GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

Schedule for - Multiple Award Schedule (MAS)
Federal Supply Group Professional Services: MAS
Class: R499
Contract Number: 47QRAA18D003Z
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering
Contract Period: January 26, 2018 - January 25, 2023
Price List current as of Modification #PS-A812 effective February 3, 2020

Contractor: Urban Institute, The
500 L'Enfant Plz SW
Washington, DC 20024 2274

Business Size: Other Than Small

Telephone: (202) 261-5396
Extension:
FAX Number: (202) 869-5171
Web Site: www.urban.org
E-mail: contracts@mail@urban.org
Contract Administration: Justin Papka

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLM</td>
<td>OLM-RC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or
subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. Maximum Order:
   
   $1,000,000.00

3. Minimum Order:
   
   $100.00

4. Geographic Coverage (delivery Area):
   
   48 Contiguous States including Washington, DC, Alaska, Hawaii

5. Point(s) of production (city, county, and state or foreign country):
   
   Same as company address

6. Discount from list prices or statement of net price:
   
   Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms:
   
   0%, Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:
   
   Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:
   
   Will Not Accept

10. Foreign items (list items by country of origin):
    
    None

11a. Time of Delivery (Contractor insert number of days):
    
    Specified on the Task Order.

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:
    
    Specified on the Task Order
11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:

Specified on the Task Order

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:

Customers are encouraged to contact the contractor for the purposes of requesting accelerated delivery.

12. F.O.B Points(s):  

Destination

13a. Ordering Address(es):

Same as contractor address

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es):

Same as contractor address

15. Warranty provision.:  

N/A

16. Export Packing Charges (if applicable):  

N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):

Not Applicable

18. Terms and conditions of rental, maintenance, and repair (if applicable):  

N/A

19. Terms and conditions of installation (if applicable):  

N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):
20a. Terms and conditions for any other services (if applicable):
N/A

21. List of service and distribution points (if applicable):
N/A

22. List of participating dealers (if applicable):
N/A

23. Preventive maintenance (if applicable):
N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
As applicable

25. Data Universal Numbering System (DUNS) number:
074803701

26. Notification regarding registration in System for Award Management (SAM) database:
Registered and active

27. Final Pricing:
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Vice President/Center Director</td>
<td>Both</td>
<td>$399.55</td>
<td>$407.54</td>
<td>$415.69</td>
<td>$424.01</td>
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<tr>
<td>Senior Fellow I</td>
<td>Both</td>
<td>$360.99</td>
<td>$368.21</td>
<td>$375.57</td>
<td>$383.09</td>
<td>$390.75</td>
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<tr>
<td>Senior Fellow II</td>
<td>Both</td>
<td>$376.22</td>
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<td>$391.42</td>
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<tr>
<td>Position</td>
<td>Level</td>
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<td>Both 2</td>
<td>Both 3</td>
<td>Both 4</td>
<td>Both 5</td>
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<tr>
<td>--------------------------------</td>
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</tr>
<tr>
<td>Principal Research Associate I</td>
<td>Both</td>
<td>$376.22</td>
<td>$383.74</td>
<td>$391.42</td>
<td>$399.25</td>
<td>$407.23</td>
</tr>
<tr>
<td>Principal Research Associate II</td>
<td>Both</td>
<td>$399.55</td>
<td>$407.54</td>
<td>$415.69</td>
<td>$424.01</td>
<td>$432.49</td>
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<tr>
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<td>$218.24</td>
<td>$222.60</td>
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<tr>
<td>Research Associate I</td>
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<td>Research Associate II</td>
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<td>$172.81</td>
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<td>$179.79</td>
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<tr>
<td>Research Analyst</td>
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<td>$81.78</td>
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<tr>
<td>Administrative/Communications</td>
<td>Support I</td>
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<tr>
<td>Data Scientist/System Engineer</td>
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<td>$254.06</td>
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<td>Programmer Analyst</td>
<td>Both</td>
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<td>$217.56</td>
<td>$221.91</td>
<td>$226.34</td>
<td>$230.87</td>
</tr>
</tbody>
</table>

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
LABOR CATEGORY DESCRIPTIONS

Labor Category Title: Vice President/Center Director

Minimum Education/ Certification Level: Masters

Minimum Years of Experience: 15

Functional Responsibilities: Provides leadership and management expertise internally as well as to clients. Provides overall organizational vision and strategic management over multiple programs, including functional and/or administrative areas. Has detailed knowledge of the subject matter of the projects they supervise and of research methodology. May also provide additional project support as needed including principal investigator expertise, overseeing the preparation of reports describing research findings, and for ongoing communication with clients.

