On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is [http://www.gsaadvantage.gov](http://www.gsaadvantage.gov)

**SCHEDULE TITLE:** Federal Supply Schedule 00CORP – Professional Service Schedule

**FSC GROUP:** 00CORP

**CONTRACT NUMBER:** 47QRAA19D001N

**CONTRACT PERIOD:** December 03, 2018 through December 02, 2023

For more information on ordering from Federal Supply go to this website: [www.fss.gsa.gov](http://www.fss.gsa.gov)
CONTRACTOR: O'BOYLE INC
3503 Rittenhouse ST NW
Washington, DC, 20015-2411
Phone number: 202-309-0061
Fax number: 202-537-9277
Email: oboyleinc@aol.com

CONTRACTOR'S ADMINISTRATION SOURCE: Patrick O'Boyle
3503 Rittenhouse ST NW
Washington, DC, 20015-2411
Phone number: 202-309-0061
Fax number: 202-537-9277
Email: oboyleinc@aol.com

WEBSITE:  www.oboyleinc.com

BUSINESS SIZE: Small Business

BUSINESS TYPE: Small Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>RECOVERY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>520 11</td>
<td>520-11RC</td>
<td>Accounting</td>
</tr>
<tr>
<td>520 4</td>
<td>520-4RC</td>
<td>Debt Collection</td>
</tr>
</tbody>
</table>
1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

See attached GSA Price List

1c. HOURLY RATES (Services only):

See attached GSA Price List

2. MAXIMUM ORDER*: $1,000,000

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: 50 States, DC., US Territories

5. POINT(S) OF PRODUCTION: Washington, DC.

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: Net 30

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold. Yes

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Yes
10. FOREIGN ITEMS: Not Applicable

11a. TIME OF DELIVERY: 30 Days, Subject to Task Order

11b. EXPEDITED DELIVERY: Contact Contractor

11c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor

11d. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery of services.

12. FOB POINT: Destination

13a. ORDERING ADDRESS: Same as contractor

13b. ORDERING PROCEDURES: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. PAYMENT ADDRESS: Same as contractor

15. WARRANTY PROVISION: Not Applicable

16. EXPORT PACKING CHARGES: Not Applicable

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: Contact Contractor
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE)
   Contact Contractor

18. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):
   Not Applicable

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS
    PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):
    Not Applicable

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):
    Not Applicable

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):
    Not Applicable

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):
    Not Applicable

23. PREVENTIVE MAINTENANCE (IF APPLICABLE):
    Not Applicable

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled
    content, energy efficiency, and/or reduced pollutants):
    Not Applicable

24b. Section 508 Compliance for Electronic and Information Technology (EIT):
    Not Applicable

25. DUNS NUMBER: 025927578

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD
    MANAGEMENT (SAM) DATABASE:
    Contractor has an Active Registration in the SAM database.
    Cage Code: 7ZHB0
APPENDIX A – LABOR DESCRIPTIONS

Account Receivable Representative

Minimum Year Experience: 2 years

Minimum Education: Bachelors

Responsibilities:

Expertise in collecting client's account receivable. Expertise in all phases of the revenue cycle, including but not limited to access, authorizations, billing, follow-up, payment posting, and refunds. Knowledge of operational work plans for client. Expertise in implementing approved workflow with client to improve productivity. Supply needed labor for all required tasks. Provide support for required information systems. This to include, but not limited to testing, training, and policy and procedure development.

Senior Account Receivable Representative

Minimum Year Experience: 4 years

Minimum Education: Bachelors

Responsibilities:

Expertise in collecting client's account receivable. Expertise in all phases of the revenue cycle, including but not limited to access, authorizations, billing, follow-up, payment posting, and refunds. Knowledge of operational work plans for client. Expertise in implementing approved workflow with client to improve productivity. Supply needed labor for all required tasks. Provide support for required information systems. This to include, but not limited to testing, training, and policy and procedure development. Supervise staff for all required tasks.
Project Manager

Minimum Year Experience: 5 years

Minimum Education: Bachelors

Responsibilities:

Expertise in collecting client’s account receivable. Responsible for overall execution of the task of the project. Actively applies quality assurance measures to the management and performance of the project. Organizes, directs, and coordinates planning and production of all tasks for project. Ensures conformity with contract terms and conditions. Assigns, schedules, and reviews the work of subordinates. Takes appropriate action and coordinates with appropriate management personnel, other Contractor managers, and client agency representatives. Oversee and direct multiple projects at a time. Coordinate all activities of the project team and ensures that all the tasks are completed as scheduled.
APPENDIX B – GSA RATE TABLE

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>Service (e.g. Labor Category or Job Title/Task)</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience (cannot be a range)</th>
<th>Contractor or Customer Facility or Both</th>
<th>Domestic or Overseas</th>
<th>Unit of Issue (e.g. Hour, Task, Sq Ft)</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>520 4; 520 11</td>
<td>Account Receivable Representative**</td>
<td>Bachelors</td>
<td>2</td>
<td>Both</td>
<td>Domestic Only</td>
<td>Hour</td>
<td>$43.98</td>
</tr>
<tr>
<td>520 4; 520 11</td>
<td>Senior Account Receivable Representative**</td>
<td>Bachelors</td>
<td>4</td>
<td>Both</td>
<td>Domestic Only</td>
<td>Hour</td>
<td>$58.64</td>
</tr>
<tr>
<td>520 11</td>
<td>Project Manager</td>
<td>Bachelors</td>
<td>5</td>
<td>Both</td>
<td>Domestic Only</td>
<td>Hour</td>
<td>$82.62</td>
</tr>
</tbody>
</table>

APPENDIX C – SCA MATRIX

<table>
<thead>
<tr>
<th>SCA Eligible Contract Labor Categories</th>
<th>SCA Equivalent Code Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Receivable Representative</td>
<td>01012- Accounting Clerk II</td>
<td>2015-4281 Rev 9</td>
</tr>
<tr>
<td>Senior Account Receivable Representative</td>
<td>01013- Accounting Clerk III</td>
<td>2015-4281 Rev 9</td>
</tr>
</tbody>
</table>

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide)."