traffic is expected, the user should include the following points of information in the technical evaluation:
  - (1) Whether there is significant caster movement (e.g., chairs, carts, etc).
  - (2) Whether there is unusual pivotal traffic such as at the end of some serving lines in mess halls or dining rooms. (Use loop pile constructions.)
  - (3) Humidity conditions at the site (whether there is a possible mildew problem). (See SIN 31-5.)
  - (4) Whether appropriate maintenance personnel and facilities are available.
  - (5) Whether static-resistance for computer areas (see SIN 31-6) or particular flame-resistance characteristics (see the "Carpet Fire Safety Standards") are required.
  - (6) Any other unusual conditions.

After complete technical evaluation is made and the applicable characteristics have been established, selection of the appropriate carpet can be made. Ordering activities are alerted that if only foot traffic (i.e., light, medium or heavy) conditions are considered and then a color selection is made without giving consideration to the characteristics listed in paragraph (c) above, the carpets selected might be inappropriate.

Generally speaking, a good rule of thumb is that for heavy traffic areas, a loop pile construction is recommended to ensure good appearance retention. In addition, color/pattern selection plays an important role. There are many carpet/carpet tile products available in soil-hiding colors and patterns. Multicolors and patterns in dark colors, as opposed to beiges and other light natural colors, look better longer in heavily traveled areas.

Note: Ordering activities are encouraged to communicate with the office within their agency that is responsible for furnishing to their regional or field activities guidelines for the selection of carpet. (For example, such offices include the Naval Facilities Engineering Command for the Navy, Office of the Chief Engineers for the Army, Hqts, US Air Force for the Air Force, Public Building Service for GSA etc). Information concerning this area can be obtained from the Engineering Div (3FNE), National Furniture Center, GSA, Washington, DC 20406 at (703) 305-6341.

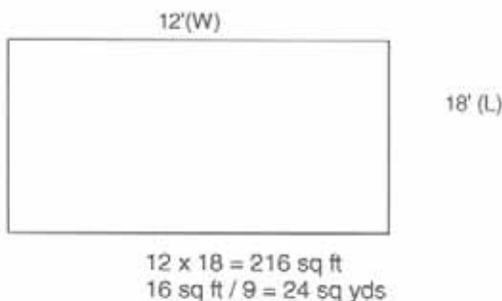
## SCHEDULE INFORMATION

### CALCULATING CARPET YARDAGE

Any length or width of carpet may be purchased. However, care should be taken in specifying width to avoid wasted and additional "making-up" charges. Even though the carpet may be cut down to the specified width, you will be charged for the full woven width. There may also be additional charges for cutting to reduce width and for binding the resulting cut edge. In other words, you must pay for the gross yardage used in making up your order. Consequently, where practicable, widths should be ordered that are compatible with the carpet widths available commercially.

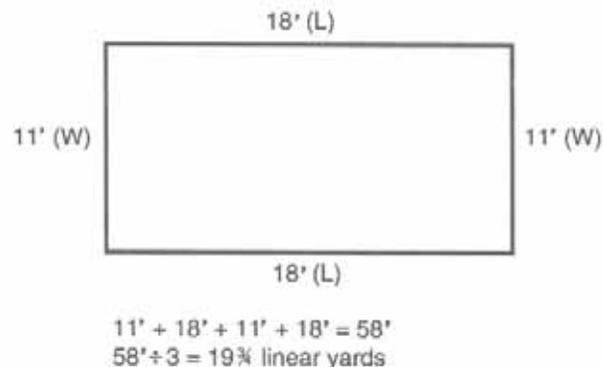
All wall-to-wall installation should be measured by a professional carpet service prior to ordering yardage. Measurements calculated from floor plans and drawings alone usually prove unsatisfactory for placing an order.

If the room to be carpeted cannot be described by two dimensions, the order may be accompanied by a sketch. If this is done, the responsibility of the contractor ends with the furnishing of carpet conforming to the sketch.



Binding for cut rugs can be calculated as follows:

Calculate the total number of linear yards of binding required by adding the four length and width dimensions and dividing by three to get linear yards. For example:



In this case, most manufacturers will charge for 20 linear yards of binding.

**Note:** Before submitting orders for cut and bound rugs, it is recommended that ordering offices contact the contractor for verification of calculations.

Cut and bound rugs are available from those contractors that have cutting and binding charges under SIN 31-15. Contact the contractor to verify pricing.

Rugs other than the standard loom width (12' unless otherwise specified), such as 8 x 12', will result in waste and "making up" charges, which must be calculated in the cost and paid for. When a rug of other than standard loom width is desired and the required length is equivalent to the standard loom width, consideration should be given to the feasibility of "reversing the size," which would eliminate any waste and preclude applicable cutting charges. For example, in the case of 8 x 12' size mentioned above, it would be more economical to reverse the size and order 12 x 8' when the standard 12' loom width is available. However, order in reverse size only when there is no objection to the line of the weave running in the opposite direction, which is contrary to normal practice. (See also "Notice to Ordering Offices.")

## SCHEDULE INFORMATION

---

### CARPET FIRE SAFETY STANDARDS

Fire safety standards for carpeting vary from agency to agency. For example, Classes B and C meet the requirements for Public Building Service (PBS) controlled building space, while Class A has been included for agencies that may have more stringent requirements. It is recommended that the ordering activity confirm its fire safety standards for carpeting before ordering. Carpet items will be identified as Class A, B or C, and actual test ratings will be shown in contractor brochures.

#### **CLASS A**

Carpet must pass the following:

- (a) Consumer Product Safety Commission Standard CPSC FF1-70 (Pill Test).
- (b) ASTM E 648 (Radiant Panel Test) with a critical radiant flux (CRF) of 0.45 watts/cm<sup>2</sup> or greater.
- (c) ASTM E 662 (Smoke Density Test) with a maximum specific optical density not exceeding 450 (flaming exposure).

#### **CLASS B**

Carpet must meet same requirements as above except CRF of 0.22 watts/cm<sup>2</sup> or greater.

#### **CLASS C**

Carpet must pass the Pill Test (CPSC FF1-70).

### USE AREAS

#### **UNSPRINKLED CORRIDORS AND OFFICES†**

For PBS-controlled space, Class B is required. Individual agencies should confirm their fire safety regulations.

#### **SPRINKLED CORRIDORS AND OFFICES†**

For PBS-controlled space, Class C is required. Individual agencies should confirm their fire safety regulations.

#### **HEALTH CARE AND OTHER AREAS**

Individual agency regulations may vary. However, Class A carpet is being provided for those ordering activities that have requirements over and above those specified by PBS.

---

†When Class B carpet is required, Class A may be substituted, and when Class C carpet is required, Class A or Class B carpet may be substituted.

### CARPET INSTALLATION

#### ***SOMETHING USERS SHOULD KNOW BEFORE INSTALLING NEW CARPET—INDOOR AIR QUALITY***

Just as with new furniture and furnishings, new carpet may emit an odor that can be irritating to some sensitive individuals. This situation is exaggerated in today's energy-efficient, airtight buildings where air is recirculated through the building ventilation system. We recommend that where logistics permit, carpet should be unrolled and aired out for 24 to 48 hours in a warehouse or other well-ventilated space prior to installation in office area. In addition, the building ventilation system should be run at top fan speed during and in the 48 to 72 hours after installation. Also, since some carpet adhesives (used to glue carpet to the floor in a "direct glue down" installation) may contain solvents, you may wish to ask for a low-emitting adhesive. Several contractors offer these types of adhesives under SIN 31-15. Installation of carpet over padding is another alternative that would eliminate the use of adhesives. Make sure a professional installer is chosen who follows installation guidelines published by the Carpet and Rug Institute as indicated below. For more on the subject of indoor air quality and carpet, you may wish to obtain the following publications:

"A Guide to Carpet and Your Indoor Environment" available from CRI, PO Box 2048, Dalton, GA 30722-2048.

"Indoor Air Quality and New Carpet" Publication No. 5692, sponsored by the Environmental Protection Agency, available from the Consumer Information Center, Dept 5692, Pueblo, CO 81009.

#### ***INSTALLATION SERVICES***

Installation services are now provided under this schedule at the option of the contractor (see SIN 31-17). When arranging for installation, state that carpet/carpet tile is to be installed according to the carpet manufacturer's recommended procedures, i.e., compatible adhesive, seam sealers; proper cleaning and preparation of subfloor; and proper seaming techniques.

The Carpet and Rug Institute (CRI) publishes CRI Standard 104, "Standard Practice for Installation of Commercial Textile Floor Coverings" and CRI Standard 105, "Standard Reference Guide for Installation of Residential Textile Floor Coverings." Those agencies interested in referencing this document in installation contracts may obtain a copy from CRI, PO Box 2048, Dalton, GA 30722-2048.

The following are some points from the Carpet and Rug Institute Specifiers Handbook that may be helpful in choosing the proper installation method.

