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CREDERE ASSOCIATES, LLC

Professional Services Schedule
Industrial Group: 00CORP

Contract No.: 47QRAA18D005L

SINS: 899 1 & 899 1RC-Environmental Consulting Services
899 8 & 899 8RC-Remediation and Reclamation Services

Contract Period: 02/26/18 through 02/25/23

Credere Associates, LLC

776 Main Street

Westbrook, Maine 04092

Telephone: (207) 828-1272

Facsimile: (207) 887-1051

On-line access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage! [®], a menu-driven database system. The INTERNET address GSA Advantage! [®] is <http://www.GSAAdvantage.gov>

Professional Services Schedule

Industrial Group: 00CORP

Credere Associates, LLC
776 Main Street
Westbrook, Maine 04092

Contract Number: 47QRAA18D005L

Contract Period: February 26, 2018 through February 25, 2023

DUNS No.:	011094343
CAGE Code:	53PS6
Telephone:	(207) 828-1272
Fax:	(207) 887-1051
Web Site:	www.crederellc.com
For Contractual Information	Rip Patten, PE, LSP (207) 828-1272 X 35 rpatten@crederellc.com
For Technical Information	Rip Patten, PE, LSP (207) 828-1272 X 35 rpatten@crederellc.com
Business Size:	Small, Disadvantaged, Woman owned, 8a Certified
Maximum Order:	\$1,000,000
Minimum Order:	\$100
Geographic Coverage:	Domestic
email:	rpatten@crederellc.com

Credere Associates, LLC – Corporate Overview:

Credere Associates, LLC was formed in 2007 by Theresa and Rip Patten as an environmental consulting and engineering company that specializes in assessing and managing the multitude of environmental challenges that complicate cleanup, construction, adaptive reuse, and Brownfields Redevelopment projects.

**CREDERE
ASSOCIATES, LLC**

Credere was accepted into the SBA 8(a) Business Development program in June 2014 (expiring in June 2023) and is also an economically disadvantaged woman owned small business (EDWOSB) and woman owned small business (WOSB).

Our services facilitates the identification and resolution of environmental issues at federal, municipal, commercial, and industrial properties participating in Brownfields, Comprehensive Environmental Response Compensation and Liability Act (CERCLA) including Superfund, Toxics Substance Control Act (TSCA), National Environmental Policy Act (NEPA), and Resource Conservation and Recovery Act (RCRA) programs. Credere's services include:

- Environmental Site Assessments (CERCLA & NEPA) and Environmental Due Diligence
- CERCLA/RCRA Remedial Investigations
- Hazardous Building Material Surveys (asbestos, PCBs, lead-based paint, universal wastes, and mold)
- EPA Brownfields Assessments and Cleanups
- Wetlands Delineation and Permitting
- Natural Resource Assessments and Evaluations
- TSCA-Regulated PCB Assessment & Remediation
- Environmental Remediation and General Contracting
- Building Abatement and Demolition
- Environmental Cleanup Oversight, Documentation, and Closure
- Environmental Management Planning & Oversight
- Long-term Groundwater Monitoring & Reporting
- Remedial Treatment System Operation & Maintenance (O&M)
- Geotechnical Evaluations/Engineering
- Landfill Permitting, Monitoring, and Closure Assistance
- Mine Investigation and Remediation
- Contaminated Soil, Groundwater, and Sediment Investigation and Remediation
- Vapor Intrusion/Indoor Air Quality Testing, Assessment & Mitigation
- Massachusetts Licensed Site Professional Services (LSP)
- Waste Management
- Environmental Compliance and Reporting



GSA Schedule Services Offered:

SINS: 899-1, 899-1RC, 899-8, 899-8RC

899-1 & 899-1RC: Environmental Consulting Services

Credere's provided services under this SIN include:

- Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13693 in areas of chemical, radiological, and/or hazardous materials);
- ISO 14001 Environmental Management System (EMS) and sustainable performance measure development;
- Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA);
- Endangered species, wetland, watershed, and other natural resource management plans;
- Environmental program and project management;
- Environmental regulation development;
- Economic, technical and/or risk analysis;
- Other environmentally related studies and/or consultations;
- Economical, technical and/or risk analysis;
- Compliance Services such as review, audit, and implementation/management of EMS and other compliance and contingency plans and performance measures;
- Environmental and Natural Resource Permitting;
- Spill prevention/control and countermeasure plans (SPCC);
- Storm Water Pollution Prevention Plans (SWPPPs)
- Pollution prevention surveys;
- Community Right to-Know Act reporting (EPCRA).
- Advisory Services for ongoing advice and assistance with data and information in support of agency environmental programs involving areas such as Hazardous material spills; Material safety data sheets (MSDS), Biological/medical data sheets; Information hotlines; Poison control hotlines;
- Environmental regulations and environmental policy/procedure updates; Management, furnishing, or inventory of MSDS.
- Waste Management Consulting Services to provide guidance in support of waste-related data collection, feasibility studies and risk analyses;
- Resource Conservation and Recovery Act (RCRA)/Comprehensive Environmental Response Compensation and Liability Act (CERCLA)/Toxics Substance Control Act (TSCA) environmental assessments, site investigations, feasibility studies, remedial engineering, remedial action planning (RAP), and remediation/cleanup/abatement oversight



- Hazardous and/or non-hazardous exposure assessments;
- Waste characterization and source reduction studies;
- Review and recommendation of waste tracking or handling systems;
- Waste management plans and/or surveys;
- Waste minimization/pollution prevention initiatives; and
- Review of technologies and processes impacting waste management.

