



# **GENERAL SERVICES ADMINISTRATION**

## **Federal Supply Service**

### *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The web address for **GSA Advantage!**<sup>™</sup> is: <http://www.GSAAdvantage.gov>.

**Multiple Award Schedule (MAS)**  
**Federal Supply Group: Professional Services**  
**Contract Number: 47QRAA18D005Q**

For more information on ordering from the Federal Supply Schedules go to the GSA Schedules page at GSA.gov

**Contract Period: MARCH 1, 2018 - FEBRUARY 28, 2023**

**Contractor:** Sigma Science, Inc.  
6565 Americas Parkway NE, Suite 910  
Albuquerque, NM 87110

**Business Size:** Small, Disadvantaged, 8(a) Business

**In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".**

**Telephone:** (505) 389-2201  
**FAX Number:** (505) 639-5657  
**Web Site:** [www.sigmasci.com](http://www.sigmasci.com)  
**E-mail:** [gtorres@sigmasci.com](mailto:gtorres@sigmasci.com)  
**Contract Administration:** Gilbert Torres, President/CEO

Price list current as of modification # PA – 0011 effective December 1, 2020



## **CUSTOMER INFORMATION:**

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

SIN	SIN Description
541330ENG	Engineering Services
541380	Testing Laboratory Services
541420	Engineering System Design and Integration Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541715	Engineering Research and Development and Strategic Planning
OLM	Order-Level Materials (OLM)