#### ***SPECIFYING CARPET INSTALLATION***

Commercial carpet installation methods may be broken into two basic types: stretch-in-tackless and glue-down. There are a wide variety of related factors to consider before making a final decision:

- (a) The load and nature of the traffic (wheeled vehicles, pedestrian foot traffic).
- (b) Type and condition of the subfloor.
- (c) Prestige level desired (heavy cushion will add to the luxurious feel underfoot).
- (d) Dimensional stability (heavy use on large open areas of carpet can cause dimensional movement and stretching of carpet not adhered directly to the floor).
- (e) Budget. Generally, direct glue is specified where rolling equipment and heavy foot traffic is to be expected. Carpet modules (tiles) are required for situations where access to the subfloor, such as the case of flat wire cable, is to be encountered. With few other exceptions, stretch-in over separate cushion is recommended.

**Note:** Always contact the manufacturer/contractor for any special installation instructions and also see the contractor's brochure.

## SCHEDULE INFORMATION

### GLOSSARY

For your reference, the following is a list of carpet-related terms used throughout this Federal Supply Schedule. Definitions are as published (in whole or in part) in the Carpet and Rug Institute Specifiers Handbook.

#### **BACKING**

Materials (fabrics or yarns) comprising the back of the carpet as opposed to the carpet pile or face.

#### **BINDING**

A strip sewed over a carpet edge for protection against unraveling.

#### **BLEND**

A mixture of two or more fibers or yarns.

#### **BROADLOOM**

A term used to denote carpet produced in widths wider than six feet.

#### **CARPET**

The general designation for fabric used as a floor covering.

#### **CARPET CUSHION**

A term used to describe any kind of material placed under carpet to provide softness when it is walked on.

#### **CARPET SQUARES (TILES)**

Loose-laid or self-adhesive backed squares of carpet.

#### **CONSTRUCTION**

Carpet construction is defined by stating the manufacturing method (tufted, woven, etc) and the final arrangement of materials achieved by following specifications.

#### **CUSHION-BACK CARPET**

A carpet having a cushioning lining, padding or underlay material as an integral part of its backing.

#### **CUT PILE**

A fabric, the face of which is composed of cut ends of pile yarn.



#### **DENSITY**

The weight of pile yarn in a unit volume of carpet. Density (D), expressed in ounces per cubic yard, is calculated by the formula  $D = W \times 36/T$  in which D is density, W is pile yarn weight in ounces per square yard and T is pile thickness or height in inches.

#### **FUSION-BONDED CARPET TILE**

Tile manufactured by the fusion-bonded process whereby yarn is embedded between two parallel sheets of adhesive-coated backings. The sheets are slit, forming two pieces of cut pile carpet that are simultaneously combined with a reinforcing layer yielding a unitary structure. This method does not include slicing, stretching or the use of needles in any part of the process before or after yarn implantation.

#### **HEAT SETTING**

Process for stabilization of carpet yarns by exposure to heat.

## SCHEDULE INFORMATION

---

### **LOOP PILE**

Carpet style having a pile surface consisting of uncut loops. May be woven or tufted. Also called "round wire" in woven carpet terminology.



### **PATTERN**

Artistic decorative design on the surface of carpet. It may be printed, woven with colored yarns or sculptured in multiple pile heights.

### **PILE**

The visible wear surface of carpet, consisting of yarn tufts in loop and/or cut configuration. Sometimes called the face or nap.

### **PILE HEIGHT**

The length of the extended tufts measured from the primary backing top surface to their tips.

### **POWER STRETCHER**

A carpet installation tool used to stretch carpet in overpad tackless strip installations.

### **PRINTED CARPET**

Carpet having colored patterns applied by methods analogous to those used for printing flat textiles and paper.

### **RUG**

Carpet cut into room or area dimensions and loose laid.

### **SELVAGES (OR SELVEDGES)**

Carpet edges at sides of rolls.

### **TUFTED CARPET**

Carpet manufactured by the tufting process, which comprises insertion of pile tufts by a row of eyed needles that penetrate a primary backing fabric, thus forming tufts from the yarn threaded through the eyes of the tufting needles. More than 90% of all carpet sold in the United States is tufted.

### **TWIST**

A yarn term describing the number of turns per inch and direction of twist of either the singles or plies around their axes.

### **WOVEN CARPET**

Carpet manufactured on a weaving machine where surface and backing yarns are interlaced or woven together in one operation. A latex coating is then applied to the back for stability. It is the oldest method of carpet manufacturing, going back hundreds of years when weaving carpets was done by hand.

# PRODUCT LISTING

## SUPPLIES AND/OR SERVICES

### COMMODITY LISTING INFORMATION

- *Special Item Numbers (SINs).*
- *Descriptions.*

See the "Contractors" section for complete contractor information, including contractor names, addresses and telephone numbers, contract numbers and contract effective dates.

\* Indicates small business set-aside, new contractors are listed in *italic*.

### ORDERING OFFICES: READ THIS FIRST

This schedule listing provides some basic information for your convenience concerning carpet, carpet tile and carpet cushion on contract. You are also urged to contact vendors listed to obtain physical samples of the items you have an interest in, as well as more detailed technical information regarding flammability, carpet backing materials, etc. To ensure quality products, carpet styles on contract have passed performance tests for various characteristics, including colorfastness, static generation, tuft bind (loop pile) and flammability. (See individual contractor brochures.) In addition, to ensure a satisfactory level of performance and appearance retention, all styles, with the exception of residential carpets under SIN 31-9, meet a minimum density level of 4000. (A definition and formula for calculating density is in the "Glossary.") Please refer to "Guidelines for Selection of Carpets" for assistance in selecting the right carpet for the area to be carpeted.

## CLASS 7220 CARPET AND CARPET TILES

### 31-1

#### BROADLOOM, WOVEN

And/or knitted nylon, wool and/or wool/nylon blend.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Federal Supply Contracts Group	Crossley
Mohawk Carpet Corp	Karastan Bigelow
Mohawk Carpet Corp	Mohawk
Mohawk Carpet Corp	Horizon

### 31-2

#### BROADLOOM, TUFTED

Nylon, wool and/or wool/nylon blend. (See SIN 31-4 for matching/coordinating carpet tiles.)

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Atlas Carpet Mills	Atlas
Barrett Carpet Mills	Barrett
Bentley Mills Inc	Bentley
Buckner Industries Inc	Buckner
Carpet Resources Inc	Dimension/Cambridge
Carpet Services International	Quaker
Collins and Aikman Corp	Collins and Aikman
Columbus Mills Inc	Lotus
Commercial Carpets of America	Patcraft
Continental Flooring	Carnegie/Holletex
Federal Supply Contracts	Crossley
Gulistan Carpet Mills	Gulistan
Interface Flooring Systems Inc	Interface
Joy Carpets Inc	Joy
Kraus Carpet Mills Ltd	Kraus
Lees Commercial Carpet	Lees
Lowy Group Inc	Blue Ridge

## PRODUCT LISTING

---

31-2 (cont'd)

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
M. Martin & Associates	Focus
Mannington Carpet Inc	Mannington
Masland Carpet	Masland
Mohawk Carpet Corp	Karastan Bigelow
Mohawk Carpet Corp	Mohawk
Regal Carpets Inc	Regal
Shaw Industries Inc	Shaw
Shaw Industries Inc	Stratton
Yeatts Contract Inc	Northwest

**31-2A\***

**BROADLOOM, TUFTED**

Nylon 30-oz cut pile.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Barrett Carpet Mills	Barrett
Continental Flooring Co, Inc	Carnegie
Continental Flooring Co, Inc	Hollytex

**31-2B\***

**BROADLOOM, TUFTED**

Nylon 36-oz cut pile.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Atlas Carpet Mills Inc	Atlas
Buckner Industries Inc	Buckner
Continental Flooring Co, Inc	Hollytex
Continental Flooring Co, Inc	Carnegie
Joy Carpets Inc	Joy
Regal Carpets Inc	Regal
Yeatts Contract Inc	Northwest

**31-2C\***

**BROADLOOM, TUFTED**

Nylon, 30-oz loop pile.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Atlas Carpet Mills Inc	Atlas
Buckner Industries Inc	Buckner
Continental Flooring Co, Inc	Carnegie
Continental Flooring Co, Inc	Hollytex
Joy Carpets Inc	Joy

**31-3\***

**BROADLOOM, TUFTED**

olefin and/or olefin/nylon blend.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Barrett Carpet Mills	Barrett
Carpet Services International	Quaker
Westweave Carpet Mills Inc	Westweave Carpet Mills

## PRODUCT LISTING

---

### 31-4

#### **CARPET TILES, TUFTED OR FUSION BONDED**

Nylon, wool and/or wool/nylon blend. (See SIN 31-2 for matching/coordinating broadloom styles.)

##### **CONTRACTOR**

Bentley Mills Inc  
Buckner Industries Inc  
Collins and Aikman Corp  
Commercial Carpets of America  
Commercial Marketing Assoc, Inc  
Interface Flooring Systems Inc  
Lees Commercial Carpet  
M. Martin & Associates  
Mannington Carpet Inc  
Shaw Industries Inc

##### **BRAND NAME**

Bentley  
Buckner  
Collins and Aikman  
Lowe's  
Milliken  
Interface  
Lees  
Focus  
Mannington  
Network

### 31-5

#### **ANTIMICROBIAL CARPET**

Nylon, broadloom and/or tiles. Passes GSA established levels for AATCC Test Method 174, Part I or II (antibacterial activity) and Part III (antifungal activity).

