SCHEDULE 00CORP

PROFESSIONAL SERVICES SCHEDULE (PSS)

Federal Supply Group: 871, 874; Class: R499
Contract Number: 47QRAA18D0025
Contract Period: December 10, 2017 through December 9, 2022

B3H CORPORATION

51 Third Street, Building #1, Shalimar, FL 32579
Phone: 850-651-3443 Fax: 850-651-4648
Web Site: www.b3h.com
Business Size: SDVOSB
DUNS: 623345949
Contract Administrator:
Robert Chapman, contracts@b3h.com, 850-651-3443

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
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<td>871-2RC</td>
<td>Concept Development and Requirements Analysis</td>
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<td>874-7</td>
<td>874-7RC</td>
<td>Integrated Business Program Support Services</td>
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</tbody>
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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at fss.gsa.gov.
ABOUT B3H CORPORATION

B3H Corporation, incorporated in 1990, is a Service-Disabled Veteran-Owned Small Business (SDVOSB), headquartered in Shalimar, Florida with operations on customer sites in the United States and worldwide locations. B3H specializes in providing full spectrum Advisory and Assistance Services (A&AS) and Systems Engineering and Technical Assistance (SETA) to Department of Defense (DoD) and National Agency customers. We provide services and solutions across five domains:

Management and Professional Support Services
B3H provides services that assist, advise, and train for the efficient and effective management and operation of organizations, activities (including information technology and research and development activities) or systems. Included are efforts that support or contribute to improved organization or program management, logistics management, project monitoring and reporting, data collection, budgeting, accounting, auditing, and administrative/technical support for conferences and training programs.

Studies, Analyses and Evaluations
B3H provides organized, analytical assessments to understand and/or evaluate complex issues to improve policy development, decision-making, management, or administration. Our efforts result in documents containing data or leading to conclusions and/or recommendations. This includes the development of databases, models, methodologies, and related software created in support of a study, analysis, or evaluation.

Engineering and Technical Services
B3H provides direct hands-on assistance essential to research, development, production, operation or maintenance necessary to ensure the effective operation and maintenance of weapon systems, equipment, and components for customer organizations. Our services include information technology consulting services, information technology architecture design and capital programming, investment control, and network, systems, and software services. Our systems engineering services include: determining specifications, identifying and resolving interface problems, developing test requirements, evaluating test data, and supervising design.

Training and Education
B3H provides specialized training and education services in curriculum and courseware development, instruction, testing and evaluation to assist customers with building and sustaining personnel knowledge, skills and abilities. Our services include training requirements assessment, curriculum development, Instructional Systems Design (ISD)-based courseware development, computer-based training/interactive courseware (CBT/ICW) development, classroom/mobile/field instruction, testing services, registrar services, training program management, and standardization and evaluation program management.
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CUSTOMER INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs).

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<td>874-7RC</td>
<td>Integrated Business Program Support Services</td>
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</tbody>
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1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN.

Not Applicable. Services Only.

1c. HOURLY RATES (SERVICES ONLY).

See Appendix A for Labor Category Descriptions.

See Appendix B for Hourly Rates.

2. MAXIMUM ORDER.

$1,000,000

3. MINIMUM ORDER.

$100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA).

871-2: Worldwide
874-1: Worldwide
874-4: Worldwide
874-7: Worldwide

5. POINT(S) OF PRODUCTION (CITY, COUNTY, AND STATE OR FOREIGN COUNTRY).

Not Applicable.

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE.

Prices are listed as GSA Net, Discount Deduction and IFF included.

7. QUANTITY DISCOUNTS.

Not Applicable.

8. PROMPT PAYMENT TERMS.

Net 30.

9a. GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

Yes, Government Purchase Cards are accepted at or below the micro-purchase threshold.
9b. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**  
Yes, Government Purchase Cards are accepted above the micro-purchase threshold.

10. **FOREIGN TERMS.**  
Not Applicable.

11a. **TIME OF DELIVERY.**  
TBD with Ordering Agency.

11b. **EXPEDITED DELIVERY.**  
TBD with Ordering Agency.

11c. **OVERNIGHT AND 2-DAY DELIVERY.**  
TBD with Ordering Agency.