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

Administrative Support I                      \$59.17

**1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**

See page: 5

**2. Maximum Order:** \$1,000,000.00

**3. Minimum Order:** \$100

**4. Geographic Coverage (delivery area):** Domestic Only

**5. Point(s) of production (city, county, and state or foreign country):** Same as company address

**6. Discount from list price:** Government Net Prices (discounts already deducted).

**7. Quantity Discounts:** 1% on orders exceeding \$1,000,000

**8. Prompt Payment Terms:** Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.



**9. Foreign items (list items by country of origin):** None

**10a. Time of Delivery (Contractor insert number of days):** Specified on the task order

**10b. Expedited Delivery:** Contact Contractor

**10c. Overnight and 2-day delivery.** Contact Contractor

**10d. Urgent Requirements.** Contact Contractor

**11. F.O.B Points:** Destination

**12a. Ordering Address:** Same as company address

**12b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's are found in federal Acquisition Regulation (FAR) 8.405-3.

**13. Payment Address:** 6565 Americas Parkway NE, STE 910, Albuquerque, NM 87110

**14. Warranty Provision:** Contractor's standard commercial warranty

**15. Export Packing Charges:** Not applicable

**16. Terms and conditions of rental, maintenance, and repair:** Not applicable

**17. Terms and conditions of installation:** Not applicable

**18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not applicable

**18b. Terms and conditions for any other services:** Not applicable

**19. List of service and distribution points:** Not applicable

**20. List of participating dealers:** Not applicable

**21. Prevention maintenance:** Not applicable



**22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**

Not applicable

**22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.section508.gov](http://www.section508.gov)**

Not Applicable

**23. Data Universal Numbering System (DUNS) number:** 120336594

**24. Notification regarding registration in System for Award Management (SAM) database:** Registered



The rates shown below include the Industrial Funding Fee (IFF) of .75%

SINs	Labor Category	Contractor/ Customer Facility	Price Offered to GSA (including IFF)
541330ENG, 541380, 541420, 541611, 541715, OLM	Administrative Support I **	Both	\$59.17
541330ENG, 541380, 541420, 541611, 541715, OLM	Administrative Support II **	Both	\$87.04
541330ENG, 541380, 541420, 541611, 541715, OLM	Administrative Support III **	Both	\$90.32
541330ENG, 541380, 541420, 541611, 541715, OLM	Administrative Support IV **	Both	\$104.85
541330ENG, 541380, 541420, 541611, 541715, OLM	Administrative Support V **	Both	\$110.33
541330ENG, 541380, 541420, 541611, 541715, OLM	Analyst I	Both	\$124.87
541330ENG, 541380, 541420, 541611, 541715, OLM	Analyst II	Both	\$142.25
541330ENG, 541380, 541420, 541611, 541715, OLM	Analyst III	Both	\$176.89
541330ENG, 541380, 541420, 541611, 541715, OLM	Analyst IV	Both	\$184.93
541330ENG, 541380, 541420, 541611, 541715, OLM	Analyst V	Both	\$193.42
541330ENG, 541380, 541420, 541611, 541715, OLM	Business Specialist I	Both	\$92.33
541330ENG, 541380, 541420, 541611, 541715, OLM	Business Specialist II	Both	\$96.55
541330ENG, 541380, 541420, 541611, 541715, OLM	Business Specialist III	Both	\$104.85
541330ENG, 541380, 541420, 541611, 541715, OLM	Business Specialist IV	Both	\$130.18
541330ENG, 541380, 541420, 541611, 541715, OLM	Business Specialist V	Both	\$152.18
541330ENG, 541380, 541420, 541611, 541715, OLM	Engineer / Scientist I	Both	\$118.94
541330ENG, 541380, 541420, 541611, 541715, OLM	Engineer / Scientist II	Both	\$154.60
541330ENG, 541380, 541420, 541611, 541715, OLM	Engineer / Scientist III	Both	\$176.89
541330ENG, 541380, 541420, 541611, 541715, OLM	Engineer / Scientist IV	Both	\$195.51
541330ENG, 541380, 541420, 541611, 541715, OLM	Engineer /Scientist V	Both	\$230.42
541330ENG, 541380, 541420, 541611, 541715, OLM	Manager I	Both	\$177.25
541330ENG, 541380, 541420, 541611, 541715, OLM	Manager II	Both	\$198.42
541330ENG, 541380, 541420, 541611, 541715, OLM	Manager III	Both	\$221.74



541330ENG, 541380, 541420, 541611, 541715, OLM	Manager IV	Both	\$233.50
541330ENG, 541380, 541420, 541611, 541715, OLM	Manager V	Both	\$279.21
541330ENG, 541380, 541420, 541611, 541715, OLM	Project Manager I	Both	\$168.25
541330ENG, 541380, 541420, 541611, 541715, OLM	Project Manager II	Both	\$191.23
541330ENG, 541380, 541420, 541611, 541715, OLM	Project Manager III	Both	\$195.52
541330ENG, 541380, 541420, 541611, 541715, OLM	Project Manager IV	Both	\$210.62
541330ENG, 541380, 541420, 541611, 541715, OLM	Project Manager V	Both	\$230.42
541330ENG, 541380, 541420, 541611, 541715, OLM	Subject Matter Expert I	Both	\$176.89
541330ENG, 541380, 541420, 541611, 541715, OLM	Subject Matter Expert II	Both	\$193.42
541330ENG, 541380, 541420, 541611, 541715, OLM	Subject Matter Expert III	Both	\$221.74
541330ENG, 541380, 541420, 541611, 541715, OLM	Subject Matter Expert IV	Both	\$233.50
541330ENG, 541380, 541420, 541611, 541715, OLM	Subject Matter Expert V	Both	\$279.21
541330ENG, 541380, 541420, 541611, 541715, OLM	Technician I	Both	\$110.28
541330ENG, 541380, 541420, 541611, 541715, OLM	Technician II	Both	\$153.05
541330ENG, 541380, 541420, 541611, 541715, OLM	Technician III	Both	\$169.77
541330ENG, 541380, 541420, 541611, 541715, OLM	Technician IV	Both	\$184.53
541330ENG, 541380, 541420, 541611, 541715, OLM	Technician V	Both	\$191.23



