GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

SCHEDULE TITLE: MULTIPLE AWARD SCHEDULE (MAS)
LARGE CATEGORY H

CONTRACT NUMBER:
47QRAA18D00HA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov

PERIOD COVERED BY CONTRACT:
September 28, 2018 - September 27, 2023

Signature Performance, Inc.
10330 Regency Parkway
Dr Suite 305
Omaha, NE, 68114-3736

(P) 402-343-0300
(F) 402-343-0301
www.signatureperformance.com

Contractor’s Administration Source:
Sheila Waring (P)
402-343-0300
Email: swaring@signatureperformance.com

Pricelist current through Modification # PS-0008, dated 01/06/2022

Business Size: Other than Small
1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):**

- SIN 541211: Auditing Services
- SIN 541214: Payroll Services
- SIN 561440: Debt Collection Services
- OLM: Order-Level Materials

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:** See Attached Pricelist.

1c. **HOURLY RATES (Services Only):** N/A

2. **MAXIMUM ORDER*:**

   - SIN 541211: $1,000,000

   *If the “best value” selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404

3. **MINIMUM ORDER:** $100.00

4. **GEOGRAPHIC COVERAGE:** Domestic Only; 48 Contiguous States and Washington, DC

5. **POINT(S) OF PRODUCTION:**

   10330 Regency Parkway
   Dr Suite 305
   Omaha, NE, 68114-3736

6. **DISCOUNT FROM LIST PRICES:** Net GSA Pricing Listed in Attached Pricing Table

7. **QUANTITY DISCOUNT(S):** None

8. **PROMPT PAYMENT TERMS:** 0%, Net 30 Days

   *Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*

9. **FOREIGN ITEMS:** NONE

10a. **TIME OF DELIVERY:** Determined at the Task Order Level

10b. **EXPEDITED DELIVERY:** Determined at the Task Order Level

10c. **OVERNIGHT AND 2-DAY DELIVERY:** Determined at the Task Order Level

10d. **URGENT REQUIREMENTS:** Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
11. **FOB POINT:** Destination

12a. **ORDERING ADDRESS:**

    10330 Regency Parkway Dr Suite 305  
    Omaha, NE, 68114-3736

12b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on the Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

