

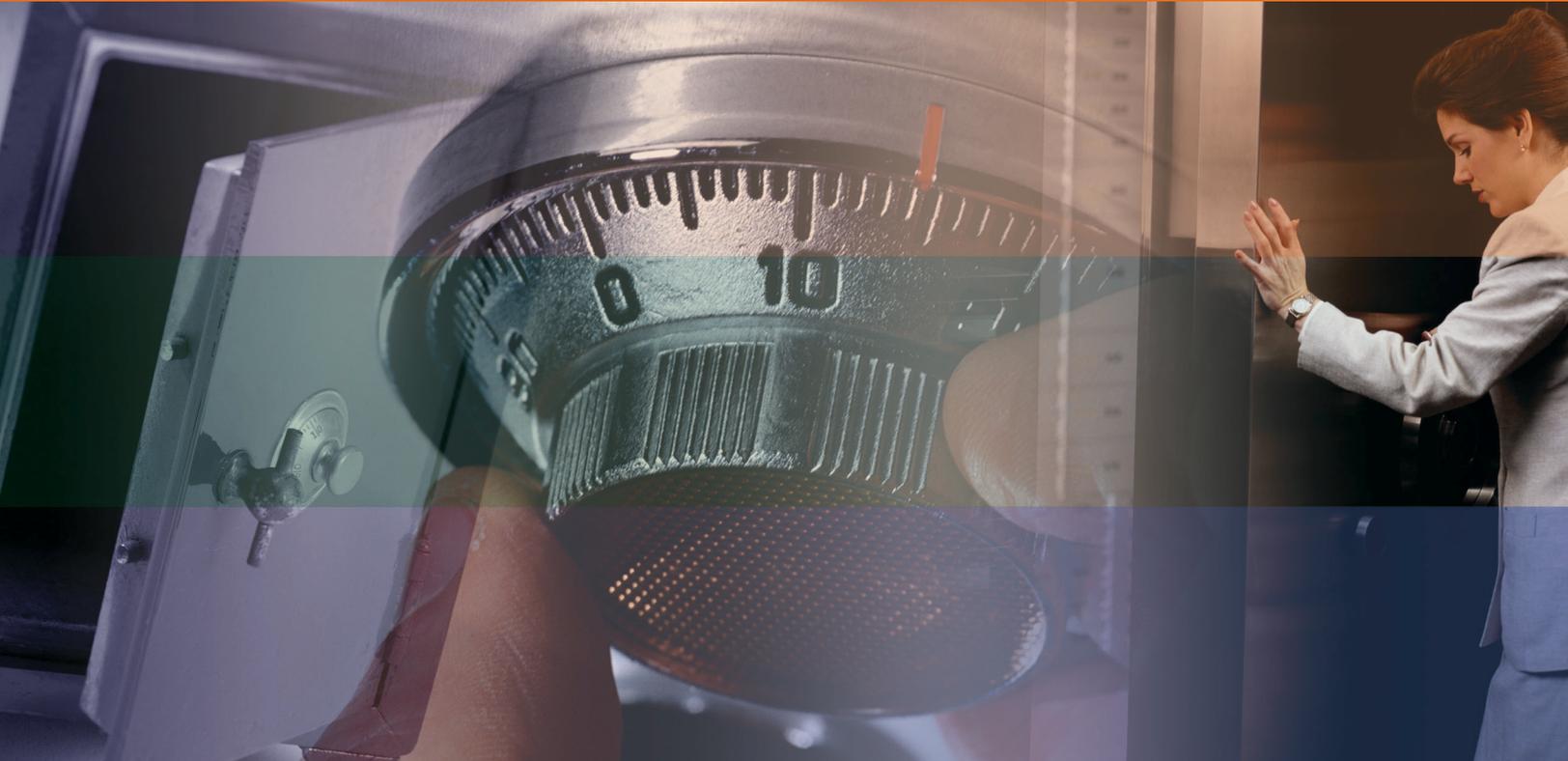
# Federal Supply Schedule

# 7111E

Cumulative Edition  
May 2003

## Miscellaneous Furniture

Security Cabinets, Safes, Vault Doors, Map and Plan Files and Accessories, COMSEC Containers and Special Access Control Containers



[www.fss.gsa.gov](http://www.fss.gsa.gov)

FSC Class: 7110

### Multiple Award

Variable Contract Periods

This document replaces the Cumulative Edition issued May 1, 2001.

**Domestic Shipping**

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**SECURITY FILING CABINETS, SAFES, VAULT DOORS,**  
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# GENERAL INFORMATION

## ORDERING INFORMATION

### SERVICES

Refer to the Ordering Procedures for Services section covering executive, administrative and/or professional services. Ancillary (product-related) services priced at hourly rates or other types of fixed pricing should be purchased using the ordering guidelines of FAR 8.404.

### PRODUCTS

#### Orders under \$2500

Place order directly with contractor for the item that best meets your needs.

#### Orders over \$2500

To ensure a "Best Value" determination is made, as required by FAR 8.404:

Review GSA's electronic ordering system, GSA **Advantage!**<sup>®</sup> at:



[www.fss.gsa.gov](http://www.fss.gsa.gov)

- or -

Review 3 schedule price lists.

#### Orders over the Maximum Order Threshold:

Each schedule contract has a maximum order threshold. In addition to following the ordering procedures for orders above \$2500, customers shall —

- Review price information on GSA **Advantage!**<sup>®</sup> or review additional schedule contractors' price lists.
- Request price reductions from schedule contractor(s) appearing to provide a best value.
- Place the order with the schedule contractor providing the best value.

You can now access Federal Supply Schedule contract award information on line at:



[www.fss.gsa.gov](http://www.fss.gsa.gov)

Click on the "FSS Schedules" button, then click on the "Schedules E-Library" button.

When determining what is a "best value," you may consider the following:

- Special features of the product/services that are being offered but not provided by a comparable product/service
- Trade-in considerations
- Probable life of the item selected compared to that of a comparable item
- Warranty considerations
- Maintenance availability
- Past performance
- Environmental and energy efficiency considerations

### DOCUMENTATION

Minimum documentation is generally all that is required (e.g., contractor's name, item purchased and price paid). Additional documentation is necessary when the requirement is defined to a particular brand name and only for orders exceeding the micropurchase threshold (see FAR 8.404(b)(7)).

## GSA **ADVANTAGE!**<sup>®</sup>

[www.fss.gsa.gov](http://www.fss.gsa.gov)

This online electronic ordering system allows customers to search for products, review delivery options and place orders.

### HOW TO ACCESS GSA **ADVANTAGE!**<sup>®</sup>

- You must be able to connect to the Internet.
- You must have access to a web browser (i.e., Netscape, Internet Explorer).
- Use your web browser to connect to the GSA Home Page at:



[www.fss.gsa.gov](http://www.fss.gsa.gov)

Select GSA **Advantage!**<sup>®</sup> — Online Shopping Service.

If you need more information or assistance contact the GSA Advantage e-mail address or our voicemail hotline:



[GSA.Advantage@gsa.gov](mailto:GSA.Advantage@gsa.gov)

 (703) 305-7359

If you are not able to connect to the Internet, contact your GSA Customer Service Director for assistance refer to the Customer Service Director listing included in the Points of Contact section of this document.

# POINTS OF CONTACT

## FOR FURTHER ASSISTANCE

### GSA CONTACTS

Customer/Vendor Relations  
General Services Administration  
Federal Supply Service

 (215) 446-5024

 (215) 446-5112

 beth.arnold-messick@gsa.gov

## NEED MORE SCHEDULES?

### FOR COPIES OF SCHEDULES

Customers requesting copies of schedules should contact:

General Services Administration  
Centralized Mailing List Service  
4900 Hemphill St  
PO Box 6477  
Ft Worth, TX 76115

 (817) 334-5215

 (817) 334-5227

 cmls.gsa@gsa.gov

All others requesting copies of schedules, including vendors, must contact the FSS Schedule Information Center at the following address:

General Services Administration  
FSS Schedule Information Center (FMLI)  
Washington, DC 20406

 (703) 305-6477

 DSN: 327-1022

Federal Supply Schedules will no longer include the List of Contractors. This information is now available on the Internet or by other means, if you don't have access to the Internet see Contractor Award Information paragraph in this document for other means to obtain this information.

**You can now access Federal Supply Schedule contract award information online:**

 [www.fss.gsa.gov](http://www.fss.gsa.gov)

**Click on the "FSS Schedules" button then click on "Schedules E-Library."**

## CONTRACTOR AWARD INFORMATION

For a listing of the very latest contract award information, please see the following website:

 [pub.fss.gsa.gov/sched](http://pub.fss.gsa.gov/sched)

You can search the E-Library by SIN, Contractor, Contract Number, Schedule Number or by a key word.

