On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov

Schedule Title: Multiple Award Schedule
Federal Supply Group: Professional Services

Contract Number: 47QRAA18D00H1
Contract Period: September 27, 2018 through September 26, 2023

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: Healthy Housing Solutions, Inc.
10320 Little Patuxent Parkway, Suite 500
Columbia, MD 21044

Business Size: Small Business

Telephone: (443) 539-4182
FAX Number: (443) 539-4181
Web Site: www.healthyhousingsolutions.com
E-mail: areddy@healthyhousingsolutions.com
Contract Administration: Amanda Reddy

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541620</td>
<td>541620RC</td>
<td>Environmental Consulting Services</td>
</tr>
<tr>
<td>611430</td>
<td>611430RC</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>611512</td>
<td>611512RC</td>
<td>Flight Training</td>
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<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
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</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Pricing Page 4.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor Category Descriptions on Page 5.

2. **Maximum Order:** For SINs 541620, 611430, and 611512 - $1,000,000.00
   For SIN OLM - $250,000.00

3. **Minimum Order:** $100.00

4. **Geographic Coverage (delivery Area):** Domestic Only

5. **Point(s) of production (city, county, and state or foreign country):** Same as company address

6. **Discount from list prices or statement of net price.** Government Net Prices (discounts already deducted.)

7. **Quantity discounts:** None Offered

8. **Prompt payment terms:** Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. **Foreign items (list items by country of origin):** None

10a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order

10b. **Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as Contractor

12b. Ordering Procedures For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address: Same as Contractor

14. Warranty provision: Contractor’s standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. N/A

23. Data Universal Numbering System (DUNS) number: 140318168

24. Notification regarding registration in System for Award Management (SAM) database: Registered.
### GSA Awarded Pricing

The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

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</table>

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Awards Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Conference Management Specialist Jr.

**Functional Responsibility**: Plan and manage both medium size conferences (about 1,000 people) as well as smaller sized locally-held conferences and seminars.

**Minimum Education**: Bachelor’s

**Minimum Experience**: 1 year

Deputy Project Director

**Functional Responsibility**: Help plan, direct, coordinate, and lead project activities to assure that goals, objectives and all elements are accomplished within the prescribed time frame and funding parameters. Help supervise all consultants, client Point of Contact, and all planning/administrative staff assigned to the project to ensure it is on schedule and within budget. Outline work plan to assign duties, responsibilities, and scope of authority. Review status reports prepared by project personnel and modify schedules or plans as required. Prepare and review project reports for presentation.

**Minimum Education**: Master’s

**Minimum Experience**: 5 years

Environmental Health Science Specialist Jr.

**Functional Responsibility**: Conduct research and policy development and analysis related to improving understanding of environmental health hazards (e.g., lead, mold, poor air quality, injury hazards).

**Minimum Education**: Master’s

**Minimum Experience**: 3 years

Environmental Health Science Specialist Sr.

**Functional Responsibility**: Conduct research and policy development and analysis related to improving understanding of environmental health hazards (e.g., lead, mold, poor air quality, injury hazards).

**Minimum Education**: Ph.D.

**Minimum Experience**: 5 years
**Field Data Collector**

*Functional Responsibility:* Conduct interviews with selected respondents in person using either computer-assisted or paper questionnaires, depending on study requirements. Responsible for contacting respondents at homes, businesses, or schools to conduct the interviews.

*Minimum Education:* Bachelor’s

*Minimum Experience:* 3 years

**Housing Policy Analyst Sr.**

*Functional Responsibility:* Analyze housing policies, including lead-based paint legislation and regulations.

*Minimum Education:* Master’s

*Minimum Experience:* 5 years

**Housing Program Specialist Sr.**

*Functional Responsibility:* Manage government housing programs, including rehabilitation of housing, and analyzing housing program policy, with knowledge of lead-based paint-related legislation and the HUD Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing.

*Minimum Education:* Bachelor’s

*Minimum Experience:* 5 years

**Information Management Specialist Sr.**

*Functional Responsibility:* Manage environmental health or lead-related information, including computerized databases.

*Minimum Education:* Master’s

*Minimum Experience:* 3 years
**Project Director**

**Functional Responsibility:** Plan, direct, coordinate, and lead project activities to assure that goals, objectives, and all elements are accomplished within the prescribed time frame and funding parameters. Determine time frame, funding limitations, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of project. Establish work plan and staffing for each phase of the project, and arranges for assignment of project personnel. Responsible for supervision of all consultants, client Point of Contact, and all planning/administrative staff assigned to the project to ensure it is on schedule and within budget.

**Minimum Education:** Master’s

**Minimum Experience:** 10 years

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**Public Health Educator Sr.**

**Functional Responsibility:** Public health education and outreach, including for lead poisoning prevention and other environmental health issues, and with disadvantaged inner city populations, and developing and delivering health education materials.

**Minimum Education:** Ph.D.

**Minimum Experience:** 5 years

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**Research Assistant Jr.**

**Functional Responsibility:** Support research, data collection, and program evaluation through literature reviews, analyses, translations, and other activities under the direction of senior staff.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 3 years

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**Research Associate Jr.**

**Functional Responsibility:** Supervise research assistants who perform research, data collection, and program evaluation through literature reviews, analyses, translations, and other activities.

**Minimum Education:** Master’s

**Minimum Experience:** 2 years
Research Associate Sr.

**Functional Responsibility:** Supervise research assistants who perform research, data collection, and program evaluation through literature reviews, analyses, translations, and other activities.

**Minimum Education:** Master's

**Minimum Experience:** 5 years

Sampling Statistician Jr.

**Functional Responsibility:** Design and analyze large-scale and small-scale surveys that are nationally representative and/or representative of small geographic areas, including for surveys related to public health education, program evaluation, and environmental health.

**Minimum Education:** Ph.D.

**Minimum Experience:** 3 years

Sampling Statistician Sr.

**Functional Responsibility:** Design and analyze large-scale and small-scale surveys that are nationally representative and/or representative of small geographic areas, including for surveys related to public health education, program evaluation, and environmental health.

**Minimum Education:** Ph.D.

**Minimum Experience:** 10 years

Secretary Jr.

**Functional Responsibility:** Work in an office environment, including word processing, spreadsheet, and other commonly used office management software.

**Minimum Education:** High School

**Minimum Experience:** 2 years

Social Scientist Sr.

**Functional Responsibility:** Questionnaire development and analysis of survey and other social science data, including surveys related to public health education, program evaluation, and/or environmental health.

**Minimum Education:** Ph.D.

**Minimum Experience:** 5 years
**Statistician Sr.**

**Functional Responsibility:** Analyze epidemiological or other field study data, and laboratory or clinical data related to environmental health hazards.

**Minimum Education:** Ph.D.

**Minimum Experience:** 5 years

**Training and Education Specialist Jr.**

**Functional Responsibility:** Environmental health training and education, including creation of courses in adult training and childhood education in the healthy homes, lead poisoning prevention, and lead-hazard control fields.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 3 years

**Training and Education Specialist Sr.**

**Functional Responsibility:** Environmental health training and education, including creation of courses in adult training and childhood education in the healthy homes, lead poisoning prevention, and lead-hazard control fields.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 5 years
### Experience & Degree Substitution Equivalencies

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
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<tr>
<th>Labor Category</th>
<th>Min Edu</th>
<th>Min Exp</th>
<th>Ph.D.</th>
<th>Master’s</th>
<th>Bachelor’s</th>
<th>Associate’s</th>
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