UNITED STATES GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

Multiple Award Schedule
FFSC GROUP: PROFESSIONAL SERVICES
CONTRACT NO: 47QRAA18D008J
Prices Shown Herein are Net (discounted)
CONTRACT PERIOD: April 25, 2018 - April 24, 2023

Wai & Associates, PLLC
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Business Size: 8(a), SDB, SB

Contact Person:
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SINs:
520-7: Financial & Performance Audits
520-8: Complementary Audit Services
520-21: Program Management Services

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The WEBSITE address of GSA Advantage! is: GSAAAdvantage.gov. For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at http://www.fss.gsa.gov.
CUSTOMER INFORMATION

1a. Awarded Special Item Numbers (SINs): 541211, 541211RC, 541611, 541611RC, OLM, OLMRC, OLMSTLOC

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply is: Accountant/Auditor: $67.00/hour.

1c. Labor Category Description and Hourly Rate are presented in the table below.

<table>
<thead>
<tr>
<th>LABOR CATEGORY</th>
<th>RATE W/IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal/Partner</td>
<td>$153.15</td>
</tr>
<tr>
<td>Senior Manager</td>
<td>$143.58</td>
</tr>
<tr>
<td>Manager</td>
<td>$124.43</td>
</tr>
<tr>
<td>Supervisory Consultant/Accountant/Auditor</td>
<td>$119.65</td>
</tr>
<tr>
<td>Senior Consultant/ Accountant/Auditor</td>
<td>$86.15</td>
</tr>
<tr>
<td>Staff Consultant/ Accountant/Auditor</td>
<td>$67.00</td>
</tr>
</tbody>
</table>
**Principal/Partner**

**Education:** Bachelor’s degree in accounting, finance or other technical fields from an accredited college or university. At least 24 semester hours in accounting is required for Accountants and Auditors.

**Experience:** Minimum of 10 years.

**License or Certification:** CPA, CIA, CGFM and others

**Areas of Specialization:** Accounting, Audit, Internal Control, Enterprise Risk Management, and other financial management services

**Skills and Knowledge:** Advanced knowledge in Accounting, Internal Control and Financial management guidance including OMB, GAO, GAAP, GAAS, and other federal regulations

**Responsibilities:** Responsible for clients’ relationship management and overall management of the engagement including scope, direction, and completion of an engagement. Monitors the status of the engagement, and quality control.

**Senior Manager**

**Education:** Bachelor's degree in accounting, finance or other technical field from an accredited college or university. At least 24 semester hours in accounting is required for Accountants and Auditors.

**Experience:** Minimum of 8 years.

**License or Certification:** Holds a CPA, CIA, CGFM or other certifications.

**Areas of Specialization:** Accounting, Audit, Internal Control, Enterprise Risk Management, and other financial management services

**Skills and Knowledge:** Advance knowledge in Accounting, Internal Control and Financial management guidance including OMB, GAO, GAAP, GAAS, and other federal regulations. **Responsibilities:** Manage and supervise project teams, monitor engagement budget, develop, plan and help develop and assign tasks to project teams, advice and consult with principal/partners of all significant engagement matters, review work-papers, and review draft reports and other deliverables drafting of reports.

**Manager**

**Education:** Bachelor’s degree in accounting or other technical field from an accredited college or university. At least 24 semester hours in accounting is required for Accountants and Auditors.

**Experience:** Minimum of 6 years.

**License or Certification:** Holds a CPA, CIA, CGFM or other certifications. Graduate degree or 8 years of audit, accounting, internal control, or other financial advisory services experience may be substituted for certifications

**Areas of Specialization:** Accounting, Audit, Internal Control, Enterprise Risk Management, and other financial management services

**Skills and Knowledge:** Proficient in in Accounting, Internal Control and Financial management guidance including OMB, GAO, GAAP, GAAS, and other federal regulations

**Responsibilities:** Manage project teams, including on-site management; provide quality control and monitor engagement budgets; plan and assign tasks to project teams, and act as liaison between project team and project senior manager, partner/principal; and review work papers, and provide technical assistance to client and team members

**Supervisory Senior**
Education: Bachelor's degree in accounting or other technical field from an accredited college or university. At least 24 semester hours in accounting is required for Accountants and Auditors.

Experience: Minimum of 4 years

License or Certification: CPA, CIA, CGFM or other certifications not required by highly encouraged

Areas of Specialization: Accounting, Audit, Internal Control, Enterprise Risk Management, and other financial management services

Skills and Knowledge: Proficient in in Accounting, Internal Control and Financial management guidance including OMB, GAO, GAAP, GAAS, and other federal regulations

Responsibilities: Supervise senior and staff auditors and accountants; provide technical guidance on assignments; independently lead and perform major segments of engagement; serve as liaison between staff and manager

Senior Consultant, Auditor/Accountant

Education: Bachelor's degree in accounting or other technical field from an accredited college or university. At least 24 semester hours in accounting is required for Accountants and Auditors.

Experience: Minimum of 3 years

License or Certification: CPA, CIA, CGFM or other certifications not required by highly encouraged

Areas of Specialization: Accounting, Audit, Internal Control, Enterprise Risk Management, and other financial management services

Skills and Knowledge: Good working knowledge of Accounting, Internal Control and Financial management guidance including OMB, GAO, GAAP, GAAS, and other federal regulations

Responsibilities: Perform field work or on-site work assignments; supervise and review staff work products.

Staff Consultant/Auditor/Accountant

Education: Bachelor's degree in accounting or other technical field from an accredited college or university. At least 24 semester hours in accounting is required for Accountants and Auditors.

Experience: Minimum 1 year desired but not required

License or Certification: CPA, CIA, CGFM or other certifications not required by highly encouraged

Areas of Specialization: Accounting, Audit, Internal Control, Enterprise Risk Management, and other financial management services

Skills and Knowledge: Reasonable knowledge of Accounting, Internal Control and Financial management guidance including OMB, GAO, GAAP, GAAS, and other federal regulations; ability to work with minimal supervision

Responsibilities: Perform assigned tasks in accordance with directions provided by seniors and managers

SERVICE CONTRACT ACT: "The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories/services have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the contractor adds SCA labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract."

2. Maximum Order: $1,000,000
3. Minimum Order: $100.00

4. Geographic Coverage (Delivery Area): 48 States, DC

5. Point of production: Same as company address

6. Discount from list prices: Federal Government price is list price minus 5% discount.

7. Quantity Discounts: Additional 1% discount off orders that total $500K or greater

8. Prompt Payment Terms: 1% Net 10

9a. Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Government purchase cards are accepted above the micro-purchase threshold: Yes

10. Foreign Items: None

11a. Time of Delivery: As agreed in each task/delivery order

11b. Expedited Delivery: To be determined at the task order level

11c. Overnight and 2-day Delivery: To be determined at the task order level

11d. Urgent Requirements: To be determined at the task order level

12. F.O.B. Point(s): Destination

13a. Ordering Address: Contractor Address

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulations (FAR) 8.405-3.

14. Payment address(es): Contractor Address

15. Warranty provision. Contractor’s standard commercial warranty

16. Export packing charges, if applicable. N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable) N/A

19. Terms and conditions of installation (if applicable). N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A

20a. Terms and conditions for any other services (if applicable) N/A

21. List of service and distribution points (if applicable). Contractor Address
22. List of participating dealers (if applicable). N/A

23. Preventive maintenance (if applicable). N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor website or other location.) The EIT standards can be found at www.Section508.gov/ N/A

25. Data Universal Number System (DUNS) number. 078721635

26. Notification regarding registration in Central Contractor Registration (CCR) database.

Contractor registered and active in SAM.