##### **CONTRACTOR**

Collins & Aikman Corp  
Interface Flooring Systems Inc  
Lowe's Carpet Corp  
Mohawk Carpet Corp  
Shaw Industries

##### **BRAND NAME**

Collins & Aikman  
Interface  
Lowe's  
Mohawk  
Network

### 31-6

#### **COMPUTER GRADE (STATIC DISSIPATIVE) CARPET**

Nylon, broadloom and/or tiles. Passes GSA established levels for AATCC Test Method 134 (electrostatic propensity) and National Fire Protection Agency (NFPA) Test Method 99 (electrical resistance).

##### **CONTRACTOR**

Interface Flooring Systems Inc  
United Technical Products Inc

##### **BRAND NAME**

Interface  
United Technical Products

### 31-7

#### **INDOOR/OUTDOOR CARPETS**

Tufted and/or nonwoven, olefin.

No award at this time.

## PRODUCT LISTING

---

### 31-8

#### **STAIN-RESISTANT CARPET, COMMERCIAL GRADE**

Nylon, broadloom and/or tiles. Passes AATCC Test Method 175 (as modified by GSA) with a rating of no less than 8 (10 is best).

#### **CONTRACTOR**

Commercial Carpets of America  
Continental Flooring Co, Inc  
Continental Flooring Co, Inc  
Interface Flooring Systems Inc  
Lees Commercial Carpet  
Lowe's Carpet Corp  
Mohawk/The Harbinger Co Inc  
Mohawk/The Harbinger Co Inc  
Richmond Carpet Mills

#### **BRAND NAME**

Patcraft/Lowes  
Carnegie  
Hollytex  
Interface  
Lees  
Lowe's  
Harbinger  
Horizon  
Richmond

### 31-9

#### **RESIDENTIAL CARPET**

Cut pile, nylon and/or olefin.

#### **CONTRACTOR**

Barrett Carpet Mills  
Commercial Carpets of America  
Commercial Marketing Assoc, Inc  
Continental Flooring Co, Inc  
Continental Flooring Co, Inc  
Mohawk Carpet Corp/  
The Harbinger Co Inc  
Mohawk Carpet Corp/  
The Harbinger Co Inc  
Regal Carpets Inc

#### **BRAND NAME**

Barrett  
Designweave/Lowes  
Milliken  
Carnegie  
Hollytex  
  
Harbinger  
  
Horizon  
Regal

### 31-10

#### **HIGH-PERFORMANCE/HEAVY-DUTY CARPET**

Nylon (extra-dense construction). High yarn twist, minimum 50-oz/sq yd pile weight for cut pile constructions; high tuft bind, minimum 40-oz/sq yd pile weight for loop constructions.

#### **CONTRACTOR**

Lees Commercial Carpet

#### **BRAND NAME**

Lees

## PRODUCT LISTING

---

### CARPET CUSHIONS

**31-11**

**RUBBER CARPET CUSHION.**

**CONTRACTOR**

Foamex

**BRAND NAME**

Foamex

**31-12**

**URETHANE CARPET CUSHION.**

**CONTRACTOR**

Bentley Mills Inc

**BRAND NAME**

Bentley

**31-13**

**NATURAL FIBER (RUBBERIZED HAIR AND JUTE) CARPET CUSHION.**

**CONTRACTOR**

Commercial Carpets of America  
Foamex

**BRAND NAME**

GFI  
Foamex

**31-14**

**SYNTHETIC NEEDED FIBER.**

No Award

## OPTIONAL INSTALLATION

---

### ACCESSORIAL SERVICES AND ACCESSORIES

#### 31-15

- A. Cutting and binding (cut and bound rugs)
- B. Custom colors
- C. Custom patterns
- D. Installation adhesives
- E. Optional attached cushionback (tiles and/or broadloom)†
- F. Optional attached hardback backing (broadloom)†

The contractors listed below offer the accessorial services and accessories that correspond to the letters above. Please consult contractor's brochure for details.

A, B	Barrett Carpet Mills
D, E, F	Bentley Mills Inc
A, B, C	Buckner Industries Inc‡
A, B, D, E, F	Burlington Industries Inc, Lees Commercial Division
A, B, E	Carpet Service International
D	Carpet Resources, Inc
C	Collins & Akiman Corp
A, B, C, E	Commercial Carpets of America
D	Commercial Marketing Associates
E	Continental Flooring Co, Inc
C, D	Interface Flooring Systems Inc
A, B, E	Joy Carpets Inc
A	Kraus Carpet Mills
A, B, D (Estyle entry SD only)	Mohawk Carpet Corp
A	Mohawk Carpet Corp/The Harbinger Co
A, B	Regal Carpets Inc
A, B, E	Richmond Carpet Mills
D, E	Shaw Industries Inc
D	M. Martin & Assoc.

†For running line styles that are not normally sold with attached cushion or hardback. (See contractors' brochures for minimum yardage and pricing.)

‡GS-00F-0003A only.

## PRODUCT LISTING

---

### RECYCLED CARPET

#### **31-16A**

Recycled content broadloom carpet and carpet tiles (commercial grade).

Includes broadloom carpet and carpet tiles whose face fibers and/or backing material are manufactured from post-consumer products. Fiber can be extruded from polyethylene terephthalate (PET) drink or foodstuff containers or from reclaimed fiber that has been reprocessed and extruded again into first quality carpet fiber. Percentage of recycled content will be shown in individual contract brochures.

**CONTRACTOR**

Collins & Aikman  
Talisman Mills Inc

**BRAND NAME**

Collins & Aikman  
Talisman Mills  
(Complies with requirements of Executive Order 13101)

#### **31-16B**

Recycled content broadloom carpet (residential grade).

Includes broadloom carpet and carpet tiles whose face fibers and/or backing material are manufactured from post-consumer products. Fiber can be extruded from polyethylene terephthalate (PET) drink or foodstuff containers or from reclaimed fiber that has been reprocessed and extruded again into first quality carpet fiber. Percentage of recycled content will be shown in individual contract brochures.

No Award

## OPTIONAL INSTALLATION

---

Only offerors who are awarded a contract for at least one of SINs 31-1 through 31-10, 31-16a or 31-16b are eligible for award under this SIN.

### 31-17

31-17A	Direct gluedown without attached cushion
31-17B	Direct gluedown with attached cushion
31-17C	Double stick or double gluedown
31-17D	Stretch-in (tackless) over separate cushion
31-17E	Carpet tiles (modules)
31-17F	Full spread
31-17G	With grid
31-17H	Non wet adhesive

Installation shall be in accordance with the Carpet and Rug Institute (CRI) Standards for Installation of Textile Floor covering Materials (104 for Commercial/105 for Residential) for all aspects not specifically covered by manufacturers' recommendations (See footnotes 1 & 2 below).

Installation prices quoted shall be based on carpet installation in an open, empty office/dormitory/quarters space on a clean floor. A clean floor is one whose condition is appropriate to accept carpet with no additional preparation other than possibly sweeping clean. See the following pages for installation prices.

**A power stretcher must be used for all installations. Floor must be vacuumed after installation. Trash may not be disposed of on Government property.**

Subfloor preparation (take-up and disposal of existing floor covering, flashpatching for uneven floor, extensive cleaning, cost of temporary warehousing, etc.) is not covered by this contract and may be negotiated with the customer agency on an open market basis.

Payment for carpet purchased shall be made by customer agency prior to installation. When installation is required in conjunction with carpet purchased under contract, the contractor may invoice separately for the carpet.

Compliance with all local laws, regulations and ordinances are the responsibility of the contractor.

Installation shall be performed during normal hours of ordering agency, Monday through Friday, holidays excluded.

Warranty. All installation work must be guaranteed for a minimum of 1 year for any defect in workmanship and materials used to install the carpet.

---

*1 We recommend utilizing the Floor Covering Installation Board (FCIB) certified carpet installation workrooms where possible. We acknowledge that mill-certified installers also promote the quality of installation practices required for Federal Government customers. Any installation certification credentials or membership in industry associations, i.e., Floor Covering Installation Contractors Association (FCICA), FCIB, etc., will be required to be listed in your Government price list to facilitate customer information and decisionmaking. For additional information concerning the certification program, FCIB, or to obtain a list of certified businesses, contact the Floor Covering Installation Board, 310 Holiday Ave, Dalton, GA 30720, (706) 226-5488.*

*2 Use of low VOC (volatile organic compound) emitting, low odor adhesives which help alleviate indoor air pollution are recommended whenever possible. Optional Installation*