When you get to the Schedule you want, you'll see the list of SIN's and the Contractors listed below each SIN.

When the Contractor's Internet address is available, it will be shown and you can use it to link to their website.

The e-mail address, if available, will enable you to e-mail the Contractor for price lists or any other contract information. The Internet address and e-mail address will only be available if those contractors are on GSA **Advantage!**®.

If you don't have access to the Internet, you can get a list of the current contractors by completing the form at the back of this publication and faxing it to:

 (703) 308-4168

or by contacting the FSS Information Center at:

 (703) 305-6477

**In the future**, a faxback service will be available for obtaining this information.

Consult the contractor's catalog/price list for more detailed ordering information, such as:

- Contract items awarded.
- Maximum order provisions.
- Geographic coverage (delivery area).
- Contract price or discount.
- Quantity discounts.
- Prompt payment terms.
- Government purchase card terms.
- Commercial delivery terms.
- Expedited Delivery.
- Ordering address(es).
- Payment address(es).
- Warranty provision.
- Export packing charges.
- Applicable terms and conditions of rental, maintenance, installation and repair.
- Environmental and energy efficiency

## PUBLICIZING CONTRACT ACTIONS

The Federal Supply Schedules have been synopsized in the Government point of entry (GPE), which can be accessed via the Internet at <http://www.fedbizopps.gov>. Publicizing to FedBizOpps satisfies the requirements of the Competition in Contracting Act (Public Law 98-369) and FAR Part 5, Publicizing Contract Actions.

## SMALL BUSINESS PARTICIPATION

The General Services Administration and the Small Business Administration strongly support the participation of small business concerns in the Federal Supply Schedules Program. To enhance small business participation, SBA policy requires agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals. See the following address for guidance on goal setting and goal submittal via the Internet:

 [www.sba.gov/gc/goaling/](http://www.sba.gov/gc/goaling/)

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/price lists of at least three schedule contractors or to consider reasonably available information by using the GSA **Advantage!**<sup>®</sup> online shopping service at

 [www.fss.gsa.gov](http://www.fss.gsa.gov)

The catalogs/price lists, GSA **Advantage!**<sup>®</sup> and the Federal Supply Service Home Page listed above contain information on a broad array of products and services offered by small business contractors.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting price lists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

## JWOD (NIB/NISH) PRODUCTS

The Javits-Wagner-O'Day (JWOD) Program (NIB/NISH) provides many products to Federal customers under its mandatory source authority. Before making any open market purchase from a schedule contractor, ordering agencies should determine if there is a comparable JWOD (NIB/NISH) product.

Please call or e-mail a JWOD representative at the following numbers to check if there is an appropriate product manufactured by people who are blind or have other severe disabilities.

 (703) 603-7743 (ext. 112) or

 (703) 603-7750 (ext. 118)

 [info@jwod.gov](mailto:info@jwod.gov)

## UNICOR PRODUCTS

Unicor (Federal Prison Industries, Inc.) provides items that may be similar to some of the items in this schedule. Prior to making a purchase from the schedule, ordering agencies should check with Unicor to see if Unicor's product meets their specific need. For your convenience, this check can be made quickly by calling the Unicor Customer Service Group at the following number:

 (800) 827-3168.

## CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer's requirements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules.

**REFER TO THE CONTRACTOR TEAM ARRANGEMENT INFORMATION PROVIDED IN THIS DOCUMENT, FOR MORE DETAILS.**

## MAXIMUM ORDER

If the "best value" selection places your order over the Maximum Order identified in the contractor's catalog or price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the contractor to ask for a better discount price.

The contractor may:

- 1) offer a new lower price for this requirement
- 2) offer the lowest price available under the contract
- 3) decline the order

A delivery order that exceeds the maximum order may be placed with the contractor selected in accordance with FAR 8.404. The order may be placed under the Schedule contract.

## PRICE REDUCTIONS

There may be circumstances when a customer finds it advantageous to request a price reduction, such as where the quantity of an individual order clearly indicates the potential for obtaining a reduced price. Customers that obtain a further price reduction may still place these orders against the Schedule contract. MAS contractors will not be required to pass on to all schedule users a price reduction extended only to an individual customer for a specific order.

## GENERAL INFORMATION

### BLANKET PURCHASE AGREEMENTS (BPA)

Federal Supply Schedule contracts contain BPA provisions to maximize your purchasing and administrative savings. This feature permits schedule customers and contractors to set up “accounts” to fill a “recurring requirement”. These accounts establish a period for the BPA and generally address issues, such as frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times.

Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under the BPA.

Finally, contractors may be open to a progressive type discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be especially useful with the new Maximum Order feature. A suggested format for customers is included in this document to consider when using this purchasing tool.

### INCIDENTAL ITEMS

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule BPA or the individual task/delivery order if the items are clearly labeled as such on the order, all applicable acquisition regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market items.

### ENVIRONMENTAL PRODUCTS

In order to assist our customers who have determined that their acquisition needs can best be met by purchasing an EPA designated item (considering price, availability and performance requirements), our Schedule contractors have been requested to identify such products on their individual catalogs and or price lists. Schedule contractors have been requested (where possible and/or feasible) to identify items that:

- Have recycled content  
(meet EPA designated item criteria)
- Are energy and/or water conserving  
(e.g., Energy Star)
- Have reduced pollutants  
(e.g., low volatile organic compounds (VOCs) and chromate-free)

Customers should review contractor literature and contact the contractor directly to obtain complete information regarding environmental claims. Please visit our Environmental Website at the address listed below.

 <http://pub.fss.gsa.gov/enviro/index.html>

### VARIABLE CONTRACT PERIODS

Generally, Federal Supply Schedules will no longer have a prescribed beginning and ending date. The schedule periods will be continuous, and will contain contracts with contract periods that commence on the Date of Award (DOA) and expire in 5 years (exclusive of any options) from the DOA.

### LEASING

Only equipment offered on a Federal Supply Schedule may be leased. Some guidelines for leasing are as follows:

- Once you have selected the equipment, then you need to determine whether it is more advantageous to lease or purchase it. The contracting officer should compare the leasing terms offered from the third-party leasing companies in the Schedule as well as those offered by the Schedule equipment sellers. For example, most IT leases, other than Lease to Ownership (LTOP), require the ordering agency and the leasing contractor to determine as part of the initial lease agreement, the market value of the equipment at the end of the lease term; i.e., its residual value.
- Once the best leasing terms have been selected, the contracting officer can compare the advantages of leasing to those of direct purchase. OMB Circular A-94, par. 13 describes the economic analysis that is to be used in determining the economic impact of leasing vs. purchasing. You can access this information on the internet at the below address.

 <http://www.whitehouse.gov/WH/EOP/OMB/html/circular-top.html>

- Leasing requires a commitment on the agency's part for all the terms and conditions of the lease for the full term of the lease. If an agency has annual appropriations requiring issuance of supplemental funding documents, the agency's procurement and accounting systems must be capable of timely generation of the requirement documents.

**Customers must also be mindful of submitting “renewal delivery orders” in a timely manner to assure that their lease does not expire.**

Cancellation of a lease for lack of funds should only be done when the organization is no longer funded. Court decisions have held that termination for convenience should only be employed when the agency no longer has a requirement for the equipment.

Example: An employee has retired and the position will not be filled, so now there is a piece of equipment that is not needed. In other words, a desire for something different, newer, or better is not a justification for the premature cancellation of a lease.

## GENERAL INFORMATION

### AUTHORIZED USERS

The agencies and activities named below may use contracts established under this Federal Supply Schedule.

- All federal agencies and activities in the executive, legislative and judicial branches.
- Government contractors authorized in writing by a federal agency pursuant to 48 CFR 51.1.
- Mixed-ownership Government corporations (as defined in the Government Corporation Control Act).
- The Government of the District of Columbia.
- Other activities and organizations authorized by statute or regulation to use GSA as a source of supply.

Questions regarding activities authorized to use this schedule should be directed to Customer/Vendor Relations contact point identified in this document.

### GEOGRAPHIC COVERAGE

All Federal Supply Schedules provide contractors the opportunity to offer worldwide coverage. Schedule contractors have three categories of geographic coverage to offer:

- 1) Domestic: covers delivery to the 48 contiguous states; Washington, DC; Alaska; Hawaii and Puerto Rico.
- 2) Worldwide: covers delivery domestically AND overseas
- 3) Overseas Only: covers delivery to overseas destinations other than Alaska, Hawaii and Puerto Rico

### PURCHASE CARD

Agencies may make payments for oral or written delivery orders by using the Government purchase card.

