General Services Administration
Federal Acquisition Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule
FSC Group: Professional Services

Contract Number: 47QRAA18D00AP
Pricelist current through Modification #PS-A832 Refresh dated 5/18/2021.

Blumont Engineering Solutions, Inc.
1777 N Kent St., STE 300, Arlington, VA 22209-2136

Contract Administrator: Hani Takla
Telephone: 703.778.4256
Email: htakla@blumont.org
Website: www.blumont.org
Business Size: Large
DUNS: 080116673

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.
Prices Shown Herein are Net (discount deducted)
Blumont Engineering Solutions, Inc., (BES)

Blumont Engineering Solutions, Inc. (BES) delivers advanced engineering capabilities to solve complex community infrastructure challenges across the globe. We are currently implementing programs in the Afghanistan, Colombia, Iraq, Jordan, Pakistan, Syria, West Bank Gaza, and Yemen. BES is a subsidiary of Blumont, a global not-for-profit organization that implements programs in some of the most challenging environments in the world. For more than two decades, we have been addressing complex challenges in complex regions to help individuals and communities create a foundation for a better future. www.blumont.org

We design solutions and deliver results—from rebuilding the infrastructure that supports economic growth, to helping people rebuild their health and well-being after trauma. By working across the continuum—from providing relief, to promoting recovery, and strengthening resilience—we meet people where they are now and help set them up for where they want to be.

Natural disasters, violence, and socio-political complexities intensify the obstacles to our work—and make what we do even more necessary and critical. Our teams are experienced navigating shifting post-conflict environments; the challenges facing displaced people and the communities that host them; and the circumstances that too often limit opportunities for groups including religious and ethnic minorities, women, elderly, youth, and people with disabilities.

We have worked with U.S. government agencies and departments, multi-lateral donors, and the private sector, to develop and implement programs that support individuals and improve communities around the world. Blumont’s structure enables us to meet client and donor needs.

Vision and Mission
Our vision is a world where a community’s future is not determined by its circumstances, but by the aspirations of its people.

To achieve this vision, our mission is to help people and communities overcome the challenges they face and create a foundation for progress.

Our Values
In all we do, we strive for PEAK performance, because communities, our clients, donors, partners, and colleagues rely on us.

Put people first
Prioritize empathy and humility; respect those we serve and work with
Engage all perspectives  
*Value diversity and equity; assume positive intent from one another; appreciate feedback*

Act with integrity  
*Demonstrate professionalism; be accountable to communities, donors, and each other*

Keep moving forward  
*Learn and adopt; focus on solutions; get things done*

Through this multi-year indefinite delivery, indefinite quantity (IDIQ) contract, government agencies can procure BES support in the specific areas of focus are summarized below.

**541611 Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services:**

- Provides expert advice and executive management-level support including identification and implementation risk management and change management
- Provides top-level leadership and acts as a lead authority on one or more of an organization’s top-level issues including leadership assessment, organizational assessment and design, strategic planning, policy planning and development, business and process improvement
- Provides top-level leadership, support, and subject matter expertise to all aspects of Grants Program management including program establishment, implementation, organization and process design, risk management procedures and strategic planning

**541330ENG Engineering Services:**

- Applies physical laws and principles of engineering in the design, development, and utilization of machines, materials, instruments, processes, and systems
- Provides advice, concept development, requirements analysis, and preparation of feasibility studies
- Provides preparation of preliminary and final plans and designs
- Provides technical services during the construction or installation phase, inspection and evaluation of engineering, infrastructure and rehabilitation projects, and related services

BES services and its very competitive prices related to this Schedule can be accessed online at [https://www.gsaadvantage.gov/advantage/main/start_page.do](https://www.gsaadvantage.gov/advantage/main/start_page.do). Simply enter the BES contract number (47QRAA18D00AP) in the search box for a copy of our Schedule. For assistance, contact Blumont GSA INQUIRIES by sending an e-mail to rponos@blumont.org.
CUSTOMER INFORMATION

1a. Table of awarded special item number:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
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<tbody>
<tr>
<td>541611</td>
<td></td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>541330ENG</td>
<td></td>
<td>Engineering Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
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</tbody>
</table>

1b. Lowest priced model number and lowest unit price: See authorized pricelist, page 5.