## Labor Category Descriptions

Labor Category Title	Labor Category Description	Minimum Education / Experience
<p>Manager I</p>	<p>Directs the performance of various projects that support a specific customer technology, or program. They oversee the project implementation, technology development, and resource allocations. They provide leadership and technical direction.</p> <p>Typical duties include being accountable for the quality and timely delivery of all contractual deliverables; being responsible for the quality and effective management of personnel, funds and facility allocations; ensuring compliance with client/ agency guidance, contractual limitations, and policy directives; providing leadership and guidance to task managers; and being responsible for timely and effective problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 5 years of experience of directly relevant experience or equivalent</p>
<p>Manager II</p>	<p>Directs the performance of various projects that support a specific customer technology, or program. They oversee the project implementation, technology development, and resource allocations. They provide leadership and technical direction.</p> <p>Typical duties include being accountable for the quality and timely delivery of all contractual deliverables; being responsible for the quality and effective management of personnel, funds and facility allocations; ensuring compliance with client/ agency guidance, contractual limitations, and policy directives; providing leadership and guidance to task managers; and being responsible for timely and effective problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
<p>Manager III</p>	<p>Directs the performance of various projects that support a specific customer technology, or program. They oversee the project implementation, technology development, and resource allocations. They provide leadership and technical direction.</p> <p>Typical duties include being accountable for the quality and timely delivery of all contractual deliverables; being responsible for the quality and effective management of personnel, funds and facility allocations; ensuring compliance with client/ agency guidance, contractual limitations, and policy directives; providing leadership and guidance to task managers; and being responsible for timely and effective problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
<p>Manager IV</p>	<p>Directs the performance of various projects that support a specific customer technology, or program. They oversee the project implementation, technology development, and resource allocations. They provide leadership and technical direction.</p> <p>Typical duties include being accountable for the quality and timely delivery of all contractual deliverables; being responsible for the quality and effective management of personnel, funds and facility allocations; ensuring compliance with client/ agency</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>



	guidance, contractual limitations, and policy directives; providing leadership and guidance to task managers; and being responsible for timely and effective problem resolution.	
Manager V	<p>Directs the performance of various projects that support a specific customer technology, or program. They oversee the project implementation, technology development, and resource allocations. They provide leadership and technical direction.</p> <p>Typical duties include being accountable for the quality and timely delivery of all contractual deliverables; being responsible for the quality and effective management of personnel, funds and facility allocations; ensuring compliance with client/ agency guidance, contractual limitations, and policy directives; providing leadership and guidance to task managers; and being responsible for timely and effective problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 25 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Project Manager I	<p>Manages project operations. Ensures schedules are met and resources are used effectively.</p> <p>Typical duties include managing program staff and day-to-day operations; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and service; coordinating problem resolution; and being accountable to customer for successful project completion within schedule and cost.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: 1 year of experience of directly relevant experience or equivalent. Education may substitute for experience.</p>
Project Manager II	<p>Manages project operations. Ensures schedules are met and resources are used effectively.</p> <p>Typical duties include managing program staff and day-to-day operations; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and service; coordinating problem resolution; and being accountable to customer for successful project completion within schedule and cost.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Project Manager III	<p>Manages project operations. Ensures schedules are met and resources are used effectively.</p> <p>Typical duties include managing program staff and day-to-day operations; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and service; coordinating problem resolution; and being accountable to customer for successful project completion within schedule and cost.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Project Manager IV	<p>Manages project operations. Ensures schedules are met and resources are used effectively.</p> <p>Typical duties include managing program staff and day-to-day operations; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and service; coordinating problem resolution; and being accountable to customer for</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>

	successful project completion within schedule and cost.	
Project Manager V	<p>Manages project operations. Ensures schedules are met and resources are used effectively.</p> <p>Typical duties include managing program staff and day-to-day operations; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and service; coordinating problem resolution; and being accountable to customer for successful project completion within schedule and cost.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum of 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Subject Matter Expert I	<p>They are recognized for achievements and expertise in the specific industry or subject matter. Coordinates and manages the preparation of analyses, evaluations and recommendations for programs and system specifications.</p> <p>Typical duties include defining issues and develops plans and requirements, acting as consultant and advisor, and assisting in technology research and problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Subject Matter Expert II	<p>They are recognized for achievements and expertise in the specific industry or subject matter. Coordinates and manages the preparation of analyses, evaluations and recommendations for programs and system specifications.</p> <p>Typical duties include defining issues and develops plans and requirements, acting as consultant and advisor, and assisting in technology research and problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Subject Matter Expert III	<p>They are recognized for achievements and expertise in the specific industry or subject matter. Coordinates and manages the preparation of analyses, evaluations and recommendations for programs and system specifications.</p> <p>Typical duties include defining issues and develops plans and requirements, acting as consultant and advisor, and assisting in technology research and problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Subject Matter Expert IV	<p>They are recognized for achievements and expertise in the specific industry or subject matter. Coordinates and manages the preparation of analyses, evaluations and recommendations for programs and system specifications.</p> <p>Typical duties include defining issues and develops plans and requirements, acting as consultant and advisor, and assisting in technology research and problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Subject Matter Expert V	<p>They are recognized for achievements and expertise in the specific industry or subject matter. Coordinates and manages the preparation of analyses, evaluations and recommendations for programs and system specifications.</p> <p>Typical duties include defining issues and develops plans and requirements, acting as consultant and advisor, and assisting in technology research and problem resolution.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum of 25 years of directly relevant experience or equivalent. Education may substitute for</p>

