

Synergistics, Inc.  
1020 N Center Parkway Suite D  
Kennewick, WA 99336  
(800) 875-7921 / Fax. (888) 252-6680



**GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: [www.GSAAdvantage.gov](http://www.GSAAdvantage.gov).*

Schedule Title: Multiple Award Schedule (MAS)

FSC Group: Professional Services  
Product Services Code: R414, R408, R425

Contract Number: 47QRAA19D000Y

*For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).*

Contract Period: November 9, 2018 – November 8, 2023



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[www.syngt.com](http://www.syngt.com)

Contact for contract administration: Paola Herrera-Rivera, Administrator  
[paola@syngt.com](mailto:paola@syngt.com)

Business size: Small, Disadvantaged Business

Modification Number: PS-A812

Effective Date: June 9, 2020



## CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINs):

| SIN          | SIN Title  |
|--------------|--|
| 541330ENG/RC | Engineering Services   |
| 541611/RC    | Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services |
| 541715/RC    | Engineering Research and Development and Strategic Planning  |
| OLM/RC       | Order-Level Materials (OLM)  |

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: **Not Applicable**
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided: **See page 4**
2. Maximum order for each SIN:

| <u>SIN#</u> | <u>MAXIMUM ORDER*</u> |
|-------------|-----------------------|
| 541330ENG   | \$1,000,000           |
| 541611      | \$1,000,000           |
| 541715      | \$1,000,000           |
| OLM         | \$250,000             |

\*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with [FAR 8.404](#).

3. Minimum order: **\$100.00**
4. Geographic coverage (delivery area): **Domestic only**
5. Point(s) of production: **Same as company address**
6. Discount from list prices or statement of net price: **Government net prices (discounts already deducted)**
7. Quantity discounts: **None**
8. Prompt payment terms: **Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.**

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- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Accepted**
- 10. Foreign items: **None**
- 11a. Time of delivery: **Specified per task order**
- 11b. Expedited delivery: **Contact Contractor**
- 11c. Overnight and 2-day delivery: **Contact Contractor**
- 11d. Urgent requirements: **Contact Contractor**
- 12. F.O.B. point(s): **Destination**
- 13a. Ordering address(es): **Same as Contractor**
- 13b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**
- 14. Payment address: **Same as Contractor**
- 15. Warranty provision: **Standard commercial warranty**
- 16. Export packing charges: **Not Applicable**
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Contact Contractor**
- 18. Terms and conditions of rental maintenance, and repair: **Not Applicable**
- 19. Terms and conditions of installation: **Not Applicable**
- 20. Terms and conditions of repair parts: **Not Applicable**
- 20a. Terms and conditions for any other services: **Not Applicable**
- 21. List of service and distribution points: **Not Applicable**
- 22. List of participating dealers: **Not Applicable**
- 23. Preventative maintenance: **Not Applicable**
- 24a. Special attributes such as environmental attributes: **Not Applicable**
- 24b. Section 508 compliance: **Not Applicable**
- 25. Data Universal Number System (DUNS) number: **014314525**
- 26. Notification regarding registration in the System for Award Management (SAM) database: **Synergistics, Inc. is registered and active in the SAM database, CAGE Code: 4EC14**



### Pricing

*The rates shown below include the Industrial Funding Fee (IFF) of 0.75%*

| SINs                      | Labor Category                                      | Contractor Or Customer Facility | GSA Rate (Per Hour) |
|---------------------------|---|---------------------------------|---------------------|
| 541611, 541330ENG, 541715 | Information Technology Consultant                   | Both                            | \$105.66            |
| 541611, 541330ENG, 541715 | Construction Management Project Controls Specialist | Both                            | \$104.52            |
| 541611, 541330ENG, 541715 | Technical Specialist I                              | Both                            | \$75.37             |
| 541611, 541330ENG, 541715 | Technical Specialist II                             | Both                            | \$94.84             |
| 541611, 541330ENG, 541715 | Cost Estimator I                                    | Both                            | \$63.88             |
| 541611, 541330ENG, 541715 | Cost Estimator II                                   | Both                            | \$75.35             |
| 541611, 541330ENG, 541715 | Cost Estimator III                                  | Both                            | \$79.87             |
| 541611, 541330ENG, 541715 | Cost Estimator IV                                   | Both                            | \$90.85             |
| 541611, 541330ENG, 541715 | Cost Estimator V                                    | Both                            | \$92.66             |
| 541611, 541330ENG, 541715 | Cost Estimator VI                                   | Both                            | \$96.74             |
| 541611, 541330ENG, 541715 | Cost Estimator VII                                  | Both                            | \$106.40            |
| 541611, 541330ENG, 541715 | Database Specialist/Data Integrator                 | Both                            | \$103.87            |
| 541611, 541330ENG, 541715 | Project Control Specialist                          | Both                            | \$73.31             |
| 541611, 541330ENG, 541715 | Senior Project Control Specialist                   | Both                            | \$120.60            |
| 541611, 541330ENG, 541715 | Project Manager II                                  | Both                            | \$111.07            |
| 541611, 541330ENG, 541715 | Project Manager I                                   | Both                            | \$104.98            |
| 541611, 541330ENG, 541715 | Risk Analyst Mid level                              | Both                            | \$86.63             |
| 541611, 541330ENG, 541715 | Software Developer/ Programmer III                  | Both                            | \$124.53            |
| 541611, 541330ENG, 541715 | Software Developer/ Programmer II                   | Both                            | \$122.42            |
| 541611, 541330ENG, 541715 | Administrator/Data Entry Clerk                      | Both                            | \$41.33             |