## OPTIONAL INSTALLATION

Contractor	31-17a \$ P/SY	13-17b \$ P/SY	13-17c \$ P/SY	31-17d \$ P/SY	31-17e \$ P/SY	31-17f \$ P/SY	31-17g \$ P/SY	31-17h SP/SY	Areas of Coverage
Bentley Mills Inc	6.70	9.25	13.50	8.00	N/A	6.85	N/A	N/A	Boston, MA
Bentley Mills Inc	6.10	7.35	11.05	8.00	N/A	6.25	N/A	N/A	St Louis, MO
Bentley Mills Inc	8.55	11.70	13.55	12.30	N/A	8.80	N/A	N/A	New York, New Jersey, Philadelphia, Chicago
Bentley Mills Inc	6.40	8.55	9.20	7.35	N/A	6.40	N/A	N/A	San Francisco
Bentley Mills Inc	4.80	5.85	7.95	6.00	N/A	5.00	N/A	N/A	All other areas in the Continental US
Carpet Resources, Inc (CRI)	6.50	6.60	7.25	7.00	6.50	6.50	6.50	6.50	48 Contiguous states and Washington DC
Carpet Resources, Inc (CRI)	7.75	7.20	10.55	8.75	7.50	7.50	7.50	7.50	New York and Boston
Carpet Service International Inc (CSI)*	5.50	5.50	10.25	5.50	4.50	6.00	5.50	N/A	48 Contiguous States and Washington DC
Carpet Service International Inc (CSI)*	6.50	6.50	11.25	6.50	5.75	7.00	6.50	N/A	Boston, New York, St. Louis, Kansas City, Miami and Los Angeles
Carpet Service International Inc (CSI)*	4.90	4.90	9.00	5.50	4.25	5.25	4.90	N/A	Korea
Carpet Service International Inc (CSI)*	7.50	9.00	12.60	14.00	9.00	12.00	11.50	N/A	UK, Germany, Italy, Spain
Carpet Service International Inc (CSI)*	7.50	7.50	12.50	8.00	7.00	8.00	7.50	N/A	Hawaii
Carpet Service International Inc (CSI)*	7.15	7.15	12.38	7.15	6.33	7.70	7.15	N/A	Los Angeles

\*Minimum 200 Square Yards

## OPTIONAL INSTALLATION

Contractor	31-17a \$ P/SY	13-17b \$ P/SY	13-17c \$ P/SY	31-17d \$ P/SY	31-17e \$ P/SY	31-17f \$ P/SY	31-17g \$ P/SY	31-17h \$ P/SY	Areas of Coverage
Collins & Aikman Corp	N/A	7.25	N/A	N/A	7.25	7.25	7.25	N/A	Boston, New York, Chicago, St Louis, Kansas City, Miami, Los Angeles
Collins & Aikman Corp	N/A	4.50	N/A	N/A	4.50	4.50	4.50	N/A	All other areas in the Continental US
Columbus Mills, Lotus Division	3.75	4.25	4.50	4.75	5.85	4.75	N/A	N/A	DC,MD,VA WV,DE & PA
**Commercial Carpets of America	5.25	6.25	7.75	5.90	N/A	5.95	5.65	6.85	Miami
**Commercial Carpets of America	9.25	9.60	13.50	11.75	N/A	8.25	7.85	12.50	New York, Boston
**Commercial Carpets of America	5.25	6.15	8.35	5.75	N/A	6.45	6.15	6.75	Los Angeles
**Commercial Carpets of America	4.75	5.65	7.25	5.85	N/A	5.45	5.15	6.55	Kansas City
**Commercial Carpets of America	6.75	7.25	11.25	7.35	N/A	6.15	5.85	9.85	St Louis, Chicago
**Commercial Carpets of America	6.25	6.65	10.95	7.35	N/A	6.85	6.55	9.85	San Francisco
**Commercial Carpets of America	4.85	5.45	8.35	5.85	N/A	4.95	4.45	7.15	All other areas in the Continental US

\*\* Members of the Floor Covering Installation Contractor Association (FCICA) and is a Floor Covering Installation Board (FCIB) certified contractor. Only uses FCICA members or FCIB certified contractors to perform installation services.

## OPTIONAL INSTALLATION

Contractor	31-17a \$ P/SY	13-17b \$ P/SY	13-17c \$ P/SY	31-17d \$ P/SY	31-17e \$ P/SY	31-17f \$ P/SY	31-17g \$ P/SY	13-17h \$ P/SY	Areas of Coverage
Commercial Marketing Associates	5.95	5.45	N/A	6.20	N/A	5.18	5.18	N/A	**48Contiguous States and DC
Commercial Marketing Associates	7.50	7.00	N/A	7.75	N/A	6.80	6.80	N/A	**Boston, New York City, Chicago, St. Louis, Kansas City, Miami, San Francisco Los Angeles
Commercial Marketing Associates	8.90	N/A	11.90	10.80	9.25	9.25	9.25	N/A	Germany & ***Italy
Commercial Marketing Associates	11.15	N/A	12.40	14.60	9.30	9.30	8.70	N/A	JAPAN: Cities of Astugi, Kamiseya, Sagami, Sagamihara, Tsurumi, Yokohama, Yokota, Tokyo, and Zama ONLY
Commercial Marketing Associates	5.90	N/A	7.90	6.46	6.18	6.18	6.18	N/A	England
Continental Flooring Company	4.85	5.85	6.85	5.50	N/A	5.50	N/A	N/A	48 Contiguous States & DC
Continental Flooring Company	6.30	7.60	8.90	7.15	N/A	7.15	N/A	N/A	Boston, New York City, Chicago, St. Louis, Kansas City, Miami, San Francisco Los Angeles Plus Philadelphia, Seattle, and all their environs

\* 3,500 Square yard minimum order  
 \*\* \$150.00 Minimum Order  
 \*\*\* 300 square yard minimum order

## OPTIONAL INSTALLATION

Contractor	31-17a \$ P/SY	13-17b \$ P/SY	13-17c \$ P/SY	31-17d \$ P/SY	31-17e \$ P/SY	31-17f \$ P/SY	31-17g \$ P/SY	13-17h \$ P/SY	Areas of Coverage
Interface Flooring Systems Inc	N/A	6.25	N/A	5.25	5.25	5.25	5.25	N/A	MA, ME, NH, VT, RI, CT, NY, NJ
Interface Flooring Systems Inc	N/A	4.50	N/A	4.50	4.50	4.50	4.50	N/A	PA, DE, MD, VA, WV, DC
Interface Flooring Systems Inc	N/A	4.00	N/A	3.50	3.50	3.50	3.50	N/A	NC, SC, GA, FL, AL, MS, TN
Interface Flooring Systems Inc	N/A	4.50	N/A	4.50	4.50	4.50	4.50	N/A	OH, KY, IN, MI, IL, WI, MN, IA, ND, SD, NE
Interface Flooring Systems Inc	N/A	4.00	N/A	3.50	3.50	3.50	3.50	N/A	LA, AR, MO, KS, OK, TX
Interface Flooring Systems Inc	N/A	5.25	N/A	4.50	4.50	4.50	4.50	N/A	MT, WY, ID, CO, UT, NV, OR, WA, North CA
Interface Flooring Systems Inc	N/A	5.25	N/A	4.00	4.00	4.00	4.00	N/A	NM, AZ, Sys-South CA
Joy Carpets Inc	6.60	6.50	11.25	6.50	5.75	7.00	6.50	N/A	Boston, New York, Chicago, St Louis, Kansas City, Miami, Los Angeles
Joy Carpets Inc	5.50	5.50	10.25	5.50	4.75	6.00	5.50	N/A	All other areas in the Continental US
Joy Carpets Inc	7.50	9.00	12.60	14.00	9.00	12.00	11.50	N/A	UK, Germany, Italy, Spain**

## OPTIONAL INSTALLATION

Contractor	31-17a \$ P/SY	13-17b \$ P/SY	13-17c \$ P/SY	31-17d \$ P/SY	31-17e \$ P/SY	31-17f \$ P/SY	31-17g \$ P/SY	31-17h \$P/SY	Areas of Coverage
Lee's Commercial Carpet	5.35		5.55	8.90	6.55	4.75	5.00	4.90	N/A Boston, New York, Chicago, St Louis, San Francisco, Pittsburg, Los Angeles
Lee's Commercial Carpet	4.10		4.35	7.75	4.35	3.79	4.05	3.89	N/A All other areas in the Continental US
Mannington Carpet Inc	8.25	9.25	11.55	8.75	7.50	7.50	7.50	N/A	New York, Boston 48 Contiguous States & DC
Mannington Carpet Inc	6.75	7.20	8.65	7.00	6.50	6.50	6.50	N/A	
Mohawk/Harbinger Co Inc	8.25	8.75	12.00	7.00	N/A, *8.60	8.75	8.50	N/A	Boston, New York, Chicago, St Louis, Kansas City, Miami, Los Angeles All other areas in the Continental US
Mohawk/Harbinger Co Inc	5.50	6.00	9.25	4.25, *5.85	N/A	6.00	5.75	N/A	
Regal Carpets Inc (Min 400 sq/yd)	8.50	9.25	11.50	9.50	N/A	N/A	N/A	N/A	Boston, New York, Chicago, St Louis, Kansas City, Miami, Los Angeles
Regal Carpets Inc (Min 400 sq/yd)	4.50	5.00	8.50	6.00	4.75	5.50	5.00	N/A	

\*Printed Pattern Carpet

## OPTIONAL INSTALLATION

Contractor	31-17a \$ P/SY	13-17b \$ P/SY	13-17c \$ P/SY	31-17d \$ P/SY	31-17e \$ P/SY	31-17f \$ P/SY	31-17g \$ P/SY	31-17h \$P/SY	Areas of Coverage
Shaw Industries Inc	10.00	10.25	13.65	11.75	7.80	9.15	8.00	N/A	Boston, New York, Chicago, St Louis, Kansas City, Miami, Los Angeles
Shaw Industries Inc	4.50	5.00	8.50	6.00	4.75	5.50	5.50	N/A	All other areas in the Continental US

## PRODUCT LISTING

---

### RECYCLING PROGRAMS

#### **31-18**

In an effort to assist our customers in minimizing their solid waste disposal while maximizing reclamation and recycling efforts, the following programs are available under contract. For a more complete program description, please contact contractors listed below:

#### **RECYCLED CARPET**

**CONTRACTOR**  
Collins & Aikman

**BRAND NAME**  
Collins & Aikman

(800) 241-4902

Recycling of vinyl backed product manufactured by Collins & Aikman into new carpet or other value added products. 100% of the carpet returned to Collins & Aikman will be recycled. Collins & Aikman warrants that no products received for recycling will be incinerated or sent to a landfill. See SIN 31-16A and Contractor's brochure for recycled carpet available and applicable pricing. Carpet meets all GSA performance tests and requirements.