**Payments made using the Government SmartPay purchase card ARE NOT eligible for any negotiated prompt payment discount.**

“Government purchase card” means a uniquely numbered GSA SmartPay credit card issued to named individual Government employees or entities, to pay for official Government purchases.

Effective March 20, 1998, GSA began requiring Federal Supply Schedule contractors to accept the GSA SmartPay purchase card as a method of payment for acquisitions up to the micropurchase threshold, currently \$2,500. This requirement is being phased in and by January 1, 1999, all Federal Supply Schedule contracts must include this requirement. The card may be used for payment in excess of this threshold if the using agency and contractor agree.

Information about the GSA Fleet, Travel and Purchase Payment System is available within your agency's written internal operating procedures and on the internet at the address listed below.



<http://pub.fss.gsa.gov/services/gsa-smartpay/>

The contractor shall not process a transaction for payment through the credit card clearinghouse until the purchased supplies have been shipped or services performed. Unless the cardholder requests correction or replacement of a defective or faulty item in accordance with other contract requirements, the contractor shall immediately credit a cardholder's account for items returned as defective or faulty.

### TRADE-INS

Trade-ins will be considered against the purchase of new equipment and will be used in determining that your purchase represents the “best value” and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) (see FAR 8.404). If equipment was traded in as part of the purchase arrangement, the file should show the type, brand and value of the equipment exchanged. Trade-ins should comply with provisions of the Federal Property Management Regulations (FPMR) 101-46.

# GENERAL INFORMATION

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## SIGNIFICANT CHANGES

### **ADDITIONAL AWARDS**

BVI, Inc.  
Diebold, Inc.  
EXL Safe Corporation  
Schwab Corporation

### **CANCELED/EXPIRED CONTRACTS**

Mosler expired 12/31/01  
Phelps-Tointon (dba Armor Safe) expired 12/31/01  
Sentry Group expired 12/31/01

The following Special Item Numbers (SINs) have been added to the schedule:

489-186 Modular Vault Systems, GSA-Approved  
489-187 Vault Design Services  
489-188 Installation Services  
489-189 Repair Parts  
489-190 Filing Cabinet, Type III – Information Processing System Cabinet/COMSEC

The following National Stock Numbers (NSNs) have been added to the schedule:

#### A. Armory Vault Doors

7110-01-475-9590  
7110-01-475-9592  
7110-01-475-9593  
7110-01-475-9594  
7110-01-475-9595  
7110-01-475-9596  
7110-01-475-9598  
7110-01-475-9599  
7110-01-475-9600  
7110-01-476-0139

#### B. Ballistic Vault Doors:

7110-01-475-8814  
7110-01-475-8817  
7110-01-475-8819  
7110-01-475-8820  
7110-01-475-8822  
7110-01-475-8823  
7110-01-475-8824  
7110-01-475-8825  
7110-01-475-8826  
7110-01-475-8827

#### C. Filing Cabinets, Steel, Uninsulated, Security, Class 6:

7110-01-264-8473	7110-01-309-2006
7110-01-264-8474	7110-01-309-2007
7110-01-264-8475	7110-01-309-2008
7110-01-264-8476	7110-01-309-2009
7110-01-264-8477	7110-01-309-2010
7110-01-264-8478	7110-01-309-2014
7110-01-264-8479	7110-01-309-2015
7110-01-264-8480	7110-01-309-2016
7110-01-264-8481	7110-01-309-2017
7110-01-264-8482	7110-01-309-2018
7110-01-309-1989	7110-01-309-2019
7110-01-309-1990	7110-01-309-2020
7110-01-309-1991	7110-01-309-2021
7110-01-309-1992	7110-01-309-2022
7110-01-309-1993	7110-01-309-2023
7110-01-309-1998	7110-01-309-2024
7110-01-309-1999	7110-01-309-2025
7110-01-309-2000	7110-01-309-2026
7110-01-309-2001	7110-01-309-2027
7110-01-309-2003	7110-01-309-2028
7110-01-309-2004	7110-01-309-2038
7110-01-309-2005	7110-01-309-2039

## GENERAL INFORMATION

D. Cabinet, Security, Weapons Storage:  
7110-01-476-2954

The following SINs for Door, Vault, Security, have been converted to NSNs:

Former SIN	replaced with	Current NSN
489-180		7110-01-475-8140
489-181		7110-01-475-8816
489-182		7110-01-475-8813
489-183		7110-01-475-8821
489-184		7110-01-475-8815
489-185		7110-01-475-8818

The following SIN descriptions have been revised (see next paragraph):

SIN	Description
489-103	Interior Components
489-154	Vault Door Accessories
489-161	Special Access Control Container
489-166	Safe, Burglary Resistant

The following SINs have been deleted; items are included in revised SIN descriptions (see paragraph above):

Deleted SIN	Description	Items included under SIN
489-101	Base Plate	489-154
489-102	Key Locker	489-154
489-104	Vertical Posts (set of 4)	489-103
489-105	Shelf	489-103
489-106	Security Locker	489-103
489-107	Shallow Drawer	489-103
489-108	Regular Drawer, 4" - 5" high	489-103
489-110	Cross Tray Insert, 3" x 5"	489-103
489-111	Cross Tray Insert, 3-1/4"x7-3/8"	489-103
489-112	Cross Tray Insert, 4" x 6"	489-103
489-113	Cross Tray Insert, 5" x 8"	489-103
489-114	Double Row Drawer Insert	489-103
489-115	Triple Row Drawer Insert	489-103
489-116	Microfilm Drawer Insert	489-103
489-117	Tape Canister Drawer Insert	489-103
489-118	Tape Seal Drawer Insert	489-103
489-120	Pistol Rack Insert	489-103
489-121	Center Drawer Insert	489-103
489-122	Quarter Drawer Insert	489-103
489-123	Drawer Liner	489-103
489-124	Pull-Out Weapons Cart w/ Storage Drawers	489-103
489-125	Caster Base	489-103
489-126	Vertical Posts	489-103
489-127	Shelf	489-103
489-128	Security Locker	489-103
489-129	Shallow Drawer, 4" - 5"high	489-103
489-130	Regular Drawer, 10-1/2"x12" high	489-103
489-132	Vertical Posts	489-103
489-162	Special Access Control Container, Size II	489-161
489-163	COMSEC Container	489-190
489-164	COMSEC Container	489-190
489-165	COMSEC Container	489-190

The following NSNs for Filing Cabinets, Uninsulated, Security, Maps & Plans, General Filing & Storage, Type III, Class 6, Design K, have been deleted from the schedule:

7110-01-309-2035  
7110-01-309-2036  
7110-01-309-2037

## GENERAL INFORMATION

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### ORDERING CHECKLIST

#### ***AVOID UNNECESSARY DELAY WHEN ORDERING***

##### ***12-POINT CHECK SYSTEM***

- National Stock Number and/or Special Item Number
- Part Number
- Color
- Upholstery (Nylon or Naugahyde)
- Finish (Type of Wood or Plastic Laminate)
- Size/Dimensions
- Style
- Manufacturer

##### ***SPECIAL ORDERING INSTRUCTIONS***

- Verify your unit of issue. Is it correct?
- Include acceptable substitute if possible.
- Domestic ordering activities include name and commercial (not DSN) telephone number of person responsible for placing order.
- Overseas ordering activities include name and DSN telephone number of person responsible for placing order.

The following information must be provided with each requisition for vault doors so that an order can be placed with the appropriate manufacturer:

- National Stock Number and type of vault door
- Swing of vault door (right-hand or left-hand)\*
- Exact width and height of the masonry opening(s)
- Wall thickness  
(6, 7, 8, 9, 10, 11, 12 or 14" are available; 8" is standard and will be furnished unless otherwise specified)
- Swing of day gate (left reverse or right reverse, if required)
- Type of door stop  
(floor or wall are available; floor stop is standard and will be furnished unless otherwise specified)
- Packing Level A or C  
(Level C, commercial packing, is standard and will be furnished unless otherwise specified; if Level A, military export packing, is required, please specify)

# GENERAL INFORMATION

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## SCHEDULE INFORMATION

### **CONTRACTOR PERFORMANCE**

#### **INSPECTION**

This schedule provides for inspection at destination. FPMR 101–26.403 and FAR 8.405 provide specific instructions to agencies regarding inspection.