### SCA/SCLS Matrix

| SCLS Eligible Labor Category   | SCLS Equivalent Code Title | Wage Determination No |
|--------------------------------|----------------------------|-----------------------|
| Project Controls Specialist    | 01192 Order Clerk II       | 2015-5527             |
| Administrator/Data Entry Clerk | 01113 General Clerk III    | 2015-5527             |

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

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## LABOR CATEGORY DESCRIPTIONS

### Information Technology Consultant

**Functional responsibilities:** Performs analysis and evaluations of complex, enterprise level IT projects. Assists in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. Prepares technical reports and related documentation, charts, graphs and flowcharts to record results as required. Provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. Initiates, designs, develops, and implements projects that advance the organizations Information Technology infrastructure and technical expertise. Advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development.

**Minimum years of experience:** 7 years in IT technical field

**Minimum education/degree requirements:** Bachelor's Degree in Information Technology, Engineering, Computer Science or 7 or more years in IT technical field

### Construction Management Project Controls Specialist

**Functional responsibilities:** Provides field oversight of construction projects. Coordinates and manages assigned facility construction projects for client facilities within established scope. Responsibilities include in-field inspections, safety reviews, subcontractor oversight, reviewing drawing for accuracy, monitoring and reporting progress and project closeout items.

**Minimum years of experience:** 7 years in Construction Management or Project Controls

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Architecture, Construction Management or 7 years in Construction Management or Project Controls

### Technical Specialist I

**Functional responsibilities:** Manages one or more small task orders in the following areas: performance of the assigned task or task area including cost, schedule, and technical performance. Provides leadership to the task team. Manages and directs the daily tasks required to perform ongoing support and operations/maintenance activities. Interfaces with the customer for a task area, and manages the overall task. Directs, oversees, and controls a team of multi-disciplined personnel to accomplish activities of the separate task areas.

**Minimum years of experience:** 5 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Project/Construction Management, Finance, Accounting, Business, or 5 years in Technical Specialist field

### Technical Specialist II

**Functional responsibilities:** Manages and directs the daily tasks required to perform ongoing support and operations/ maintenance activities. Interfaces with management personnel, contract managers, and customer representatives. Assists with developing and enforcing work standards, assigning schedules, reviewing work quality, communicating goals, objectives and policies of the organization to subordinates.

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Supports the leadership of the project team, coordinates with the functional organizations – HR, finance, contracts – and supervises personnel within the project organization. Manages single large task orders or multiple small task orders, ensuring conformance to task specifications and contract provisions. Provides expertise to conduct investigations and studies, and presents recommendations and solutions related to short-and long-range program planning requirements. Classifies and summarizes data for preparation and submission of reports on a recurring basis.

**Minimum years of experience:** 7 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Project/Construction Management, Finance, Accounting, Business, or 7 years in Technical Specialist field

### **Cost Estimator I**

**Functional responsibilities:** Develop independent level cost estimates. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. No supervisory responsibilities.

**Minimum years of experience:** 1 year in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 1 years of Cost Estimating Experience

### **Cost Estimator II**

**Functional responsibilities:** Develop independent level cost estimates. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. Limited supervisory responsibilities.

**Minimum years of experience:** 3 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 3 years of Cost Estimating experience

### **Cost Estimator III**

**Functional responsibilities:** Develop independent level cost estimates. Develop Basis of Estimates. Develop Scope Dictionaries that support independent cost estimates. Develop Work Breakdown Structure (WBS) elements. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. Participate and support procurement actions, such as technical evaluations,



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review of cost growth proposals, variance analyses and request for equitable adjustments, as requested. Support Coordination and internal interface of requested information to support reviews and audits, such as External Independent Review (EIRs), Internal Project Reviews (IPRs) and audits of Environmental Liabilities. Supervisory responsibilities for drafting or secretarial project support.

