General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List
PSS Schedule 00CORP
Schedule Title: Professional Services Schedule (PSS)
Contract # 47QRAA18D00E7
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering.
Contract Period: August 15, 2018-August 14, 2023
South Florida-based Kreative Kontent Co was founded in 2010 by award-winning producer Debbie Margolis-Horwitz. With production offices in South Florida and teams throughout the US, Kreative Kontent, a certified Woman Owned Small Business Enterprise by WBENC and Member of the US Small Business Chamber of Commerce is known for its unfailing honesty and positive work ethic. Kreative Kontent's digital and social media content, 360/VR content, feature films, broadcast commercials, television, events, specialty product and marketing fulfillment programs have been lauded for their high-quality creative delivery on any budget with quick turn around times. With a respectful work culture, the diverse team at Kreative Kontent has world class experience in creative design, pre production and production, project management, post production, animation and marketing fulfillment.

With experience in long format and short form videos, the Kreative Kontent team has skills ranging from creative design, pre production and production, project management, post production and animation. We have assembled a creative and solid team with a combined 60 years of experience, to manage our clients projects. Recent clients include: Fresh From Florida, Burger King, AT&T, Google, PUMA, Adidas, Kroger Grocery Stores, chewy.com, Florida Virtual School, Ford, Foot Locker, Dell, Hershey's, FedEx, Dunkin Donuts, Chase and Wendy's to name a few.

The Kreative Kontent leadership team includes: Debbie Margolis Horwitz; President & Executive Producer. A recipient of The American Advertising Federation's Advertising Person of the Year Award and The Top 50 Woman Owned Businesses in Florida, Debbie Margolis-Horwitz lends her 20+ years of experience and in-depth knowledge of advertising/marketing, production and post-production to Kreative Kontent. Her specialties include production, post production, product placement, fulfillment and event planning.

South Florida-based visionary Director/Photographer/Editor Fro Rojas thrives on originality in his work behind the camera directing and editing commercials, engaging video content, both short and feature length films as well as capturing still photos. As an expert in his field, Rojas is paving the way for the US Hispanic and General Markets. He seamlessly crosses cultural boundaries and enacts his unique sense of humor to convey messages that connect with his audience. His uncanny ability to take a corporate idea and spin it into creative mastery goes beyond expectations to create memorable and engaging moments that so many are looking for in video content creation.
About Us

Kreative Kontent’s Award Winning Production has been lauded for its creativity and effectiveness. Here is a link to some of our work: http://www.kreativekontent.com/about

Kreative Kontent Team Awards:
2016 CLIO Award- Warriors in Pink Remind Me Soap
2014, 2015 & 2016 Top 50 Woman Owned Business in Florida The Commonwealth Institute
2016 – Cannes Lion Short List – Warriors in Pink “Remind Me Soap”
2014 Gold ADDY Award- Fresh From Florida Campaign
2014 EMMY Nomination - EatPastry
(2) 2013 International Davey Awards - Fresh From Florida Campaign
2013 Golden Mouse Award for Content Creation Marketing
2013 Best Picture Massachusetts Independent Film Festival - Musical Chairs
2013 Imagen Awards Best Picture nomination - Tio Papi
2013 Spirit of Independence Award Ft. Lauderdale Film Festival - Tio Papi
2013 Best Picture: Puerto Rico Rincon International Film Festival- Tio Papi
2013 Top 50 Woman Owned Businesses in Florida The Commonwealth Institute
2012 Telly Award Best Film Children’s Audience - With Me
2012 Los Angeles Sunset Film Festival Best Production Design - With Me
2011 New York International Film Festival Best Family Short Film - With Me
2011 Gold ADDY The Bravo Group/SPCA
2010 Bronze Telly Award - Make-a-Wish Jesus Documentary
2010 Silver National ADDY - Make-a-Wish Jesus Documentary
About Us

Kreative Kontent Co
3019 Ravenswood Road, Suite 110
Fort Lauderdale, FL 33312
Telephone: 954-312-3660
Fax: 954-312-3661
www.kreativekontent.com

Contract Administrator
Debbie Margolis Horwitz
Telephone: 954-312-3660 Ext. 126
Fax: 954-312-3661
Debbie@kreativekontent.com

Business Size: A certified Woman-Owned Small Business
Certified by WBENC, the Women’s Business Enterprise National Council.