1c. Hourly rates and descriptions: see pages 6-22.

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>$1,000,000.00</td>
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<tr>
<td>541330ENG</td>
<td>$1,000,000.00</td>
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<tr>
<td>OLM</td>
<td>$250,000.00</td>
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</table>

3. Minimum order: $100.00

4. Geographic coverage (delivery Area): Worldwide

5. Point of production: Same as Contractor Address.

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted.)

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days

    Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items: None

10a. Time of delivery: Contact Contractor or To Be Determined at the Task Order level.

10b. Expedited delivery: Contact Contractor or To Be Determined at the Task Order level.
10c. Overnight and 2-day delivery: Contact Contractor or To Be Determined at the Task Order level.
10d. Urgent requirements: Contact Contractor or To Be Determined at the Task Order level.

11. F.O.B point: Destination

12a. Ordering address: Same as Contractor’s address.
12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address: Same as Contractor’s address.
14. Warranty provision: Contractor’s standard commercial warranty.

15. Export packing charges: Not Applicable

16. Terms and conditions of rental, maintenance, and repair: Not Applicable

17. Terms and conditions of Installation: Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

18b. Terms and conditions for any other services: Not Applicable

19. List of service and distribution points: Not Applicable

20. List of participating dealers: Not Applicable

21. Preventive maintenance: Not Applicable

22a. Environmental attributes: Not Applicable
22b. Section 508: Not Applicable

23. Unique Entity Identifier (UEI) number/BES DUNS: 080116673

24. Notification regarding registration in System for Award Management (SAM) database: Contractor has an Active Registration in the SAM.
AUTHORIZED PRICELIST

SINs: 541611 and 541330ENG

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 4 06/11/21 - 06/10/22</th>
<th>Year 5 06/11/22 - 06/10/23</th>
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<tbody>
<tr>
<td>Executive - Level 3</td>
<td>$236.68</td>
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<tr>
<td>Executive - Level 2</td>
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<td>$203.63</td>
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<td>Executive - Level 1</td>
<td>$161.02</td>
<td>$164.89</td>
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<td>Associate - Level 3</td>
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<td>Associate - Level 1</td>
<td>$52.62</td>
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</table>
LABOR CATEGORY DESCRIPTIONS

SINs: 541611 and 541330ENG

Executive - Level 3

Education: Master Degree in related field.

Minimum/General Experience: 18+ years of related experience (OR doctorate Degree with 12+ years of experience).

Functional Responsibility: Executive level subject matter expert in all functional or program management areas with broad strategic management experience. Develops corporate and/or organizational policies and authorizes their implementation. Detailed knowledge of company allows for innovative concepts and promoting new ideas. Provides direction to senior managers in various areas, groups, and/or operations. Recognized as an influential leader.

SIN 541330ENG: Provides expert advice and executive management level support on construction projects and programs including identification and analysis of delivery methods, implementation risk management, and change management.

SIN 541611

Integrated Business Program Support Service: Provides top level leadership and acts as a lead authority on one or more of an organization’s top-level issues including leadership assessment, organizational assessment and design, strategic planning, policy planning and development, business and process improvement.

Grants Management Support Services: Provides top level leadership, support, and subject matter expertise on all aspects of Grants Program management including program establishment, implementation organization and process design, risk management procedures, and strategic planning.

Executive - Level 2

Education: Master Degree in related field.

Minimum/General Experience: 15+ years of related experience (OR advanced degree with 10+ years of experience).

Functional Responsibility: Broad executive level strategic planning and implementation experience and extensive functional or program management expertise. Leads senior level directors and managers in developing high level program and functional strategic plans and objectives. Makes final
decisions on administrative or operational matters and ensures operations effective achievement of objectives.

**SIN 541330ENG:** Provides expert technical advice and executive management level support on construction projects and programs including identification and analysis of delivery methods, implementation risk management, change management, and control methods.

