Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

Schedule for - Multiple Award Schedule (MAS)
Federal Supply Group: Professional Services  Class:

Contract Number: 47QRAA18D00C3
Contract period: July 10, 2018 through July 9, 2023
Price list current as of Modification #PS-A812 effective February 3, 2020

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering

Contractor: POLICY STUDIES ASSOCIATES, INC.
1120 20th St NW STE 200N
Washington, DC 20036-3414

Business Size: Small, Woman Owned Business

Telephone: 202-939-5327

Extension:
FAX Number: (202) 939/5732
Web Site: http://www.policystudies.com/
E-mail: landerson@policystudies.com

Contract Administration: Leslie M Anderson
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
<tr>
<td>541611</td>
<td>Management and Financial Consulting; Acquisition and Grants Management Services</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will not accept

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Same as Contractor

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es): Same as company address

15. Warranty provision.: Contractor’s standard commercial warranty.

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/: N/A

25. Data Universal Numbering System (DUNS) number: 103932307

26. Notification regarding registration in System for Award Management (SAM) database: Registered

27. Final Pricing:
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>Item</th>
<th>SIN</th>
<th>Awarded Labor Category</th>
<th>Site</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>OL</td>
<td>Senior Officer</td>
<td>Both</td>
<td>$272.98</td>
<td>$278.44</td>
<td>$284.01</td>
<td>$289.09</td>
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<td>#</td>
<td>OLMS 641611</td>
<td>Role</td>
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<td>$249.18</td>
<td>$254.17</td>
<td>$259.25</td>
<td>$264.43</td>
<td>$269.72</td>
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<tr>
<td>3</td>
<td>OLMS 641611</td>
<td>Principal Research Scientist</td>
<td>Both</td>
<td>$239.18</td>
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<td>$258.90</td>
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<td>4</td>
<td>OLMS 641611</td>
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<tr>
<td>5</td>
<td>OLMS 641611</td>
<td>Research Scientist</td>
<td>Both</td>
<td>$187.83</td>
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<td>OLMS 641611</td>
<td>Senior Manager</td>
<td>Both</td>
<td>$161.54</td>
<td>$164.77</td>
<td>$168.07</td>
<td>$171.43</td>
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<td>7</td>
<td>OLMS 641611</td>
<td>Project Manager</td>
<td>Both</td>
<td>$133.30</td>
<td>$135.97</td>
<td>$138.68</td>
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<td>8</td>
<td>OLMS 641611</td>
<td>Research Analyst</td>
<td>Both</td>
<td>$106.95</td>
<td>$109.09</td>
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<td>9</td>
<td>OLMS 641611</td>
<td>Survey Director/Methodologist</td>
<td>Both</td>
<td>$217.00</td>
<td>$221.34</td>
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<td>OLMS 641611</td>
<td>Senior Data Collection Coordinator</td>
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<td>Senior Communications Specialist</td>
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<td>OLMS 641611</td>
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</tbody>
</table>

**Service Contract Labor Standards (SCLS) Matrix:** The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

**Senior Officer**

Minimum Years Experience: 15

Minimum Education Level: PhD. PhD in education, sociology, public policy, or other related field. May substitute PhD with a Master's degree plus an additional 3 years of relevant experience

Functional Responsibility: Oversees multiple projects, ensuring appropriate staffing for timely delivery of high-quality products. Provides research, policy analysis, and/or program evaluation functions. Conceptualizes, designs, manages, oversees, and directs research and evaluation projects on a wide range of topics. Primary liaison between the client and program staff, ensuring that the client's needs are met. Helps clients forecast needs and designs projects to meet them. Provides deep knowledge of policy and program issues.

**Officer**

Minimum Years Experience: 13

Minimum Education Level: PhD. PhD in education, sociology, public policy, or other related field. May substitute PhD with a Master's degree plus an additional 3 years of relevant experience

Functional Responsibility: Oversees multiple projects, ensuring appropriate staffing for timely delivery of high-quality products. Provides research, policy analysis, and/or program evaluation functions. Manages and directs research and evaluation projects on a wide range of topics. Works directly with clients to ensure needs are met. Provides expertise relevant to policy and program issues.