11d. **URGENT REQUIREMENTS.**  
Agencies may contact the Contractor’s Representative to affect a faster delivery. Customers are encouraged to contact the contractor to request accelerated delivery.

12. **F.O.B. POINT(S).**  
Destination.

13a. **ORDERING ADDRESS(ES).**  
B3H Corporation  
51 Third Street, Bldg. #1, Shalimar, FL 32579  
P. 850-651-3443, F. 850-651-4648

13b. **ORDERING PROCEDURES.**  
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **PAYMENT ADDRESS(ES).**  
B3H Corporation  
51 Third Street, Bldg. #1, Shalimar, FL 32579  
P. 850-651-3443, F. 850-651-4648

15. **WARRANTY PROVISIONS.**  
Not Applicable.

16. **EXPORT PACKING CHARGES.**  
Not Applicable.

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE.**  
Government Purchase Cards will be acceptable for payments on a case by case basis. Bank account information for wire transfer payments will be shown on invoices.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR.**  
Not Applicable.
19. TERMS AND CONDITIONS OF INSTALLATION.
   Not Applicable.

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATA OF PARTS
    PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES.
   Not Applicable.

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES.
   Not Applicable.

21. LIST OF SERVICE AND DISTRIBUTION POINTS.
   Not Applicable.

22. LIST OF PARTICIPATING DEALERS.
   Not Applicable.

23. PREVENTIVE MAINTENANCE.
   Not Applicable.

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENT ATTRIBUTES.
   Not Applicable.

24b. SECTION 508 COMPLIANCE FOR ELECTRONIC INFORMATION SHARING
     (EIT).
   The EIT standards can be found at www.Section508.gov.

25. DUNS NUMBER.
   623345949

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD
    MANAGEMENT (SAM) DATABASE.
   B3H is registered in SAM.
APPENDIX A – LABOR CATEGORIES

A.1 Operations Research Analyst III
Functional Responsibility: Formulates and applies mathematical modeling and other optimizing methods using a computer to develop and interpret information that assists management with decision-making, policy formulation, or other managerial functions. Frequently concentrates on collecting and analyzing data. May develop and supply optimal time, cost, or logistics networks for program evaluation, review or implementation. Understands best practice frameworks, key performance metrics, and associated benchmarking products. Advises other operations research analysts, scientists, or engineers on techniques best suited for analyzing their problems. Participates in the collection and analysis of subject data with respect to the optimal algorithm, appropriate variables, and study conditions. Generate functional area strategies for enhanced operations in a cross-functional area mode throughout the organization. Participate in account strategy sessions, strategic assessments, and design reviews to validate enterprise approach and associated work products.

Experience: Fifteen years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.2 Operations Research Analyst II
Functional Responsibility: Formulates and applies mathematical modeling and other optimizing methods using a computer to develop and interpret information that assists management with decision-making, policy formulation, or other managerial functions. Frequently concentrates on collecting and analyzing data. May develop and supply optimal time, cost, or logistics networks for program evaluation, review or implementation. Understands best practice frameworks, key performance metrics, and associated benchmarking products. Advises other operations research analysts, scientists, or engineers on techniques best suited for analyzing their problems. Participates in the collection and analysis of subject data with respect to the optimal algorithm, appropriate variables, and study conditions. Generate functional area strategies for enhanced operations in a cross-functional area mode throughout the organization. Participate in account strategy sessions, strategic assessments, and design reviews to validate enterprise approach and associated work products.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.3 Operations Research Analyst I
Functional Responsibility: Formulates and applies mathematical modeling and other optimizing methods using a computer to develop and interpret information that assists management with decision-making, policy formulation, or other managerial functions. Frequently concentrates on collecting and analyzing data. May develop and supply optimal time, cost, or logistics networks for program evaluation, review or implementation. Understands best practice frameworks, key performance metrics, and associated benchmarking products. Advises other operations research analysts, scientists, or engineers on techniques best suited for analyzing their problems.
Participates in the collection and analysis of subject data with respect to the optimal algorithm, appropriate variables, and study conditions. Generate functional area strategies for enhanced operations in a cross-functional area mode throughout the organization. Participate in account strategy sessions, strategic assessments, and design reviews to validate enterprise approach and associated work products.