**SIN 541611 Integrated Business Program Support Service:** Provides experienced leadership and expertise on one or more of an organization’s top-level issues including leadership assessment, organizational assessment and design, strategic planning, policy planning and development, business and process improvement.

**Grants Management Support Services:** Provides experienced leadership, support, and subject matter expertise on all aspects of Grants Program management including program establishment, implementation organization and process design, risk management procedures, and control management.

**Executive - Level 1**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 12+ years of related experience (OR advanced degree with 7+ years related experience).

**Functional Responsibility:** Extensive management, leadership, and functional/program experience to execute operational objectives and work plans encompassing various functional areas or a portfolio of programs. Expert on delegating assignments to subordinates and tracking to completion. Reviews objectives of subordinates to determine success of operation. Involved in developing, modifying and executing company polices that affect immediate operations and may also have company-wide effect.

**SIN 541330ENG:** Provides technical advice and executive management level support on construction projects and programs including identification and analysis of delivery methods, implementation risk management, change management, and control methods.

**SIN 541611 Integrated Business Program Support Service:** Provides leadership and expertise on one or more of an organization’s top-level issues including leadership assessment, organizational assessment and design, strategic planning, policy planning and development, business and process improvement.
**Grants Management Support Services:** Provides leadership, support, and subject matter expertise on all aspects of Grants Program management including program establishment, implementation organization and process design, risk management procedures, and control management.

**Director - Level 3**

**Education:** Master Degree in related field.

**Minimum/General Experience:** 15+ years of related experience (OR advanced degree with 12+ years of experience).

**Functional Responsibility:** Subject Matter Expert in all functional or program management areas with broad strategic management experience. Develops corporate and/or organizational policies and authorizes their implementation. Detailed knowledge of company allows for innovative concepts and promoting new ideas. Provides direction to senior managers in various areas, groups, and/or operations. Recognized as an influential leader.

**SIN 541330ENG:** Provides high-level leadership, expert technical advice and program management level support on construction projects and programs. Oversees policies and procedures for identification and analysis of delivery methods, implementation risk management, change management, and control methods.

**SIN 541611**

**Integrated Business Program Support Service:** Provides experienced leadership and expertise on one or more of an organization’s top-level issues including leadership assessment, organizational assessment and design, strategic planning, policy planning and development, business and process improvement. Oversees implementation phase risk management and resource authorizations.

**Grants Management Support Services:** Provides experienced leadership, support, and subject matter expertise on all aspects of Grants Program including program establishment, implementation organization and process design, risk management procedures, and control management. Oversees implementation phase risk management procedures and resource authorizations.

**Director - Level 2**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 12+ years of related experience (OR advanced degree with 10+ years of experience).

**Functional Responsibility:** Broad strategic management experience and extensive functional or program management expertise. Participates with others to establish strategic plans and objectives.
Makes final decisions on administrative or operational matters and ensures operations effective achievement of objectives.

**SIN 541330ENG**: Provides high-level leadership, expert technical advice and program management level support on construction projects and programs. Oversees policies and procedures for identification and analysis of delivery methods, implementation risk management, change management, and control methods.

**SIN 541611 Integrated Business Program Support Service**: Provides experienced leadership and expertise on one or more of an organization’s top-level issues including leadership assessment, organizational assessment and design, strategic planning, policy planning and development, business and process improvement. Oversees implementation phase risk management and resource authorizations.

**Grants Management Support Services**: Provides experienced leadership, support, and subject matter expertise on all aspects of Grants Program including program establishment, implementation organization and process design, risk management procedures, and control management. Oversees implementation phase risk management procedures and resource authorizations.

**Director - Level 1**

**Education**: Bachelor’s Degree in related field.

**Minimum/General Experience**: 10+ years of related experience (OR advanced degree with 7+ years related experience).

**Functional Responsibility**: Significant management, leadership, and functional/program experience to execute operational objectives and work plans. Expert on delegating assignments to subordinates and tracking to completion. Senior management reviews objectives to determine success of operation. Involved in developing, modifying and executing company polices that affect immediate operations and may also have company-wide effect.