Customer Information
1a. Items Awarded
SIN 541 4B – Video/Film Production
SIN 541-1000 - Other Direct Costs (ODCs); Expenses Other Than Direct Labor Hours
1b. See Price List
1c. See Price List

2. Maximum Order Limit: $1,000,000.00

3. Minimum Order Limit: $100.00

4. Geographic coverage (delivery area): Domestic and Overseas
5. **Point(s) of Production:** Same as company address

6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted)

7. **Quantity Discounts:** None

8. **Prompt Payment Discounts:** NONE 8. **Prompt Payment Terms:** Net 30 days

9a. **Notification that government purchase cards are accepted up to the micro-purchase threshold:** Yes
9b. **Notification whether government purchase cards are accepted or not accepted above the micro-micro-purchase threshold:** will accept

10. **Foreign Items:** None

11a. **Time of Delivery:** Specified on the task order
11b. **Expedited delivery:** Contact Contractor
11c. **Overnight and 2-day delivery:** Contact the Contractor
11d. **Urgent requirements:** Contact the contractor for faster delivery or rush requirements.

12. **F.O.B point(s):** Destination

13a. **Ordering address(es):**
Kreative Kontent Co
3019 Ravenswood Road, #110  Fort Lauderdale, FL 33312
Tel. 954-312-3660   Fax. 954-312-3661

13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es):
Kreative Kontent Co
3019 Ravenswood Road, #110    Fort Lauderdale, FL 33312

15. Warranty provisions: Contractor’s standard commercial warranty.

16. Export packing charges: Not applicable

17. Terms and conditions of government purchase card acceptance (any thresholds above the min. purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventative maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy, efficiency, and/or reduced pollutants: N/A
24b. If Applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location). N/A

25. Data Universal Number System (DUNS) number: 053664837

26. Kreative Kontent Co is registered in the System for Award Management (SAM) Database. CAGE# 6BNVO
<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Price Offered to GSA incl. IFF of 0.75% 2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>541 4B</td>
<td>2\textsuperscript{nd} Assistant Director Shooting</td>
<td>$508.26/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>2\textsuperscript{nd} Home Economist</td>
<td>$559.95/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>3\textsuperscript{rd} Electrician</td>
<td>$708.31/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>3\textsuperscript{rd} Grip</td>
<td>$708.31/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Animated Video Development</td>
<td>$5743.07/unit</td>
</tr>
<tr>
<td>541 4B</td>
<td>Art Director</td>
<td>$839.32/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Assistant Director (Pre Shoot)</td>
<td>$1007.91/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Assistant Director (Shooting)</td>
<td>$1007.91/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Asst Art Director</td>
<td>$615.94/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Asst Cameraman</td>
<td>$671.94/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Asst Props</td>
<td>$391.96/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Best Boy</td>
<td>$629.58/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Best Boy Grip</td>
<td>$643.94/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Asst Cameraman</td>
<td>$671.94/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Camera Operator</td>
<td>$671.94/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Camera Operator 1/DP</td>
<td>$1694.21/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Concepting</td>
<td>$2392.95/day</td>
</tr>
<tr>
<td>SIN</td>
<td>Labor Category</td>
<td>Price Offered to GSA Incl. IFF of 0.75% 2018-2019</td>
</tr>
<tr>
<td>-----</td>
<td>-------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>541 4B</td>
<td>Copywriting</td>
<td>$2392.95/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Craft Service</td>
<td>$421.16/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Creative Supervision</td>
<td>$2392.95/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Director of Photography</td>
<td>$2799.75/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Director Shoot</td>
<td>$5743.07/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>DIT</td>
<td>$678.03/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Drivers</td>
<td>$734.16/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Editor</td>
<td>$2823.68/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>FTP Posting</td>
<td>$564.74/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Gaffer</td>
<td>$734.16/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Hair Stylist</td>
<td>$678.03/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Home Economist</td>
<td>$990.68/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Key Grip</td>
<td>$734.16/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Loader</td>
<td>$631.74/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Location Scout/Manager</td>
<td>$715.49/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Make-Up Artist</td>
<td>$660.45/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>O/C Principal Usage</td>
<td>$1100.76/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>O/C Principal Session Fee</td>
<td>$825.57/day</td>
</tr>
<tr>
<td>SIN</td>
<td>Labor Category</td>
<td>Price Offered to GSA Incl. IFF of 0.75% 2018-2019</td>
</tr>
<tr>
<td>-------</td>
<td>-------------------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>541 4B</td>
<td>Offline Editorial</td>
<td>$1788.73/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Online Editorial</td>
<td>$465.06/hour</td>
</tr>
<tr>
<td>541 4B</td>
<td>Playback</td>
<td>$677.78/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Producer- PrePro</td>
<td>$684.38/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Producer- Shooting</td>
<td>$684.38/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Production Assistant</td>
<td>$275.19/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Production Coordinator</td>
<td>$473.80/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Prop Man</td>
<td>$508.26/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Script Supervisor</td>
<td>$677.68/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Singers – Session &amp; Usage</td>
<td>$2201.51/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Sound Mixer</td>
<td>$660.45/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Swing/Truck Driver</td>
<td>$847.10/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Teamsters</td>
<td>$734.16/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>VTR Operator</td>
<td>$677.68/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Wardrobe Assistant</td>
<td>$395.31/day</td>
</tr>
<tr>
<td>541 4B</td>
<td>Wardrobe Stylist</td>
<td>$705.44/day</td>
</tr>
</tbody>
</table>
2nd Assistant Director (Shooting) - Minimum Education - Bachelors. Minimum Year's Experience - 5. The 2nd Assistant Director (2nd AD) assists the Assistant Director in managing talent and extras on set. The ultimate aim of the 2nd AD is to ensure the shoot comes in on schedule while maintaining a working environment in which the Director, principal artists (actors) and crew can be focused on their work. A 2nd AD may also be responsible for directing background action for major shots or the entirety of relatively minor shots, at the director's discretion.

