GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services

Contract number: 47QRAA18D00FZ

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period: September 19, 2018 – September 18, 2023

The Bizzell Group, LLC
12801 Willow Marsh Lane
Bowie, Maryland 20720
Phone: 301-459-0100
Fax: 301-459-0101

gsa@thebizzellgroup.com

https://thebizzellgroup.com

Contract Administrator Source: Anton C. Bizzell, M.D. (Authorized Negotiator)

Business size: U.S. SBA 8(a) certified firm, Small Disadvantaged (SDB)

Price list current as of Modification # PS-A812 effective June 18, 2020

Prices Shown Herein are Net (discount already deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
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<tr>
<td>541613</td>
<td>541613RC</td>
<td>Marketing Consulting Services</td>
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<tr>
<td>611430</td>
<td>611430RC</td>
<td>Professional and Management Development Training</td>
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<tr>
<td>611512</td>
<td>611512RC</td>
<td>Flight Training</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

See below for pricing

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See below for pricing

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
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<tbody>
<tr>
<td>541611</td>
<td>$1,000,000</td>
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<tr>
<td>541613</td>
<td>$1,000,000</td>
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<tr>
<td>611430</td>
<td>$1,000,000</td>
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<tr>
<td>611512</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. Minimum order: $100.00

4. Geographic coverage (delivery area): Domestic and Overseas

5. Point(s) of production (city, county, and State or foreign country): 12801 Willow Marsh Lane, Bowie, Maryland 20720. Or, as required by Task Order, The Bizzell Group, LLC 8201 Corporate Drive, Suite 900, New Carrollton, MD 20785 or 2200 Century Boulevard, Suite 975, Atlanta, Georgia, 30345.
6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.) See below for Pricing

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. Specified on task order

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor

10c. Overnight and 2-day delivery. Contact Contractor

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es). Same as contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). The Bizzell Group, LLC
8201 Corporate Drive
Suite 900
New Carrollton, MD 20785


15. Export packing charges, if applicable. N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable). N/A

17. Terms and conditions of installation (if applicable). N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A

18b. Terms and conditions for any other services (if applicable). N/A
19. List of service and distribution points (if applicable). N/A

20. List of participating dealers (if applicable). N/A

21. Preventive maintenance (if applicable). N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A

22b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov. N/A

23. Data Universal Number System (DUNS) number. 058603631

24. Notification regarding registration in System for Award Management (SAM) database. Bizzell is registered in the beta.sam.gov database
# GSA Price List

<table>
<thead>
<tr>
<th>Item</th>
<th>SIN</th>
<th>Awarded Labor Category</th>
<th>Site</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
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<tbody>
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<td>541611, 41611RC, 541613, 41613RC, 611430, 11430RC, 611512, 11512RC, OLM, OLMRC</td>
<td>Program Manager</td>
<td>Both</td>
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<td>$57.64</td>
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<td>Injury Prevention SME</td>
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<td>Year 1</td>
<td>Year 2</td>
<td>Year 3</td>
<td>Year 4</td>
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<td>Fulfillment Center Manager</td>
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<td>Both</td>
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<td>$87.83</td>
<td>$89.85</td>
<td>$91.91</td>
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<td>Sr. Communications Specialist</td>
<td>Both</td>
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<td>Year 1</td>
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<td>21</td>
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<td>Administrative Support III</td>
<td>Both</td>
<td>$68.81</td>
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<td>$52.35</td>
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</table>

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
## Labor Categories and Qualifications

### Program Manager

**Functional Responsibilities:** Supervises, leads and directs technical teams and project activities for multiple projects. Manages project schedules, resources and budgets. Develops project plans, responsible for delivering multiple projects, complex services or custom products to customer.

**Experience:** 7 years of experience in a related position

**Education Requirement:** Master’s degree

### Sr. Management Analyst

**Functional Responsibilities:** Supervises, leads and directs technical teams and project activities for multiple projects. Manages project schedules, resources and budgets. Develops project plans, responsible for delivering multiple projects, complex services or custom products to customer.