#### **WARRANTY**

- (a) Group V Only. See the contractor's catalog/price list.
- (b) The following applies to all items except Group V:
  - (1) Notwithstanding inspection and acceptance by the government of supplies furnished under the contract or any provision of this contract concerning the conclusiveness thereof, the contractor warrants that for one year all supplies furnished under this contract will be free from defects in material or workmanship and will conform with the specifications and all other requirements of this contract. Further, the contractor certifies that the supplies will be suitable for their intended purpose. Unless otherwise provided, this warranty period shall begin 60 days after date of shipment.
  - (2) Unless otherwise provided, this warranty is applicable both within and outside the continental limits of the United States.
  - (3) Within a reasonable time after discovery of any breach of this warranty, the contracting officer or other government representative shall give written notice to the contractor and either (a) require the prompt correction or replacement of any supplies or parts thereof (including preservation, packaging, packing and marking) that do not conform with the requirements of this contract within the meaning of paragraph (1) of this clause; or (b) retain such supplies, whereupon the contract price thereof shall be reduced by the contracting officer an amount that is negotiated and agreed upon as being equitable under the circumstances, and the contractor shall promptly make appropriate repayment.
  - (4) When return, correction or replacement is required, the contracting officer or other government representative shall return the supplies or parts thereof, where feasible, and transportation charges and responsibility for such supplies while in transit shall be borne by the contractor. However, the contractor's liability for such transportation charges shall not exceed an amount equal to the cost of transportation by the usual commercial method of shipment between the designated point under this contract and the contractor's plant and return.
  - (5) If the contractor fails or refuses to correct or replace the nonconforming supplies within a period of 10 days (or such longer period as the contracting officer may authorize in writing) of receipt of notice from the contracting officer or other government representative, specifying such failure or refusal, the contracting officer may, by contract or otherwise, correct or replace them with similar supplies and charge to the contractor the cost occasioned to the government thereby. In addition, if the contractor fails to furnish timely disposition instructions, the contracting officer may dispose of the nonconforming supplies for the contractor's account in a reasonable manner, in which case the government is entitled to reimbursement from the contractor or from the proceeds for the reasonable expenses of the care and disposition of the nonconforming supplies, as well as for excess costs incurred or to be incurred.
  - (6) Any supplies or parts thereof corrected or furnished in replacement pursuant to this clause shall also be subject to all the provisions of this clause to the same extent as supplies initially delivered.
  - (7) Failure to agree upon any determination to be made under this clause shall be a dispute concerning a question of act within the meaning of the disputes clause of this contract.
  - (8) The word "supplies" as used herein includes related services.
  - (9) The rights and remedies of the government provided in this clause are in addition to and do not limit any rights afforded to the government by any other clause of the contract.
  - (10) In addition to other marking requirements of this contract, the container of all warranted items shall be clearly marked by the contractor by affixing a cloth tag or durable label that must set forth the contract number and state: "This item is warranted for one year." (Unless otherwise provided, contractor will enter effective date computed by adding 60 days to the shipping date.)

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- (c) Group I Only. In addition to the terms stated under I-FSS-540A (4/84), "Warranty of Supplies," if a lockout occurs due to mechanical failure of the locking system (i.e., locks, bolts, handles, linkages, etc) during the period of the warranty, the government reserves the right to require the contractor to provide access to the container contents within a period of 24 hours from the time of notification, within the continental United States.

If the contractor fails to respond within the period of 24 hours, the government may take necessary action to gain entry to the container and charge to the contractor any cost incurred by the government that is directly related to such action. Any damage to the unit resulting from the agency's actions will be repaired by the contractor to the agency's satisfaction or replaced with a new component at the contractor's expense. The agency will act to minimize the damage in opening the container and will retain, for contractor review, any parts.

The contractor shall examine the container to attempt to determine the cause of lockout and shall report this information to the Engineering Division of the Furniture Commodity Center. Repeated problems may result in removal of the product from the GSA Qualified Products List (QPL).

A lockout is defined as a situation in which an agency cannot open a security container after repeated attempts, following the manufacturer's printed instructions. If the failure is due to the combination lock, a minimum of 10 attempts shall be made after verification of the proper combination, by the agency group responsible for setting and maintaining the lock combination.

**Upgrading of federal specifications has resulted in significant changes in security equipment in this schedule. Manufacturers should be consulted before attempts are made to gain access by any means other than dialing the combination**

### CROSS-REFERENCE TO OTHER SCHEDULES

For other security equipment, see "Law Enforcement and Security Equipment: Personal, Canine, Vehicle and Related Items" on FSC Group 84 Part IV Section A or call

 (817) 334-2927.

# PRODUCT INFORMATION

## SUPPLIES AND/OR SERVICES

### COMMODITY LISTING INFORMATION

- *Index Numbers*
- *National Stock Numbers or Special Item Numbers*
- *Descriptions*
- *Awarded contractors*

See the "Contractors" section for complete contractor information, including contractor names, addresses, telephone & fax numbers, contract numbers, and effective dates.

**Offers of Items with Environmental Attributes.** Federal agencies are required to consider the procurement of products containing post-consumer recycled content by the Resource Conservation and Recovery Act (RCRA), Section 6002, and Executive Order (EO) 13101, Greening the Government through Waste Prevention, Recycling, and Federal Acquisition. EO 13101 also requires Federal agencies to consider the procurement of 'environmentally preferable' and biobased products (see the GSA/FSS environmental web site at [www.fss.gsa.gov/environ](http://www.fss.gsa.gov/environ) for a glossary of these terms; click on "Comprehensive Procurement Guidelines" to access EO 13101). Consequently, GSA encourages submission of products with environmental attributes so that we can facilitate agency procurements of these products. **If you are offering environmentally oriented products, please highlight them as such in your offer, providing detailed descriptions.** If it is determined that submitted products are appropriate, they will be included on the National Furniture Center's "What's Green" web page at [www.nfc.fss.gsa.gov](http://www.nfc.fss.gsa.gov) and the GSA Environmental Products and Services Guide at the above web site.

## GROUP I

Contains equipment approved by GSA for storage of classified material and is listed on GSA Qualified Products List

### **FILING CABINETS, STEEL, LEGAL AND LETTER SIZE, UNINSULATED, SECURITY**

In accordance with the latest revision of Federal Specification AA-F-358.

#### **CLASS 5**

Resistant to 20 man-hours surreptitious entry, 30 man-minutes covert entry, and 10 man-minutes forced entry

#### **Style K**

Key-change combination lock

#### **INDEX NO**

##### **1            Size I – 2-drawer, legal size**

Gray	7110-00-082-6111
Black	7110-01-015-2850
Parchment	7110-01-012-8739
Walnut wood grain	7110-01-309-1934

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

##### **2            Size III – 4-drawer, legal size**

Gray	7110-00-082-6112
Black	7110-01-012-8740
Parchment	7110-01-012-8741
Walnut wood grain	7110-01-309-1936

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

# PRODUCT INFORMATION

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## **FILING CABINETS, STEEL, LEGAL AND LETTER SIZE, UNINSULATED, SECURITY**

In accordance with the latest revision of Federal Specification AA-F-358.

### **CLASS 6**

Resistant to 20 man-hours surreptitious entry and 30 man-minutes covert entry

#### **STYLE K**

Key-change combination lock

#### **3      Size I – 2-drawer, legal size**

Gray	7110-00-920-9342
Black	7110-01-015-4638
Parchment	7110-01-015-4639
Walnut wood grain	7110-01-309-1956

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

#### **4      Size II – 4-drawer, letter size**

Gray	7110-01-309-1957
Black	7110-01-309-1958
Parchment	7110-01-309-1959
Walnut wood grain	7110-01-309-1960

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

#### **5      Size III – 4-drawer, legal size**

Gray	7110-00-920-9343
Black	7110-01-015-4266
Parchment	7110-01-050-6060
Walnut wood grain	7110-01-309-1961

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

#### **6      Size IV – 5-drawer, letter**

Gray	7110-01-309-1962
Black	7110-01-309-1963
Parchment	7110-01-309-1964
Walnut wood grain	7110-01-309-1965

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

#### **7      Size V – 5-drawer, legal size**

Gray	7110-00-919-9193
Black	7110-01-015-6099
Parchment	7110-01-015-6100
Walnut wood grain	7110-01-309-1966

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

## PRODUCT INFORMATION

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**8 Size VI – 2-drawer, special size**

Gray	7110-00-919-9213
Black	7110-01-016-5802
Parchment	7110-01-015-6101
Walnut wood grain	7110-01-309-1967

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**9 Size VII – 1-drawer, special size**