Labor Category Title: Senior Fellow I

Minimum Education/ Certification Level: PhD

Minimum Years of Experience: 10

Functional Responsibilities: Has a broad-based expertise on major issues on which their views, analysis, and commentary are sought out by the broad public policy world (including academics, political figures, journalists, and private sector individuals/groups). Demonstrated ability to interact competently with the broad public policy-making world in a variety of forums and under public pressures.

Labor Category Title: Senior Fellow II

Minimum Education/ Certification Level: PhD

Minimum Years of Experience: 12

Functional Responsibilities: Has a broad-based expertise on major issues on which their views, analysis, and commentary are sought out by the broad public policy world (including academics, political figures, journalists, and private sector individuals/groups). Demonstrated ability to interact competently with the broad public policy-making world in a variety of forums and under public pressures. Manages a policy center and/or large projects of national significance. Participates on a senior level in the Institute's management activities. Previous prominent public/private-sector position.

Labor Category Title: Principal Research Associate I

Minimum Education/ Certification Level: Masters

Minimum Years of Experience: 8

Functional Responsibilities: Initiates and completes a number of successful, highly-complex research projects. Manages and mentors junior staff. Ensures significant fundraising effort. Publishes articles in top-rated journals, contributes to books, conferences, Congressional testimonies, and influential project reports. Demonstrates is a national reputation for policy-related research/analysis.
**Labor Category Title:** Principal Research Associate II

**Minimum Education/ Certification Level:** PhD

**Minimum Years of Experience:** 8

**Functional Responsibilities:** Initiates and completes a number of successful, highly-complex research projects. Manages and mentors junior staff. Ensures significant fundraising effort. Publishes articles in top-rated journals, contributes to books, conferences, Congressional testimonies, and influential project reports. Demonstrates is a national reputation for policy-related research/analysis.

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**Labor Category Title:** Senior Research Associate I

**Minimum Education/ Certification Level:** Masters

**Minimum Years of Experience:** 5

**Functional Responsibilities:** Conducts research that is equivalent in thoroughness and originality to the completion of a doctoral dissertation. Designs and directs policy-relevant research on various issues. Directs and manages business development and fundraising activities. Develops new research ideas and finds foundation and government funding to support research, responds to funding solicitations from foundations and government agencies.

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**Labor Category Title:** Senior Research Associate II

**Minimum Education/ Certification Level:** Masters

**Minimum Years of Experience:** 8

**Functional Responsibilities:** Conducts research that is equivalent in thoroughness and originality to the completion of a doctoral dissertation. Designs and directs policy-relevant research on various issues. Directs and manages business development and fundraising activities. Develops new research ideas and finds foundation and government funding to support research, responds to funding solicitations from foundations and government agencies. Designs and conducts both quantitative and qualitative data collection and analysis, directs teams of junior staff, and produces high quality research reports. Publishes articles in selective refereed journals.

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**Labor Category Title:** Research Associate I

**Minimum Education/ Certification Level:** Masters

**Minimum Years of Experience:** 2

**Functional Responsibilities:** Responsible for planning and independently executing a major segment of a social science research project in consultation with and under the general supervision of a Center Director, Senior Research Associate, or Principal Research Associate. Designs research approach and selects appropriate tools of analysis, with consultation from more senior staff. Performs analysis; supervises and/or participates in data collection, draws policy inferences; writes and presents reports.
**Labor Category Title:** Research Associate II  

**Minimum Education/ Certification Level:** Masters  

**Minimum Years of Experience:** 4  

**Functional Responsibilities:** Responsible for planning and independently executing a major segment of a social science research project in consultation with and under the general supervision of a Center Director, Senior Research Associate, or Principal Research Associate. Designs research approach and selects appropriate tools of analysis, with consultation from more senior staff. Performs analysis; supervises and/or participates in data collection, draws policy inferences; writes and presents reports. Assists and partners in business development and fundraising activities. Develops and writes proposals. Functions as principal investigator and project manager for small projects.