**Experience:** 5 years of experience in a related position

**Education Requirement:** Master’s degree

### Management Analyst

**Functional Responsibility:** Supports technical teams and project activities for multiple projects. Adheres to project schedules, resources and budgets. Develops project plans, responsible for delivering multiple projects, complex services or custom products to customer.

**Experience:** 3 years of experience in a related position

**Education Requirement:** Bachelor’s degree

### Implementation Specialist

**Functional Responsibilities:** Maintains project, team and individual schedules of activities. Provides support to meetings, training courses, development of contract deliverables, completion of proposals, and other project related activities. Develops draft and final correspondence, documents, briefings, and other materials using software tools. Assists in the preparation of management plans and reports. Performs other routine administrative support tasks including making copies, processing mail and other distribution.

**Experience:** 3 years of experience in related field

**Education Requirement:** Bachelor’s degree or equivalent
<table>
<thead>
<tr>
<th>Position</th>
<th>Functional Responsibilities</th>
<th>Experience</th>
<th>Education Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Implementation Specialist</td>
<td>Maintains project, team and individual schedules of activities. Provides support to meetings, training courses, development of contract deliverables, completion of proposals, and other project related activities. Develops draft and final correspondence, documents, briefings, and other materials using software tools. Assists in the preparation of management plans and reports. Performs other routine administrative support tasks including making copies, processing mail and other distribution. Frequently performs tasks concurrently.</td>
<td>5 years</td>
<td>Bachelor’s degree or equivalent</td>
</tr>
<tr>
<td>Project Assistant</td>
<td>Supports project leadership, manages project components; supervises staff on specific tasks; and conducts project technical tasks.</td>
<td>2 years</td>
<td>High School Diploma or equivalent</td>
</tr>
<tr>
<td>Injury Prevention Subject Matter Expert (SME)</td>
<td>Provides high level content specific expertise in relevant subject areas, including injury prevention. Designs, develops and implements complex projects. Provides detailed understanding of subject area, industry best practices, legal frameworks and organizational strategies. Maintains appropriate contact with clients and stakeholders as needed. Provides content ownership, expertise and authority of specific contract requirements.</td>
<td>10 years</td>
<td>Master’s or Doctorate degree</td>
</tr>
<tr>
<td>Federal Registrar Specialist</td>
<td>Provides federal registrar advisory, expertise and management</td>
<td>8 years</td>
<td>Bachelor’s degree</td>
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<tr>
<td>General Clerk III</td>
<td>Performs administrative tasks, such as filing paperwork, answering phones and copying documentation. Provides support and assistance to the project team.</td>
<td>2 years</td>
<td>High school diploma</td>
</tr>
</tbody>
</table>
### Industrial Hygienist Support

**Functional Responsibilities:** Monitors, assesses and resolves workplace health and safety issues. Duties include evaluating chemical or biological physical dangers like air quality, ergonomic challenges, dangerous sound levels and even productivity, through the establishment of and adherence to health and safety related regulations and protocols.

**Experience:** 10 years of experience in industrial hygiene or safety, biology, chemistry, or mechanical engineering

**Education Requirement:** Bachelor’s degree

### Project Manager

**Functional Responsibilities:** Provides day-to-day operations and task management on technical projects, manages project components; supervises staff; develops project plans with milestones and conducts key project technical tasks.

**Experience:** 15 years of experience in consulting or related field

**Education Requirement:** Bachelor’s degree

### Project Director

**Functional Responsibilities:** Plans and coordinates project activities, holds regular update meetings with contract office, supervises staff and provides technical project management, supervision and direction; conducts key project technical tasks, manages project budget, and ensures quality and cost control.

**Experience:** 13 years of experience in consulting or related field

**Education Requirement:** Bachelor’s degree

### Fulfillment Center Manager

**Functional Responsibilities:** Responsible for the training of staff, the fulfillment and shipping of customer orders and the proper handling and distribution of all documents. Assists clients with technology assets fulfillment including following the end to end fulfillment process, including order validation, preparation, shipment, and closeout.