#### **RENEWABLE/ REUSEABLE CARPET**

**CONTRACTOR**  
Commercial Marketing Associates - Milliken & Co.

**BRAND NAME**

975-9700

Used Milliken modular tiles to be returned to Milliken to be cleaned, rejuvenated, and overprinted.  
Price: \$10.79 per sq/yd - FOB Destination

## PRODUCT LISTING

---

### INDOOR TILES

#### 31-101

##### **SOLID VINYL COMPOSITION TILE**

Solid color throughout the thickness. In accordance with Composition 1, Class 2 of ASTM F 1066. Size is 305mmx305mm (12" x 12").

##### **CONTRACTOR**

Continental Flooring Co, Inc.  
Continental Flooring Co., Inc.

##### **BRAND NAME**

Armstrong  
Congoleum

#### 31-102

##### **PATTERNED VINYL COMPOSITION TILE**

Patterned throughout the thickness. In accordance with Composition #1, Class #2 of ASTM F 1066. Size is 305mm x 305mm (12"x 12").

##### **CONTRACTOR**

Ceiling & Floor Restorations  
Continental Flooring Co., Inc.  
Continental Flooring Co., Inc.  
Glesby Building Materials Co., Inc  
Tarkett Inc.

##### **BRAND NAME**

Mannington  
Armstrong  
Congoleum  
Azrock  
Tarkett

#### 31-103

##### **SOLID VINYL TILE AND LINOLEUM TILE!**

In accordance with ASTM F 1700.

##### **CONTRACTOR**

Azrock -  
Flexco  
Forbo  
NAFCO

##### **BRAND NAME**

Glesby Building Materials Co., Inc  
Continental Flooring Co., Inc.  
Forbo Industries  
Continental Flooring Co., Inc.

#### 31-104

##### **RAISED SURFACE RUBBER TILE**

With Raised Surface Design, Solid Color or Patterned in accordance with ASTM F 1344.

##### **CONTRACTOR**

Continental Flooring Co., Inc.  
Continental Flooring Co., Inc.  
Continental Flooring Co., Inc.  
Continental Flooring Co., Inc.  
Freudenburg Bldg. Systems  
Glesby Building Materials Co., Inc.  
The Biltrite Corp

##### **BRAND NAME**

Armstrong  
RC Musson  
Roppe  
Flexco  
Freudenberg  
Burke  
Endura Tile

#### 31-105

##### **SMOOTH SURFACE RUBBER TILE**

With Smooth Surface, Solid Color or Pattern in accordance with ASTM F 1344.

##### **CONTRACTOR**

Continental Flooring Co., Inc.  
Continental Flooring Co., Inc.  
Continental Flooring Co., Inc.  
Freudenburg Bldg. Systems  
Glesby Building Materials Co, Inc.

##### **BRAND NAME**

RC Musson  
Roppe  
Flexco  
Freudenburg  
Burke

## PRODUCT LISTING

---

### 31-106

**RESIDENTIAL GRADE, VINYL COMPOSITION TILE**  
ASTM F 1066, Composition #1, Class #3.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Armstrong
Continental Flooring Co., Inc.	Congoleum

### SHEET FLOORING :

### 31-107

#### **VINYL OR LINOLEUM SHEET FLOORING**

With Backing: Vinyl, Smooth or Raised Surface, Solid Color or Patterned.  
In accordance with ASTM F 1303, Type I, Grade 1, or Type I, Grade 2, or Type II, Grade 1, or Type II, Grade 2, or Linoleum. Armstrong "Crosswalk", and similar products are acceptable under this S.I.N.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Armstrong "Crosswalk"
Continental Flooring Co., Inc.	Congoleum
Forbo Industries	Forbo
Tarkett Inc.	Tarkett

### 31-108

#### **VINYL SHEET FLOORING, WITHOUT BACKING.**

Solid color or pattern, in accordance with ASTM F 1303, Type II, Grade 1.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Armstrong
Ceiling & Floor Restorations Co.	Mannington
Tarkett Inc.	Tarkett

### 31-109

#### **RUBBER SHEET FLOORING**

Smooth or Raised Surface, with Solid Color or Patterned in accordance with ASTM F 1344, Class I, (Tile squareness requirements do not apply).

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Flexco
Freudenberg Bldg. Systems	Freudenberg
Continental Flooring Co., Inc.	RC Musson

### 31-110

#### **RESIDENTIAL GRADE VINYL SHEET FLOORING.**

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Armstrong
Continental Flooring Co., Inc.	Congoleum
Tarkett Inc.	Tarkett

## PRODUCT LISTING

---

### 31-111

#### **ELECTROSTATIC DISCHARGE PROTECTION FLOORING**

Electrostatic Discharge Protection Flooring : In either Tile or Sheet form. Minimum of 25,000 Ohms and a Maximum of  $10^7$  Ohms Electrical Resistance.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Armstrong
Continental Flooring Co., Inc.	Flexco
Forbo Industries	Forbo
Freudenberg Bldg. Systems	Freudenberg

### 31-112

#### **ACCESSORIES**

Adhesives and Other Items that match the Tile and Sheet Goods as to Color and Pattern, items include Stair Treads, Stair Nosing, Stair Risers, Stair Stringers, Cove Base and Corners.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Continental Flooring Co., Inc.	Congoleum
Continental Flooring Co., Inc.	Flexco
Continental Flooring Co., Inc.	NAFCO
Continental Flooring Co., Inc.	RC Musson
Continental Flooring Co., Inc.	Roppe
Continental Flooring Co., Inc.	Armstrong
Forbo Industries	Forbo
Freudenberg Bldg. Systems	Freudenberg
Glesby Building Materials Co., Inc.	Azrock
Glesby Building Materials Co., Inc.	Burke.
Tarkett Inc.	Tarkett
The Biltrite Corp	Endura Tile and Endura Bond

### 31-113

#### **OPTIONAL TILE INSTALLATION:**

Installations shall be in accordance with the manufacturer's recommended procedure. The prices quoted are based on an installation in an open, empty office/dormitory/quarters space, on a "Clear Floor".

A Clean Floor is one whose condition is appropriate to accept resilient flooring products with no additional preparation other than sweeping clean.

Subfloor preparation (Removal of existing floor coverings, patching, removal of office equipment, temporary Warehousing costs) IS NOT COVERED BY THESE CONTRACTS. This may be negotiated by the customer agency on an Open Market Purchase basis.

Compliance with all local laws, regulations/ordinances is the responsibility of the contractor. The prices shown, are for an installation done during normal working hours, Monday through Friday, Holidays excluded.

Warranty: All installation work is guaranteed for a minimum of 1 year for any defects in workmanship and materials used in the installation.

## PRODUCT LISTING

---

### TYPES OF INSTALLATIONS FOR FLOOR TILE ITEMS

**31-113A**

Direct glue down of Vinyl Composition or Solid Vinyl Tile items. (SIN's 31-101, 31-102, 31-103 and 31-106.)

**31-113B**

Direct glue down of Rubber Tile Items. (SIN's 31-104, and 31-105.)

**31-113C**

Direct glue down of Static Dissipative Tile. (SIN 31-111.)

### VINYL AND RUBBER SHEET ITEMS

**31-113D**

Direct glue down by the Full Spread Adhesive Method of Commercial and/or Residential Vinyl sheets. (SIN's 31-107 and 31-110)

**31-113E**

Direct glue down by the Perimeter Adhesive Method of Residential Vinyl sheets. (SIN 31-110)

**31-113F**

Direct glue down by Full Spread Adhesive Method of Rubber Sheet Flooring. (SIN 31-109)

**31-113G**

Heat Welding of Seams on Vinyl Sheet Flooring.

**31-113H**

Flash Cove basing of Vinyl Sheet Flooring at walls.

### COVE BASE AND STAIRWAY ITEMS

**31-113I**

Installation of Cove Base (to include Carpet type.).

**31-113J**

Installation of Stair Treads.

**31-113K**

Installation of Stair Risers.

**31-113L**

Installation of Stairway Stringers.

**31-113M**

Installation of Stair Step Nosing.

