Multi-Factor Authentication is LIVE on the GSA Advantage Purchase Order Portal The U.S. government, as part of their CyberSecurity National Action Plan, has mandated the use of multi- factor authentication for all Federal government websites. In an effort to comply with these mandates and strengthen the security of our websites, GSA has implemented Multi-Factor Authentication and new password policies on GSA Advantage PO Portal.

What is Multi-Factor Authentication?

Multi-factor authentication (MFA) is an authentication method in which a user is granted access only after successfully presenting two or more pieces of evidence (or factors) to an authentication mechanism. This extra layer of security protects you, your company, and the government by making it more difficult for someone to gain unauthorized access to your account.

What does the new login process look like?

GSA Advantage PO Portal has implemented the use of GSA FAS ID authentication. GSA FAS ID authentication allows you to login to multiple GSA systems using the same credentials. Currently, your GSA FAS ID is used to login to the Sales Reporting Portal (SRP) and the GSA Vendor Portal. If you already have an account with SRP or Vendor Portal, you will use the same email address and password to login to these systems as well as the PO Portal. And if you update your profile in one application, it will apply to all.

- 1. Users who have an existing GSA FAS ID with SRP or Vendor Portal can now use your GSA FAS ID to login to the PO Portal.
- 2. If you do not have an existing GSA FAS ID, you were sent an email with instructions on how to register and activate your new GSA FAS ID multi-factor account for use with the PO Portal.

Once your GSA FAS ID is activated for use on the PO Portal, here are the new login steps:

- 1. Enter your **email address** and **password**.
- 2. You will be prompted to request and enter the verification code.
- 3. PO Portal will send you an email with the single use verification code.
- 4. Enter the **verification code** from the email. Please note that your verification code is only valid for 5 minutes.

If you have any questions or comments, please contact the Vendor Support Center at (877) 495-4849 or vendor.support@gsa.gov