On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

MULTIPLE AWARD SCHEDULE

Federal Supply Group: Professional Services

Contract Number: 47QRAA18D00AJ

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Pricelist current as of Modification # A821 effective June 10, 2020.

Contract Period: June 6, 2018 through Jun 5, 2023

MINDCUBED

MINDCUBED, LLC
700 12th Street, NW, Suite 700, Washington DC 20005
Phone: 703-544-9697
Fax: 703-997-2678
Web Site: www.mindcubed.com

Contact for Contract Administration: Habib Nasibdar, CEO
Email for Contract Administration: habib.nasibdar@mindcubed.com

GENERAL SERVICES ADMINISTRATION

BUSINESS SIZE: SMALL

Prices shown herein are NET
CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Lowest Priced Items</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Analyst I</td>
<td>$88.12</td>
</tr>
</tbody>
</table>

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item: See Pricing Below

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic and Overseas

5. Point(s) of production (city, county, and state or foreign country): Same as company address


7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micropurchase threshold: No
10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Mindcubed, LLC  
700 12th Street, NW, Suite 700,  
Washington, DC 20005

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es): Mindcubed, LLC  
700 12th Street, NW, Suite 700,  
Washington, DC 20005

15. Warranty provision: Contractor’s standard commercial warranty.

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A
CUSTOMER INFORMATION CONT’D

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Full details can be found at www.mindcubed.com

25. Data Universal Numbering System (DUNS) number: 025416788

26. Notification regarding registration in System for Award Management (SAM) database.: Registered

27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>Item</th>
<th>SIN</th>
<th>Awarded Labor Category</th>
<th>Site</th>
<th>GSA Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>541611</td>
<td>Analyst I</td>
<td>Both</td>
<td>$88.12</td>
</tr>
<tr>
<td>2</td>
<td>541611</td>
<td>Analyst II</td>
<td>Both</td>
<td>$97.49</td>
</tr>
<tr>
<td>3</td>
<td>541611</td>
<td>Analyst III</td>
<td>Both</td>
<td>$103.47</td>
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<tr>
<td>4</td>
<td>541611</td>
<td>Management Consultant I</td>
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<td>Management Consultant II</td>
<td>Both</td>
<td>$152.83</td>
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<td>541611</td>
<td>Management Consultant III</td>
<td>Both</td>
<td>$167.40</td>
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<td>7</td>
<td>541611</td>
<td>Process Engineer I</td>
<td>Both</td>
<td>$113.96</td>
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<tr>
<td>8</td>
<td>541611</td>
<td>Process Engineer II</td>
<td>Both</td>
<td>$133.59</td>
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<tr>
<td>9</td>
<td>541611</td>
<td>Process Engineer III</td>
<td>Both</td>
<td>$151.15</td>
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<td>10</td>
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<td>SME I</td>
<td>Both</td>
<td>$124.16</td>
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<tr>
<td>11</td>
<td>541611</td>
<td>SME II</td>
<td>Both</td>
<td>$154.01</td>
</tr>
<tr>
<td>12</td>
<td>541611</td>
<td>SME III</td>
<td>Both</td>
<td>$193.78</td>
</tr>
</tbody>
</table>
GSA Labor Category Description

Analyst 1

**Minimum/General Experience:**
3 years related experience.

**Functional Responsibility:**
Analyze data reports, Merge Data Reports, Monitor data for Duplicates or other errors and provide results to department heads. Identify, analyze and interpret trends or patterns in complex data sets, Monitor data dictionary statistics. Capture Data which includes, developing and maintaining databases, acquiring abstract or secondary data from existing internal or external data sources. Expected to optimize statistical efficiency. May be required to perform Data Reporting; which includes but is not limited to developing graphs, reports, and presentations of project reports, creating and presenting dashboards, and generating routine ad hoc reports. Familiar with commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision and guidance. Primary job functions do not typically require exercising independent judgment or supervision of other positions.

**Minimum Education:**
Bachelor's Degree

Analyst II

**Minimum/General Experience:**
4 years related experience.

**Functional Responsibility:**
Analyze data reports, Merge Data Reports, Monitor data for Duplicates or other errors and provide results to department heads. Identify, analyze, and interpret trends or patterns in complex data sets. Monitor data dictionary statistics. Capture Data which includes developing and maintaining databases, acquiring abstract or secondary data from existing internal or external data sources. Expected to optimize statistical efficiency. May be required to perform Data Reporting; which includes but is not limited to developing graphs, reports, and presentations of project reports, creating and presenting dashboards, and generating routine ad hoc reports. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Works under general supervision. May be responsible for the supervision of junior level positions. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude may be required.