		experience.
Engineer/ Scientist I	<p>Supports technical and engineering projects. They may supervise project technical staff.</p> <p>Typical duties include performing computer and engineering tasking as assigned and reporting to a technical team leader for direction.</p>	<p>Education: Minimum of Bachelor of Science Degree</p> <p>Experience: 1 year of directly relevant experience or equivalent.</p>
Engineer/ Scientist II	<p>Supports technical and engineering projects. They may supervise project technical staff.</p> <p>Typical duties include performing computer and engineering tasking as assigned and reporting to a technical team leader for direction.</p>	<p>Education: Minimum of Bachelor of Science Degree</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent.</p>
Engineer/ Scientist III	<p>Supports technical and engineering projects. They may supervise project technical staff.</p> <p>Typical duties include planning and performing engineering research, design development, and other assignments in conformance with design, engineering and customer specifications; performing engineering planning, performance management, capacity planning, testing and validation, benchmarking; developing and staffing of an engineering management plan; analyzing and developing technical documentation detailing the integration and system performance; and may supervise technical team through project completion.</p>	<p>Education: Minimum of Bachelor of Science Degree</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent.</p>
Engineer/ Scientist IV	<p>Supports technical and engineering projects. They may supervise project technical staff.</p> <p>Typical duties include planning and performing engineering research, design development, and other assignments in conformance with design, engineering and customer specifications; performing engineering planning, performance management, capacity planning, testing and validation, benchmarking; developing and staffing of an engineering management plan; analyzing and developing technical documentation detailing the integration and system performance; and may supervise technical team through project completion.</p>	<p>Education: Minimum of Bachelor of Science Degree</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent.</p>
Engineer/ Scientist V	<p>Supports technical and engineering projects. They may supervise project technical staff.</p> <p>Typical duties include planning and performing engineering research, design development, and other assignments in conformance with design, engineering and customer specifications; performing engineering planning, performance management, capacity planning, testing and validation, benchmarking; developing and staffing of an engineering management plan; analyzing and developing technical</p>	<p>Education: Minimum of Bachelor of Science Degree</p> <p>Experience: Minimum of 20 years of directly relevant experience or equivalent.</p>

	documentation detailing the integration and system performance; and may supervise technical team through project completion.	
Analyst I	<p>Performs analysis in support of engineering and technical programs and deliverables.</p> <p>Typical duties include performing analytical tasking as a member of a technical team and reporting to a technical team leader for direction.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: 1 year of directly relevant experience or equivalent. Education may substitute for experience.</p>
Analyst II	<p>Performs analysis in support of engineering and technical programs and deliverables.</p> <p>Typical duties include performing analytical tasking as a member of a technical team and reporting to a technical team leader for direction.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Analyst III	<p>Performs analysis in support of engineering and technical programs and deliverables.</p> <p>Typical duties include performing independent analyses; defining techniques and conducting technical studies and drafts documentation; editing functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents; conducting systems analysis and integrates engineering solutions; and conducting research and developing position papers.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Analyst IV	<p>Performs analysis in support of engineering and technical programs and deliverables.</p> <p>Typical duties include performing independent analyses; defining techniques and conducting technical studies and drafts documentation; editing functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents; conducting systems analysis and integrates engineering solutions; and conducting research and developing position papers.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Analyst V	<p>Performs analysis in support of engineering and technical programs and deliverables.</p> <p>Typical duties include performing independent analyses; defining techniques and conducting technical studies and drafts documentation; editing functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents; conducting systems analysis and integrates engineering solutions; and conducting research and developing position papers.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum of 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Technician I	A technician performs in specific engineering or technical area	Education: Minimum of