## PRODUCT LISTING

---

### INSTALLATION AWARDS AND PRICES FOR VINYL AND RUBBER TILE & SHEETS

**31-113**

**CEILING & FLOOR RESTORATIONS INC**

A	B	C	D	E	F	G	H	I	J	K	L	M
Sq Ft	Sq Ft	Sq Ft	Sq Yd	Sq Yd	Sq Yd	Lin Ft						
\$0.45	\$0.40	\$0.40	\$5.00	\$4.00	\$5.00	\$2.50	\$5.50	\$0.45	\$1.50	\$1.50	\$4.50	\$1.50
<i>\$0.54</i>	<i>\$0.48</i>	<i>\$0.48</i>	<i>\$6.00</i>	<i>\$4.80</i>	<i>\$6.00</i>	<i>\$3.00</i>	<i>\$6.60</i>	<i>\$0.54</i>	<i>\$1.80</i>	<i>\$1.80</i>	<i>\$5.40</i>	<i>\$1.80</i>

**CONTINENTAL FLOORING CO, INC\***

A	B	C	D	E	F	G	H	I	J	K	L	M
Sq Ft	Sq Ft	Sq Ft	Sq Yd	Sq Yd	Sq Yd	Lin Ft						
\$0.75	\$0.95	\$1.20	\$8.00	\$10.00	\$10.00	\$2.50	\$5.00	\$0.80	\$2.50	\$1.30	\$2.50	\$2.00
<i>\$0.94</i>	<i>\$1.19</i>	<i>\$1.50</i>	<i>\$10.00</i>	<i>\$12.50</i>	<i>\$12.50</i>	<i>\$3.13</i>	<i>\$6.25</i>	<i>\$1.00</i>	<i>\$3.13</i>	<i>\$1.63</i>	<i>\$3.13</i>	<i>\$2.50</i>

Prices listed in bold italics are for Boston, New York, St. Louis, Kansas City, Miami, Los Angeles, San Francisco, Philadelphia and their Surrounding Areas.

\*\$35,000 Minimum Order for Installation

## PRODUCT LISTING

### MATS AND MATTING

#### \*31-201

##### **INTERLOCKING MODULAR MATS**

Rigid or semi-rigid of rubber or plastic composition and shall have a raised, open grid construction, permitting the free passage of fluids and dirt. Items are fungi and grease resistant. And are easy to clean and are usable indoors and outdoors. (With accessories) This item is a Small Business Set Aside.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Golden Star	Chef Mate
R&K International (5030C)	Flextile
The Matworks	Optimat
The Matworks	Work Safe
The Matworks	Work Safe Lite
US Mat and Rubber	Multi-Deck

#### 31-202

##### **RESILIENT MATS AND MATTING, WITH OR WITHOUT LOGO'S**

These items have an open construction, unbacked, of rubber or plastic composition which are fungi and grease resistant. Regular or heavy duty, with accessories.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Golden Star	Chef's Best
Golden Star	Chef's Delite
Hurley Mat	Hurley Industrial Runner
R&K International (5029C)	VIP Top Dek
Tennessee Mat	Air Tread
Tennessee Mat	Gripper Tread
Tennessee Mat	Mat Flex
Tennessee Mat	Tandem
Tennessee Mat	Vinyl Tread
Tennessee Mat	Workmate
Tennessee Mat	Worksafe
The Matworks	Industrial Work Safe
The Matworks	Niru Versa Runner
3M Co.	Entrap
3M Co.	Nomad Mats
3M Co.	Saf-tique Mats
US Mat and Rubber	Super Chef's Air Tread

#### \*31-203

##### **ENTRANCE WAY MATS AND MATTING, WITH AND WITHOUT LOGO'S**

Made with Nylon, Polyester or Polypropylene or other carpet like face, tufted, woven to or bonded to a solid rubber or vinyl backing. These items are non staining, and capable of withstanding frequent washings. Suitable for indoor or outdoor use, skid and curl resistant, colorfast and available with borders and or nosing. Matting items in roll form must have borders. Coir mats are acceptable in rolls only. Oriental/Floral designs may not be offered.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Davdan Carpet	Duro Rib
Davdan Carpet	Tuff Turf Grass
Davdan Products	Gripper Plus
Davdan Products	Lustre Tuff
Davdan Products	Plush Tuff Olefin
Davdan Products	Pro Polyguard
Davdan Products	Standard Tuff Olefin
Davdan Products	The Warrior
Davdan Products	Brush and Clean
Davdan Products	Brush Loop
Davdan Products	Checkerboard

## PRODUCT LISTING

---

31-203 (cont'd)

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Davdan Products, Inc.	Apache Grip
Golden Star	Cobblestone
Golden Star	Contemporary
Golden Star	Drug Awareness
Golden Star	Expressionist
Golden Star	Greeting Mats
Golden Star	Impressionist
Golden Star	Mighty Grip
Golden Star	Safety Mats
Golden Star	Screen Process Mats
Golden Star	Starline
Golden Star	Stylist
Golden Star	Victory
Golden Star	Visions
Golden Star	2-N-1
Golden Star	Advermat
Golden Star	Ares
Golden Star	Bristol
Passport Carpet	Deluxe Olefin
Passport Carpet	Luster Tuff
Passport Carpet	Message Mats
Passport Carpet	Poly Mat
Passport Carpet	Tough Rib
Passport Carpet	Free-n-Easy
Passport Carpets	Chevron
Signature	Signature
Tennessee Mat	Reliant
Tennessee Mat	Weather Tamer
Tennessee Mat	Clean Zone
Tennessee Mat	Flocked Logo Mat
Tennessee Mat	Launder
Tennessee Mat	Super Brush
Tennessee Mat	Trapper
Tennessee Mat	Vantage
Tennessee Mat	Care Free
Tennessee Mat	Carpet Cote
Tennessee Mat	Cascade
Tennessee Mat	Cavalier
The Matworks	Dyed Logo
The Matworks	Graphic Inlay
The Matworks	Marathon
The Matworks	Strip & Grip
US Mat and Rubber	Stepping Stone
US Mat and Rubber	Enchanting
US Mat and Rubber	Luv-A-Loop
US Mat and Rubber	Needle Pin
US Mat and Rubber	POLYMAT
US Mat and Rubber	Ruff and Ready
US Mat and Rubber	V/B
US Mat and Rubber	Water Block
US Mat and Rubber Co.	Aztec
US Mat and Rubber	Berber Carpet
US Mat and Rubber	Carpet Gripper

## PRODUCT LISTING

---

### **31-204**

#### ***POLYETHYLENE (AND ASTRO-TURF) MATS AND MATTING, WITH AND WITHOUT LOGO'S***

Vinyl or Vinyl coated fibers forming a loop or in a cut pile surface, carpet appearance, tufted, woven, or other manufacture with solid attached cushion. The top surface is designed to remove, trap and to hide dirt and to permit water to flow through to the backing. Fluid to drain primarily off the edges with no accumulation on the surface of the mat. These mats are to be curl and slip resistant in normal traffic use. Polyethylene (Astro Turf type) construction available in rolls only. With accessories.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
3M Co	Entrap.
3M Co.	Nomad
Davdan Products	The Looper
Golden Star	Vagabond
The Matworks	Front Runner

### **\*31-205**

#### ***ANTI-STATIC, CARPET FACED OR SMOOTH FACED, MATS AND MATTING***

All items listed below have been tested in accordance with AATC 134 and NFPA 99.

Static control is permanently built into the material via conductive fibers, grids, filaments, ground devices or similar devices. Chair Mats and area mats are acceptable, Carpeting and carpet tiles and desk top mats are not. With Accessories. Small Business Set Aside item.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Golden Star	Infinity Plus
Golden Star	Solar Series
Tennessee Mat	Econo-Stat
Tennessee Mat	Stat-Guard
US Mat and Rubber	Computastat Chair Mat

### **\*31-206**

#### ***WIRE WOVEN LINK MATS WITH LOGO'S***

Mats are constructed of stain and mar free material. Small Business Set Aside Item.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
R&K International (5030C)	Flex Tile
Tennessee Mat	Deluxe Vinyl Link

### **\*31-207**

#### ***INDUSTRIAL CARPET TILE***

The items listed below are NOT intended for office or household use. Synthetic or natural fiber, tufted or needle punched into a tile backing. May also be an Auto Tire abraded to expose the fiber plies. Intended for utilitarian indoor and outdoor use in and around entrances. These items will not curl and the colors will not fade or run. With accessories. This item is a Small Business Set Aside.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
R&K International	Sure Step
The Matworks	Tirex Tile
US Mat and Rubber	Duratile

## PRODUCT LISTING

---

### 31-208

#### ANTI-SLIP MATTING

Mineral Coating (or equal) on top surface over a Vinyl mat with ribbed or flat surface. These items are Grease, oil, fungus and flame resistant. These items are suitable for indoor or outdoor use and are available in mat or roll form, and are curl distortion resistant in normal usage.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
3M Co.	Safety Walk
Golden Star	2-N-1
R&K International (5029C)	GTO Abrasive Non-Slip
The Matworks	Abrasive coated Kushion Walk
The Matworks	Safety Scraper

### 31-209

#### ANTI-FATIGUE MATS AND MATTING

The items listed below are one of two styles of construction allowed. 1. A two piece construction of a foam base with a solid rubber or plastic covering, or 2. A one piece construction of rubber or plastic with a raised surface design.