**Experience:** 4 years of experience in graphic design

**Education Requirement:** Bachelor’s degree
# Communications / Social Media Specialist

**Functional Responsibilities:** Assists in the development of media or marketing campaigns; manages outreach mailings; manages conference exhibition and other promotional meetings; assists in the preparation of marketing materials; and provides support to home page development. Organizes and manages social media programs and initiatives that promote community wellness, engagement and information sharing. Provides in-depth knowledge of best marketing and outreach practices to reach the target populations and special populations.

**Experience:** 3 years of experience in communications, media or marketing

**Education Requirement:** Bachelor’s degree

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# Senior Communications Specialist

**Functional Responsibilities:** Leads in the development of media or marketing campaigns; manages outreach mailings; manages conference exhibition and other promotional meetings; assists in the preparation of marketing materials; and provides support to home page development.

**Experience:** 7 years of experience in communications, media or marketing

**Education Requirement:** Bachelor’s degree

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# Graphic Artist

**Functional Responsibilities:** Designs promotional materials, web sites, and visual displays. Formats newsletters, research papers, white papers, and other technical publications.

**Experience:** 5 years of experience in graphic design

**Education Requirement:** Bachelor’s degree

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# Outreach Specialist

**Functional Responsibilities:** Supports planning and implementation of most aspects of outreach efforts and support services. Manage the production of communications products, to include writing, researching, organizing information, Web postings. Oversee, advise on planning and implementation of exhibits, executive briefings, conference materials and education messages. Assist in the planning and execution of outreach activities, such as conferences, meetings briefings, etc.

**Experience:** 5 years of experience in a related position

**Education Requirement:** Bachelor’s degree
### Technical Writer

**Functional Responsibilities:** Prepares technical writings, reports and other key project documents. Customizes content to target audiences, ensures the quality control of publications, and manages project publication systems. Writes and/or edits technical reports and other products; edits correspondence; and ensures the quality control of project materials.

**Experience:** 12 years of experience in technical writing or content area

**Education Requirement:** Bachelor’s degree

### Junior Web Programmer

**Functional Responsibilities:** Applies technical expertise to develop products using secure coding practices and best practices for web application and software development. Write well-designed, testable, efficient code. Write code that can be readily understood by other developers. Participate in code reviews. Participate in functional testing of other developers’ code. Write HTML and CSS to create user interfaces that meet the expectations of a web designer.

**Experience:** 5 years of experience in information technology, consulting or related field

**Education Requirement:** Bachelor’s Degree

### Evaluator

**Functional Responsibilities:** Design survey instruments to use in program evaluations. Design, conduct and report results of program evaluations and longitudinal studies. Analyze data collected as part of program evaluations and develop reports, including program recommendations. Respond to requests for data or information. Develop evaluation plans for completing formative and summative program evaluations.

**Experience:** 8 years of experience in consulting or related field

**Education Requirement:** Bachelor’s degree

### Administrative Support III

**Functional Responsibilities:** Supports project leadership, manages project components; supervises staff on specific tasks; and conducts project technical tasks.

**Experience:** 4 years of experience in consulting or related field

**Education Requirement:** High School Diploma or equivalent
Sr. Administrative Specialist III

**Functional Responsibilities:** Supports project leadership, manages project components; supervises staff on specific tasks; and conducts project technical tasks.

**Experience:** 4 years of experience in consulting or related field

**Education Requirement:** High School Diploma or equivalent

Sr. Administration Specialist II

**Functional Responsibilities:** Supports project leadership, manages project components; supervises staff on specific tasks; and conducts project technical tasks.

**Experience:** 3 years of experience in consulting or related field

**Education Requirement:** High School Diploma or equivalent

Company Point of Contact
Bizzell Contracts POC: gsa@thebizzellgroup.com

Anton Bizzell, MD
President & CEO
8201 Corporate Drive
Suite 900
New Carrollton, MD 20785
Phone: 301-459-0100
Email: abizzell@thebizzellgroup.com