	<p>using knowledge of principles, methods, and techniques acquired through on-the-job or classroom training and practice. Supports engineer and technical projects. They provide technical expertise in areas including, but not limited to computer hardware and software; electronics; electrical and mechanical engineering. They work under supervision to perform a variety of engineering tasks.</p> <p>Typical duties include supporting performance of engineering projects in accordance with customer specifications and management direction; reading and executing plans, layout drawings, blueprints, and schematics; and performing other duties as assigned.</p>	<p>Bachelor's Degree or Equivalent</p> <p>Experience: 1 year of directly relevant experience or equivalent. Education may substitute for experience.</p>
Technician II	<p>A technician performs in specific engineering or technical area using knowledge of principles, methods, and techniques acquired through on-the-job or classroom training and practice. Supports engineer and technical projects. They provide technical expertise in areas including, but not limited to computer hardware and software; electronics; electrical and mechanical engineering. They work under supervision to perform a variety of engineering tasks.</p> <p>Typical duties include supporting performance of engineering projects in accordance with customer specifications and management direction; reading and executing plans, layout drawings, blueprints, and schematics; and performing other duties as assigned.</p>	<p>Education: Minimum of Bachelor's Degree or Equivalent</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Technician III	<p>A technician performs in specific engineering or technical area using knowledge of principles, methods, and techniques acquired through on-the-job or classroom training and practice. Supports engineer and technical projects. They provide technical expertise in areas including, but not limited to computer hardware and software; electronics; electrical and mechanical engineering. They work under supervision to perform a variety of engineering tasks.</p> <p>Typical duties include supporting performance of engineering projects in accordance with customer specifications and management direction; reading and executing plans, layout drawings, blueprints, and schematics; and performing other duties as assigned.</p>	<p>Education: Minimum of Bachelor's Degree or Equivalent</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Technician IV	<p>A technician performs in specific engineering or technical area using knowledge of principles, methods, and techniques acquired through on-the-job or classroom training and practice. Supports engineer and technical projects. They provide technical expertise in areas including, but not limited to computer hardware and software; electronics; electrical and mechanical engineering. They work under supervision to perform a variety of engineering tasks.</p> <p>Typical duties include supporting performance of engineering projects in accordance with customer specifications and management direction; reading and executing plans, layout drawings, blueprints, and schematics; and performing other</p>	<p>Education: Minimum of Bachelor's Degree or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>

	duties as assigned.	
Technician V	<p>A technician performs in specific engineering or technical area using knowledge of principles, methods, and techniques acquired through on-the-job or classroom training and practice. Supports engineer and technical projects. They provide technical expertise in areas including, but not limited to computer hardware and software; electronics; electrical and mechanical engineering. They work under supervision to perform a variety of engineering tasks.</p> <p>Typical duties include supporting performance of engineering projects in accordance with customer specifications and management direction; reading and executing plans, layout drawings, blueprints, and schematics; and performing other duties as assigned.</p>	<p>Education: Minimum of Bachelor's Degree or Equivalent</p> <p>Experience: Minimum of 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Business Specialist I	<p>Includes business and financial personnel performing functions such as contract management, project control, finance and accounting, project planning and scheduling, and cost estimating.</p> <p>Typical duties include performing accounting, program management, financial reporting and/or program control functions, and reporting to a manager or team leader for directions.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: 1 year of directly relevant experience or equivalent. Education may substitute for experience.</p>
Business Specialist II	<p>Includes business and financial personnel performing functions such as contract management, project control, finance and accounting, project planning and scheduling, and cost estimating.</p> <p>Typical duties include performing accounting, program management, financial reporting and/or program control functions, and reporting to a manager or team leader for directions.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Business Specialist III	<p>Includes business and financial personnel performing functions such as contract management, project control, finance and accounting, project planning and scheduling, and cost estimating.</p> <p>Typical duties include developing program management and analytical tools for tracking and reporting; providing financial and business advice, support and guidance to technical managers; evaluating, developing and implementing procedures, processes, techniques, models, and/or systems required to effectively manage programs; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and problem resolution; and providing daily supervision and direction to administrative staff.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Business Specialist IV	<p>Includes business and financial personnel performing functions such as contract management, project control, finance and accounting, project planning and scheduling, and cost estimating.</p> <p>Typical duties include developing program management and analytical tools for tracking and reporting; providing financial and business advice, support and guidance to technical managers;</p>	<p>Education: Minimum of Bachelor's Degree or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>