Gray	7110-00-919-9214
Black	7110-01-015-3196
Parchment	7110-01-018-4301
Walnut wood grain	7110-01-309-1968

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**10 Size VIII – 1-drawer, special size with 2 carrying handles, protective shield for lock**

Gray	7110-00-919-9306
Black	7110-01-015-2851
Parchment	7110-01-015-2852
Walnut wood grain	7110-01-309-1969

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**11 Size X – 2-drawer, letter size**

Gray	7110-01-309-1970
Black	7110-01-309-1971
Parchment	7110-01-309-1972
Walnut wood grain	7110-01-309-1973

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**12 Size 1 – 2-drawer, legal size  
Design ML – independently locked drawers, one lock per drawer**

Gray	7110-01-029-5767
Black	7110-01-029-8055
Parchment	7110-01-030-9009
Walnut wood grain	7110-01-309-1988

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**13 Size 1 – 2-drawer, legal size  
Design DL – 2 locks in one drawer which control all drawers**

Gray	7110-01-264-8473
Black	7110-01-309-1989
Parchment	7110-01-309-1990
Walnut wood grain	7110-01-309-2038

## PRODUCT INFORMATION

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- 14**      **Size III – 4-drawer, legal size**  
**Design DL – 2 locks in one drawer which control all drawers**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-264-8476 |
| Black             | 7110-01-309-1991 |
| Parchment         | 7110-01-309-1992 |
| Walnut wood grain | 7110-01-309-1993 |
- 15**      **Size IV – 5-drawer, letter size**  
**Design ML – independently locked drawers, one lock per drawer**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-309-1994 |
| Black             | 7110-01-309-1995 |
| Parchment         | 7110-01-309-1996 |
| Walnut wood grain | 7110-01-309-1997 |
- Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.
- 16**      **Size IV – 5-drawer, letter size**  
**Design DL – 2 locks in one drawer which control all drawers**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-309-1998 |
| Black             | 7110-01-309-1999 |
| Parchment         | 7110-01-309-2000 |
| Walnut wood grain | 7110-01-309-2001 |
- 17**      **Size V – 5-drawer, legal size**  
**Design ML – independently locked drawers, one lock per drawer**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-029-0389 |
| Black             | 7110-01-029-8059 |
| Parchment         | 7110-01-029-8058 |
| Walnut wood grain | 7110-01-309-2002 |
- Contractor  
Diebold, Inc.  
Hamilton Products Group, Inc.
- 18**      **Size V – 5-drawer, legal size**  
**Design DL – 2 locks in one drawer which control all drawers**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-264-8477 |
| Black             | 7110-01-309-2003 |
| Parchment         | 7110-01-309-2004 |
| Walnut wood grain | 7110-01-309-2005 |
- 19**      **Size VI – 2-drawer, special size**  
**Design DL – 2 locks in one drawer which control all drawers**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-264-8481 |
| Black             | 7110-01-309-2006 |
| Parchment         | 7110-01-309-2007 |
| Walnut wood grain | 7110-01-309-2039 |
- 20**      **Size VII – 1-drawer, special size**  
**Design DL – 2 locks in one drawer which control all drawers**
- |                   |                  |
|-------------------|------------------|
| Gray              | 7110-01-264-8482 |
| Black             | 7110-01-309-2008 |
| Parchment         | 7110-01-309-2009 |
| Walnut wood grain | 7110-01-309-2010 |

## PRODUCT INFORMATION

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**21 Size VIII – 1 drawer, special size with 2 carrying handles, protective shield around locks  
Design DL – 2 locks in one drawer which control all drawers**

Gray	7110-01-264-8483
Black	7110-01-309-2011
Parchment	7110-01-309-2012
Walnut wood grain	7110-01-309-2013

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**22 Size V – 5-drawer, legal size  
Design DM – individually locked drawers, 1 dual lock, 4 single locks**

Gray	7110-01-264-8478
Black	7110-01-309-2014
Parchment	7110-01-309-2015
Walnut wood grain	7110-01-309-2016

**23 Size V – 5-drawer, legal size  
Design DM – individually locked drawers, 2 dual locks, 3 single locks**

Gray	7110-01-264-8479
Black	7110-01-309-2017
Parchment	7110-01-309-2018
Walnut wood grain	7110-01-309-2019

**24 Size V – 5-drawer, legal size  
Design DM – individually locked drawers, 5 dual locks**

Gray	7110-01-264-8480
Black	7110-01-309-2020
Parchment	7110-01-309-2021
Walnut wood grain	7110-01-309-2022

**25 Size I – 2-drawer, legal size  
Design DM – individually locked drawers, 2 dual locks**

Gray	7110-01-264-8474
Black	7110-01-309-2023
Parchment	7110-01-309-2024
Walnut wood grain	7110-01-309-2025

**26 Size 1 – 2-drawer, legal size  
Design DM – individually locked drawers, 1 dual lock, 1 single lock**

Gray	7110-01-264-8475
Black	7110-01-309-2026
Parchment	7110-01-309-2027
Walnut wood grain	7110-01-309-2028

## PRODUCT INFORMATION

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### **FILING CABINETS, UNINSULATED, SECURITY, MAPS AND PLANS, GENERAL FILING AND STORAGE**

In accordance with the latest revision of Federal Specification AA-F-363.

#### **CLASS 5**

Resistant to 20 man-hours surreptitious entry, 30 man-minutes covert entry, and 10 man-minutes forced entry.

#### **DESIGN K**

Key-change combination lock

#### **TYPE II**

Without map and plan hangers and suspension

#### **27      Size I – 51-1/4"H x 22"W x 39"D**

Gray	7110-00-931-0770
Black	7110-01-017-3546
Parchment	7110-01-017-3547

Contractor(s)

Diebold, Inc.  
Hamilton Products Group, Inc.  
Overly Mfg. Co.

#### **28      Size IV – 28-1/2"H x 23-1/4"W x 24"D**

Gray	7110-00-309-2032
Black	7110-01-309-2033
Parchment	7110-01-309-2034

Contractor(s)

Diebold, Inc.  
Hamilton Products Group, Inc.

#### **29      Size II – 43-1/2"H x 35-3/4"W x 23-3/4"D**

Gray	7110-00-928-8689
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Contractor(s)

Diebold, Inc.  
Hamilton Products Group, Inc.

#### **30      SIN 489-190 TYPE III – Information Processing System Cabinet/COMSEC**

Gray

Contractor(s)

Hamilton Products Group, Inc.

## PRODUCT INFORMATION

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### **FILING CABINETS, UNINSULATED, SECURITY, MAPS AND PLANS, GENERAL FILING AND STORAGE**

In accordance with the latest revision of Federal Specification AA-F-363.

#### **CLASS 6**

Resistant to 20 man-hours surreptitious entry and 30 man-minutes covert entry

#### **DESIGN K**

Key-change combination lock

- 31      **Type III – with drawers for flat filing**  
**Size V - ten 2" high drawers for 36" x 48" drawings.**  
**Approximate exterior Dimensions 69-3/4"H x 34-1/2"W x 45-1/2"D, without base**

**Type II – without map and plan hangers and suspension**  
**Size I - 57-1/2"H x 22"W x 38"D**

Gray	7110-00-931-0771
Black	7110-01-019-0408
Parchment	7110-01-024-5958

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

### **CABINET, SECURITY, WEAPONS STORAGE**

In accordance with latest revision of Federal Specification AA-C-2859

- 32      **Class 5 – Resistant to 10 man-minutes forced entry**  
**Style B – without channel base assembly**  
**Design K – key-change combination lock**

Gray	7110-01-476-2954
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## PRODUCT INFORMATION

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### **DOOR, VAULT, SECURITY**

In accordance with the latest revision of Federal Specification AA-D-600. NOTE: Right hand swing means hinges are on the right side of the door when facing the door, outside vault. Refer to the "Ordering Checklist" for important ordering information.