**Experience:** Five years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

### A.4 Program Manager III

**Functional Responsibility:** Serves as Contractor's single contract manager, and shall be the Contractor's authorized interface with the Government CO, the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.

**Experience:** Fifteen years of relevant experience.

**Education:** Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

### A.5 Program Manager II

**Functional Responsibility:** Serves as Contractor's single contract manager, and shall be the Contractor's authorized interface with the Government CO, the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.

**Experience:** Ten years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

### A.6 Program Manager I

**Functional Responsibility:** Serves as Contractor's single contract manager, and shall be the Contractor's authorized interface with the Government CO, the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.

**Experience:** Five years of relevant experience.
Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.7 Project Manager III

Functional Responsibility: Responsible for the overall management of the specific task order(s) and insuring that the technical/financial solutions and schedules in the specific task orders are implemented in a timely manner. Organizes, directs and coordinates the planning and production of all activities associated with assigned task order projects. Demonstrates competent writing and oral communication skills. Ensures quality products and services are delivered.

Experience: Fifteen years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.8 Project Manager II

Functional Responsibility: Responsible for the overall management of the specific task order(s) and insuring that the technical/financial solutions and schedules in the specific task orders are implemented in a timely manner. Organizes, directs and coordinates the planning and production of all activities associated with assigned task order projects. Demonstrates competent writing and oral communication skills. Ensures quality products and services are delivered.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.9 Project Manager I

Functional Responsibility: Responsible for the overall management of the specific task order(s) and insuring that the technical/financial solutions and schedules in the specific task orders are implemented in a timely manner. Organizes, directs and coordinates the planning and production of all activities associated with assigned task order projects. Demonstrates competent writing and oral communication skills. Ensures quality products and services are delivered.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.10 Subject Matter Expert IV

Functional Responsibility: Provides extremely high level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems which require high level knowledge of the subject matter for effective implementation. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements. Provides advice on esoteric problems which require extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order.
Experience: Twenty years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.11 Subject Matter Expert III

Functional Responsibility: Provides extremely high level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems which require high level knowledge of the subject matter for effective implementation. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements. Provides advice on esoteric problems which require extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order.

Experience: Fifteen years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.12 Subject Matter Expert II

Functional Responsibility: Provides extremely high level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems which require high level knowledge of the subject matter for effective implementation. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements. Provides advice on esoteric problems which require extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.13 Subject Matter Expert I

Functional Responsibility: Provides extremely high level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems which require high level knowledge of the subject matter for effective implementation. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements. Provides advice on esoteric problems which require extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes
charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.14 Functional Analyst III

Functional Responsibility: Works on complex application problems involving all phases of systems analysis to recommend solutions. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Provides technical support for software development and integration tasks, including review of work products for correctness, adherence to the design concept and to user standards.

Experience: Fifteen years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.15 Functional Analyst II

Functional Responsibility: Works on complex application problems involving all phases of systems analysis to recommend solutions. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Provides technical support for software development and integration tasks, including review of work products for correctness, adherence to the design concept and to user standards.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.16 Functional Analyst I

Functional Responsibility: Works on complex application problems involving all phases of systems analysis to recommend solutions. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Provides technical support for software development and integration tasks, including review of work products for correctness, adherence to the design concept and to user standards.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.17 Engineer III

Functional Responsibility: Provides engineering, technical, and managerial direction for problem definition, analysis, requirement development and implementation for complex systems in the engineering discipline required to meet technical requirements. Makes recommendations and
advises on system development, improvements, optimization, or support efforts. Performs risk assessments and analysis employing modeling and simulation techniques.

**Experience:** Fifteen years of relevant experience.

**Education:** Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

**A.18 Engineer II**

**Functional Responsibility:** Provides engineering, technical, and managerial direction for problem definition, analysis, requirement development and implementation for complex systems in the engineering discipline required to meet technical requirements. Makes recommendations and advises on system development, improvements, optimization, or support efforts. Performs risk assessments and analysis employing modeling and simulation techniques.