**SIN 541330ENG**: Provides high-level leadership, expert technical advice and program management level support on construction projects and programs. Oversees policies and procedures for identification and analysis of delivery methods, implementation risk management, change management, and control methods.

**SIN 541611 Integrated Business Program Support Service**: Provides experienced leadership and expertise on one or more of an organization’s top-level issues including leadership assessment, organizational
assessments and design, strategic planning, policy planning and development, business and process
improvement. Oversees implementation phase risk management and resource authorizations.

**Grants Management Support Services:** Provides experienced leadership, support, and subject matter
expertise on all aspects of Grants Program including program establishment, implementation
organization and process design, risk management procedures, and control management. Oversees
implementation phase risk management procedures and resource authorizations.

**Manager - Level 3**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 9+ years of related experience (OR advanced degree with 7+ years of
experience).

**Functional Responsibility:** Broad leadership and management expertise and unique program
management or functional management knowledge and uses skills to contribute to the development
of objectives and principles to achieve goals in creative and effective ways. Works on highly important
and unique issues where analysis of situations or data requires an evaluation criterion for obtaining
results.

**SIN 541330ENG:** Leads and mentors personnel assigned to the Construction Management support
team. Interfaces with both the internal personnel, client, and construction and engineering entities
for planning, prioritization and issue resolution of overall construction activities. Interacts with and
advises clients, through the application of specific construction knowledge and subject matter
expertise, in the execution of construction management program tasks. Analyzes requirements,
reviews and coordinates with internal and external entities to produce construction program
documents such as plans, schedules, briefings, reports, correspondence, contract modifications,
technical instructions, technical procedures or other construction related material. Analyzes and
monitors construction project budgets, schedules, submittals, conducts research into specific areas,
prepares and report findings to the client.

**SIN 541611**

**Integrated Business Program Support Service:** Leads and mentors personnel assigned to the project
support team. Interfaces with both the internal personnel, client, and technical entities for planning,
prioritization and issue resolution of overall project activities. Interacts with and advises clients,
through the application of specific project knowledge and subject matter expertise, in the execution
of program tasks. Analyzes requirements, reviews and coordinates with internal and external entities
to produce program documents such as plans, schedules, briefings, reports, correspondence,
technical instructions, technical procedures or other project related material. Analyzes and monitors
project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**Grants Management Support Services:** Leads and mentors personnel assigned to the Grants Management support team. Interfaces with both the internal personnel, client, and Grants implementation entities for planning, prioritization and issue resolution of overall Grants program activities. Interacts with and advises clients, through the application of specific Grants scope knowledge and subject matter expertise, in the execution of Grants management program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce Grants program documents such as plans, schedules, briefings, reports, correspondence, Grant modifications, technical instructions, technical procedures or other program related material. Analyzes and monitors Grants project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**Manager - Level 2**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 7+ years of related experience (OR advanced degree with 5+ years related experience).

**Functional Responsibility:** Uses substantial people management and/or program management experience to cultivate and improve existing objectives and principles. Works on multiple complex issues and analyzes situations and data to create solutions.

**SIN 541330ENG:** Leads and mentors personnel assigned to the Construction Management support team. Interfaces with both the internal personnel, client, and construction and engineering entities for planning, prioritization and issue resolution of overall construction activities. Interacts with and advises clients, through the application of specific construction knowledge and subject matter expertise, in the execution of construction management program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce construction program documents such as plans, schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures or other construction related material. Analyzes and monitors construction project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**SIN 541611**

**Integrated Business Program Support Service:** Leads and mentors personnel assigned to the project support team. Interfaces with both the internal personnel, client, and technical entities for planning, prioritization and issue resolution of overall project activities. Interacts with and advises clients, through the application of specific project knowledge and subject matter expertise, in the execution
of program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce program documents such as plans, schedules, briefings, reports, correspondence, technical instructions, technical procedures or other project related material. Analyzes and monitors project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**Grants Management Support Services:** Leads and mentors personnel assigned to the Grants Management support team. Interfaces with both the internal personnel, client, and Grants implementation entities for planning, prioritization and issue resolution of overall Grants program activities. Interacts with and advises clients, through the application of specific Grants scope knowledge and subject matter expertise, in the execution of Grants management program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce Grants program documents such as plans, schedules, briefings, reports, correspondence, Grant modifications, technical instructions, technical procedures or other program related material. Analyzes and monitors Grants project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**Manager - Level 1**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 5+ years of related experience (OR advanced degree with 3+ years related experience).