#### **CLASS 5**

Resistant to 20 man-hours surreptitious entry, 30 man-minutes covert entry, and 10 man-minutes forced entry

#### **DESIGN B**

No exterior hardware

#### **STYLE K**

Key-change combination lock

- |           |   |
|-----------|---|
| <b>38</b> | <b>Type IR – right opening swing, with optical device</b><br>Gray 7110-01-475-8140<br><br><u>Contractor(s)</u><br>Overly Mfg. Co.                                     |
| <b>39</b> | <b>Type IL – left opening swing, with optical device</b><br><br>Gray 7110-01-475-8816<br><br><u>Contractor(s)</u><br>Overly Mfg. Co.                                  |
| <b>40</b> | <b>Type IIR – right opening swing, without optical device</b><br><br>Gray 7110-01-475-8813<br><br><u>Contractor(s)</u><br>Overly Mfg. Co.                             |
| <b>41</b> | <b>Type IIL – left opening swing, without optical device</b><br><br>Gray 7110-01-475-8821<br><br><u>Contractor(s)</u><br>Overly Mfg. Co.                              |
| <b>42</b> | <b>Type IIIR – double leaf door; right opening swing active leaf, with optical device</b><br><br>Gray 7110-01-475-8815<br><br><u>Contractor(s)</u><br>Overly Mfg. Co. |



## PRODUCT INFORMATION

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### **DOOR, ARMORY VAULT, SECURITY**

In accordance with the latest revision of Federal Specification AA-D-600. NOTE: Right hand swing means hinges are on the right side of the door when facing the door, outside vault. Refer to the "Ordering Checklist" for important ordering information.

#### **CLASS 5**

Resistant to 20 man-hours surreptitious entry, 30 man-minutes covert entry, and 10 man-minutes forced entry

#### **DESIGN B**

No exterior hardware

#### **STYLE K**

Key-change combination lock

<b>48</b>	<b>Type IR – right opening swing, with optical device</b>	
	Gray	7110-01-475-9594
<b>49</b>	<b>Type IL – left opening swing, with optical device</b>	
	Gray	7110-01-475-9599
<b>50</b>	<b>Type IIR – right opening swing, without optical device</b>	
	Gray	7110-01-476-0139
<b>51</b>	<b>Type IIL – left opening swing, without optical device</b>	
	Gray	7110-01-475-9600
<b>52</b>	<b>Type IIIR – double leaf door; right opening swing active leaf, with optical device</b>	
	Gray	7110-01-475-9592

### **DOOR, BALLASTIC VAULT, SECURITY**

In accordance with the latest revision of Federal Specification AA-D-600. NOTE: Right hand swing means hinges are on the right side of the door when facing the door, outside vault. Refer to the "Ordering Checklist" for important ordering information.

#### **CLASS 5**

Resistant to 20 man-hours surreptitious entry, 30 man-minutes covert entry, and 10 man-minutes forced entry

#### **DESIGN S**

Single lock

#### **STYLE K**

Key-change combination lock

<b>53</b>	<b>Type IR – right hand swing, with optical device</b>	
	Gray	7110-01-475-8814
<b>54</b>	<b>Type IIR – right hand swing, without optical device</b>	
	Gray	7110-01-475-8819
<b>55</b>	<b>Type IL – left hand swing, with optical device</b>	
	Gray	7110-01-475-8824
<b>56</b>	<b>Type IIL – left hand swing, without optical device</b>	
	Gray	7110-01-475-8817
<b>57</b>	<b>Type IIIR – double leaf door; right opening swing active leaf, with optical device</b>	
	Gray	7110-01-475-8827

## PRODUCT INFORMATION

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### **DOOR, BALLASTIC VAULT, SECURITY**

In accordance with the latest revision of Federal Specification AA-D-600. NOTE: Right hand swing means hinges are on the right side of the door when facing the door, outside vault. Refer to the "Ordering Checklist" for important ordering information.

#### **CLASS 5**

Resistant to 20 man-hours surreptitious entry, 30 man-minutes covert entry, and 10 man-minutes forced entry

#### **DESIGN B**

No exterior hardware

#### **STYLE K**

Key-change combination lock

- |           |  |                  |
|-----------|--|------------------|
| <b>58</b> | <b>Type IR – right opening swing, with optical device</b>  |                  |
|           | Gray   | 7110-01-475-8822 |
| <b>59</b> | <b>Type IL – left opening swing, with optical device</b>   |                  |
|           | Gray   | 7110-01-475-8826 |
| <b>60</b> | <b>Type IIR – right opening swing, without optical device</b>  |                  |
|           | Gray   | 7110-01-475-8820 |
| <b>61</b> | <b>Type IIL – left opening swing, without optical device</b>   |                  |
|           | Gray   | 7110-01-475-8823 |
| <b>62</b> | <b>Type IIIR – double leaf door; right opening swing active leaf, with optical device</b>  |                  |
|           | Gray   | 7110-01-475-8825 |
| <b>63</b> | <b>SIN 489-194<br/>MODULAR VAULT SYSTEM, COMMERCIAL</b>  |                  |
|           | The vault system shall be in accordance with UL Standard 608. It shall be Class M, Class 1, Class 2, or Class 3 as defined in the UL Standard. Acceptable evidence of the modular vault system meeting the requirements of UL Standard 608 shall be the UL label or listing mark, or a certified test report from a recognized, independent testing laboratory, acceptable to the government, indicating that the lamps have been tested and conform to the requirements of UL Standard 608. This SIN includes all components required for the complete assembly and installation of six-sided vaults; it does not include products used to give the vault a finished interior or exterior appearance (i.e., paneling, drywall, or carpeting).             |                  |
| <b>64</b> | <b>SIN 489-186<br/>MODULAR VAULT SYSTEM, GSA APPROVED</b>  |                  |
|           | In accordance with latest revision of Federal Specification AA-V-2737. This SIN includes all components required for the complete assembly and installation of six-sided vaults. The SIN does not include products used to give the vault a finished interior or exterior appearance (i.e., paneling, drywall, or carpeting).  |                  |
| <b>65</b> | <b>SIN 489-187<br/>DESIGN SERVICES</b>   |                  |
|           | Vault design services include a limited range of services and are intended to assist users in achieving a vault that is safe, functional, and best suited to their needs and location. Services include conversion of generic vault designs to brand specific designs, and development of component lists required for the complete vault. Vault designs, produced under this SIN, shall include only those components covered by the GSA contract and accepted options. Design services may include the use of CAD/CAP systems for vault design and component list development, development of HVAC, electrical and communication cable management plans, site surveys, and floor load analysis. Agencies must define the scope of the services required. |                  |
| <b>66</b> | <b>SIN 489-188<br/>INSTALLATION SERVICES</b>   |                  |
|           | Installation services may include product delivery, coordination, unpacking, inspection of product for shipping damage, assembly of product to conform to the final design, and removal of packing materials. Agencies will negotiate installation on a project-by-project basis, requesting an installation price quotation. Agencies must define the scope of the installation services required.  |                  |

## PRODUCT INFORMATION

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### GROUP II

Contains accessories and repair parts for use with GSA-Approved containers to facilitate storage, allow compartmentalization, and provide adaptability to varying agency needs.

**67 Caster Base for AA-F-358, Classes 5 and 6 cabinets**

Gray	7110-00-149-2004
Black	7110-01-015-2855
Parchment	7110-01-015-2856

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

**68 SIN 489-103  
INTERIOR COMPONENTS**

For use in AA-F-363, Classes 5 and 6 cabinets. Examples of acceptable items include: Plan hold rack & assembly, Vertical posts (set of 4), Shelf, Security locker, Shallow drawer (4" to 5" high), Regular drawer (10-1/2" to 12" high), 3" x 5" cross tray insert, 3-1/4" x 7-3/8" cross tray insert, 4" x 6" cross tray insert, 5" x 8" cross tray insert, Vertical posts, shelf, security locker, drawers, double row drawer insert, triple row drawer insert, microfilm drawer insert, tape canister drawer insert, tape seal drawer insert, pistol rack insert, center drawer insert, quarter drawer insert, drawer liner, pull-out weapons cart w/storage drawers, caster base

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.  
Overly Mfg. Co.

**69 SIN 489-154  
VAULT DOOR ACCESSORIES**

For use with AA-D-600 vault doors. Examples of acceptable items include day gate, base plate, key locker

Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.  
Overly Mfg. Co.

**70 SIN 489-189  
REPAIR PARTS**

Major or unique components of GSA-Approved security equipment such as drawer heads, locking mechanisms, drawer handles, and other components that may require replacement during the life of the product, excluding combination locks

**71 SIN 489-193  
LOCK, COMBINATION**

In accordance with latest revision of Federal Specification FF-L-2740

## PRODUCT INFORMATION

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### GROUP IV

Containers/items which provide supplemental security when used in conjunction with GSA-Approved security equipment. May be used separately for storage of unclassified material. (Overall dimensions are approximate.)

