On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is:
http://www.gsaadvantage.gov

General Services Administration Federal Supply Service

Contract Title: Multiple Award Schedule
FSC Group: Professional Services

Contract Number 47QRAA18D005R

PERIOD COVERED BY CONTRACT:
February 27, 2018 through February 26, 2023

Current Through Mod PS-A812 Effective 02/03/2020

410 Rotary St
Hampton, VA 23661-1319
www.rigginscompany.com

For Contract Information, please contact Barry Lewis
blewis@rigginscompany.com

Business Size: Small Business
Prices Shown Herein are Net (discount deducted)

For more information on ordering from Federal Supply Schedules click on the FSS Schedule at the bottom at
www.fss.gsa.gov
1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>541420</td>
<td>Shop Technician</td>
<td>$55.86</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract (base year):

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. Please refer to Riggins Company’s attached labor category descriptions.

2. Maximum Order: $1,000,000

3. Minimum Order: $100

4. Geographic Coverage (delivery area): CONUS; Washington, DC

5. Point(s) of production (city, county and State or foreign country): USA

6. Discount from list prices or statement of net price: Basic discounts have been deducted.

7. Quantity/Volume discounts: None

8. Prompt payment terms: None. Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Government purchase cards are accepted for orders at or below the micro-purchase level.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Government purchase cards are accepted for orders above the micro-purchase level. Contact the contractor for limit.

10. Foreign items (list items by country of origin): N/A

11a. Time of delivery: 180 days ARO

11b. Expedited Delivery: N/A

11c. Overnight and 2-day delivery: N/A

11d. Urgent Requirements: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. F.O.B. point(s): Destination

13a. Ordering Address:  
Riggins Company, L.C.  
410 Rotary St  
Hampton, VA 23661-1319

13b. Ordering Procedures: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. Payment Address:  
Riggins Company, L.C.  
410 Rotary St  
Hampton, VA 23661-1319

15. Warranty Provision: Standard Commercial Warranty

16. Export packing charges, if applicable: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):  
Riggins Company, L.C. will accept the Government purchase card for purchases above and below the micro-purchase level.

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of services and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Special attributes such as environmental attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for Electronic and Information Technology (EIT): N/A

25. Data Universal Number System (DUNS) number: 023759707

26. Notification regarding registration in Supply Award Management (SAM) database: Riggins Company, L.C. has an active registration in the SAM database. Registration is valid in SAM, CAGE Code # 1V968.
ESCALATION CHART

The rates listed below contain a 2% escalation per year including IFF.

<table>
<thead>
<tr>
<th>Awarded Labor Categories</th>
<th>02/27/18-02/26/19</th>
<th>02/27/19-02/26/20</th>
<th>02/27/20-02/26/21</th>
<th>02/27/21-02/26/22</th>
<th>02/27/22-02/26/23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shop Technician</td>
<td>$55.86</td>
<td>$56.98</td>
<td>$58.12</td>
<td>$59.28</td>
<td>$60.46</td>
</tr>
<tr>
<td>Field Technician</td>
<td>$64.68</td>
<td>$65.97</td>
<td>$67.29</td>
<td>$68.64</td>
<td>$70.01</td>
</tr>
<tr>
<td>Field Supervisor</td>
<td>$122.50</td>
<td>$124.95</td>
<td>$127.45</td>
<td>$130.00</td>
<td>$132.60</td>
</tr>
<tr>
<td>Engineering Services</td>
<td>$147.00</td>
<td>$149.94</td>
<td>$152.94</td>
<td>$156.00</td>
<td>$159.12</td>
</tr>
<tr>
<td>Drafting Services</td>
<td>$122.50</td>
<td>$124.95</td>
<td>$127.45</td>
<td>$130.00</td>
<td>$132.60</td>
</tr>
<tr>
<td>Weld Machine</td>
<td>$102.90</td>
<td>$104.96</td>
<td>$107.06</td>
<td>$109.20</td>
<td>$111.38</td>
</tr>
<tr>
<td>Crane Service</td>
<td>$136.22</td>
<td>$138.94</td>
<td>$141.72</td>
<td>$144.56</td>
<td>$147.45</td>
</tr>
<tr>
<td>Heavy Equipment Operator</td>
<td>$90.16</td>
<td>$91.96</td>
<td>$93.80</td>
<td>$95.68</td>
<td>$97.59</td>
</tr>
<tr>
<td>Quality Control Inspector</td>
<td>$93.10</td>
<td>$94.96</td>
<td>$96.86</td>
<td>$98.80</td>
<td>$100.77</td>
</tr>
<tr>
<td>Shop Structural Technician</td>
<td>$90.16</td>
<td>$91.96</td>
<td>$93.80</td>
<td>$95.68</td>
<td>$97.59</td>
</tr>
<tr>
<td>Field Structural Technician</td>
<td>$98.98</td>
<td>$100.96</td>
<td>$102.98</td>
<td>$105.04</td>
<td>$107.14</td>
</tr>
<tr>
<td>Shop Mechanical Technician</td>
<td>$90.16</td>
<td>$91.96</td>
<td>$93.80</td>
<td>$95.68</td>
<td>$97.59</td>
</tr>
<tr>
<td>Field Mechanical Technician</td>
<td>$98.98</td>
<td>$100.96</td>
<td>$102.98</td>
<td>$105.04</td>
<td>$107.14</td>
</tr>
</tbody>
</table>
LABOR CATEGORY DESCRIPTIONS

