



GENERAL SERVICES ADMINISTRATION  
FEDERAL ACQUISITION SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE FSS PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through **GSA Advantage!**<sup>®</sup>, a menu-driven database system. The INTERNET address **GSA Advantage!**<sup>®</sup> is: **GSAAdvantage.gov**

**Schedule Title: Multiple Award Schedule  
Federal Supply Group: Professional Services**

**Contract Number: 47QRAA18D009J  
Contract Period: May 17, 2018 through May 16, 2028**

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

**Contractor:** SP Technologies, LLC DBA SP Group  
8100 Boone Blvd Ste 640  
Vienna, VA, 22182-2649

**Business Size:** SBA Certified 8(a) Firm, Woman-Owned Small Business (WOSB)

**Telephone:** (703) 448-0404

**FAX Number:** (703) 563-9097

**Web Site:** [www.spgroupusa.com](http://www.spgroupusa.com)

**E-mail:** [pdamani@spgroupusa.com](mailto:pdamani@spgroupusa.com)

**Contract Administration:** Pratima Damani

Pricelist current through Modification PA-0004, effective February 22, 2021 and #PO-0007 effective May 17, 2023.

**CUSTOMER INFORMATION:**

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

SIN	Recovery	SIN Description
541214	541214RC	Payroll Services
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
OLM	OLMRC	Order Level Materials

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Pricing Page 5.**

**1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Labor Category Descriptions Page 6.**

**2. Maximum Order:** For SINs 541214 and 541611 - \$1,000,000.00  
For SIN OLM - \$250,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage:** Domestic Only

**5. Point(s) of production:** Same as Company Address

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** None

**8. Prompt payment terms:** Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9. Foreign items:** None

**10a. Time of Delivery:** Specified on the Task Order

**10b. Expedited Delivery:** Consult with Contractor

**10c. Overnight and 2-day delivery:** Consult with Contractor

**10d. Urgent Requirements:** Consult with Contractor

**11. F.O.B Point(s):** Destination

**12a. Ordering Address(es):** Same as Company Address

- 12b. Ordering procedures:** See Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment address(es):** Same as Company Address
- 14. Warranty provision:** Contractor's Standard Commercial Warranty
- 15. Export Packing Charges:** Not Applicable
- 16. Terms and conditions of rental, maintenance, and repair:** Not Applicable
- 17. Terms and conditions of installation:** Not Applicable
- 18a. Terms and conditions of repair parts:** Not Applicable
- 18b. Terms and conditions for any other services:** Not Applicable
- 19. List of service and distribution points:** Not Applicable
- 20. List of participating dealers:** Not Applicable
- 21. Preventive maintenance:** Not Applicable
- 22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**  
Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available on EInformation and Communication Technology (ICT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The ITC standards can be found at:**  
[www.Section508.gov/](http://www.Section508.gov/). Not Applicable
- 23. Unique Entity Identifier (UEI) number:** VX6EUGMAFJK4
- 24. Notification regarding registration in System for Award Management (SAM) database:** SP Group is registered in the SAM database.



**GSA Awarded Pricing**

The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

Labor Category	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	05/17/2022 - 05/16/2023	05/17/2023 - 05/16/2024	05/17/2024 - 05/16/2025	05/17/2025 - 05/16/2026	05/17/2026 - 05/16/2027	05/17/2027 - 05/16/2028
Analyst	\$67.24	\$68.59	\$69.96	\$71.36	\$72.79	\$74.24
Analyst II / Closing Coordinator	\$85.30	\$87.00	\$88.74	\$90.52	\$92.33	\$94.17
Consultant II	\$148.01	\$150.97	\$153.99	\$157.07	\$160.21	\$163.41
Data Consultant	\$117.36	\$119.71	\$122.11	\$124.55	\$127.04	\$129.58
Partner / Project Director	\$219.64	\$224.04	\$228.52	\$233.09	\$237.75	\$242.51
Project Manager / SME II	\$209.28	\$213.46	\$217.73	\$222.09	\$226.53	\$231.06
Senior Consultant / SME I	\$164.78	\$168.08	\$171.44	\$174.87	\$178.37	\$181.94

**SCLS Statement:** The Service Contract Labor Standards, formerly the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

## Labor Category Descriptions

### Analyst

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**Functional Responsibility:** The Analyst supports analyst functions including data collection, business modeling, and documentation. Performs tasks with direct-to-moderate supervision of senior staff. Assists in organizing project documents and administrative activities. Prepares materials needed for conferences, correspondence, appointments, meetings, and telephone calls. Performs project management support tasks such as status reporting and work plan maintenance.