- 72**      **SIN 489-161**  
**SPECIAL ACCESS CONTROL CONTAINER**  
Size I - 12-1/8"H x 5-3/16"W x 8-1/4"D or Size II - 15"W x 12"H x 10"D.  
Group IR combination lock. Minimum 0.125" steel. Shielded slot with saw tooth baffle. Padlock eyes for mounting. Recessed door. Continuous hinge with non-removable pin. Gray
- Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.
- 73**      **SIN 489-157**  
**UTILITY LOCKER**  
Group IR combination lock. Minimum 0.25" steel door. Minimum 0.125" steel body. Overall dimensions 8-3/16"W x 12-1/8"L x 8-1/4"D. Gray
- Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.
- 74**      **SIN 489-158**  
**KEY RACK**  
Fits inside utility locker. Holds 42 keys, 6 panels, 7 keys per panel
- Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.
- 75**      **SIN 489-159**  
**WALL KEY CABINET**  
Holds 125 keys. Group IR combination lock. Minimum 0.25" steel door. Minimum 0.125" steel body. Recessed full-length hinge. Overall dimensions 12"W x 16-1/2"H x 6-3/8"D. Gray.
- Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.
- 76**      **SIN 489-160**  
**WALL CABINET**  
Group IR combination lock. Minimum 0.25" steel door. Minimum 0.125" steel body. 4 shelves. Overall dimensions 12"W x 16-1/2"L x 6-3/8"D. Gray
- Contractor(s)  
Diebold, Inc.  
Hamilton Products Group, Inc.

## PRODUCT INFORMATION

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### GROUP V

Contains commercially-rated safes and insulated cabinets

- 77**      **SIN 489-166**  
**SAFE, BURGLARY RESISTANT**  
Complies with UL Standard 687. Safes shall be listed by UL and bear the UL-approved label or shall be listed by other nationally recognized testing Laboratory with a label and monitoring program.
- Contractor(s)  
BVI, Inc.  
EXL Safe Corporation  
Hamilton Products Group, Inc.  
Star Safe & Alarm, Inc. (dba Adesco Safe Mfg.)
- 78**      **SIN 489-167**  
**FILING CABINET, INSULATED**  
Insulated vertical and lateral type filing cabinets complying with UL Standard 72 for Insulated Record Containers or Insulated Filing Devices. Files shall be listed by UL and bear the UL-approved label or shall be listed by other nationally recognized testing laboratory with a label and monitoring program.
- Contractor(s)  
Fire King International, Inc.  
Hamilton Products Group, Inc.  
Schwab Corporation
- The following contractor delivers items under this INDEX/SIN overseas:  
Fire King International, Inc.
- 79**      **SIN 489-168**  
**SAFES, INSULATED**  
Safes complying with UL Standard 72 for Insulated Safes. Files shall be listed by UL and bear the UL-approved label or shall be listed by other nationally recognized testing laboratory with a label and monitoring program
- Contractor(s)  
Fire King International, Inc.  
Hamilton Products Group, Inc.  
Schwab Corporation
- The following contractor delivers items under this INDEX/SIN overseas:  
Fire King International, Inc.
- 80**      **SIN 489-169**  
**DEPOSITORY**  
A safe-type container designed to allow fund or property to be deposited in the container through a hopper or baffled channel, without providing access to the interior of the container. Access to the interior is provided through a door having a built-in combination lock complying with UL Standard 768. Group 2, 1, or IR.
- Contractor(s)  
BVI, Inc.  
EXL Safe Corporation  
Hamilton Products Group, Inc.  
Star Safe & Alarm, Inc. (dba Adesco Safe Mfg.)

## PRODUCT INFORMATION

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- 81 SIN 489-171  
ADP SAFES**  
Insulated containers designed for storage of magnetic tapes and disks. Safes shall be in compliance with UL Standard 72 for Insulated Record Containers or Insulated Safes with a Class 125-1, -2, or -4 hour rating. Safes shall be listed by UL and bear the UL-approved label or shall be listed by other nationally recognized testing laboratory with a label and monitoring program.

Contractor(s)  
Fire King International, Inc.  
Hamilton Products Group, Inc.  
Schwab Corporation

The following contractor delivers items under this INDEX/SIN overseas:  
Fire King International, Inc.

- 82 SIN 489-192  
ROOM SAFES**  
Containers designed for secure storage of personal possessions in hotels, quarters, or other temporary housing. Containers shall be specifically designed and advertised for this application. Doors may be fixed or removable. Locks may be combination, key, or card access type.

Contractor(s)  
EXL Safe Corporation  
Minibar Systems

### MISCELLANEOUS SINS

- 83 SIN 489-98  
OVERSEAS (INTERNATIONAL) PRODUCTS**  
This Special Item Number (SIN) includes all products under this schedule for those contractors who deliver exclusively overseas. If a contractor delivers both nationally and internationally, overseas delivery is covered under the specific Index/SIN/NSN numbers covered under this schedule and is so noted.

- 84 SIN 489-99  
INTRODUCTION OF NEW SERVICES/PRODUCTS (INSP)**  
Includes new or improved products, not currently available under any GSA contract, that have the potential to provide more economical or efficient means for Federal agencies to accomplish their missions. Products may be those existing in the commercial market not yet introduced to the Federal Government or products that have been improved. Products may perform a new task or procedure not currently available from products under any GSA contract, but must be appropriate to this schedule

Contractor(s)  
Dasco Data Products Ltd.

## CONTRACTOR INFORMATION

### CONTRACTORS

#### AWARD INFORMATION

■ Contractor's name, address and telephone and FAX numbers.

■ Business size and minority business enterprise indicators: "s" for small business, "o" for other than small business, "a" for minority business enterprises, "b" for other than minority business enterprises, "8(a)" for small businesses or small disadvantaged business concerns subcontracting with the Small Business Administration, "w" for woman owned, "v" for veteran owned and "l" for labor surplus concern.

Note: "s/a" (small minority business) also denotes small disadvantaged business concerns.

■ Contract number and contract effective date.

#### BVI, INC.

4667 Somerton Road  
Feasterville-Trevos, PA 19053-6754  
Phone: 215-396-8900  
FAX: 215-396-8799  
wtilker@bvisolutions.com  
www.bvisolutios.com  
s/b GS-03F-0036L 21 Sep 01

Remit (Payment) Address:  
BVI, Inc.  
P. O. Box 8500-S4220  
Philadelphia, PA 19178-4220

#### DASCO DATA PRODUCTS LTD.

346 Orenda Road  
Brampton, Ontario  
Canada L6T 1G1  
(613) 731-2827  
FAX: (613) 738-5064  
smoulton@dascodata.com  
www.dascodata.com  
s/b GS-03F-0011J 30 Jul 99

#### DIEBOLD, INC.

5995 Mayfair Road  
North Canton, OH 44720  
330-489-4142  
FAX: 330-489-4140  
strebj@diebold.com  
www.diebold.com  
o/b GS-03F-0038M 6 Sep 02

#### EXL SAFE CORPORATION

4501 Etiwanda Avenue  
Mira Loma, CA 91752  
800-939-5723  
FAX: 909-685-3300  
JGM@EXLSafe.com  
www.exlsafe.com  
s/b GS-03F-0013M 13 Feb 02

#### FIREKING INTERNATIONAL INC

101 Security Pkwy  
New Albany, IN 47150  
(800) 457-2424  
FAX: (800) 227-7513  
security@fireking.com  
www.fireking.com  
s/b GS-29F-9369A 15 Sep 92

#### HAMILTON PRODUCTS GROUP INC

2009 N. 14th Street, Suite 201  
Arlington, VA 22201-2514  
(703) 527-8484  
FAX: (703) 527-8487  
Hamilton-security@worldnet.att.net  
www.hamiltonproducts.com  
s/b GS-29F-8997A 22 Jul 92

#### MINIBAR SYSTEMS

7340 Westmore Rd  
Rockville, MD 20850-7400  
(301) 309-1100  
FAX: (301) 309-1115  
info@minibar.ch  
www.minibar.ch  
o/b GS-29F-0004J 12 Jan 99

#### OVERLY MFG CO

574 W Otterman St  
Greensburg, PA 15601  
(724) 834-7300  
FAX: (724) 830-2871  
overly@overly.com  
www.overly.com  
s/b GS-29F-8999A 1 Jan 92

#### SCHWAB CORPORATION

110 Professional Court  
LaFayette, IN 47905-5153  
Phone: 765-447-9470  
FAX: 765-447-8278  
martingear@comcast.net  
www.schwabcorp.com  
s/b GS-03F-0028L 15 Aug 01

Remit (Payment) Address:  
Schway Corp.  
P.O. Box 95212  
Chicago, IL 60964

#### STAR SAFE & ALARM, INC.

Adesco Safe Mfg  
16720 S Garfield Ave  
Paramount, CA 90723-5307  
(800) 821-6803  
FAX: (562) 408-6427  
sales@adesco.com  
www.adesco.com  
s/b GS-29F-9012A 1 Jan 92