**Minimum years of experience:** 5 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 5 years of Cost Estimating Experience

#### **Cost Estimator IV**

**Functional responsibilities:** Develop independent level cost estimates. Develop Basis of Estimates. Develop Scope Dictionaries that support independent cost estimates. Develop Work Breakdown Structure (WBS) elements. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. Participate and support procurement actions, such as technical evaluations, review of cost growth proposals, variance analyses and request for equitable adjustments, as requested. Support Coordination and internal interface of requested information to support reviews and audits, such as External Independent Review (EIRs), Internal Project Reviews (IPRs) and audits of Environmental Liabilities. Supervisory responsibilities for drafting or secretarial project support. Elementary direct supervision of project technical staff.

**Minimum years of experience:** 7 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 7 years of Cost Estimating Experience

#### **Cost Estimator V**

**Functional responsibilities:** Develop independent level cost estimates. Develop Basis of Estimates. Develop Scope Dictionaries that support independent cost estimates. Develop Work Breakdown Structure (WBS) elements. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. Participate and support procurement actions, such as technical evaluations, review of cost growth proposals, variance analyses and request for equitable adjustments, as requested. Support Coordination and internal interface of requested information to support reviews and audits, such as External Independent Review (EIRs), Internal Project Reviews (IPRs) and audits of Environmental Liabilities. Supervises project support staff and limited direct supervision of technical staff.

**Minimum years of experience:** 9 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 9 years of Cost Estimating Experience

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### **Cost Estimator VI**

**Functional responsibilities:** Develop independent level cost estimates. Develop Basis of Estimates. Develop Scope Dictionaries that support independent cost estimates. Develop Work Breakdown Structure (WBS) elements. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. Participate and support procurement actions, such as technical evaluations, review of cost growth proposals, variance analyses and request for equitable adjustments, as requested. Support Coordination and internal interface of requested information to support reviews and audits, such as External Independent Review (EIRs), Internal Project Reviews (IPRs) and audits of Environmental Liabilities. Supervises project support staff and incremental direct supervision responsibilities of technical staff.

**Minimum years of experience:** 10 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 10 years of Cost Estimating Experience

### **Cost Estimator VII**

**Functional responsibilities:** Develop independent level cost estimates. Develop Basis of Estimates. Develop Scope Dictionaries that support independent cost estimates. Develop Work Breakdown Structure (WBS) elements. Review proposal specifications and drawings to determine scope of work and required contents of estimate, prepare discipline estimates by calculating complete takeoff of scope of work, maintain files of working documents as back-up for estimate figures, including current (accurate) information on prices from suppliers through direct contact, sales brochures, price lists, etc., may review design options and make recommendations for best solution based on cost, engineering quality, or availability of materials. Participate and support procurement actions, such as technical evaluations, review of cost growth proposals, variance analyses and request for equitable adjustments, as requested. Support Coordination and internal interface of requested information to support reviews and audits, such as External Independent Review (EIRs), Internal Project Reviews (IPRs) and audits of Environmental Liabilities. Proposal preparation specific to expertise detailing equipment, labor and scope of project. Management of technical staff and senior engineering/scientific management liaison.

**Minimum years of experience:** 12 years in Technical field

**Minimum education/degree requirements:** Bachelor's Degree in Engineering, Project/Construction Management, Finance, Accounting, Business, or 12 years of Cost Estimating Experience

### **Database Specialist/Data Integrator**

**Functional responsibilities:** Designs and builds relational databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. May provide consultation on complex



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projects and is considered to be the top-level contributor/specialist. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. Very likely directs and leads others. Works under general supervision.

**Minimum years of experience:** 10 years in Database/Data Integration field

**Minimum education/degree requirements:** Bachelor's Degree in Computer Science, Information Technology, Software Engineering, or 10 years of experience as a Database Specialist

### **Project Controls Specialist**

**Functional responsibilities:** Dual focus position that will manage various procurement projects that include the areas of purchasing, contracting, sourcing and commodity management. Additionally, this position will support project scheduling, planning and budget analysis.

**Minimum years of experience:** 5 years in Project Controls field

**Minimum education/degree requirements:** High School Degree

### **Sr. Project Controls Specialist**

**Functional responsibilities:** Provides detailed analysis and reporting on medium to high rigor project or program status within an established system of project controls. Acting as an integral member of the project controls team, assumes primary responsibility for analysis, developing, and reporting associated with one or more project controls job duties, such as project baseline, work package agreements, cost control, cost estimation, earned value management (EVM), projections, variance analysis, change control, configuration management, risk management, or technical project reviews. Using knowledge and experience in project controls, supports the technical project management team and the project controls specialist in project management activities.