**Experience:** Ten years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.19 Engineer I**

**Functional Responsibility:** Provides engineering, technical, and managerial direction for problem definition, analysis, requirement development and implementation for complex systems in the engineering discipline required to meet technical requirements. Makes recommendations and advises on system development, improvements, optimization, or support efforts. Performs risk assessments and analysis employing modeling and simulation techniques.

**Experience:** Five years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.20 Strategic Planner III**

**Functional Responsibility:** Responsible for strategic planning of a sub-task of a large complex project. Organizes, directs, and coordinates strategic planning activities. Assists in developing mission and vision statements, subsequent goal delineation, provides guidance for building operational plans and specifying measurable outcomes to include capital outlay planning efforts in a consolidated strategic planning process, prioritizing those initiatives. Interfaces with appropriate Government management personnel, other contractor managers, and client agency representatives. Reviews strategic plans, ensures continuity plans grow out of definitions of agencies’ business functions and the processes required for achieving outcomes. Ensures agencies build on their strategic planning efforts of prior years, revisiting their mission, vision, and goals considering the strategic plan, and changing opportunities. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and business risk. Understands customer, industry and business trends. Applies this understanding to meet project objectives.

**Experience:** Fifteen years of relevant experience.

**Education:** Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.
A.21 Strategic Planner II

Functional Responsibility: Responsible for strategic planning of a sub-task of a large complex project. Organizes, directs, and coordinates strategic planning activities. Assists in developing mission and vision statements, subsequent goal delineation, provides guidance for building operational plans and specifying measurable outcomes to include capital outlay planning efforts in a consolidated strategic planning process, prioritizing those initiatives. Interfaces with appropriate Government management personnel, other contractor managers, and client agency representatives. Reviews strategic plans, ensures continuity plans grow out of definitions of agencies’ business functions and the processes required for achieving outcomes. Ensures agencies build on their strategic planning efforts of prior years, revisiting their mission, vision, and goals considering the strategic plan, and changing opportunities. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and business risk. Understands customer, industry and business trends. Applies this understanding to meet project objectives.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.22 Strategic Planner I

Functional Responsibility: Responsible for strategic planning of a sub-task of a large complex project. Organizes, directs, and coordinates strategic planning activities. Assists in developing mission and vision statements, subsequent goal delineation, provides guidance for building operational plans and specifying measurable outcomes to include capital outlay planning efforts in a consolidated strategic planning process, prioritizing those initiatives. Interfaces with appropriate Government management personnel, other contractor managers, and client agency representatives. Reviews strategic plans, ensures continuity plans grow out of definitions of agencies’ business functions and the processes required for achieving outcomes. Ensures agencies build on their strategic planning efforts of prior years, revisiting their mission, vision, and goals considering the strategic plan, and changing opportunities. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and business risk. Understands customer, industry and business trends. Applies this understanding to meet project objectives.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.23 Consultant III

Functional Responsibility: Gathers facts through research, interviewing, surveys, etc. analyze the client's business, draw conclusions, prepare final reports and gives presentations. Is proficient in the use of key analysis and graphics tools. Uses in-depth consultative skills and business knowledge based on accumulated experience and education aligned to practice business objectives and processes. Manage the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Has expert knowledge of practice, consulting group and organization operations and business objectives matrixes. Has in-depth knowledge of market/ industry and service line.

Experience: Fifteen years of relevant experience.
Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.24 Consultant II

Functional Responsibility: Gathers facts through research, interviewing, surveys, etc. analyze the client's business, draw conclusions, prepare final reports and gives presentations. Is proficient in the use of key analysis and graphics tools. Uses in-depth consultative skills and business knowledge based on accumulated experience and education aligned to practice business objectives and processes. Manage the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Has expert knowledge of practice, consulting group and organization operations and business objectives matrixes. Has in-depth knowledge of market/ industry and service line.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.25 Consultant I

Functional Responsibility: Gathers facts through research, interviewing, surveys, etc. analyze the client's business, draw conclusions, prepare final reports and gives presentations. Is proficient in the use of key analysis and graphics tools. Uses in-depth consultative skills and business knowledge based on accumulated experience and education aligned to practice business objectives and processes. Manage the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Has expert knowledge of practice, consulting group and organization operations and business objectives matrixes. Has in-depth knowledge of market/ industry and service line.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.26 Modeling and Simulation Specialist III

Functional Responsibility: Expert in modeling and simulation functions or operations such as, but not limited to, exercises, plans, coordination, demonstrations, and instruction in fields such as, but not limited to, health, environmental, transportation, law enforcement, military, and civil agencies. Provides supervision and guidance on the proper operation and use of simulation models and exercises. May support live, constructive, or virtual training.