2nd Home Economist - Minimum Education - Associates. Minimum Year's Experience - 3. The Home Economist Assist (2nd Home Economist) helps the Home Economist, also known as the Food Stylist with anything they need. They are the right hand to the stylist and usually are helping prepare all food products.

3rd Electrician - Minimum Education - Associates. Minimum Year's Experience - 3. Lighting technicians are involved with setting up and controlling lighting equipment.

3rd Grip - Minimum Education - Associates. Minimum Year's Experience - 3. Grips are stained lighting and rigging technicians. The main responsibilities of a grip are to work closely with the electrical department to put in the lighting set-ups necessary for a shot. On the sound stage, they are responsible for moving and adjusting major set pieces when something needs to be moved to get a camera into position.

Animated Video Development - Associates. Minimum Year's Experience - 3. Video Post Production including design, animation, editing and finalizing video. Our team of designers and animators created detailed storyboards based on scripts. Once approved we provided an animatic for timing purposes. Upon approval of the storyboard and animatic we began the animation process utilizing multiple platforms from Maya to After Effects. We then presented a final video animation for approval. After 1 round of revisions we add final audio and present final video based on client deliverable specifications.

Art Director - Minimum Education - Bachelors. Minimum Year's Experience - 5. The art director works closely with the Director and the Director of Photography to achieve the 'look' of the video. The art director directly oversees artists and craftspeople, such as the prop master, lead man, set decorator and shopper, who carry out the art department design, buying of props and set decoration, construction of the sets and create the graphic art.

Asst Director (Pre Shoot & Shooting) - Minimum Education - Bachelors. Minimum Year's Experience - 5. The Assistant Director (AD) assists the Director in scheduling the shoot based on the Director's shot list and running the set on shoot days. The AD also manages talent and extras on set. The ultimate aim of the AD is to ensure the shoot comes in on schedule while maintaining a safe working environment in which the Director, principal artists (actors) and crew can be focused on their work. The AD may also be responsible for directing background action for major shots or the entirety of relatively minor shots, at the director's discretion.
Asst Art Director - Minimum Education - Bachelors. Minimum Year’s Experience - 4. The Assistant Art Director works on the Art Department teams and reports to the Art Director. The Assist Art Director assist the Art Director to carry out the art department design, buying of props and set decoration, construction of the sets and create the graphic art.

Asst Cameraman- Minimum Education - Associates. Minimum Year’s Experience - 3. The assistant cameraman/woman (AC) manages the camera and assists the cinematographer, director of photography, or the director to capture the scenes on video. The AC preps the camera the day before the shoot and can also pull focus on the shoot day.

Asst Props - Minimum Education - Associates. Minimum Year’s Experience - 4. The property master, more commonly known as the prop master or Asst Props, is in charge of finding and managing all the props that appear in the production. The prop master usually has several assistants.

Best Boy - Minimum Education - Associates. Minimum Year’s Experience - 3. The best boy grip is the assistant to the key grip.

Best Boy Grip - Minimum Education - Associates. Minimum Year’s Experience - 3. The best boy grip is the chief assistant to the key grip.

Camera Assistants - Minimum Education - Associates. Minimum Year’s Experience - 3. The assistant cameraman/woman (AC) manages the camera and assists the cinematographer, director of photography, or the director to capture the scenes on video. The AC preps the camera the day before the shoot and can also pull focus on the shoot day.