SHOP TECHNICIAN

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess a minimum amount tools to facilitate assistance with various fabrications on company facility.
3) Maintain a satisfactory attendance record.
4) Utilize some of the heavy equipment such as forklifts, overhead cranes to facilitate movement of various materials
5) Utilize all hand and power tools safely, efficiently.
6) Read sketches with minimal guidance.

EDUCATION/EXPERIENCE: High School and five (5) years industrial experience.

FIELD TECHNICIAN

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess a minimum amount tools to facilitate assistance with various fabrications on customer sites.
3) Maintain a satisfactory attendance record.
4) Utilize some of the heavy equipment such as forklifts, overhead cranes to facilitate movement of various materials
5) Utilize all hand and power tools safely, efficiently.
6) Read sketches with minimal guidance.

EDUCATION/EXPERIENCE: High School and five (5) years industrial experience.

FIELD SUPERVISOR

Functional Responsibilities:
1) Ensure that all company requirements relating to safety, health and environment are strictly adhered to and enforced as well perform daily STA.
2) Conducts himself in a professional manner, constantly assisting personnel in the development of proper work habits.
3) Capable of managing multiple jobs and a team of four to six employees to accomplish job task efficiently.
4) Track man hours daily against budgets, develop, manage and measure daily manpower targets to meet necessary deliveries.
5) Able to prioritize job task, concentrating on the critical paths for successful completion.
6) Utilized task assignments as a training opportunity for coworkers as necessary to improve employee capabilities.
7) Demonstrate a proactive approach with attention to detail maximizing the opportunity to improve quality and minimize errors.
8) Capable of developing a feasible project plan to insure success prior to the start of any job.
9) Capable of setting up the work cell / area prior to each job to maximize orderliness and efficiency.
10) Capable of documenting status of each job daily against the project plan, schedule and estimate.
11) All items listed in the mechanic specialist category.

EDUCATION/EXPERIENCE: Bachelor’s Degree or Ten (10) years’ experience as a supervisor in a related industry.

QUALITY CONTROL INSPECTOR

Functional Responsibilities:
1) Ensure that all company requirements relating to safety, health and environment are strictly adhered to and enforced as well perform daily STA.
2) Conducts himself in a professional manner, constantly assisting personnel in the development of proper work habits.
3) Reviews each project prior to the start of work. The QC Inspector performs detailed reviews of each project at pre-determined intervals to ensure the project is adhering to the established timeline.
4) Measures milestone progress and reports to the customer at regular intervals.
5) Oversight of all suppliers to ensure quality control is maintained through suppliers and subcontractors. b task efficiently.
6) Identifies any potential areas of concern and completed a recommended Plan of Action to correct and/or avoid any disruption to timeline.
7) Demonstrate a proactive approach with attention to detail maximizing the opportunity to improve quality and minimize errors.
8) Maintain accurate progress documentation of each project for review at a project close-out.

EDUCATION/EXPERIENCE: Bachelor’s Degree or Ten (10) years’ experience as a supervisor in a related industry.

SHOP STRUCTURAL TECHNICIAN

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess all necessary tools allowing the employee to work with the assigned mechanic on various assignments alone.
3) Maintain a satisfactory attendance record.
4) Utilize (15%) of the heavy equipment listed on the equipment matrix. To make necessary modifications to raw materials for the generation of finish product parts efficiently with direction from a work leader. (Shearing, flanging, iron worker and sawing as examples).
5) Utilize all hand and power tools safely, efficiently.
6) Read sketches and simple drawings efficiently with minimal guidance.
7) Exhibit the ability to react accordingly within a task group to be set up and ready prior to the need without requiring direction.

