



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>.

Schedule for Professional Services Schedule - PSS

Federal Supply Group: 00CORP

Contract Number: 47QRAA18D009J

Contract Period: May 17, 2018 through May 16, 2023

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contractor: SP Group LLC
7926 Jones Branch Drive, Suite 550
McLean, VA 22102

Business Size: An 8a & woman-owned, small business

Telephone: (703) 448-0404

FAX Number: (703) 563-9097

Web Site: www.spgroupusa.com

E-mail: pdamani@spgroupusa.com

Contract Administration: Pratima Damani

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

| SIN | Recovery | SIN Description |
|------------|-----------------|---|
| 520-3 | 520-3RC | Due Diligence and Support Services |
| 520-15 | 520-15RC | Outsourcing Recurring Commercial Activities for Financial Management Services |
| 874-1 | 874-1RC | Integrated Consulting Services |

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Pricing Page 5.**
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Labor Category Descriptions Page 6.**
- 2. Maximum Order: \$1,000,000.00**
- 3. Minimum Order: \$100.00**
- 4. Geographic Coverage (delivery Area): Worldwide**
- 5. Point(s) of production (city, county, and state or foreign country): Same as company address**
- 6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.**
- 7. Quantity discounts: None Offered**
- 8. Prompt payment terms: Net 30 days**
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept over \$3,000**
- 10. Foreign items (list items by country of origin): None**
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order**
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor**
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor**
- 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor**

12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address (es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. **Payment address (is):** Same as Contractor
15. **Warranty provision:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:** www.Section508.gov/.
25. **Data Universal Numbering System (DUNS) number:** 052524670
26. **Notification regarding registration in System for Award Management (SAM) database:**
Registered.



GSA Awarded Pricing

The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

| Labor Category | 05/17/2018 | 05/17/2019 | 05/17/2020 | 05/17/2021 | 05/17/2022 |
|----------------------------------|------------|------------|------------|------------|------------|
| | – | – | – | – | – |
| | 05/16/2019 | 05/16/2020 | 05/16/2021 | 05/16/2022 | 05/16/2023 |
| Analyst | \$62.12 | \$63.37 | \$64.63 | \$65.93 | \$67.24 |
| Analyst II / Closing Coordinator | \$78.80 | \$80.38 | \$81.98 | \$83.62 | \$85.30 |
| Consultant II | \$136.73 | \$139.47 | \$142.26 | \$145.10 | \$148.01 |
| Data Consultant | \$108.43 | \$110.59 | \$112.81 | \$115.06 | \$117.36 |
| Partner / Project Director | \$202.92 | \$206.98 | \$211.12 | \$215.34 | \$219.64 |
| Project Manager / SME II | \$193.34 | \$197.21 | \$201.15 | \$205.18 | \$209.28 |
| Senior Consultant / SME I | \$152.24 | \$155.28 | \$158.39 | \$161.55 | \$164.78 |

Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



Labor Category Descriptions

Analyst

Functional Responsibility: The Analyst supports analyst functions including data collection, business modeling, and documentation. Performs tasks with direct-to-moderate supervision of senior staff. Assists in organizing project documents and administrative activities. Prepares materials needed for conferences, correspondence, appointments, meetings, and telephone calls. Performs project management support tasks such as status reporting and work plan maintenance.

Minimum Education: Bachelor's Degree

Minimum Experience: 1 year

Analyst II/Closing Coordinator

Functional Responsibility: The Analyst II/Closing Coordinator assists in information gathering, research, application processing, claims processing, and closing coordination. Supports drafting of studies and reports under the guidance of the senior team members. Uses automated tools and firm's standard procedures/protocols to process applications and/or conduct closing reviews and claims analyses. Prepares requisite reports and develops financial models to perform detailed analyses. Understands the overall purpose of task assignment and is able to work with moderate supervision of senior staff.

Minimum Education: Bachelor's Degree

Minimum Experience: 2 years

Consultant II

Functional Responsibility: The Consultant II leads information gathering and conducts research, evaluations, asset valuations, and studies to prepare for the project deliverables. Reviews and assesses the impact of policy changes using standard methodologies. Responsible for planning and managing tasks and subprojects. Performs activities in support of the project objectives. Assumes full accountability for satisfactory completion of assigned elements within specific Task Orders (TOs). Provides supervision to junior staff and performs initial review of work papers and reports. Any issues that arise during the performance of the work is communicated immediately to the senior members of the team.

Minimum Education: Bachelor's Degree

Minimum Experience: 5 years



Data Consultant

Functional Responsibility: The Data Consultant assists in information gathering that is needed to conduct research, evaluation, and due diligence. Develops and maintains databases, and is responsible for analyzing data and spreadsheets. Assists the Project Manager (PM) in the development of deliverables. Brings expertise in data analysis (statistical/mathematical analysis, database design, and computer programming etc).

Minimum Education: Bachelor's Degree

Minimum Experience: 3 years

Partner/Project Director

Functional Responsibility: The Partner/Project Director has the ability to lead multiple projects simultaneously across several teams. Serves as the primary Point-Of-Contact (POC) for the client and provides strategic, technical direction and oversight to the team. Responsible for designing, managing, and ensuring Quality Assurance (QA) and standards and work performance on all TOs and projects. Oversees work efforts, assigns resources, manages personnel, and provides risk management for overall project and contract performance. Brings strong negotiating skills and management acumen. Responsible for contract negotiations and maintaining communication with senior level management within the client organization, subcontractor, and project team, to ensure that all client deliverables are successfully completed on time and within budget.

Minimum Education: Master's Degree

Minimum Experience: 10 years

Project Manager/SME II

Functional Responsibility: The Project Manager/SME II brings targeted expertise and extensive knowledge in specialized functional areas related to the project's objectives. Provides technical and managerial guidance to the project team. Assumes responsibility for day-to-day management and leadership of the project. Coordinates and directs activities of other consultants and analysts and provides expertise to clients, while managing Quality Control (QC) for all deliverables. Involved in conducting comprehensive evaluation of client issues and developing recommendations and solutions. Responsible for presenting the project findings and results to the client in oral and written presentations. Exhibits excellent interpersonal and communication skills.

Minimum Education: Bachelor's Degree

Minimum Experience: 15 years



Senior Consultant/SME I

Functional Responsibility: The Senior Consultant/SME I has the ability to organize, direct, and coordinate the planning and production of activities associated with deliverables/tasks. Is responsible for assisting in day-to-day management of the project and assumes full accountability for satisfactory completion of specific TO functions (such as research, asset sales portfolio, or stakeholder briefings). Establishes project requirements and scope in conjunction with the other senior members of the team and client. Develops project plans and provides technical guidance to the team. Assists in QC review of project deliverables.

Minimum Education: Bachelor's Degree

Minimum Experience: 7 years

Experience & Degree Substitution Equivalencies

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

Equivalent Degree

Associate's
Bachelor's

Master's

PhD

Experience

2 years relevant experience

Associate's degree + 2 years relevant experience or 4 years relevant experience

Bachelor's plus 2 years relevant experience or Associate's degree + 4 years relevant experience or 6 years relevant experience

Master's + 2 years relevant experience, or Bachelor's + 4 years relevant experience or Associate's degree + 6 years relevant experience or 8 years relevant experience