Camera Operator - Minimum Education - Associates. Minimum Year’s Experience - 3. The camera operator uses the camera at the direction of the cinematographer, director of photography, or the director to capture the scenes on video. Generally, a cinematographer or director of photography does not operate the camera, but sometimes these jobs may be combined.


Concepting - Minimum Education - Bachelors. Minimum Year’s Experience - 3. Creative team comes up with creative ideas and outlines for script.


Craft Service - Minimum Education - High School. Minimum Year’s Experience - 1. Provides food service and beverages to all production departments throughout each shoot day. This position also shops and prepares food on the day prior to the shoot.

Creative Supervision - Minimum Education - Bachelors. Minimum Year’s Experience - 5. Creative Supervision of the concepting, pre production, production and post production process.

Director of Photography - Minimum Education - Bachelors. Minimum Year’s Experience - 3. (DP) is the chief of the camera and lighting crew of the video shoot. The DP makes decisions on lighting and framing of scenes in conjunction with the video’s director. Typically, the director tells the DP how he wants the video to look, and the DP then chooses the correct aperture, filter, and lighting to achieve the desired effect.
Labor Descriptions 541 4B

Director Shoot- Minimum Education -Bachelors. Minimum Year’s Experience - 5. The Director is someone who specializes in creating visual storytelling and is responsible for overseeing the creative aspects of a production, including controlling the content and flow of the video’s plot, the casting of actors or real people and directing the performances of actors or real people, organizing and selecting the locations in which the film will be shot, and managing technical details such as the positioning of cameras and the use of lighting. He or she also is involved in the editing and postproduction of the video.

DIT- Minimum Education -Associates. Minimum Year’s Experience - 3. Similar to the Data Manager, a DIT manages all media coming out of the camera. They insure that all original camera data and meta data is in working order and backed up to a master hard drive and a backup harddrive.

Drivers- Minimum Education -High School. Minimum Year’s Experience - 1. Car, Van and Truck Drivers who have assigned vehicles during production.

Editor- Minimum Education -Associates. Minimum Year’s Experience - 3. Creative and Technical Individual who is responsible for selecting the shots and editing them together into sequence to create a video. The Editor manages computer software and footage provided on harddrives from a shoot, stock footage, graphics, audio tracks and sound effects.

FTP posting- Minimum Education -Associates. Minimum Year’s Experience - 1. Video Files added to File Transfer Protocol site

Gaffer - Minimum Education -Associates. Minimum Year’s Experience - 3. The gaffer is the head of the electrical department, responsible for the design and execution of the lighting plan for a production.

Hair Stylist- Minimum Education -Associates. Minimum Year’s Experience - 3. The hair stylist is responsible for maintaining and styling the hair of anyone appearing on screen. He or she works in conjunction with the makeup artist.

Home Economist - Minimum Education -Associates. Minimum Year’s Experience - 3. The role of the Home Economist also known as the food stylist is to make the food look attractive in the finished photograph. The time and effort a stylist takes to carefully and artfully arrange the food, is the difference between the way the stylist presents food, and the way a home cook or chef may present food. Food stylists have culinary training; some are professional chefs or have a background in home economics. In addition to knowledge of nutrition and cooking techniques, food stylists must also be resourceful shoppers.

Key Grip- Minimum Education -Associates. Minimum Year’s Experience - 3. The key grip is the chief utility grip on a set, and is the head of the set operations department. The key grip works with the director of photography to help set up and achieve the correct lighting and blocking.

Loader- Minimum Education -Associates. Minimum Year’s Experience - 2. A loader or second assistant camera (2nd AC) assists the Assistant camera operator with loading cards into cameras, operating the clapper board at the beginning of each take, marking the actors as necessary, and maintaining all records and camera reports for the camera department.
Location Scout/Manager - Minimum Education - Bachelors. Minimum Year's Experience - 3. A Location Scout is responsible for the finding and securing locations to be used, obtaining all needed fire, police and other governmental permits, and coordinating the logistics involved for the production to successfully complete its necessary work. They are also the face of the production to the community and responsible for addressing the issues that may arise due to the production's impact on the community. He/she creates a location breakdown, identifying the precise locations needed and works hand-in-hand with the director and the production designer.

Make-up Artist - Minimum Education - Associates. Minimum Year's Experience - 3. Make-up artists are beauticians that apply makeup to anyone appearing on screen. They concentrate on the area above the chest, face, top of the head, fingers, hands, arms, and elbows. Their role is to manipulate an actor on screen appearance whether it makes them look more youthful, larger, older, or in some cases monstrous. There are also body makeup artist who concentrate their abilities on the body rather than the head.