**Functional Responsibility:** Team leader and/or program management experience, and uses professional concepts and objectives to resolve complex issues in effective and efficient ways. Works on complex issues where analysis of situations or data requires an in-depth evaluation of variable factors. Exercises judgement in selecting methods, techniques and evaluation criteria for obtaining results.

**SIN 541330ENG:** Leads and mentors personnel assigned to the Construction Management support team. Interfaces with both the internal personnel, client, and construction and engineering entities for planning, prioritization and issue resolution of overall construction activities. Interacts with and advises clients, through the application of specific construction knowledge and subject matter expertise, in the execution of construction management program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce construction program documents such as plans, schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures or other construction related material. Analyzes and monitors construction project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.
SIN 541611

**Integrated Business Program Support Service:** Leads and mentors personnel assigned to the project support team. Interfaces with both the internal personnel, client, and technical entities for planning, prioritization and issue resolution of overall project activities. Interacts with and advises clients, through the application of specific project knowledge and subject matter expertise, in the execution of program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce program documents such as plans, schedules, briefings, reports, correspondence, technical instructions, technical procedures or other project related material. Analyzes and monitors project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**Grants Management Support Services:** Leads and mentors personnel assigned to the Grants Management support team. Interfaces with both the internal personnel, client, and Grants implementation entities for planning, prioritization and issue resolution of overall Grants program activities. Interacts with and advises clients, through the application of specific Grants scope knowledge and subject matter expertise, in the execution of Grants management program tasks. Analyzes requirements, reviews and coordinates with internal and external entities to produce Grants program documents such as plans, schedules, briefings, reports, correspondence, Grant modifications, technical instructions, technical procedures or other program related material. Analyzes and monitors Grants project budgets, schedules, submittals, conducts research into specific areas, prepares and report findings to the client.

**Analyst - Level 3**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 4+ years related experience (OR advanced degree or specialized functional or technical certifications without experience).

**Functional Responsibility:** Broad analytic expertise and unique functional or technical knowledge and uses skills to contribute to the development of objectives and principles to achieve goals in creative and effective ways. Works on highly important and unique issues where analysis of situations or data requires an evaluation criterion for obtaining results.

**SIN 541330ENG:** Conducts construction related research and prepares management, organizational and business analyses and forecasts. Tracks, processes, produces and distributes construction management deliverables and monitors comment status. Collects and analyzes performance data. Assesses and quantifies construction cost and schedule status and risks. Evaluates trends and cost completion estimates. Participates in construction program management reviews. Prepares and coordinates inputs for acquisition documentation, status reports, briefings, and information inquiries. Trains new staff, both internal and clients, on concepts, techniques, and reporting procedures.
Conducts technical evaluation of cost proposals including fact finding, cost/technical trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives, including development of cost and operational effectiveness analyses and Bottom-Up or Top-Down cost estimates. Conducts special studies and evaluations. Researches, analyzes problems and determines elements requirements with minimal supervision. Collaborates with construction clients to define, coordinate and track the status of multi-disciplinary construction tasks and advises on construction management planning and implementation. Reviews program reports, technical papers, drawings, specifications, procedures, etc., and performs tests and or evaluations and validations; provides comments, consolidates and adjudicates comments from various organizations and prepares reports. Prepares program management correspondence, charts, spreadsheets, Gantt charts and presentations and prepares analytical reports and meeting minutes.