**Principal Research Scientist**
Minimum Years Experience: 10
Minimum Education Level: PhD. PhD in education, sociology, public policy, or other related field. May substitute PhD with a Master's degree plus an additional 3 years of relevant experience.

Functional Responsibility: Leads multiple projects in one or more practice areas, and provides expert consultation as needed for other projects. Provides research, policy analysis, and/or program evaluation functions. Manages and directs evaluation projects in the areas of education and youth development programming and policies. Provides expertise in research design and methodology.

Senior Research Scientist
Minimum Years Experience: 8
Minimum Education Level: Master's. Master's in education, sociology, public policy, or other related field.

Functional Responsibility: Leads multiple projects in a practice area. Provides expertise in project management, including product development, quality control, client relationships, and timelines. Provides expertise in research, policy analysis, and/or evaluation techniques.

Research Scientist
Minimum Years Experience: 6
Minimum Education Level: Master's. Master's degree in education, sociology, public policy, or other related field.

Functional Responsibility: Leads at least one project in a practice area. Provides expertise in project management, including product development, quality control, client relationships, and timelines. Provides research, policy analysis, and/or evaluation functions.

Senior Manager
Minimum Years Experience: 4
Minimum Education Level: Master's. Master's degree in education, sociology, public policy, or other related field. May substitute Master’s degree with a Bachelor's degree plus an additional 4 years of relevant experience.

Functional Responsibility: Leads most phases of one or more projects. Provides expertise in designing, managing, and directing evaluation projects, and adhering to deadlines. Provides policy and program research, and/or research methods.

Project Manager
Minimum Years Experience: 2
Minimum Education Level: Master’s. Master’s degree in education, sociology, public policy, or other related field. May substitute Master’s degree with a Bachelor's degree plus an additional 4 years of relevant experience.

Functional Responsibilities: Leads all phases of one or more projects. Provides expertise in more than one arena of research, policy analysis, and/or evaluation. Manages project tasks that include data collection, analysis, and/or reporting. Uses quantitative and qualitative research methods and substantial knowledge of policy, program, or methodological issues.

Research Analyst
Minimum Years Experience: 1
Minimum Education Level: Bachelor’s. Bachelor's degree in education, sociology, public policy, or other related field.

Functional Responsibility: Participates on multiple project teams, applying a range of quantitative and qualitative methods in data collection and analysis.

**Survey Director/Methodologist**

Minimum Years Experience: 4
Minimum Education Level: Master’s. Master's degree in education, sociology, public policy, or other related field. May substitute Master’s degree with a Bachelor's degree plus an additional 4 years of relevant experience.

Functional Responsibility: Manages and directs the planning, design, and implementation of complex survey research projects, including budget preparation/estimation and monitoring; instrument design, preparation of training materials; data collection; data preparation and file construction. Delivers complex survey design techniques, including longitudinal surveys, modular surveys; difficult respondent populations; and complicated sampling algorithms. Responsible for quality control for the entire data collection and processing effort.

**Senior Data Collection Coordinator**

Minimum Years Experience: 2
Minimum Education Level: Bachelor’s.

Functional Responsibility: Bachelor's degree in statistics, economics, other STEM, education, public policy, or other related field.

**Senior Communication Specialist**

Minimum Years Experience: 5
Minimum Education Level: Bachelor’s.

Functional Responsibility: Collaborates with research and management staff to develop a communications strategy for the dissemination of reports and project findings. Coordinates communications strategy with the project manager and production specialist create high-quality products and presentations.

**Production Specialist**

Minimum Years Experience: 2
Minimum Education Level: Bachelor’s. May substitute a Bachelor’s degree with a High School Diploma (or GED) coupled with an additional 6 years of relevant experience; or an Associate’s degree, coupled with an additional 4 years of relevant experience.

Functional Responsibility: Production functions include editing, copy-editing, graphical displays and other data visualizations for reports, presentations, and data collection materials.