

# MORRIS, NELSON & ASSOCIATES, LLC

## GENERAL SERVICES ADMINISTRATION

### Federal Supply Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>TM</sup> is: <http://www.GSAAdvantage.gov>.

#### Schedule for Multiple Award Schedule

**Federal Supply Group: Professional Services**      **Class:**

**Contract Number:** 47QRAA18D00G3

**For more information on ordering from Federal Supply Schedules**  
**click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>**

**Contract Period:** 9/21/2018 – 9/20/2023

**Contractor:** MORRIS, NELSON & ASSOCIATES, LLC  
2324 S 24TH ST  
LEAVENWORTH, KS 66048-6550

**Business Size:** Small, Veteran Owned, Service-Disabled Business

**Telephone:** 913-210-4216

**Web Site:** [www.mnallc.com](http://www.mnallc.com)

**E-mail:** [john.nelson@mnallc.com](mailto:john.nelson@mnallc.com)

**Contract Administration:** John Nelson

Price list current as of Modification # PS-A812 effective 3/19/2020

## CUSTOMER INFORMATION:

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

SIN	Recovery	SIN Description
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
OLM	OLMRC	Order-Level Materials (OLM)

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

# MORRIS, NELSON & ASSOCIATES, LLC

- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic Only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted).
7. **Quantity discounts:** None
8. **Prompt payment terms:** Net 30 days  
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Government purchase cards are accepted above the micro-purchase threshold
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3**
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor’s standard commercial warranty.

# MORRIS, NELSON & ASSOCIATES, LLC

16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:** [www.Section508.gov/](http://www.Section508.gov/).
25. **Data Universal Numbering System (DUNS) number:** 079764046
26. **Notification regarding registration in System for Award Management (SAM) database:** Registered
27. **Final Pricing:** The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Item	SIN	Awarded Labor Category	Site	Year 1
1	541611,541611RC	Project Manager/Task Lead	Customer	\$97.02
2	541611,541611RC	Sr. Process Consultant/Engineer	Customer	\$144.63
3	541611,541611RC	Process Consultant/Engineer	Customer	\$107.23
4	541611,541611RC	SME III	Customer	\$129.67
5	541611,541611RC	SME II	Customer	\$119.70
6	541611,541611RC	SME I	Customer	\$105.73
7	541611,541611RC	Sr. Analyst	Customer	\$97.02
8	541611,541611RC	Systems Analyst	Customer	\$97.02
9	541611,541611RC	Staff Analyst	Customer	\$82.59
10	541611,541611RC	Analyst	Customer	\$74.81
11	541611,541611RC	Facilitator	Customer	\$99.75

28. **Service Contract Act:** The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
29. **Labor Category Descriptions:**

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Classification	Functional Responsibilities	Minimum Education	Minimum Experience
Project Manager/Task Lead	Serves as Contract Manager and the Contractor's authorized point of contact with the Government Contracting Officer (CO) and Contracting Officer's Technical Representative (COTR). Consults with Government managers; plans, organizes, and controls total contractor effort responding to the client's needs. Ensures successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks.	Masters Degree	10 years in project/program management or related experience
Sr. Process Consultant/Engineer	Responsible for most complex systems process analysis, design, and simulation. Requires highest-level understanding of organization's operational systems and requirements. Focus is on process analysis and reengineering, with an understanding of technical problems and solutions as they relate to the current and future operational environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Systems teams. May also provide research and analyses and facilitate training on management activities, processes, and procedures, and/or develop recommendations for improvement. Recommends and facilitates quality improvement efforts. Functions as the lead expert on process reengineering and change management.	Masters Degree; certifications specified by task order	10 years relevant experience
Process Consultant/Engineer	Responsible for complex systems process analysis, design, and simulation. Focus is on process analysis and reengineering, with an understanding of technical problems and solutions as they relate to the current and future operational environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Systems teams. May also provide research and analyses and facilitate training on management activities, processes, and procedures, and/or develop recommendations for improvement. Recommends and facilitates quality improvement efforts.	Bachelors Degree; certifications specified by task order	5 years relevant experience

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SME III	Provide Subject Matter Expertise and advice relevant to specific organizational structure, operations, processes and systems. Performs high level/expert design, development, validation evaluation of procedures, processes, techniques, models and/or methodologies used to develop sophisticated/ complex systems solutions to customer requirements. Provides research and analyses and facilitates training on management activities, processes, and procedures, and/or develop recommendations for improvement.	Masters Degree	10 years relevant experience
SME II	Provide Subject Matter Expertise and advice relevant to specific organizational structure, operations, processes and systems. Provides design, development, validation evaluation of procedures, processes, techniques, models and/or methodologies used to develop sophisticated/ complex systems solutions to customer requirements. Provides research and analyses on management activities, processes, and procedures, and/or develop recommendations for improvement.	Bachelors Degree	8 years relevant experience
SME I	Provide Subject Matter Expertise and advice relevant to specific organizational structure, operations, processes and systems. May be knowledgeable and provide process analysis techniques such as flowcharting, process mapping, benchmarking. May be knowledgeable and provide subject matter expertise in areas such as facilitation, organizational development, and change management.	Bachelors Degree	5 years relevant experience
Sr. Analyst	Leads a wide variety of process improvement, data analyses and client service delivery. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Provides support in the areas of analysis, design and development, and the implementation of management, operational, organizational and business improvement processes. Leads studies and analyses to identify areas for organizational, productivity and operational improvements.	Masters Degree	8 years relevant experience
Systems Analyst	Conducts software/model development tasks and provides technical and administrative direct support for personnel performing software/model development tasks including the review of work product for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Provides support in the areas of analysis, design, development and implementation of systems and technologies. Undertakes studies and analyses to identify areas for organizational, productivity and operational improvements.	Bachelors Degree	8 years relevant experience

# MORRIS, NELSON & ASSOCIATES, LLC

Staff Analyst	Provides a wide variety of process improvement, data analyses and client service delivery. Provides support in the areas of analysis, design and development, and the implementation of management, operational, organizational and business improvement processes. Undertakes studies and analyses to identify areas for organizational, productivity and operational improvements.	Bachelors Degree	5 years relevant experience
Analyst	Provides a wide variety of process improvement, data analyses and client service delivery. Provides support in the areas of analysis, design and development, and the implementation of management, operational, organizational and business improvement processes. Assists with studies and analyses to identify areas for organizational, productivity and operational improvements.	Associates Degree	5 years relevant experience
Facilitator	Serves as a key facilitator between multiple teams to achieve objectives of complex efforts. Assists organizations and groups of organizations in the development of solutions, recommendations, or outcomes across multiple complex tasks. Facilitates instruction and training on a variety of topics including, but not limited to, effective decision making, process improvement, organizational design, strategy, and analytical approaches.	Masters Degree	8 years relevant experience

Experience Substitutions	H.S. Diploma + 4 years additional experience = Bachelors Degree
	Associates Degree + 2 years additional experience = Bachelors Degree
	Bachelors Degree + 2 years additional experience = Masters Degree
Educational Substitutions	A Masters degree may be substituted for 2 years of required experience with a Bachelors Degree