O/C Principal Usage - Minimum Education - High School. Minimum Year's Experience - 1. on camera talent/actor usage fee. Usage is classified by length of time and destinations: broadcast, internet, point of sale, industrial or internal.

O/C Principal Session Fee - Minimum Education - High School. Minimum Year's Experience - 1. on camera talent/actor session fee for the day of the shoot.


Online Editorial - Minimum Education - Associates. Minimum Year's Experience - 3. Conforming final color corrected video with final graphics and mixed audio to create a final master video.

Playback - Minimum Education - Associates. Minimum Year’s Experience - 1. Record and playing back video while shooting. costs, and everyday equipment rental costs. The LP/PM often works under the supervision of an Executive Producer and directly supervises the Production Coordinator.

Producer (PrePro & Shooting) - Minimum Education - Bachelors. Minimum Year’s Experience - 5. The Producer who also serves as the Line Producer/Production Manager (LP/PM) supervises the physical aspects of the production (not the creative aspects) including personnel, technology, budget, and scheduling. The LP/PM also helps manage the day-to-day budget by managing operating costs such as salaries, production costs, and everyday equipment rental costs during pre production. The LP/PM often works under the supervision of an Executive Producer and directly supervises the Production Coordinator for all of the aspects of Pre-Production.

Production Assistant - Minimum Education - Associates. Minimum Year’s Experience - 1. A production assistant assists the first assistant director with set operations. Production assistants, almost always referred to as PAs, also assist in the production office with general tasks.

Production Coordinator - Minimum Education - Bachelors. Minimum Year’s Experience - 5. The Production Coordinator is the information nexus of the production, responsible for organizing all the logistics from hiring crew, renting equipment, and booking talent.
The production coordinator serves under the production manager, and producer to coordinate the crew, daily schedule and is a supervisory position to the Production Assistant staff. The position requires adept organizational skills, resourcefulness and the ability to handle a multitude of tasks simultaneously under often high-pressure situations.

**Production Supplies** - Minimum Education- None. Minimum Year's Experience- None. Supplies used on set such as Director’s Chairs, tents, tables, tape, adhesives, and vanity mirrors.

**Prop Man/Woman** - Minimum Education - Bachelors. Minimum Year's Experience - 5. The property master, more commonly known as the prop master, is in charge of finding and managing all the props that appear in the production. The prop master usually has several assistants.

**Script Supervisor** - Minimum Education - Bachelors. Minimum Year's Experience - 5. Also known as the "continuity person", the script supervisor keeps track of what parts of the script have been filmed and makes notes of any deviations between what was actually filmed and what appeared in the script. He or she makes notes on every shot, also keeping track of props, blocking, and other details to ensure that continuity is maintained from shot to shot, and from scene to scene. The Script Supervisor's notes are given to the Editor.

**Singers- Sessions & Usage** - Minimum Education - High School. Minimum Year's Experience - 1. Fees paid to singers for a recording session and the usage fees.

**Sound Mixer** - Minimum Education - Associates. Minimum Year's Experience - 3. The production sound mixer is head of the sound department on set, responsible for recording all sound during filming. This involves the choice and deployment of microphones, operation of a sound recording device, and sometimes the mixing of audio signals in real time.

**Swing/Truck Driver** - Minimum Education - High School. Minimum Year's Experience - 3. Many Grip or Electrics can cross over to the other discipline and that is where a swing comes in. A Swing is a person who works with both the Grip and Electric Department. Swings are good people to have on set as you need people who can help out in both departments.

**VTR Operator** - Minimum Education- Associates. Minimum Year’s Experience- 3. The VTR Operator is the person who lets you see and hear what has just been filmed. They have the ability to playback any scene, so that you can make are you have what you need.

**Walkie Talkie Rental** - Minimum Education- None. Minimum Year's Experience- 0. Rentals of walkie talkies to be used on set.


**Wardrobe Assistant** - Minimum Education - Associates. Minimum Year's Experience - 1. The wardrobe assistant helps the wardrobe stylist with anything they need. They are the right hand to the stylist and help to gather and fit clothing to actors.

**Wardrobe Stylist** - Minimum Education - Associates. Minimum Year's Experience - 3. A Wardrobe Stylist creates style/looks for each talent/actor. They purchases clothing to match the look and fit them to each talent. They dress each actor before getting on set and stay on set to make sure that the wardrobe stays in place. Their sole job is to make sure the wardrobe looks great on the talent/actor(s).