EDUCATION/EXPERIENCE: Associates Degree or Five (5) Years’ Experience

FIELD STRUCTURAL TECHNICIAN

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess all necessary personal tools to accomplish fabrications.
3) Maintain a satisfactory attendance record.
5) Utilize all heavy equipment listed on the equipment matrix. To make necessary modifications to raw materials for the generation of finish product parts. (Rolling, shearing, flanging, sawing, iron worker etc).
6) Utilize all hand and power tools safely, efficiently and have the capability to direct/teach other coworkers.
7) Read complex drawings efficiently and have the capability to direct/teach other coworkers.
8) Able to utilize mathematical equations to determine layouts and execute the layout.
9) Able to dimensional check all aspects of subassemblies and final assemblies of any fabricated unit.
10) Utilize all shop and field welding equipment, efficiently.
11) Utilize hand and machine torches efficiently at an exceptional quality level.
12) Capable of understanding material utilization to accomplish efficient material nesting.
13) Prefabricate from drawings and or a fabricated sample within noted tolerances efficiently understanding weld reaction.
14) Comfortable working in the Field or shop environment.
15) Able to install fabrications / sub-assemblies to larger assemblies to complete a fabrication/unit in a shop environment and or field environment.
16) Able to perform hydro’s, weight test and various NDT requirements.
17) Competent while completing difficult material and unit handling safely. (rigging)
18) Able to perform optical alignments of various assemblies at shop and or field locations.
19) Articulate and successful at shaping and or straitening materials and or fabrications due to weld distortion.
20) Fluent in prepping, installing and rolling heat exchanger tubes, including properly measuring the expansion of tubes.
21) Methodical in the process of bolting up assemblies at the proper even torque values to ensure even gasket pressure.

EDUCATION/EXPERIENCE: Associates Degree or Five (5) Years’ Experience

FIELD MECHANICAL TECHNICIAN

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess all necessary tools allowing the employee to work with the assigned mechanic on various assignments alone.
3) Maintain a satisfactory attendance record.
4) Utilize (15%) of the heavy equipment listed on the equipment matrix. To make necessary modifications to raw materials for the generation of finish product parts efficiently with direction from a work leader. (Shearing, flanging, iron worker and sawing as examples).
5) Utilize all hand and power tools safely, efficiently.
6) Read sketches and simple drawings efficiently with minimal guidance.
7) Exhibit the ability to react accordingly within a task group to be set up and ready prior to the need without requiring direction.

EDUCATION/EXPERIENCE: Associates Degree or Five (5) Years’ Experience

**HEAVY EQUIPMENT OPERATOR**

Functional Responsibilities:
- Operates crane in accordance with NCCCO requirements in support of projects. Reports to Field Supervisor.

EDUCATION/EXPERIENCE: Requires a NCCCO Certification. Must have at least 5 years of experience operating cranes. Must provide current medical exam documentation or the ability to secure that requirement upon hire. Operators must possess a current Commercial Driver’s License (CDL), pass the test for signaling and complete ten (10) hours of OSHA training.

**SHOP MECHANICAL TECHNICIAN**

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess all necessary tools to accomplish fabrications.
3) Maintain a satisfactory attendance record.
4) Utilize (50%) of the heavy equipment listed on the equipment matrix. To make necessary modifications to raw materials for the generation of finish product parts efficiently. (Shearing, flanging, iron worker and sawing as examples).
5) Utilize all hand tools and power safely, including hand torches safely and efficiently.
6) Read complex drawings efficiently with minimal guidance.

EDUCATION/EXPERIENCE: Associates Degree or Five (5) Years’ Experience

**FIELD MECHANICAL TECHNICIAN**

Functional Responsibilities:
1) Understand and follow all safety regulations.
2) Possess all necessary personal tools to accomplish fabrications.
3) Maintain a satisfactory attendance record.
4) Utilize (75%) of the heavy equipment listed on the equipment matrix. To make necessary modifications to raw materials for the generation of finish product parts efficiently. (Shearing, flanging, iron worker and sawing as examples).
5) Utilize all hand and power tools safely, including hand torches from bottles safely and efficiently.
6) Read complex drawings efficiently.
7) Able to utilize mathematical equations to determine layouts and execute the layout.
8) Capable of understanding material utilization to accomplish efficient material nesting.
9) Prefabricate from drawings and or a fabricated samples within noted tolerances efficiently.
10) Able to install fabrications / subassemblies to larger assemblies to complete a fabrication/unit in a shop environment and or field environment.
11) Comfortable working in the Field or shop environment.
12) Able to perform hydro’s, weight test and various NDT requirements.
13) Competent while completing difficult material and unit handling safely. (rigging)

EDUCATION/EXPERIENCE: Associates Degree or Five (5) Years’ Experience
**SCA Matrix**

<table>
<thead>
<tr>
<th>SLCA Eligible Labor Category</th>
<th>SLCA Equivalent Code Title</th>
<th>Wage Determination Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heavy Equipment Operator</td>
<td>Heavy Equipment Operator</td>
<td>2015-4341</td>
</tr>
</tbody>
</table>

**Service Contract Act:** The Service Level Contract Act (SLCA) is applicable to this contract and it includes SLCA applicable labor categories. The prices for the cited SLCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SLCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).