General Services Administration
Authorized Federal Supply Schedule Price List

GSA Multiple Award Schedule
Federal Supply Group: Professional Services

GSA Contract Number: 47QRAA18D000A
Contract Period: October 16, 2017 through October 15, 2022

Price List current as of Modification # PS-0016, effective October 14, 2020

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Windwalker Corporation
1945 Old Gallows Road, Suite 201
Vienna, VA 22182
Phone: 703-970-3500 Fax: (703) 997-2296
Contract Administrator: Jim Helein
jim.helein@windwalker.com

Business Size: Small Business

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.
CUSTOMER INFORMATION

1a. Awarded Special Item Numbers

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>611430</td>
<td>611430RC</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>611512</td>
<td>611512RC</td>
<td>Flight Training</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials</td>
</tr>
</tbody>
</table>

1b. Prices: See “Prices” section, below.

1c. Labor Category Descriptions: See “Position Descriptions” section, below.

   Note: The amount shown for each SIN is not a limit on the size of any task order. The contractor may honor orders exceeding the maximum in accordance with Clause 52.216-19.

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic and overseas delivery (worldwide)

5. Point(s) of production (city, county, and state or foreign country):
   Windwalker Corporation
   1945 Old Gallows Road, Suite 201
   Vienna, VA 22182
   (Fairfax County)

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: 2% discount for single task orders over $500,000.00 and 3% discount for single task orders over $750,000.00.

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None
10a. Time of Delivery (Contractor insert number of days): As specified in individual Task Orders.
10b. Expedited Delivery. Available; contact Windwalker
10c. Overnight and 2-day delivery. Available; contact Windwalker
10d. Urgent Requirements. Contact Windwalker
11. F.O.B Points: Destination
12a. Ordering Address: Same as Contractor
12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address: Same as contractor
14. Warranty provision: N/A
15. Export Packing Charges (if applicable): N/A
16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
17. Terms and conditions of installation (if applicable): N/A
18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
18b. Terms and conditions for any other services (if applicable): N/A
19. List of service and distribution points (if applicable): N/A
20. List of participating dealers (if applicable): N/A
21. Preventive maintenance (if applicable): N/A
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): None
22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/ N/A.
23. Data Universal Numbering System (DUNS) number: 869208108
24. Notification regarding registration in System of Award (SAM) database: Contractor registered and active in SAM
The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and the contract includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**)) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).
LABOR CATEGORIES

Project Director

Minimum/General Experience: A minimum of ten years’ research, training development, IT, or management support experience is required, at least six of which must have been in program/project management.

Functional Responsibility: Directs entire multitask research, training development, or program management support project. Coordinates resources, quality assurance, contract management, cost control. Assigns tasks and resources internally. Prepares project implementation plan, coordinates project activities, monitors milestones, and provides progress reports. Acts as interface between end user and technical staff.

Minimum Education: Master’s degree in research, education, Information Systems, psychology, Instructional Design, Instructional Technology, Measurement or other related scientific or technical discipline. Six years’ applicable professional technical expertise or certification may be substituted for Master’s degree requirement.

Project Manager

Minimum/General Experience: A minimum six years’ of research, training development, or program management technical experience is required. Experience necessary: Task leader experience in management of a multi-disciplined team. Fully qualified in one of the senior labor categories called for in a Task Order.

Functional Responsibility: Has responsibility for managing specific research, training development, or program management support project. Has primary role in designing the technical approach and the management plans for projects. Has full authority to act for the firm on all matters relating to the daily operation of the project. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements within the project. May act as client interface.

Minimum Education: Bachelor’s degree in research, education, Information Systems, psychology, Instructional Design, Instructional Technology, Measurement, business, leadership or other related scientific or technical discipline. Certification or eight years’ experience may substitute for a degree.

Research Analyst/ Mid-level Associate

Minimum/General Experience: Four years’ demonstrated experience in training, instructional design, organization development, or program management support or the development and implementation of criteria for the collection, compilation and recording of data that allows verification and replication of outcomes through experimentation.

Functional Responsibility: Supports research staff in the conduct of research projects and design and preparation of training materials. Develops procedures and protocols for conducting analyses. Demonstrates a thorough knowledge of analysis principles, theories and techniques to solve specific problems and formulate solutions. Evaluates complex data and prepares reports of results. Participates in developing research plans and surveys, collecting data, and performing statistical and other analyses to facilitate the interpretation of data.

Minimum Education: Bachelor’s degree from an accredited college or university in related field. Six years’ experience or certification may substitute for a degree.
Jr. Systems Personnel/ Junior Associate

Minimum/General Experience: One year of work experience in measurement, research, education, information technology, instructional design or a related field. Strong writing skills required. Working knowledge of database programming and/or graphics.

Functional Responsibility: Supports client projects in areas of research, data management, writing and editing, training development and web-design. Assists project and task managers and analysts in execution of project deliverables.

Minimum Education: Bachelor’s degree from an accredited college or university. Certification or five years’ experience may substitute for a degree.

Writer/ Writer-Editor

Minimum/General Experience: Three to five years of specialized experience in technical research or training writing and editing. Solid editing and English grammar skills.

Functional Responsibility: Responsible for writing and editing of training, technical, and research-related documentation.

Minimum Education: Bachelor’s degree in English, education, instructional technology, or a related field. Eight years’ experience or certification may substitute for a degree.

Research Assistant

Minimum/General Experience: One year of work experience in research, education, information technology, instructional design or a related field. Strong writing skills required. Working knowledge of programming and/or graphics.

Functional Responsibility: Supports client projects in areas of research, data management, writing and editing, training development and web design. Assists project and task managers and analysts in execution of project deliverables.

Minimum Education: Bachelor’s degree from an accredited college or university. Four years’ experience or certification may substitute for a degree.

Graphics Specialist

Minimum/General Experience: One year of experience in multimedia or graphics arts and knowledge of related Internet and multimedia technologies that apply to training programs.

Functional Responsibility: Contributes to the creative process and uphold the quality of product developments. Establishes and directs the graphic identity of client web sites. Conceptualizes and creates design, graphics, animation, audio, and video for content. Establishes style guidelines and visual format standards.

Minimum Education: Bachelor’s degree. Four years’ specialized experience in the graphic arts may be substituted for the degree requirement.