<b>CONTRACTOR</b>	<b>BRAND NAME</b>
Davdan Products	Soft Foot
Golden Star	Strato-Aire
Passport	Texture Tred
Passport Carpet	Fatigue Free
Tennessee Mat	Corrugated
Tennessee Mat	Diamond Plate
Tennessee Mat	Textured Mat
Tennessee Mat	Tile-top
Tennessee Mat	Tuf-Sponge
The Matworks	Comfort Deck
The Matworks	Kushion Walk
The Matworks	Softuff
US Mat and Rubber	Seventh Heaven

### 31-998

#### WORLD WIDE PRODUCTS

Formerly International. This SIN covers product for sale in foreign destinations ONLY. Items accepted under this SIN comply with another SIN description in this Schedule.

No awards at this time.

### 31-999

#### INTRODUCTION OF NEW PRODUCTS

Formerly New Item Introductory Schedule. A new or improved OR a product not currently available from another GSA contract.

Briton/U.S.Axminster	Patterned Carpet
Van Duerr Ind.	Threshold Ramps
Radici, USA	Oriental Rugs

#### OPTIONAL DIRECT OVERSEAS SHIPMENT

Joy Carpets Inc  
Burlington Industries, Inc /Lees Carpet Division (Hawaii Only)

**Note:** Contact listed contractors for applicable prices.

# CONTRACTOR LISTING

## CONTRACTORS

### AWARD INFORMATION

- Contractor's name, address and telephone number.
- Business Size and Minority Business Enterprise indicators: "s" for small business, "o" for other than small business, "a" for minority business enterprises, "b" for other than minority business enterprises, "8(a)" for small businesses or small disadvantaged business concerns subcontracting with the Small Business Administration, "w" for woman owned, "v" for veteran owned and "l" for labor surplus concern.

**Note:** "s/a" (small minority business) also denotes small disadvantaged business concerns.

- Contract number and contract effective date.

\* Indicates small business set-aside.

New contractors are listed in *italic*.

#### ATLAS CARPET MILLS INC

2200 Saybrook Ave  
City of Commerce, CA 90040  
(800) 372-6274

s/b GS-27F-5053C 4 May 95  
GS-27F-5060C\*

#### B F HURLEY MAT Co.

5601 Bayshore Blvd.  
Tampa, FL 33681-3217  
813-837-0616

s/b GS-27F-2053B 7 June 94

#### BARRETT CARPET MILLS

PO Box 2045  
Dalton, GA 30722-2045  
(706) 277-2114

s/b GS-27F-0019A\* 25 Nov 92  
GS-2F-0020A 25 Nov 92

#### BENTLEY MILLS INC.

14641 E Don Julian Rd  
City of Industry, CA 91746  
(800) 423-4709  
(818) 968-4928

o/b GS-27F-0011A 6 Nov 92

#### BRINTON/U.S. AXMINSTER, INC.

1856 Artistry Lane  
Greenville, MS 28702  
(601) 332-1581  
(601) 332-1594 FAX

s/b GS-27F-3065D 6 Nov 96

#### BUCKNER INDUSTRIES INC

PO Box 2571  
Dalton, GA 30722-2571  
(706) 277-9253

s/b GS-27F-0003A 13 Oct 92  
GS-27F-0004A\* 13 Oct 92

#### CARPET RESOURCE, INC

PO Box 1426  
Herndon, VA 20172-1426  
(703) 450-1992

s/b GS-27F-0504H 1 Oct 97

#### CARPET SERVICE INTERNATIONAL INC (CSI)

36 SW 9<sup>th</sup> St., #2  
Deerfield Beach, FL 33441  
(305) 420-5222

s/b GS-27F-5071C\* 25 Jul 95  
GS-27F-0506H 1 Oct 97

#### CEILING AND FLOOR RESTORATIONS, INC.

11244 Waples Mill Road  
Fairfax, VA 22030  
(703) 273-5666

s/b GS-27F-3045D 1 May 96

#### COLLINS AND AIKMAN CORP

Collins and Aikman Floor Coverings Div  
PO Box 1447  
Dalton, GA 30722-1447  
(800) 241-4080, 241-4085

o/b GS-27F-8453A 1 Oct 92

## CONTRACTOR LISTING

### **COLUMBUS MILLS INC**

Lotus Carpets Div  
c/o Marvin Perry & Associates Inc  
4101 Howard Ave  
Kensington, MD 20895-1076  
(301) 564-1112

s/b GS-27F-5072C 28 Jul 95

### **COMMERCIAL CARPETS OF AMERICA**

648 S Pickett St  
PO Box 9010  
Alexandria, VA 22304  
(703) 370-0000

s/b GS-27F-0053A 18 May 93

### **COMMERCIAL MARKETING ASSOCIATES, INC**

PO Box 7946  
Gaithersburg, MD 20898-7946  
(301) 975-9700

s/b GS-27F-0502H 1 Oct 97

### **CONTINENTAL FLOORING COMPANY, INC**

5111 North Scotsdale Road, Ste 208  
Scotsdale, AZ 85250  
(800) 825-1221

s/b GS-27F-0503H\* 1 Oct 97

s/b GS-27F-0505H 1 Oct 97

### **DAVDAN PRODUCTS, INC.**

18 Passic Ave.  
Fairfield, NJ 07006  
(973) 227-9080

s/b GS-27F-2062B 10 Aug 94

GS-27F-2063B\*

### **FEDERAL SUPPLY CONTRACTS GROUP**

Crossley  
9493-B Silver King Court  
Fairfax, VA 22031  
(703) 218-3428  
(703) 218-3436 FAX

s/b GS-27F-0522H 4 June 98

### **FORBO INDUSTRIES, INC.**

P.O. Box 667  
Hazleton, Pa. 18201  
(717) 459-0771

s/b GS-27F-3052D 29 May 96

### **FOAMEX**

c/o Marvin J Perry and Associates  
4101 Howard Ave  
Kensington, MD 20895  
(301) 564-1112

o/b GS-27F-8450A 1 Oct 92

### **FREUDENBERG BLDG, SYSTEMS**

94 Glenn Street  
Lawrence, MA 01843  
(800) 332-6672

s/b GS-27F-0401G 7 Oct 96

### **GLESBY BUILDING MATERIALS CO, INC.**

15119 Oxnard Street  
Vans Nuys, CA 91408-0230  
(818) 785-2166

s/b GS-27F-3039D 1 May 96

### **GOLDEN STAR INC.**

400 East 10<sup>th</sup> Ave  
Kansas City, Mo. 64115  
(816) 842-0233

s/b GS-27F-2062B\* 10 Aug 94

GS-27F-2063B

### **GUILISTAN CARPET INC**

Attn: MJ Rooney  
Hwy 5  
PO Box A  
Aberdeen, NC 28315  
(919) 944-2371

o/b GS-27F-8445A 1 Oct 92

### **INTERFACE FLOORING SYSTEMS INC**

PO Box 1503  
Orchard Hill Rd  
LaGrange, GA 30241  
(706) 882-1891

o/b GS-27F-0002A 8 Oct 92

### **JOY CARPETS INC**

PO Box 5379  
Ft Oglethorpe, GA 30742  
(800) 645-2787  
(706) 866-3335

s/b GS-27F-0007A 26 Oct 92

GS-27F-0008A\* 26 Oct 92

### **KRAUS CARPET MILLS LTD**

c/o Saylor Marketing Inc  
46675 E Church Rd  
Sterling, VA 22170-8500  
(703) 450-1992

o/b GS-27F-0021A 14 Dec 92

### **LEES COMMERCIAL CARPET**

A Div of Burlington Industries Inc  
PO Box 26027  
Greensboro, NC 27420-6027  
(800) 523-5647, Press "1"  
(919) 379-2106

o/b GS-27F-8455A 1 Oct 92

## CONTRACTOR LISTING

### LOWE'S CARPET CORP

PO Box 1186  
Chatsworth, GA 30705  
(706) 695-4678  
FAX: (706) 695-8408  
s/b GS-27F-2047B 12 May 94

### LOWY GROUP INC

Blue Ridge Carpet Mills Div  
PO Box 507  
Ellijay, GA 30540  
(706) 276-2001  
s/b/l GS-27F-8425A 1 Oct 92

### MANNINGTON CARPET INC

c/o Saylor Mktg  
PO Box 1426  
Herndon, VA 22070-1426  
(703) 450-1992  
o/b GS-27F-8442A 1 Oct 92

### M. MARTIN AND ASSOC.

8 Indian Bayou Dr.  
Destin, FL 32541  
(850) 654-0691  
(850) 654-0692 FAX  
s/b GS-27F-0524H Nov 98

### MASLAND CARPET

716 Bill Myles Dr  
Mobile, AL 36671-0467  
(800) 633-0468  
FAX: (205) 675-5808  
s/b GS-27F-5049C 6 Apr 95

### MOHAWK CARPET CORP

Commercial Carpet Div  
500 Town Park Lane  
Kennesaw, GA 30144  
(770) 792-6341  
o/b GS-27F-8440A 1 Oct 92

### MOHAWK CARPET CORP

The Harbinger Division  
500 Town Park Lane  
Kenesaw, GA 30144  
(706) 792-2698, ext 6300  
o/b GS-27F-0009A 6 Nov 92

### MOHAWK CARPET CORP

Karastan Bigelow, Div  
500 Town Park Lane  
Kenesaw, GA 30144  
(770) 792-6341  
o/b GS-27F-8444A 1 Oct 92

### PASSPORT CARPETS, INC.

c/o Promark, Inc.  
5344 Woodbury Woods Place  
Fairfax, VA 22032-3729  
(703) 250-6700  
s/b GS-27F-5025C\* 25 Apr 95  
GS-27F-5026C