**Minimum years of experience:** 10 years in Project Controls field

**Minimum education/degree requirements:** Bachelor's Degree in Construction/Project Management, Finance, Accounting, Business, or 10 years as a Project Controls Specialist

### **Project Manager I**

**Functional responsibilities:** Primary point of contact with the client for all efforts performed under the program. Manages and provides technical expertise and services. Responsible for the performance and phases of programs/projects from inception through completion. Works directly with key customer contacts to facilitate all assigned services and other day-to-day activities; oversees project management for all areas of customer relationship; evaluates existing procedures, processes, techniques, models, and systems related to the project and makes recommended solutions; provides mentoring and supervisory leadership; leads teams in defining, planning, and implementing projects to achieve specific business objectives; and identifies risk and risk avoidance measures. Organizes, directs, and coordinates the planning and production of contract support activities/or assigned task order projects. Ensures project schedules are met. Demonstrates proven skills in those technical areas addressed by the specific task order(s) to be managed. Capable of leading projects that involve the successful management of teams comprising subject matter experts, engineers, scientists, logisticians, management professionals, and/or

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administrative and technical personnel. Plans, directs, and coordinates the activities of administration, as well as program control and technical supervision of personnel.

**Minimum years of experience:** 4 years in Project/Construction Management field

**Minimum education/degree requirements:** Bachelor's Degree in Project/Construction Management, Finance, Accounting, Business, or 4 years as a Project/Construction Manager

### **Project Manager II**

**Functional responsibilities:** Primary point of contact with the client for all efforts performed under the program. Manages and provides technical expertise and services. Responsible for the performance and phases of programs/projects from inception through completion. Works directly with key customer contacts to facilitate all assigned services, including interactive customer communications, marketing, logistics, ad hoc projects, and other day-to-day activities; oversees project management for all areas of customer relationship; evaluates existing procedures, processes, techniques, models, and systems related to the project and makes recommended solutions; provides mentoring and supervisory leadership; leads teams in defining, planning, and implementing projects to achieve specific business objectives; and identifies risk and risk avoidance measures. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Performs day-to-day management of overall contract support operations or task order projects, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of contract support activities/or assigned task order projects. Ensures project schedules are met. Demonstrates proven skills in those technical areas addressed by the specific task order(s) to be managed. Capable of leading projects that involve the successful management of teams comprising subject matter experts, engineers, scientists, logisticians, management professionals, and/or administrative and technical personnel. Plans, directs, and coordinates the activities of administration, as well as program control and technical supervision of personnel. Coordinates with department representatives to define project needs and develop project scope and work plans for multiple concurrent projects that are typically moderate in complexity, and medium to large in size, scope budget and/or impact.

**Minimum years of experience:** 7 years Project/Construction Management field

**Minimum education/degree requirements:** Bachelor's Degree in Project/Construction Management, Finance, Accounting, Business, or 7 years as a Project/Construction Manager

### **Risk Analyst – Mid Level**

**Functional responsibilities:** Performs risk identification, qualitative, and/or quantitative risk analyses and response planning services for security projects and programs. Applies analytical skills to assist in defining, analyzing, validating and documenting complex operating environments, states of technology and current processes. Can perform more complex tasks with minimal supervision.

**Minimum years of experience:** 7 years in Risk Management field

**Minimum education/degree requirements:** Bachelor's Degree in Project/Construction Management, Finance, Accounting, Business, or 7 years of experience as a Risk Manager

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### **Software Developer/Programmer III**

**Functional responsibilities:** Maintains an understanding of applications programming, experience in various programming languages, and knowledge of major computer equipment and software packages. Is familiar with various Testing tools/methodologies. Supervises software development projects, develops logic flow charts and system analysis. Translates software specifications into software applications. Tests, debugs and refines software to produce the required product. Able to find solutions by producing the tools required to implement them. Able to navigate between different platforms and integrate databases from different applications. Prepares software system documentation as requested.

**Minimum years of experience:** 12 years in IT Software Development field

**Minimum education/degree requirements:** Bachelor's Degree in Computer Science, Information Technology, or 12 years of experience as a Software Developer

### **Software Developer/Programmer II**

**Functional responsibilities:** Maintains an understanding of applications programming, experience in various programming languages, and knowledge of major computer equipment and software packages. Is familiar with various Testing tools/methodologies. Tests, debugs and refines software to produce the required product. Provides system analysis and assists in solutions pertaining to scope. Prepares software system documentation as requested.

**Minimum years of experience:** 8 years in IT Software Development field

**Minimum education/degree requirements:** Bachelor's Degree in Computer Science, Information Technology, or 8 years of experience as a Software Developer

### **Administrator/Data Entry Clerk**

**Functional responsibilities:** Provides client with data entry support. This may include manually entering, copying, transferring or scanning data as required by the work scope.

**Minimum years of experience:** 3 years in IT Data Entry field

**Minimum education/degree requirements:** High School Degree