899-8 & 899-8RC: Remediation and Reclamation Services

Credere's provided services under this SIN include:

- Excavation, removal and disposal of petroleum and hazardous waste;
- Site preparation, characterization, field investigation, conservation and closures;
- Wetland restoration;
- Emergency response clean up (ERC);
- Underground storage tank/above-ground storage tank (UST/AST) removal;
- Air monitoring;
- Soil vapor extraction, stabilization/solidification, bio-venting, carbon absorption, reactive walls, containment, monitoring and/or reduction of petroleum and hazardous waste sites, as well as unexploded ordnance removal;
- Remediation-related laboratory testing (e.g., biological, chemical, physical, pollution and soil testing).
- Reclamation services including land (e.g., creating new land from sea or riverbeds and/or restoring areas to a more natural state, such as after pollution, desertification, or salination have made it unusable); and Water and refrigerant reclamation.

Pricing and Labor Categories:

Credere's pricing below is for the Contract Period of Performance 02/26/2018 through 02/25/23:

Labor Category	Base Period				
	Year 1	Year 2	Year 3	Year 4	Year 5
Principal-in-Charge / Program Manager	\$137.53	\$140.28	\$143.09	\$145.95	\$148.87
Project Manager	\$98.24	\$100.20	\$102.21	\$104.25	\$106.34
Assistant Project Manager	\$88.41	\$90.18	\$91.98	\$93.82	\$95.70
Engineer/Geologist/ Environmental Scientist/ Specialist I	\$73.68	\$75.15	\$76.66	\$78.19	\$79.75
CAD-GIS Technician	\$73.68	\$75.15	\$76.66	\$78.19	\$79.75
Environmental Technician**	\$58.94	\$60.12	\$61.32	\$62.55	\$63.80
Administrative Assistant / Secretary **	\$54.03	\$55.11	\$56.21	\$57.34	\$58.48

** CREDERE ASSOCIATES, LLC confirms the Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S.



Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

<u>SCA Eligible Labor Category</u>	<u>SCA Equivalent Code Title</u>	<u>Wage Determination No</u>
Environmental Technician	30090, Environmental Technician	2005-2241
Administrative Assistant	01311, Secretary I	2005-2241

CUSTOMER INFORMATION:

1a. Awarded Special Item Numbers (SINs)

899 1 & 899 1RC-Environmental Consulting Services

899 8 & 899 8RC-Remediation and Reclamation Services

1b. Lowest priced model number for all awarded SINS:

Administrative Assistant / Secretary at \$54.03 per hour

1c. Descriptions of corresponding job titles, experience, functional responsibility, and education

For job titles, experience, functional responsibility and education, see “Description of Labor Categories” Section following this current section.

2. Maximum order

\$1,000,000

3. Minimum order

\$100

4. Geographic coverage

Domestic only

5. Point of production

Westbrook, Maine

6. Discount from list prices or statement of net price

Government net prices (discounts already deducted)

7. Quantity discount

None offered

8. Prompt payment terms

Net 30 days

9a. Government purchase cards accepted at or below the micro-purchase level

Yes

9b. Government purchase cards accepted above the micro-purchase level

Yes



10. Foreign items

None

11a. Time of delivery

Specified on the Task Order

11b. Expedited delivery

Contact Credere Associates, LLC

11c. Overnight and 2-day delivery

Contact Credere Associates, LLC

11d. Urgent requirements

Contact Credere Associates, LLC

12. FOB Point

Destination

13a. Ordering address

Credere Associates, LLC
776 Main Street
Westbrook, Maine 04092

13b. Ordering procedures

The ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules)

14. Payment address

Credere Associates, LLC
776 Main Street
Westbrook, Maine 04092

15. Warranty provision

Contractor's standard commercial warranty

16. Export packing charges

Not applicable

17. Terms and conditions of government purchase card acceptance

Contact Credere Associates, LLC

18. – 24b.