SIN 541611
Integrated Business Program Support Service: Conducts business related research and prepares management, organizational and business analyses and forecasts. Tracks, processes, produces and distributes management deliverables and monitors comment status. Collects and analyzes performance data. Assesses and quantifies cost and schedule status and risks. Evaluates trends and cost completion estimates. Participates in program management reviews. Prepares and coordinates inputs for acquisition documentation, status reports, briefings, and information inquiries. Trains new staff, both internal and clients, on concepts, techniques, and reporting procedures. Conducts technical evaluation of cost proposals including fact finding, cost/technical trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives, including development of cost and operational effectiveness analyses and Bottom-Up or Top-Down cost estimates. Conducts special studies and evaluations. Researches, analyzes problems and determines elements requirements with minimal supervision. Collaborates with program clients to define, coordinate and track the status of multi-disciplinary tasks and advises on program management planning and implementation. Reviews program reports, technical papers, drawings, specifications, procedures, etc., and performs tests and or evaluations and validations; provides comments, consolidates and adjudicates comments from various organizations and prepares reports. Prepares program management correspondence, charts, spreadsheets, Gantt charts and presentations and prepares analytical reports and meeting minutes.

Grants Management Support Services: Conducts Grants related research and prepares management, organizational and business analyses and forecasts. Tracks, processes, produces and distributes Grants management deliverables and monitors comment status. Collects and analyzes performance data. Assesses and quantifies Grants cost and schedule status and risks. Evaluates trends and cost completion estimates. Participates in Grants program management reviews. Prepares and coordinates inputs for Grants acquisition documentation, status reports, briefings, and information inquiries. Trains new staff, both internal and clients, on concepts, techniques, and reporting procedures. Conducts technical evaluation of cost proposals including fact finding, cost/technical
trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives, including development of cost and operational effectiveness analyses and Bottom-Up or Top-Down cost estimates. Conducts special studies and evaluations. Researches, analyzes problems and determines elements requirements with minimal supervision. Collaborates with Grants program clients to define, coordinate and track the status of multi-disciplinary tasks and advises on management planning and implementation. Reviews program reports, technical papers, drawings, specifications, procedures, etc. and performs tests and or evaluations and validations; provides comments, consolidates and adjudicates comments from various organizations and prepares reports. Prepares program management correspondence, charts, spreadsheets, Gantt charts and presentations and prepares analytical reports and meeting minutes.

**Analyst - Level 2**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 3+ years related experience (OR advanced degree or specialized functional or technical certifications without experience).

**Functional Responsibility:** Uses in-depth analytic knowledge, experience and analytic tools to identify and solve complex issues and improve existing objectives and principles. Provides high level analysis on multiple complex data sets and situations to create solutions.

**SIN 541330ENG:** Conducts construction related research and prepares management, organizational and business analyses and forecasts. Tracks, processes, produces and distributes construction management deliverables and monitors comment status. Collects and analyzes performance data. Assesses and quantifies construction cost and schedule status and risks. Evaluates trends and cost completion estimates. Participates in construction program management reviews. Prepares and coordinates inputs for acquisition documentation, status reports, briefings, and information inquiries. Trains new staff, both internal and clients, on concepts, techniques, and reporting procedures. Conducts technical evaluation of cost proposals including fact finding, cost/technical trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives, including development of cost and operational effectiveness analyses and Bottom-Up or Top-Down cost estimates. Conducts special studies and evaluations. Researches, analyzes problems and determines elements requirements with minimal supervision. Collaborates with construction clients to define, coordinate and track the status of multi-disciplinary construction tasks and advises on construction management planning and implementation.

**SIN 541611**

**Integrated Business Program Support Service:** Conducts business related research and prepares management, organizational and business analyses and forecasts. Tracks, processes, produces and distributes management deliverables and monitors comment status. Collects and analyzes
performance data. Assesses and quantifies cost and schedule status and risks. Evaluates trends and cost completion estimates. Participates in program management reviews. Prepares and coordinates inputs for acquisition documentation, status reports, briefings, and information inquiries. Trains new staff, both internal and clients, on concepts, techniques, and reporting procedures. Conducts technical evaluation of cost proposals including fact finding, cost/technical trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives, including development of cost and operational effectiveness analyses and Bottom-Up or Top-Down cost estimates. Conducts special studies and evaluations. Researches, analyzes problems and determines elements requirements with minimal supervision. Collaborates with program clients to define, coordinate and track the status of multi-disciplinary tasks and advises on program management planning and implementation.