**Minimum Education:** Bachelors Degree

**Minimum Experience:** 1 year

### Analyst II/Closing Coordinator

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**Functional Responsibility:** The Analyst II/Closing Coordinator assists in information gathering, research, application processing, claims processing, and closing coordination. Supports drafting of studies and reports under the guidance of the senior team members. Uses automated tools and firm's standard procedures/protocols to process applications and/or conduct closing reviews and claims analyses. Prepares requisite reports and develops financial models to perform detailed analyses. Understands the overall purpose of task assignment and is able to work with moderate supervision of senior staff.

**Minimum Education:** Bachelors Degree

**Minimum Experience:** 2 years

### Consultant II

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**Functional Responsibility:** The Consultant II leads information gathering and conducts research, evaluations, asset valuations, and studies to prepare for the project deliverables. Reviews and assesses the impact of policy changes using standard methodologies. Responsible for planning and managing tasks and subprojects. Performs activities in support of the project objectives. Assumes full accountability for satisfactory completion of assigned elements within specific Task Orders (TOs). Provides supervision to junior staff and performs initial review of work papers and reports. Any issues that arise during the performance of the work is communicated immediately to the senior members of the team.

**Minimum Education:** Bachelors Degree

**Minimum Experience:** 5 years

### Data Consultant

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**Functional Responsibility:** The Data Consultant assists in information gathering that is needed to conduct research, evaluation, and due diligence. Develops and maintains databases, and is responsible for analyzing data and spreadsheets. Assists the Project Manager (PM) in the development of deliverables. Brings expertise in data analysis (statistical/mathematical analysis, database design, and computer programming etc).

**Minimum Education:** Bachelors Degree

**Minimum Experience:** 3 years

### **Partner/Project Director**

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**Functional Responsibility:** The Partner/Project Director has the ability to lead multiple projects simultaneously across several teams. Serves as the primary Point-Of-Contact (POC) for the client and provides strategic, technical direction and oversight to the team. Responsible for designing, managing, and ensuring Quality Assurance (QA) and standards and work performance on all TOs and projects. Oversees work efforts, assigns resources, manages personnel, and provides risk management for overall project and contract performance. Brings strong negotiating skills and management acumen. Responsible for contract negotiations and maintaining communication with senior level management within the client organization, subcontractor, and project team, to ensure that all client deliverables are successfully completed on time and within budget.

**Minimum Education:** Masters Degree

**Minimum Experience:** 10 years

### **Project Manager/SME II**

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**Functional Responsibility:** The Project Manager/SME II brings targeted expertise and extensive knowledge in specialized functional areas related to the project's objectives. Provides technical and managerial guidance to the project team. Assumes responsibility for day-to-day management and leadership of the project. Coordinates and directs activities of other consultants and analysts and provides expertise to clients, while managing Quality Control (QC) for all deliverables. Involved in conducting comprehensive evaluation of client issues and developing recommendations and solutions. Responsible for presenting the project findings and results to the client in oral and written presentations. Exhibits excellent interpersonal and communication skills.

**Minimum Education:** Bachelors Degree

**Minimum Experience:** 15 years

### **Senior Consultant/SME I**

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**Functional Responsibility:** The Senior Consultant/SME I has the ability to organize, direct, and coordinate the planning and production of activities associated with deliverables/tasks. Is responsible for assisting in day-to-day management of the project and assumes full accountability for satisfactory completion of specific TO functions (such as research, asset sales portfolio, or stakeholder briefings). Establishes project requirements and scope in conjunction with the other senior members of the team and client. Develops project plans and provides technical guidance to the team. Assists in QC review of project deliverables.

**Minimum Education:** Bachelors Degree

**Minimum Experience:** 7 years

### Experience & Degree Substitution Equivalencies - Non-Engineer Labor Categories

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

#### Equivalent Degree

Associates

Bachelors

Masters

PhD

#### Experience

2 years relevant experience

Associates degree + 2 years relevant experience or 4 years relevant experience

Bachelors plus 2 years relevant experience or Associates degree + 4 years relevant experience or 6 years relevant experience

Masters + 2 years relevant experience, or Bachelors + 4 years relevant experience or Associates degree + 6 years relevant experience or 8 years relevant experience