Experience: Fifteen years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.27 Modeling and Simulation Specialist II

Functional Responsibility: Expert in modeling and simulation functions or operations such as, but not limited to, exercises, plans, coordination, demonstrations, and instruction in fields such as, but not limited to, health, environmental, transportation, law enforcement, military, and civil agencies.
Provides supervision and guidance on the proper operation and use of simulation models and exercises. May support live, constructive, or virtual training.

**Experience:** Ten years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.28 Modeling and Simulation Specialist I**

**Functional Responsibility:** Expert in modeling and simulation functions or operations such as, but not limited to, exercises, plans, coordination, demonstrations, and instruction in fields such as, but not limited to, health, environmental, transportation, law enforcement, military, and civil agencies. Provides supervision and guidance on the proper operation and use of simulation models and exercises. May support live, constructive, or virtual training.

**Experience:** Five years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.29 Systems Engineer III**

**Functional Responsibility:** Performs a variety of complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Applies analytical and systematic approaches in the resolution of problems of work flow, organization, and planning. Directs and assists system engineers in the application of system engineering principles to the solution of secure systems design problems. Expert knowledge of LANs, WANs, VPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data encryption, key management, data warehousing, and data mining capabilities.

**Experience:** Fifteen years of relevant experience.

**Education:** Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

**A.30 Systems Engineer II**

**Functional Responsibility:** Performs a variety of complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Applies analytical and systematic approaches in the resolution of problems of work flow, organization, and planning. Directs and assists system engineers in the application of system engineering principles to the solution of secure systems design problems. Expert knowledge of LANs, WANs, VPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data encryption, key management, data warehousing, and data mining capabilities.

**Experience:** Ten years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.
A.31 Systems Engineer I

Functional Responsibility: Performs a variety of complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Applies analytical and systematic approaches in the resolution of problems of work flow, organization, and planning. Directs and assists system engineers in the application of system engineering principles to the solution of secure systems design problems. Expert knowledge of LANs, WANs, VPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data encryption, key management, data warehousing, and data mining capabilities.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.32 Systems Analyst III

Functional Responsibility: Formulates/defines system scope and objectives for assigned projects. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Prepares detailed specifications from which programs will be written. Responsible for program design, coding, testing, debugging and documentation. Has full technical knowledge of all phases of applications systems analysis and programming. Has good understanding of the business or function for which applications is designed.

Experience: Fifteen years of relevant experience.

Education: Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

A.33 Systems Analyst II

Functional Responsibility: Formulates/defines system scope and objectives for assigned projects. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Prepares detailed specifications from which programs will be written. Responsible for program design, coding, testing, debugging and documentation. Has full technical knowledge of all phases of applications systems analysis and programming. Has good understanding of the business or function for which applications is designed.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.34 Systems Analyst I

Functional Responsibility: Formulates/defines system scope and objectives for assigned projects. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Prepares detailed specifications from which programs will be written. Responsible for program design, coding, testing, debugging and documentation. Has full technical knowledge of all phases of applications
systems analysis and programming. Has good understanding of the business or function for which applications is designed.

**Experience:** Five years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.35 Management Analyst III**

**Functional Responsibility:** Develops, analyzes, evaluates, advises on, and/or improves the effectiveness of work methods and procedures, organizations, manpower utilization, distribution of work assignments, delegations of authority, management controls, information and documentation systems, and similar functions of management.

