

# **GENERAL SERVICES ADMINISTRATION**

## **Federal Acquisition Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is: **<http://www.GSAAdvantage.gov>**.

### **Schedule for - Professional Services Schedule (PSS)**

**Federal Supply Group: PSS      Class:**

**Contract Number: 47QRAA18D009L**

**For more information on ordering from Federal Supply Schedules  
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>**

**Contract Period: May 17, 2018 - May 16, 2023**



**Contractor:** iSystems Group, Inc.  
9618 Larkview Ct  
Fairfax Station, VA 22039 3369

**Business Size:** Small, Veteran Owned, Service-Disabled Business

**Telephone:** (703) 597-3583

**Extension:**

**FAX Number:** (703) 690-0073

**Web Site:** [www.isystemsgroup.com](http://www.isystemsgroup.com)

**E-mail:** [nfortier@isystemsgroup.com](mailto:nfortier@isystemsgroup.com)

**Contract Administration:** Norman Fortier



## CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
874-1	874-1RC	Integrated Consulting Services
874-4	874-4RC	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration
874-6	874-6RC	Acquisition Management Support
874-7	874-7RC	Integrated Business Program Support Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. **N/A**

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. **See page 4 for pricing.**

2. Maximum Order: **\$1,000,000.00**
3. Minimum Order: **\$100.00**
4. Geographic Coverage (delivery Area): **Domestic Only**
5. Points of production: **Same as company address**
6. Discount from list prices or statement of net price: **Government net prices (discounts already deducted).**
7. Quantity discounts: **Yes**

Tier	Threshold Amount	Additional Discount
1	For orders exceeding 200k	2%

8. Prompt payment terms: **1%-15 days; Net 30**
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: **Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Will not accept.**
10. Foreign items: **None**
- 11a. Time of Delivery: **Specified on the Task Order**

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: **Contact Contractor**

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: **Contact Contractor**



- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: **Contact Contractor**
- 12. F.O.B Points: **Destination**
- 13a. Ordering Address: **Same as Contractor**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
- 14. Payment address: **Same as company address**
- 15. Warranty provision: **Contractor’s standard commercial warranty.**
- 16. Export Packing Charges: **N/A**
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Contact Contractor**
- 18. Terms and conditions of rental, maintenance, and repair: **N/A**
- 19. Terms and conditions of installation: **N/A**
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **N/A**
- 20a. Terms and conditions for any other service: **N/A**
- 21. List of service and distribution points: **N/A**
- 22. List of participating dealers: **N/A**
- 23. Preventive maintenance: **N/A**
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: **N/A**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
- 25. Data Universal Numbering System (DUNS) number: **136801029**
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered
- 27. Final Pricing: **The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.**

SIN	Labor Category	Contractor/ Customer Facility	GSA Price with IFF 5.15.18- 5.14.19	GSA Price with IFF 5.15.19- 5.14.20	GSA Price with IFF 5.15.20 - 5.14.21	GSA Price with IFF 5.15.21 - 5.14.22	GSA Price with IFF 5.15.22 - 5.14.23
874-1, 874-6, 874-7	Senior Management Consultant	Both	\$134.97	\$137.94	\$140.98	\$144.08	\$147.25
874-1, 874-6, 874-7	Subject Matter Expert (SME)	Both	\$116.12	\$118.67	\$121.28	\$123.95	\$126.68
874-1, 874-6, 874-7	Senior Subject Matter Expert (SME)	Both	\$154.82	\$158.23	\$161.71	\$165.27	\$168.90
874-1, 874-6, 874-7	Senior Program Manager	Both	\$151.84	\$155.18	\$158.60	\$162.09	\$165.65
874-1, 874-6, 874-7	Senior Consultant	Both	\$126.54	\$129.32	\$132.17	\$135.07	\$138.04
874-4	Trainer	Both	\$115.31	\$117.85	\$120.44	\$123.09	\$125.80



**JOB TITLE: Sr. Subject Matter Expert**

Minimum/General Experience: Fifteen (15) years of experience working in specific disciplines.

**Functional Responsibility:** Provides advice and consultation in a specialized area of acquisition expertise. Senior expert with extensive, enterprise - wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high ranking military or civilian official and recognized by industry as an expert in their specific field.

Minimum Education: Bachelor's degree and PMP

**JOB TITLE: Subject Matter Expert**

Minimum/General Experience: Seven (7) years of experience working at the highest levels of government or industry.

**Functional Responsibility:** Provides advice and consultation in a specialized area of acquisition expertise. Senior expert with extensive, enterprise - wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high ranking military or civilian official and recognized by industry as an expert in their specific field.

Minimum Education: Bachelor's degree and PMP|

**JOB TITLE: Sr. Management Consultant**

Minimum/General Experience: Twelve (12) or more years of experience within the industry, including supervisory or management experience.

**Functional Responsibility:** Possesses expert-level, demonstrated ability to exercise thought leadership in the areas in management consulting, strategy, programs and achieving performance goals. Develops, maintains and extends relationships with clients at top management levels. Plans, directs and coordinates business projects including consultation, and project management engagements. Determines client requirements and translates these requirements into operational plans. Evaluate options in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives. Provides guidance to project leadership team and management in directing project activities and formulating contingency plans such as schedule revisions, manpower adjustments, fund allocations, and work requirements. Provides guidance in strategic systems planning to project team and/or client's work team.



Minimum Education: Masters degree in a functional discipline

**JOB TITLE: Sr. Program Manager**

Minimum/General Experience: 15 years experience with 15 of those years being direct Program Management experience.

Functional Responsibility: Experienced in planning, evaluating, directing, tracking, analyzing and coordinating complex projects. Experienced as a program manager of cross-organizational program(s) that have exceeded \$10 million in life-cycle costs. Ability to develop and execute complex tasks, apply analytical problem solving methodologies, provide direction to support staff, interface with Government and prime contractor personnel, and effectively allocate resources.

Minimum Education: Bachelor’s degree

**JOB TITLE: Sr. Consultant**

Minimum/General Experience: Ten (10) years of direct business/analytical experience, of which at least 7 years must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order’s tasks. Must have served as a team leader in directly related business/analytical areas.

Functional Responsibility: Works with the senior management level of Departments and agencies to develop strategies for major system acquisitions.

Minimum Education\*: Bachelor’s degree

**JOB TITLE: Project Management Trainer**

Minimum/General Experience: Six (6) years relevant experience. Thoroughly competent in the specific subject for which instructional materials are being developed or taught as defined in a SOW or SOO. Demonstrated experience planning, developing and/or providing strategic and end-user training via instructor-led courses or web-based systems. Demonstrated ability to communicate verbally, in writing, and to work independently.

Functional Responsibility: Conducts the research necessary to develop and/or revise training courses and prepares appropriate training materials. Instruction may include “train the trainer” materials (e.g. course outline, background material, and training aids). Develops student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms) and/or trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer aided training.

Minimum Education: Bachelor’s Degree in relevant area or Training and Development.

The following chart shows the number of years experience that can be substituted for educational requirements in all labor categories:

<u>Education Requirement</u>	<u>Years of Experience Substitution</u>
Associate’s Degree	An additional 2 years
Bachelor’s Degree	An additional 4 years
Master’s Degree	An additional 6 years



**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.