	evaluating, developing and implementing procedures, processes, techniques, models, and/or systems required to effectively manage programs; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and problem resolution; and providing daily supervision and direction to administrative staff.	
Business Specialist V	<p>Includes business and financial personnel performing functions such as contract management, project control, finance and accounting, project planning and scheduling, and cost estimating.</p> <p>Typical duties include developing program management and analytical tools for tracking and reporting; providing financial and business advice, support and guidance to technical managers; evaluating, developing and implementing procedures, processes, techniques, models, and/or systems required to effectively manage programs; developing and maintaining relationships with customers, subcontractors, consultants and vendors to facilitate successful program performance and problem resolution; and providing daily supervision and direction to administrative staff.</p>	<p>Education: Minimum of Bachelor of Science Degree or Equivalent</p> <p>Experience: Minimum of 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Administrative Support I**	<p>They provide administrative support to technical and management level personnel. Includes, but is not limited to, project administration, planning and coordination, documentation and briefing support, general office support, secretarial support, human resource support, and conference planning.</p> <p>Typical duties include coordinating and planning project/ office administration and support; providing general office support, documentation support, project administration, administrative and secretarial support, and human resource support; and performing other administrative and support functions as assigned.</p>	<p>Education: High School Diploma or equivalent</p> <p>Experience: 1 year of directly relevant experience or equivalent. Education may substitute for experience.</p>
Administrative Support II**	<p>They provide administrative support to technical and management level personnel. Includes, but is not limited to, project administration, planning and coordination, documentation and briefing support, general office support, secretarial support, human resource support, and conference planning. Performs an increasing range of administrative duties under general supervision.</p> <p>Typical duties include coordinating and planning project/ office administration and support; providing general office support, documentation support, project administration, administrative and secretarial support, and human resource support; supporting project financial tracking and reporting requirements including project control and account resolution; and performing other administrative and support functions as assigned.</p>	<p>Education: High School Diploma or Equivalent</p> <p>Experience: Minimum 5 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Administrative Support III**	They provide administrative support to technical and management level personnel. Includes, but is not limited to, project administration, planning and coordination,	Education: High School Diploma or Equivalent



	<p>documentation and briefing support, general office support, secretarial support, human resource support, and conference planning.</p> <p>Typical duties include coordinating and planning project/ office administration and support; providing general office support, documentation support, project administration, administrative and secretarial support, and human resource support; supporting project financial tracking and reporting requirements including project control and account resolution; and performing other administrative and support functions as assigned.</p>	<p>Experience: Minimum 10 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Administrative Support IV**	<p>They provide administrative support to technical and management level personnel. Includes, but is not limited to, project administration, planning and coordination, documentation and briefing support, general office support, secretarial support, human resource support, and conference planning.</p> <p>Typical duties include coordinating and planning project/ office administration and support; providing general office support, documentation support, project administration, administrative and secretarial support, and human resource support; supporting project financial tracking and reporting requirements including project control and account resolution; and performing other administrative and support functions as assigned.</p>	<p>Education: High School Diploma or Equivalent</p> <p>Experience: Minimum 15 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
Administrative Support V**	<p>They provide administrative support to technical and management level personnel. Includes, but is not limited to, project administration, planning and coordination, documentation and briefing support, general office support, secretarial support, human resource support, and conference planning.</p> <p>Typical duties include coordinating and planning project/ office administration and support; providing general office support, documentation support, project administration, administrative and secretarial support, and human resource support; supporting project financial tracking and reporting requirements including project control and account resolution; and performing other administrative and support functions as assigned.</p>	<p>Education: High School Diploma or Equivalent</p> <p>Experience: Minimum of 20 years of directly relevant experience or equivalent. Education may substitute for experience.</p>
<p>Equivalency Requirements:</p> <p>General Educational Development (GED) or vocational degree = high school diploma</p> <p>A.S./A.A. degree = two (2) years of experience</p> <p>B.S./B.A. = four (4) years of experience</p> <p>M.S./M.A = six (6) years of experience</p> <p>Ph.D. = three (3) years of experience</p>		



## Service Contract Labor Standards (SCLS) Matrix

SCLS Cross-Reference Labor Category Matrix		
SCLS Eligible Labor Category/Service**	SCLS Equivalent Code & Title	WD Number
Administrative Support I	01020 - Administrative Assistant	2015-5463
Administrative Support II	01020 - Administrative Assistant	2015-5463
Administrative Support III	01020 - Administrative Assistant	2015-5463
Administrative Support IV	01020 - Administrative Assistant	2015-5463
Administrative Support V	01020 - Administrative Assistant	2015-5463

\*\* The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).