**Experience:** Fifteen years of relevant experience.

**Education:** Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.

**A.36 Management Analyst II**

**Functional Responsibility:** Develops, analyzes, evaluates, advises on, and/or improves the effectiveness of work methods and procedures, organizations, manpower utilization, distribution of work assignments, delegations of authority, management controls, information and documentation systems, and similar functions of management.

**Experience:** Ten years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.37 Management Analyst I**

**Functional Responsibility:** Develops, analyzes, evaluates, advises on, and/or improves the effectiveness of work methods and procedures, organizations, manpower utilization, distribution of work assignments, delegations of authority, management controls, information and documentation systems, and similar functions of management.

**Experience:** Five years of relevant experience.

**Education:** Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

**A.38 Training Facilitator III**

**Functional Responsibility:** Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Develops all instructor materials (course outline, background material, and training aids). Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer aided training.

**Experience:** Fifteen years of relevant experience.

**Education:** Master’s degree in an associated discipline required. Master’s degree may be waived with four (4) years additional experience and BA/BS degree.
A.39 Training Facilitator II

Functional Responsibility: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Develops all instructor materials (course outline, background material, and training aids). Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer aided training.

Experience: Ten years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.40 Training Facilitator I

Functional Responsibility: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Develops all instructor materials (course outline, background material, and training aids). Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer aided training.

Experience: Five years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.41 Administrative Support III

Functional Responsibility: Includes clerical personnel, administrative services personnel, and technical publications personnel. Performs administrative duties in a staff activity. Performs specialized assignments relating to typing, word processing, and graphics illustration using computers with very little direction. Performs a variety of support services to include, but not limited to, operation of reproduction equipment to produce large volumes of documents, courier service, and mail service. Maintains personnel and other files and prepares correspondence, schedules and coordinates travel. Assists in the preparation of documents and supports the development of contract deliverables and reports. Responsible for integrating the graphics generated with automated tools and the deliverable documents.

Experience: Fifteen years of relevant experience.

Education: Bachelor’s degree in an associated discipline required. Bachelor’s degree may be waived with an additional four (4) years of experience and High School Diploma.

A.42 Administrative Support II

Functional Responsibility: Includes clerical personnel, administrative services personnel, and technical publications personnel. Performs administrative duties in a staff activity. Performs specialized assignments relating to typing, word processing, and graphics illustration using computers with very little direction. Performs a variety of support services to include, but not limited to, operation of reproduction equipment to produce large volumes of documents, courier service, and mail service. Maintains personnel and other files and prepares correspondence, schedules and coordinates travel. Assists in the preparation of documents and supports the
development of contract deliverables and reports. Responsible for integrating the graphics generated with automated tools and the deliverable documents.

**Experience:** Ten years of relevant experience.

**Education:** Associates’ degree in an associated discipline required. Associate’s degree may be waived with an additional two (2) years of additional experience and High School Diploma.

**A.43 Administrative Support I**

**Functional Responsibility:** Includes clerical personnel, administrative services personnel, and technical publications personnel. Performs administrative duties in a staff activity. Performs specialized assignments relating to typing, word processing, and graphics illustration using computers with very little direction. Performs a variety of support services to include, but not limited to, operation of reproduction equipment to produce large volumes of documents, courier service, and mail service. Maintains personnel and other files and prepares correspondence, schedules and coordinates travel. Assists in the preparation of documents and supports the development of contract deliverables and reports. Responsible for integrating the graphics generated with automated tools and the deliverable documents.

**Experience:** Five years of relevant experience.

**Education:** High School Diploma.
# APPENDIX B – HOURLY RATES

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<tr>
<th>SIN(s)</th>
<th>Labor Category</th>
<th>Minimum Education Level</th>
<th>Minimum Years of Experience</th>
<th>Year 1 12/10/17 to 12/9/18</th>
<th>Year 2 12/10/18 to 12/9/19</th>
<th>Year 3 12/10/19 to 12/9/20</th>
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### Schedule 00CORP – Professional Services Schedule (PSS)

**Contract #:** 47QRAA18D0025  
**SIN: 871-2, 874-1, 874-4, 874-7**

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*The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

### SCA Eligible Labor Category

<table>
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<th>SCA Eligible Labor Category</th>
<th>SCA Equivalent Code Title</th>
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<tr>
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