**Minimum Education:**
Bachelor's Degree
Analyst III

**Minimum/General Experience:**
5 years related experience.

**Functional Responsibility:**
Analyze data reports, Merge Data Reports, Monitor data for Duplicates or other errors and provide results to department heads. Identify, analyze, and interpret trends or patterns in complex data sets. Monitor data dictionary statistics. Capture Data which includes developing and maintaining databases, acquiring abstract or secondary data from existing internal or external data sources. Expected to optimize statistical efficiency. May be required to perform Data Reporting which includes but is not limited to developing graphs, reports, and presentations of project reports, creating and presenting dashboards, and generating routine ad hoc reports. Performs a variety of increasingly complicated tasks. Typically reports to a project leader or manager. A wide degree of creativity and latitude is expected. Is often responsible for the supervision of other positions and may be required to provide advice to other positions. Often required to rely on experience and judgment to plan and accomplish goals. Applies creative problem solving techniques in a variety of situations.

**Minimum Education:**
Bachelor's Degree

Management Consultant I

**Minimum/General Experience:**
Minimum 6 years of experience

**Functional Responsibility:**
Provides technical and professional support to clients functioning as a Project or Program Leader, Assistant Project/Program Manager or team member. Must have applied knowledge and understanding of applicable project codes; client directives; Federal directives; Federal, State and local laws and regulations; and project-specific methodologies for successful completion of projects and programs. Develops plans and prioritizes tasks for the team, and manages project teams in carrying out those plans. Applies sound business and technical judgment to resolve issues as they arise. Effectively communicates with clients and project teams, both verbally and in writing. Responds quickly and professionally under challenging circumstances. Aids clients and leads project teams in determining the best approach to project and program challenges. Tasks may include, but are not limited to, data entry or data analysis, quality assurance/quality control, preparing specific client documents/deliverables/reports, assisting in developing presentations and co-presenting.

**Minimum Education:**
Bachelor's Degree

Management Consultant II

**Minimum/General Experience:**
Minimum 8 years of experience

**Functional Responsibility:**
Provides technical and professional support to clients functioning as a Project or Program Leader, Assistant Project/Program Manager or team member. Must have applied knowledge and understanding of applicable project codes; client directives; Federal directives; Federal, State and local laws and regulations; and project-specific methodologies for successful completion of projects and programs. Develops plans and
prioritizes tasks for the team, and manages project teams in carrying out those plans. Applies sound business and technical judgment to resolve issues as they arise. Effectively communicates with clients and project teams, both verbally and in writing. Responds quickly and professionally under challenging circumstances. Aids clients and leads project teams in determining the best approach to project and program challenges. Develops creative and realistic recommendations for process improvements. May be called upon to make formal presentations to senior client staff. Tasks may include, but are not limited to, data entry or data analysis, quality assurance/quality control, preparing specific client documents/deliverables/reports.

**Minimum Education:**
Bachelor's Degree

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**Management Consultant III**

**Minimum/General Experience:**
Minimum 10 years of experience

**Functional Responsibility:**
Helps organizations to solve issues, create value, maximize growth and improve business performance. Use business skills to provide objective advice and expertise and help organizations to develop any specialist skills that it may be lacking.

The Management Consultant III is primarily concerned with the strategy, structure, management and operations of a company. Identifies options for the organization and suggests recommendations for change, as well as advice on additional resources to implement solutions.

Types of work may include: business strategy; e-business; financial and management controls; human resources; information technology; marketing and supply-chain management.

The Management Consultant III may apply the following methodologies in helping organizations to solve issues, create value, maximize growth and improve business performance:

- carry out research and data collection to understand the organization;
- conduct analysis;
- interview the client's employees, management team and other stakeholders;
- run focus groups and facilitate workshops;
- prepare business proposals and presentations;
- identify issues and form hypotheses and solutions;
- present findings and recommendations to clients;
- implement recommendations/solutions and ensure the client receives the necessary assistance to carry it all out;
- manage projects and programs;
- lead and manage those within the team, including analysts;
- liaise with the client to keep them informed of progress and to make relevant decisions.