**Grants Management Support Services:** Conducts Grants related research and prepares management, organizational and business analyses and forecasts. Tracks, processes, produces and distributes Grants management deliverables and monitors comment status. Collects and analyzes performance data. Assesses and quantifies Grants cost and schedule status and risks. Evaluates trends and cost completion estimates. Participates in Grants program management reviews. Prepares and coordinates inputs for Grants acquisition documentation, status reports, briefings, and information inquiries. Trains new staff, both internal and clients, on concepts, techniques, and reporting procedures. Conducts technical evaluation of cost proposals including fact finding, cost/technical trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives, including development of cost and operational effectiveness analyses and Bottom-Up or Top-Down cost estimates. Conducts special studies and evaluations. Researches, analyzes problems and determines elements requirements with minimal supervision. Collaborates with Grants program clients to define, coordinate and track the status of multi-disciplinary tasks and advises on program management planning and implementation.

**Analyst - Level 1**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 2+ years related experience.

**Functional Responsibility:** Wide range of analytic experience, and uses professional concepts and objectives to resolve complex issues in effective and efficient ways. Works on complex issues where analysis of data requires an in-depth evaluation of variable factors. Recommends methods, techniques and evaluation criteria for obtaining results.

**SIN 541330ENG:** Conducts construction related research and prepares management, organizational and business analyses and forecasts. Generates management tools to effectively control construction programs. Generates reports documenting findings. Conducts research into management,
organizational, and construction practices to assess and implement improvements to or ensure compliance with policies and contract specifications. Prepares computerized program reports utilizing commercial construction management software. Maintains database to produce monthly finance and progress reports. Tracks, processes and distributes deliverables and monitors comment status on each.

SIN 541611

Integrated Business Program Support Service: Conducts business related research and prepares management, organizational and business analyses and forecasts. Generates management tools to effectively control programs. Generates reports documenting findings. Conducts research into management, organizational, and business practices to assess and implement improvements to or ensure compliance with policies and contract specifications. Prepares computerized program reports utilizing commercial software. Maintains database to produce monthly finance and progress reports. Tracks, processes and distributes deliverables and monitors comment status on each.

Grants Management Support Services: Conducts construction related research and prepares management, organizational and business analyses and forecasts. Generates management tools to effectively control construction programs. Generates reports documenting findings. Conducts research into management, organizational, and construction practices to assess and implement improvements to or ensure compliance with policies and contract specifications. Prepares computerized program reports utilizing commercial construction management software. Maintains database to produce monthly finance and progress reports. Tracks, processes and distributes deliverables and monitors comment status on each.

Associate - Level 3

Education: Bachelor’s Degree in related field.

Minimum/General Experience: 3+ years related.


SIN 541330ENG: Leads and mentors personnel assigned to construction program support functions. Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and construction expertise, in executing program management tasks. Analyzes requirements, reviews and coordinates with internal and external clients to generate program documentation such as plans schedules, briefings, reports,
correspondence, contract modifications, technical instructions, technical procedures, or related material. Analyzes and tracks project budgets, schedules, and submittals, conducts research into specific areas and prepares and reports findings. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, analyzes, provides technical comments and assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

**SIN 541611**

**Integrated Business Program Support Service:** Leads and mentors personnel assigned to program support functions. Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and expertise, in executing program management tasks. Analyzes requirements, reviews and coordinates with internal and external clients to generate program documentation such as plans schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Analyzes and tracks project budgets, schedules, and submittals, conducts research into specific areas and prepares and reports findings. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, analyzes, provides technical comments and assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

**Grants Management Support Services:** Leads and mentors personnel assigned to Grants Program support functions. Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and construction expertise, in executing program management tasks. Analyzes requirements, reviews and coordinates with internal and external clients to generate program documentation such as plans schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Analyzes and tracks project budgets, schedules, and submittals, conducts research into specific areas and prepares and reports findings. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, analyzes, provides technical comments and assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.
**Associate - Level 2**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 1+ years related.