### R&K INTERNATIONAL CO

Cactus  
25881 Cedarbluff Terrace  
Laguna Hills, CA 92653  
(949) 367-9597  
s/b GS-27F-5030C\* 17 Jan 95  
GS-27F-5029C

### R&K INTERNATIONAL CO.

US Rubber Recycling  
25881 Cedarbluff Terrace  
Laguna Hills, CA 92653  
(949) 367-9597  
s/b GS-27F-5028C 17 Jan 95

### RADICI USA

PO Box 3143  
Spartenburg, Sc 29304  
(864) 583-5504  
s/b GS-27F-0015J 4/15/99

### REGAL CARPETS INC

c/o Saylor Mktg  
PO Box 1426  
Herndon, VA 22070-1426  
(703) 450-1992  
s/b GS-27F-8403A 1 Oct 92  
GS-27F-8405A\*

### RICHMOND CARPET MILLS INC

PO Box 669  
Ringgold, GA 30736  
(800)241-2278  
s/b GS-27F-0500H 1 Oct 97  
GS-27F-0501H\* 1 Oct 97

### SHAW INDUSTRIES INC

Gov't Contract Dept  
P.O. Box 429  
Cartersville, GA 30120  
(800) 255-1422  
o/b GS-27F-0034A 25 Jan 93

### SIGNATURE DESIGN, INC.

418 W. Hawthorne  
Dalton, Ga. 30722-0075  
(706) 278-3757  
s/b GS-27F-3066D 23 Jul 96

## CONTRACTOR LISTING

---

### **TALISMAN MILLS INC**

6000 W Executive Dr  
Mequon, WI 53092  
(414) 242-6183  
(800) 482-5466  
FAX: (414) 242-6751

*s/b GS-27F-5069C 14 Jun 95*

### **TARKETT INC.**

800 Lanidex Plaza  
Parsippany, NJ 07054  
(203) 775-8102

*o/b GS-27F-3053D 31 May 96*

### **THE MATWORKS**

Div of Jantex Rug Service  
11900 Old Baltimore Pike  
Beltsville, MD 20705  
(301) 595-4607

*s/b GS-27F-5055C\* 25 Apr 95*  
*GS-27F-5054C*

### **3M, HOME AND COMMERCIAL CARE DIVISION**

1101 15<sup>th</sup> Street, NW  
Washington, DC 20005-1000  
(202) 331-6967

*o/b GS-27F-5007C 6 Oct 94*

### **TENNESSEE MAT COMPANY**

4<sup>th</sup> Ave, South  
Nashville, TN. 37210  
(800) 264-3030

*s/b GS-27F-3074D 17 Aug 96*

### **THE BILTRITE CORPORATION**

Endura Rubber Flooring Division  
51 Sawyer Road  
Waltham, Ma 02254-9045  
(781) 647-5375

### **US MAT AND RUBBER Co., INC.**

c/o Promark Inc.  
5344 Woodbury Woods Place  
Fairfax, VA 22032-3729  
(703) 250-6700

*s/b GS-27F-2069B\* 15 Sep 94*  
*GS-27F-2070B*

### **UNITED TECHNICAL PRODUCTS INC**

111 Morse St  
Norwood, MA 02062  
(617) 821-1752

*s/b/l GS-27F-8414A 1 Oct 92*

### **VAN DUERR IND.**

820 West Seventh St.  
Chico, CA 95928  
(530) 893-1596  
(530) 893-1560 Fax

*s/b GS-27F-0521H 3 Dec 98*

### **WESTWEAVE CARPET MILLS INC**

3100 S Susan St  
Santa Ana, CA 92704  
(714) 546-5601

*s/b GS-27F-0023A 7 Jan 93*

### **YEATTS CONTRACT INC.**

3052 Shadeland Dr.  
Falls Church, VA 22044  
(703) 533-3830

*s/b GS-27F-0518H \* 24 Feb 98*

*s/b GS-27F-0520H 24 Feb 98*

# ORDERING SERVICES

## ORDERING PROCEDURES FOR SERVICES (EXECUTIVE, ADMINISTRATIVE AND/OR PROFESSIONAL)

### PROCEDURES FOR SERVICES PRICED ON GSA SCHEDULES AT HOURLY RATES.

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that are priced on Schedule at hourly rates. These special ordering procedures take precedence over the procedures in FAR 8.404.

GSA has determined that the rates for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall

(1) Prepare a Request for Quotes:

(i) A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request for quotes may request the contractors, if necessary or appropriate, to submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request for quotes shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical acceptability of responses.

(2) Transmit the Request for Quotes to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).

(ii) The request for quotes should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for proposal should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

## ORDERING SERVICES

---

### (3) Evaluate Quotes and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall

(1) Inform contractors in the request for quotes (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.

(ii) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.

(2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.

(c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.

(e) The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

## CONTRACTOR TEAM ARRANGEMENTS AND FEDERAL SUPPLY SCHEDULES

In the spirit of the acquisition reform, all Federal agencies have been encouraged to facilitate innovative contracting/acquisition approaches. FAR Part 1.102 provides Guiding Principles on the Federal Acquisition System, outlining what the System will achieve as follows:

- Satisfy the customer (cost, quality and timeliness of delivery)
- Maximize use of commercial products and services
- Consider contractor's past performance
- Promoting competition
- Minimize administrative costs
- Conduct business with integrity, fairness and openness
- Fulfill public policy objectives

The Federal Supply Schedule program is a source customers may use to achieve what the System has outlined for acquisition teams to follow.

Each member of the "acquisition team" is to exercise personal initiative and sound business judgment and is responsible for making acquisition decisions that deliver the best value product or service to meet the customers needs. FAR 1.102-4 further empowers Government team members to make acquisition decisions within their areas of responsibility including selection, negotiation and administration. The contracting officer has the authority to the maximum extent practical, to determine the application of rules, regulations, and policies.

In light of these changes, Federal Supply Schedule customers may refer to FAR 9.6 Contractor Team Arrangements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. Customers are encouraged to review this section and should note this is permissible after contract award.

**TEAM ARRANGEMENTS COMBINED WITH THE FEDERAL SUPPLY SCHEDULE PROGRAM  
PROVIDE FEDERAL CUSTOMERS A POWERFUL COMMERCIAL ACQUISITION STRATEGY**

## SAMPLE FORMS

---

### BASIC GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These team arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a team arrangement are subject to terms and conditions of the Federal Supply Schedule contract.

Participation in a team arrangement is limited to Federal Supply Schedule contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

#### ***HERE IS A GENERAL OUTLINE ON HOW IT WORKS:***

- ❑ The customer identifies their requirements.
- ❑ Federal Supply Schedule contractors may individually meet the customers needs, or
- ❑ Federal Supply Schedule contractors may submit a Schedules "Team Solution" to meet the customer's requirement.
- ❑ Customers make a best value selection.

#### ***FOR MORE INFORMATION CONTACT:***

✉ [schedules.fcoc@gsa.gov](mailto:schedules.fcoc@gsa.gov)

☎ (703) 305-6594

📞 (703) 305-6566

# SAMPLE FORMS

---

## *SUGGESTED FORMAT*

### **BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the acquisition reform       (Agency)       and       (Contractor)       enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for a **Government that works better and costs less.**

Signatures:

\_\_\_\_\_

AGENCY

\_\_\_\_\_

DATE

\_\_\_\_\_

CONTRACTOR

\_\_\_\_\_

DATE

# SAMPLE FORMS

BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)

## BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply contract number(s) \_\_\_\_\_, Blanket Purchase Agreements, the contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

**MODEL NUMBER/PART NUMBER**

**SPECIAL BPA  
DISCOUNT/PRICE**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- (2) Delivery:

**DESTINATION**

**DELIVERY SCHEDULE/DATES**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- (3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

**OFFICE**

**POINT OF CONTACT**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of contractor;
- (b) Contract number;
- (c) BPA number;
- (d) Model number or National Stock Number (NSN);
- (e) Purchase order number;
- (f) Date of purchase;
- (g) Quantity, unit price, and extension of each item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of shipment.

- (9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the contractor's invoice, the provisions of this BPA will take precedence.

**\*IMPORTANT**

A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Teaming Arrangements are permitted with Federal Supply contractors in accordance with FAR Part 9.6.

Revised 9/96

# CONTRACT AWARD REQUEST

---

## REQUEST FOR CONTRACT AWARD INFORMATION

Customers requesting contract award information (i.e., List of Contractors) should fill in the following information.

Fax the request to:

☒ (703) 308-4168

Customer Name \_\_\_\_\_

Fax Number/Mailing Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Contract Award Information Requested For

Schedule Number: \_\_\_\_\_

or

Special Item Number: \_\_\_\_\_

GENERAL SERVICES ADMINISTRATION  
Centralized Mailing List Service (7CPNL)  
501 Felix St.  
PO Box 6477  
Fl. Worth, TX 76115

Official Business  
Penalty for Private Use \$300

FIRST-CLASS MAIL  
POSTAGE & FEES PAID  
GSA  
Permit No. G-30

00SC 7201



Federal Recycling Program

Printed on Recycled Paper



U.S. General  
Services  
Administration