**Minimum Education:**
An Associate’s or bachelor's degree in a related area of business/information systems, computer science, or engineering is required. Master’s degree may be substituted with two year less experience.
Process Engineer I

**Minimum/General Experience:**
5 years in quality or business process engineering

**Functional Responsibility:**
Process Engineer I works under limited supervision, exercises independent judgment in solving highly complex major technical problems, and in providing recommendations. May provide technical direction on assigned projects. Duties includes the following:

- Analyzes customer business objectives, performs state of practices analyses, and develops customer business processes;
- Designs, modifies, develops, and implements business process configurations and automated business processing routines;
- Participates in the testing process;
- Manages data conversions and performs data quality analysis;
- Performs activities to support technology transition objectives of the organization;
- Develops processes to ensure compliance with laws governing innovation management

**Minimum Education:**
An Associate’s or bachelor's degree in a related area of business/information systems, computer science, or engineering is required. Master’s degree may be substituted with two year less experience.

Process Engineer II

**Minimum/General Experience:**
7 years in quality or business process engineering

**Functional Responsibility:**
Process Engineer II works under limited or no supervision, exercises independent judgment in solving highly complex major technical problems, and in providing recommendations. Provide technical direction on assigned projects. Duties includes the following:

- Analyzes customer business objectives, performs state of practices analyses, and develops customer business processes;
- Designs, modifies, develops, and implements business process configurations and automated business processing routines;
- Participates in the testing process;
- Manages data conversions and performs data quality analysis;
- Performs activities to support technology transition objectives of the organization;
- Develops processes to ensure compliance with laws governing innovation management

**Minimum Education:**
An Associate’s or bachelor's degree in a related area of business/information systems, computer science, or engineering is required. Master’s degree may be substituted with two year less experience.
Process Engineer III

Minimum/General Experience:
8 years in quality or business process engineering

Functional Responsibility:
Process Engineer III works under no supervision, exercises independent judgment in solving highly complex major technical problems, and in providing recommendations. Provide technical direction on assigned projects. Duties includes the following:

• Analyzes customer business objectives, performs state of practices analyses, and develops customer business processes;
• Designs, modifies, develops, and implements business process configurations and automated business processing routines;
• Participates in the testing process;
• Manages data conversions and performs data quality analysis;
• Performs activities to support technology transition objectives of the organization;
• Develops processes to ensure compliance with laws governing innovation management
• Improvea supply chain efficiency
• Integrate new technology into an existing business environment

Minimum Education:
An Associate’s or bachelor’s degree in a related area of business/information systems, computer science, or engineering is required. Master’s degree may be substituted with two year less experience.

Subject Matter Expert I

Minimum/General Experience: Five (5) years of relevant experience with a Master’s Degree; or 10 years of relevant experience with a BS/BA Degree; or 15 years of relevant experience with a High School Diploma.

Functional Responsibilities: Provides technical assistance related to the analysis, design, deployment, utilization, monitoring and/or evaluation of projects and related issues in his or her sector. Works with limited supervision, reporting to a project manager and/or executive management.

Minimum Education: Master’s Degree with 5 years of experience; or BS/BA Degree with 10 years of experience; or 15 years of experience with a High School Diploma.

Subject Matter Expert II

Minimum/General Experience: Ten (10) years of relevant experience with a Master’s Degree; or 15 years of relevant experience with a BS/BA Degree; or 20 years of relevant experience with a High School Diploma.

Functional Responsibilities: Provides technical assistance related to the analysis, design, deployment, utilization, monitoring and/or evaluation of projects and related issues in his or her sector. Analyze the client’s requirements, plan, coordinate and deliver applicable content and training to clients and other previously defined stakeholders. Works with limited to no supervision, reporting directly to a project manager and/or executive management. May supervise or provide direction to mid/junior level personnel.
**Minimum Education:** Master’s Degree with 10 years of experience; or BS/BA Degree with 15 years of experience; or 20 years of relevant experience with a High School Diploma.

**Subject Matter Expert III**  
**Minimum/General Experience:** Twelve (12) years of relevant experience with a Master’s Degree; or 17 years of relevant experience with a BS/BA Degree; or 22 years of relevant experience with a High School Diploma.  
**Functional Responsibilities:** Provides technical assistance related to the analysis, design, deployment, utilization, monitoring and/or evaluation of projects and related issues in his or her sector. Analyze the client’s requirements, plan, coordinate and deliver applicable content and training to clients and other previously defined stakeholders. The SME III will help define best practices in the particular field of expertise, develops solutions to complex problems and direct the successful implementation of the subject matter. Works with limited to no supervision, reporting directly to a project manager and/or executive management. May supervise or provide direction to mid/junior level personnel.  
**Minimum Education:** Master’s Degree with 10 years of experience; or BS/BA Degree with 15 years of experience; or 20 years of relevant experience with a High School Diploma.