**Functional Responsibility:** Developing professional expertise, and applies policies and procedures to resolve a variety of issues. Works on problems of moderate scope where analysis of situations or data requires a review of a variety of factors. Exercises judgments within defined procedures and practices to determine appropriate action.

**SIN 541330ENG:** Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and construction expertise, in executing program management tasks. Analyzes requirements, reviews and coordinates with internal and external clients to generate program documentation such as plans schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Analyzes and tracks project budgets, schedules, and submittals, conducts research into specific areas and prepares and reports findings. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, analyzes, provides technical comments and assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

**SIN 541611**

**Integrated Business Program Support Service:** Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and expertise, in executing program management tasks. Analyzes requirements, reviews and coordinates with internal and external clients to generate program documentation such as plans schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Analyzes and tracks project budgets, schedules, and submittals, conducts research into specific areas and prepares and reports findings. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, analyzes, provides technical comments and assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.
Grants Management Support Services: Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and construction expertise, in executing program management tasks. Analyzes requirements, reviews and coordinates with internal and external clients to generate program documentation such as plans schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Analyzes and tracks project budgets, schedules, and submittals, conducts research into specific areas and prepares and reports findings. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, analyzes, provides technical comments and assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

**Associate - Level 1**

**Education:** Bachelor’s Degree in related field.

**Minimum/General Experience:** 0 years, no previous professional experience.

**Functional Responsibility:** Uses professional concepts. Applies policies and procedures to resolve routine issues. Works on problems of limited scope, and follows standard practices and procedures in analyzing situations or data from which answers can be readily obtained.

**SIN 541330ENG:** Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and construction expertise, in executing program management tasks. Coordinates and maintains program documentation with internal and external construction program teams, including plans, schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Prepares routine and non-routine program correspondence, documentation, and reports. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, evaluates and provides assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

**SIN 541611**

**Integrated Business Program Support Service:** Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program
knowledge and expertise, in executing program management tasks. Coordinates and maintains program documentation with internal and external construction program teams, including plans, schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Prepares routine and non-routine program correspondence, documentation, and reports. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, evaluates and provides assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

Grants Management Support Services: Interfaces with internal functional teams and external customers for planning, prioritization, and issue resolution of overall activities in the support and achievement of client goals. Interacts and advises clients, through the application of specific program knowledge and construction expertise, in executing program management tasks. Coordinates and maintains program documentation with internal and external construction program teams, including plans, schedules, briefings, reports, correspondence, contract modifications, technical instructions, technical procedures, or related material. Prepares routine and non-routine program correspondence, documentation, and reports. Creates and maintains master files and schedules related to program history, execution, and status for the life of the program. Reviews, evaluates and provides assessments of technical and non-technical program reports and researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization of overall activities and resolution of issues to support client goals.

Labor Category Substitution Methodology:
Blumont Engineer Solutions (BES) offers only the personnel who meet or exceed the minimum qualification requirements stated in the Commercial Labor Category Descriptions provided herein (please reference Labor Categories Description.doc). BES allows experience to substitute for minimum education requirements and education to substitute for minimum years of experience for all labor categories provided below. BES’ criteria for substitution are as follows:
Requirement Equivalency:
- Ph.D. 8 years’ experience
- Master’s Degree 6 years’ experience
- Bachelor’s Degree 4 years’ experience
- Associate’s Degree 2 years’ experience
- For every year experience: 1 year of "degree"

Experience Equivalency: For every year of full-time specific field experience, the person shall be credited with one year of “degree” qualifications toward the values stated in the labor category descriptions. GSA and/or the ordering activities may have access to any BES employee resume (by request) before, during, or after assignment of any GSA order. If for some extenuating reason a person
assigned to an order must be replaced or substituted, the ordering activity will be notified in advance, in writing, and the substituted personnel will meet or exceed the required qualifications for the departing employee’s labor category.

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Contract Administrator: Hani Takla
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