Not applicable

25. Data Universal Numbering System (DUNS) number

011094343



26. System for Award Management (SAM) database (formerly CCR):

Credere Associates, LLC is registered at <https://sam.gov>

Description of Labor Categories:**Principal-In-Charge / Program Manager****Minimum Education:**

Bachelor's degree

Training or Certification Requirements:

Professional Engineer (PE) registration

Minimum Experience:

15 years

Functional Responsibilities:

- ✓ Provide contractual administration and broad oversight and direction for multiple environmental project engagements
- ✓ Provide oversight of all program activities including program system development and internal system development
- ✓ Provide guidance and direction for multiple programs or projects and to develop, implement, and manage client solutions
- ✓ Provide effective leadership
- ✓ Provide management-level interface with client management personnel regarding strategic issues
- ✓ Direct the completion of projects within timeframes and budget constraints
- ✓ Authorize Credere resources and approves work products through Senior Technical Review
- ✓ Monitor work performance to ensure that services are being provided efficiently and effectively and takes corrective action as necessary
- ✓ Approve hiring of staff

Project Manager**Minimum Education:**

Bachelor's degree.

Training or Certification Requirements:

Professional registration or certification.

Minimum Experience:

10 years.

Functional Responsibilities:

- ✓ Plan, develop, coordinate, and direct multiple mid-size projects or single projects of major scope
- ✓ Provide senior level interface with client project personnel regarding strategic issues including budget, progress, and quality
- ✓ Manage the completion of projects within estimated timeframes and budget constraints. Establish work plan and staffing for each project phase
- ✓ Act independently on technical matters pertaining to specialized areas
- ✓ Direct and supervise staff of engineers and scientists in support of environmental projects. Develop, implement, and manage client solutions



- ✓ Coordinate Credere resources and oversee specialty vendors
- ✓ Coordinate work products through Senior Technical Review
- ✓ Deliver presentations and lead or participate in client meetings. Prepare project reports for clients and for Credere management.
- ✓ Plan, review, and evaluate the work of subordinate professional and operational staff.
- ✓ Review and evaluate project and service delivery.
- ✓ Develop systems and maintain records that provide for the proper evaluation, control, and documentation of all project activities.
- ✓ Make recommendations for hiring staff.

Assistant Project Manager

Minimum Education:

Bachelor's degree.

Training or Certification Requirements:

Professional registration or certification.

Minimum Experience:

6 years.

Functional Responsibilities:

- ✓ Provide contractual administration and specific oversight and direction for multiple environmental project engagements
- ✓ Act semi-independently on technical matters pertaining to specialized areas
- ✓ Render professional opinions at specific phases of hazardous waste site assessment and remediation projects
- ✓ Direct and supervise staff of engineers and scientists in support of environmental projects
- ✓ Support the planning and executing hazardous waste site assessment and remediation projects
- ✓ Develop, implement, and manage client solutions
- ✓ Provide senior level interface with client project personnel regarding strategic issues including budget, progress, and quality
- ✓ Manage the completion of projects within estimated timeframes and budget constraints
- ✓ Coordinate Credere resources and oversee specialty vendors
- ✓ Coordinate work products through Senior Technical Review. Deliver presentations and lead client meetings.

Engineer/Geologist/Environmental Scientist/Specialist I

Minimum Education:

Bachelor's degree in engineering, biology, geology, or other applicable scientific or technical discipline.

Training or Certification Requirements:

None.

Minimum Experience:

0 years.

Functional Responsibilities:

- ✓ Participate in environmental engineering, geological, hydrogeological, biological, or related scientific research and analysis
- ✓ Adapt and extend principles and techniques in areas of specialty to projects



- ✓ Perform simple calculations without supervision and assist in complex scientific or environmental engineering calculations
- ✓ Prepare tables and figures as part of project deliverables. Review work to determine conformity with project objectives.
- ✓ Take support role on engineering or scientific research in field of specialty, under direction of senior staff

CAD-GIS Technician**Minimum Education:**

Bachelor's degree with coursework in geographic information systems (GIS), geography, geosystems, and/or computer architecture

Training or Certification Requirements:

None.

Minimum Experience:

0 years.

Functional Responsibilities:

- ✓ Generation of project figures and maps using customized geographic information systems (GIS) applications and AutoCAD
- ✓ Gather, compile and graphically represent project data
- ✓ Collection of data in the field using Global Positioning System (G.P.S.) units

Environmental Technician**Minimum Education:**

High school degree or General Equivalency Diploma (GED)

Training or Certification Requirements:

None.

Minimum Experience:

0 years.

Functional Responsibilities:

- ✓ Perform and report on routine field technician tasks such as sampling, quality assurance oversight, and installation of equipment
- ✓ Test and troubleshoot operating equipment or systems under the direction of a senior staff member

Administrative Assistance / Secretary**Minimum Education:**

High school degree or GED

Training or Certification Requirements:

None.

Minimum Experience:

0 years.

Functional Responsibilities:

- ✓ Provide clerical support with little to no supervision
- ✓ Integrate inputs from various sources to create cohesive documents that adhere to Credere style guidelines