## GENERAL INFORMATION

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National Stock Number (NSN)	Index No.	National Stock Number (NSN)	Index No.
7110-00-082-6111	1	7110-01-264-8482	20
7110-00-082-6112	2	7110-01-264-8483	21
7110-00-919-9193	7	7110-01-309-1934	1
7110-00-919-9213	8	7110-01-309-1936	2
7110-00-919-9214	9	7110-01-309-1956	3
7110-00-919-9306	10	7110-01-309-1957	4
7110-00-920-9342	3	7110-01-309-1958	4
7110-00-920-9343	5	7110-01-309-1959	4
7110-00-928-8689	29	7110-01-309-1960	4
7110-00-931-0770	27	7110-01-309-1961	5
7110-00-931-0771	31	7110-01-309-1962	6
7110-01-012-8739	1	7110-01-309-1963	6
7110-01-012-8740	2	7110-01-309-1964	6
7110-01-012-8741	2	7110-01-309-1965	6
7110-01-015-2850	1	7110-01-309-1966	7
7110-01-015-2851	10	7110-01-309-1967	8
7110-01-015-2852	10	7110-01-309-1968	9
7110-01-015-2855	67	7110-01-309-1969	10
7110-01-015-2856	67	7110-01-309-1970	11
7110-01-015-3196	9	7110-01-309-1971	11
7110-01-015-4266	5	7110-01-309-1972	11
7110-01-015-4638	3	7110-01-309-1973	11
7110-01-015-4639	3	7110-01-309-1988	12
7110-01-015-6099	7	7110-01-309-1989	13
7110-01-015-6100	7	7110-01-309-1990	13
7110-01-015-6101	8	7110-01-309-1991	14
7110-01-016-5802	8	7110-01-309-1992	14
7110-01-017-3546	27	7110-01-309-1993	14
7110-01-017-3547	27	7110-01-309-1994	15
7110-01-018-4301	9	7110-01-309-1995	15
7110-01-019-0408	31	7110-01-309-1996	15
7110-01-024-5958	31	7110-01-309-1997	15
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7110-01-029-5767	12	7110-01-309-1999	16
7110-01-029-8055	12	7110-01-309-2000	16
7110-01-029-8058	17	7110-01-309-2001	16
7110-01-029-8059	17	7110-01-309-2002	17
7110-01-030-9009	12	7110-01-309-2003	18
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7110-01-264-8475	26	7110-01-309-2008	20
7110-01-264-8476	14	7110-01-309-2009	20
7110-01-264-8477	18	7110-01-309-2010	20
7110-01-264-8478	22	7110-01-309-2011	21
7110-01-264-8479	23	7110-01-309-2012	21
7110-01-264-8480	24	7110-01-309-2013	21
7110-01-264-8481	19	7110-01-309-2014	22

## GENERAL INFORMATION

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7110-01-309-2016	22	489-99	84
7110-01-309-2017	23	489-103	68
7110-01-309-2018	23	489-154	69
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7110-01-309-2021	24	489-159	75
7110-01-309-2022	24	489-160	76
7110-01-309-2023	25	489-161	72
7110-01-309-2024	25	489-166	77
7110-01-309-2025	25	489-167	78
7110-01-309-2026	26	489-168	79
7110-01-309-2027	26	489-169	80
7110-01-309-2028	26	489-171	81
7110-01-309-2032	28	489-186	64
7110-01-309-2033	28	489-187	65
7110-01-309-2034	28	489-188	66
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7110-01-935-1883	36		
7110-01-935-1885	33		
7110-01-935-1886	34		

# ORDERING SERVICES

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## ORDERING PROCEDURES FOR SERVICES (EXECUTIVE, ADMINISTRATIVE AND/OR PROFESSIONAL)

### PROCEDURES FOR SERVICES PRICED ON GSA SCHEDULES AT HOURLY RATES.

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that are priced on Schedule at hourly rates. These special ordering procedures take precedence over the procedures in FAR 8.404.

GSA has determined that the rates for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall

(1) Prepare a Request for Quotes:

- (i) A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- (ii) A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
- (iii) The request for quotes may request the contractors, if necessary or appropriate, to submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
- (iv) The request for quotes shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical acceptability of responses.

(2) Transmit the Request for Quotes to Contractors:

- (i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).
- (ii) The request for quotes should be provided to three (3) contractors if the proposed order is estimated to exceed the micropurchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for proposal should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

## ORDERING SERVICES

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(3) Evaluate Quotes and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

- (b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall
- (1) Inform contractors in the request for quotes (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.
    - (i) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.
    - (ii) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.
  - (2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.
- (c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.
- (d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.
- (e) The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micropurchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

# SAMPLE FORMS

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## CONTRACTOR TEAM ARRANGEMENTS AND FEDERAL SUPPLY SCHEDULES

In the spirit of the acquisition reform, all Federal agencies have been encouraged to facilitate innovative contracting/acquisition approaches. FAR Part 1.102 provides Guiding Principles on the Federal Acquisition System, outlining what the System will achieve as follows:

- Satisfy the customer (cost, quality and timeliness of delivery)
- Maximize use of commercial products and services
- Consider contractor's past performance
- Promoting competition
- Minimize administrative costs
- Conduct business with integrity, fairness and openness
- Fulfill public policy objectives

The Federal Supply Schedule program is a source customers may use to achieve what the System has outlined for acquisition teams to follow.

Each member of the "acquisition team" is to exercise personal initiative and sound business judgment and is responsible for making acquisition decisions that deliver the best value product or service to meet the customers needs. FAR 1.102-4 further empowers Government team members to make acquisition decisions within their areas of responsibility including selection, negotiation and administration. The contracting officer has the authority to the maximum extent practical, to determine the application of rules, regulations, and policies.

In light of these changes, Federal Supply Schedule customers may refer to FAR 9.6 – Contractors Team Arrangements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. Customers are encouraged to review this section and should note this is permissible after contract award.

**TEAM ARRANGEMENTS COMBINED WITH THE FEDERAL SUPPLY SCHEDULE PROGRAM  
PROVIDE FEDERAL CUSTOMERS A POWERFUL COMMERCIAL ACQUISITION STRATEGY**

# SAMPLE FORMS

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## BASIC GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These team arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a team arrangement are subject to terms and conditions of the Federal Supply Schedule contract.

Participation in a team arrangement is limited to Federal Supply Schedule contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

### ***Here is a general outline on how it works:***

- The customer identifies their requirements.
- Federal Supply Schedule contractors may individually meet the customers needs, or
- Federal Supply Schedule contractors may submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

### ***For more information contact:***

 [schedules.fcoc@gsa.gov](mailto:schedules.fcoc@gsa.gov)

 (703) 305-6594

 (703) 305-6566

# SAMPLE FORMS

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## *SUGGESTED FORMAT*

### **BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the acquisition reform \_\_ (Agency) \_\_ and \_\_ (Contractor) \_\_ enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for a **Government that works better and costs less.**

Signatures:

\_\_\_\_\_

AGENCY

\_\_\_\_\_

DATE

\_\_\_\_\_

CONTRACTOR

\_\_\_\_\_

DATE

# SAMPLE FORMS

BPA NUMBER

(CUSTOMER NAME)

## BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply contract number(s) \_\_\_\_\_, Blanket Purchase Agreements, the contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

- (3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of contractor;
- (b) Contract number;
- (c) BPA number;
- (d) Model number or National Stock Number (NSN);
- (e) Purchase order number;
- (f) Date of purchase;
- (g) Quantity, unit price, and extension of each item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of shipment.

- (9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the contractor's invoice, the provisions of this BPA will take precedence.

**\*IMPORTANT**

A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Teaming Arrangements are permitted with Federal Supply contractors in accordance with FAR Part 9.6.

Revised 9/96

# CONTRACT AWARD REQUEST

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## REQUEST FOR CONTRACT AWARD INFORMATION

Customers requesting contract award information (i.e., List of Contractors) should fill in the following information.

Fax the request to:

 (703) 308-4168

Customer Name \_\_\_\_\_

Fax Number/Mailing Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Contract Award Information Requested For

Schedule Number: \_\_\_\_\_

or

Special Item Number: \_\_\_\_\_



Smarter Solutions

U.S. General Services Administration  
Centralized Mailing List Service  
Warehouse 9, South Dock  
501 W. Felix Street  
Ft. Worth, TX 76115

Official Business  
Penalty for Private Use \$300

[www.gsa.gov](http://www.gsa.gov)  
May 2003  
5-3-00080  
00SC 7150

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