13. **PAYMENT ADDRESS:**

    10330 Regency Parkway Dr Suite 305  
    Omaha, NE, 68114-3736

14. **WARRANTY PROVISION:** N/A

15. **EXPORT PACKING CHARGES:** N/A

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE):** N/A

18b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

19. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

20. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

21. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

22a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

22b. **Section 508 Compliance for EIT:** N/A

23. **Unique Entity Identifier UEI Number:** WKUNWXBN45R1

24. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active.
<table>
<thead>
<tr>
<th>Title</th>
<th>Minimum Education</th>
<th>Minimum Experience</th>
<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Coding Auditor</td>
<td>CPC-H, CPC, CCS-P and/or CCS certifications</td>
<td>5 years</td>
<td>Audits medical record documentation to identify inaccurate coding services. Prepares reports of findings and meets with providers and medical coders to provide education and training on accurate coding practices and compliance issues. Knowledge of auditing concepts and principles, medical coding and billing systems and up-to-date regulatory requirements. Provides second-level review of billing performances to ensure compliance with legal and procedural policies and to ensure optimal reimbursements while adhering to regulations prohibiting unbundling and other questionable documentation and coding practices. Interacts with physicians and other patient care providers regarding coding rules, documentation policies, procedures, and regulations; obtains clarification of conflicting, ambiguous, or non-specific documentation. Trains, instructs, and/or provides technical support to medical providers and medical coding specialists as appropriate regarding coding compliance documentation, and regulatory provisions, and third party payer requirements.</td>
</tr>
<tr>
<td>Inpatient Medical Coder</td>
<td>CPC-H, CPC, CCS-P and/or CCS certifications</td>
<td>3 years</td>
<td>Responsible for the assignment of accurate E&amp;M, ICD, CPT and HCPCS codes and modifiers. Knowledge of anatomy/physiology and disease process, medical terminology, coding guidelines (inpatient), documentation requirements, familiarity with medications and reimbursement guidelines; and encoder experience. Excellent computer/communication skills for provider and staff interactions to ensure documentation is clear and supports coding assignments. Trains and educates staff on coding issues and plays a significant role in coding compliance activities. Educates providers through individual or group training sessions.</td>
</tr>
<tr>
<td>Outpatient Medical Coder</td>
<td>CPC-H, CPC, CCS-P and/or CCS certifications</td>
<td>3 years</td>
<td>Responsible for assignment of accurate E&amp;M, ICD-9 / ICD-10, CPT and HCPCS codes and modifiers from medical record documentation for outpatient visits and ambulatory procedure visits. Knowledge of anatomy/physiology and disease process, medical terminology, coding guidelines (inpatient and outpatient), documentation requirements, familiarity with medications and reimbursement guidelines; and encoder experience. Interacts with professional staff to ensure documentation is clear and supports coding assignments. Educates providers through individual or group training sessions. Trains and educates staff on coding issues and plays a significant role in coding compliance activities.</td>
</tr>
<tr>
<td>Patient Appointment Clerk</td>
<td>High School Diploma or GED equivalency</td>
<td>6 months</td>
<td>Schedules appointments for primary care, specialty and subspecialty medical care. Calls patients to schedule, reschedule, and/or cancel appointments as needed, to include appointments for consult/referral specialty care within the facilities. A fully qualified typist (computer keyboard) is required. General medical ethics, telephone etiquette, and excellent communication and customer service skills.</td>
</tr>
<tr>
<td>Referral Management Clerk</td>
<td>High School Diploma or GED equivalency</td>
<td>6 months</td>
<td>Center for customer service, referral tracking, referral appointing, and reporting activities. This position support the daily functions of specialty care referral appointing, referral review and coordination, beneficiary counseling and referral tracking at the facility. General medical ethics, telephone etiquette, and excellent communication and</td>
</tr>
<tr>
<td>Title of Service</td>
<td>Functional Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Health Insurance Identification and Verification</td>
<td>Query nationwide network of insurance payers, clearinghouses and repositories to identify patients with private health insurance coverage, also known as, Other Health Insurance (OHI). Verify insurance policy data elements.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Party Collections and Other Health Insurance Support</td>
<td>Identification and verification of other health insurance, contract management, medical billing, claims auditing, accounts receivable follow up, denial management, payer relations, underpayment recovery, payment posting, and first and third party billing and collections. Subject matter expertise to provide guidance, research, audits, analysis, training and development of solutions to improve process and productivity for complex financial technical and business issues, medical support applications.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collections Administrative Wage Garnishments</td>
<td>Perform first and third party collection activities up to and including wage garnishments. Provide third party debt collection activities while ensuring delinquent/defaulted borrowers understand the collection process, their benefits, rights, and responsibilities. Provide necessary skip tracing location information services while complying with regulatory requirements for administrative wage garnishments.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Party Collections</td>
<td>Identification and verification of other health insurance, contract management, medical billing, claims auditing, accounts receivable follow up, denial management, payer relations, underpayment recovery, payment posting, and first and third party billing and collections. Provide third party collection activities while ensuring delinquent/defaulted borrowers understand the collection process, their benefits, rights, and responsibilities. Provide necessary skip tracing location information services while complying with regulatory requirements. Subject matter expertise to provide guidance, research, audits, analysis, training and development of solutions to improve process and productivity for complex financial technical and business issues, medical support applications.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Party Collections Recovery Audits</td>
<td>Identification and verification of other health insurance, contract management, medical billing, claims auditing, accounts receivable follow up, denial management, payer relations, underpayment recovery, payment posting, and first and third party billing and collections. Subject matter expertise to provide guidance, research, audits, analysis, training and development of solutions to improve process and productivity for complex financial technical and business issues, medical support applications.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SIN</td>
<td>Service Proposed</td>
<td>Minimum Education</td>
<td>Minimum Years of Experience</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------------------------</td>
<td>---------------------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>541214</td>
<td>Medical Coding Auditor</td>
<td>CPC-H, CPC, CCS-P and/or CCS certifications</td>
<td>5</td>
</tr>
<tr>
<td>541214</td>
<td>Inpatient Medical Coder</td>
<td>CPC-H, CPC, CCS-P and/or CCS certifications</td>
<td>3</td>
</tr>
<tr>
<td>541214</td>
<td>Outpatient Medical Coder</td>
<td>CPC-H, CPC, CCS-P and/or CCS certifications</td>
<td>3</td>
</tr>
<tr>
<td>541214</td>
<td>Patient Appointment Clerk</td>
<td>High School Diploma or GED equivalency</td>
<td>0</td>
</tr>
<tr>
<td>541214</td>
<td>Referral Management Clerk</td>
<td>High School Diploma or GED equivalency</td>
<td>0</td>
</tr>
<tr>
<td>541214</td>
<td>Other Health Insurance Identification and Verification</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>541214</td>
<td>Third Party Collections and Other Health Insurance Support</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>561440</td>
<td>Collections Administrative Wage Garnishments</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>561440</td>
<td>Third Party Collections</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>541211</td>
<td>Credit Balance Identification and Recovery Services</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>541211</td>
<td>Overpayment Identification and Recovery</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>541211</td>
<td>Third Party Collections Recovery Audits</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>541211</td>
<td>Third Party Liability Identification and Recovery</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>