**Labor Category Title:** Research Analyst  

**Minimum Education/ Certification Level:** Bachelors  

**Minimum Years of Experience:** 2  

**Functional Responsibilities:** Performs library research on specified topics and synthesizes material as needed; conducts parts of social science research projects under the general direction of more senior staff. Assists in the development of research approach and data collection instruments and in the selection of statistical techniques. Collects data and applies standard methods of statistical analysis. Administers surveys. Analyzes data using standard statistical techniques; draws conclusions; prepares statistical reports and data presentations. Writes up research results; assists in writing proposals and preparing papers for publication.

**Labor Category Title:** Research Assistant  

**Minimum Education/ Certification Level:** Bachelors  

**Minimum Years of Experience:** 0  

**Functional Responsibilities:** Performs library research on specified topics and synthesizes material as needed; tabulates and/or maintains collected data; processes data from various sources using statistical analysis software; analyzes primary and secondary data using basic statistical methods and administers structured surveys for projects requiring primary data collection. Demonstrates ability to prioritize a wide range of activities; demonstrates management/administrative experience, and good written and verbal communication skills.

**Labor Category Title:** Administrative/Communications Support I  

**Minimum Education/ Certification Level:** Bachelors  

**Minimum Years of Experience:** 2  

**Functional Responsibilities:** Performs typing, scheduling, financial record keeping, filing and telephone/desk reception duties. Responds to requests for information and relays or refers information to proper persons or office. Ensures efficient and timely supervision of clerical workflow. Coordinates work activities of center or office and facilitates effective working...
relationships with other research and administrative units of the Institute, and outside individuals and organizations. May supervise, orient and train administrative/clerical staff.

**Labor Category Title:** Administrative/Communications Support II

**Minimum Education/ Certification Level:** Masters

**Minimum Years of Experience:** 0

**Functional Responsibilities:** Ensures that projects are completed on time and within budget. Acts as the liaison between Urban’s central administrative functions and various teams. Organizes and manages all internal activities and assists in special projects. Supervises, orients and trains administrative/clerical staff.

**Labor Category Title:** Consultant

**Minimum Education/ Certification Level:** Bachelors

**Minimum Years of Experience:** 5

**Functional Responsibilities:** Provides expertise and support in various subject matters and projects. Resolves project issues, creates deliverables, coordinates events, and runs meetings.

**Labor Category Title:** Data Scientist/System Engineer

**Minimum Education/ Certification Level:** Masters

**Minimum Years of Experience:** 5

**Functional Responsibilities:** Responsible for mining complex data and providing systems-related advice to research centers. Manages statistical data and creates different models based on requests. Possesses advanced analytical skills, in addition to exceptional oral and written communication abilities.

**Labor Category Title:** Web Developer

**Minimum Education/ Certification Level:** Bachelors

**Minimum Years of Experience:** 2

**Functional Responsibilities:** Provides coding, design, and layout services for any website needs determined by projects or organizational requirements.

**Labor Category Title:** Data Visualization Specialist

**Minimum Education/ Certification Level:** Bachelors

**Minimum Years of Experience:** 2

**Functional Responsibilities:** Develops creative solutions to communicate complex research findings to the Urban Institute’s audiences. Collaborates with researchers and communications
staff (designers, writers, and editors) on the conception, construction, and deployment of interactive data visualizations. Creates and refines static data visualizations for a range of publications based on comprehensive communications standards.

**Labor Category Title:** Programmer Analyst

**Minimum Education/ Certification Level:** Bachelors

**Minimum Years of Experience:** 2

**Functional Responsibilities:** Responsible for researching, designing, and implementing solutions to help with operational, system, and project issues. Works independently to design solutions to analytic or data management problems, selects the most appropriate and efficient programming tool and system platform. Demonstrates the ability to solve difficult technical problems and to provide technical support.

**LABOR CATEGORY EQUIVALENCIES**

*PhD* can be substituted with a Master's degree and four (4) additional years of related experience.

*Master’s Degree* can be substituted with a Bachelor's degree and four (4) additional years of related experience.

*Bachelor’s Degree* can be substituted with a High School Diploma/ GED and three (3) additional years of related experience.

*High School Diploma* can be substituted with a GED.