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*GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

Multiple Award Schedule (MAS)

Contract Number: 47QRAA19D0042
Federal Supply Group: Professional Services
Miscellaneous
FSC/PSC Codes: R425, R408, and 0000

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: **Synergy Business Innovation & Solutions Inc.**

Contract Period: February 5, 2019 - February 4, 2024

Address: 1902 Campus Commons Drive, Suite 600
Reston, VA 20191

Phone: 571-375-7723

Fax: 703-567-4350

Email: gsa@synergybis.com

Website: www.synergybis.com

Contract Administrator: Thomas Row

Business Size: Small Business
SBA Certified Small Disadvantage Business

Prices Shown Herein are Net (Discount Deducted)

Pricelist is current through Modification #PS-A812, effective May 19, 2020

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

SIN	SIN Description	Service Description Page	Awarded Price Page
541330ENG/RC	Engineering Services	6 – 8	5
541715/RC	Engineering Research and Development and Strategic Planning	6 – 8	5
541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services	6 – 8	5
OLM/RC	Order-Level Materials (OLM)	Defined at Order-Level	Defined at Order-Level

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: Not Applicable

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.: Please see pages 6 – 8.

2. Maximum Order:

SIN	Maximum Order
541330ENG/RC	\$1,000,000
541715/RC	\$1,000,000
541611/RC	\$1,000,000
OLM/RC	\$250,000

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery area): Domestic Only, (All 50 States and Territories)

5. Point of Production: Reston, VA

6. Discount From List Prices: Prices herein are Net (discount deducted).

7. Quantity Discounts: None

8. Prompt Payment Terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.



9a. Government purchase cards will be accepted for orders at or below the micro-purchase threshold.

9b. Government purchase cards will be accepted for orders above the micro-purchase threshold.

10. Foreign Items: Not Applicable.

11a. Time of Delivery: Specified in each task order.

11b. Expedited Delivery: Items available for expedited delivery are noted in this price list.

11c. Overnight and 2-day Delivery: Not Applicable.

11d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. Points: Destination.

13a. Ordering Address:

Synergy Business Innovation & Solutions Inc.
Attention: Contracts
1902 Campus Commons Drive, Suite 600
Reston, VA 20191
GSA@synergybis.com
Phone (703) 567-4268

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address:

Synergy Business Innovation & Solutions Inc.
1902 Campus Commons Drive, Suite 600
Reston, VA 20191

15. Warranty Provision: Not Applicable.

16. Export Packing Charges: Not Applicable.

17. Terms and Conditions Of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): Government purchase cards **will be accepted** for orders above the micro-purchase threshold.



18. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable.

19. Terms and Conditions of Installation: Not applicable.

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts From List Prices: Not Applicable.

20a. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts From List Prices: Not Applicable.

21. List of Service and Distribution Points: Not applicable.

22. List of Participating Dealers: Not applicable.

23. Preventive Maintenance: Not Applicable.

24a. Special Attributes: Not Applicable.

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/

25. Data Universal Numbering System (DUNS) Number: 826338498

26. Notification Regarding Registration in The System for Award Management: Synergy Business Innovation & Solutions Inc. is registered in SAM.



AWARDED LABOR RATES

Labor Category	Unit	5 Feb 2019 - 4 Feb 2020	5 Feb 2020 - 4 Feb 2021	5 Feb 2021 - 4 Feb 2022	5 Feb 2022 - 4 Feb 2023	5 Feb 2023 - 4 Feb 2024
Business Analyst II	Hour	\$100.76	\$102.77	\$104.83	\$106.93	\$109.07
Business Analyst III	Hour	\$122.92	\$125.38	\$127.89	\$130.45	\$133.06
Consultant I	Hour	\$203.53	\$207.60	\$211.75	\$215.99	\$220.31
Management Analyst II	Hour	\$110.83	\$113.05	\$115.31	\$117.62	\$119.97
Management Analyst III	Hour	\$154.16	\$157.24	\$160.38	\$163.59	\$166.86
Management Consultant II	Hour	\$226.70	\$231.23	\$235.85	\$240.57	\$245.38
Program Manager	Hour	\$211.59	\$215.82	\$220.14	\$224.54	\$229.03
Project Manager II	Hour	\$118.89	\$121.27	\$123.70	\$126.17	\$128.69
Subject Matter Expert II	Hour	\$130.98	\$133.60	\$136.27	\$139.00	\$141.78
Subject Matter Expert III	Hour	\$151.13	\$154.16	\$157.24	\$160.38	\$163.59
Systems Analyst II	Hour	\$101.76	\$103.80	\$105.88	\$108.00	\$110.16
Systems Analyst III	Hour	\$122.92	\$125.38	\$127.89	\$130.45	\$133.06
Systems Engineer II	Hour	\$151.13	\$154.16	\$157.24	\$160.38	\$163.59
Systems Engineer III	Hour	\$169.27	\$172.65	\$176.10	\$179.62	\$183.21

The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



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LABOR CATEGORY DESCRIPTIONS

Labor Category	Minimum Education	Minimum Years of Experience	Functional Responsibilities
Business Analyst II	BA/BS	3	Performs qualitative and quantitative analysis of complex programs and information system schemes. Analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.
Business Analyst III	BA/BS	4	Performs qualitative and quantitative analysis of complex programs and information system schemes. Analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.
Consultant I	BA/BS	5	Recognized authority across multiple areas of expertise. Provides leadership at a high technical and programmatic level for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.
Management Analyst II	BA/BS	5	Advises and assists in development of performance measures and standards in alignment with enterprise and business line strategic goals and objectives. Assists in developing and managing processes for approval of performance targets, tracking and assuring correction actions are identified and taken when deviations occur. The management analyst will also assist in developing reports for internal and external reporting at enterprise and business line levels.
Management Analyst III	BA/BS	7	The Management Analyst III will advise and oversee the development of performance measures and standards in alignment with enterprise and business line strategic goals and objectives. The analyst will provide guidance and oversight in developing and managing processes for approval of performance targets, tracking and assuring correction actions are identified and taken when deviations occur. The performance analyst will lead in developing reports for internal and external reporting at enterprise and business line levels.
Management Consultant II	MA/MS	3	Recognized authority across multiple areas of expertise. Provides leadership at the highest technical, programmatic, and organizational levels for teams to accomplish customer-sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project. Can advise at the equivalent of very senior level corporate enterprise leadership.



Labor Category	Minimum Education	Minimum Years of Experience	Functional Responsibilities
Program Manager	BA/BS	3	Serves as the contract manager and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), Government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity.
Project Manager II	BA/BS	3	Manages individual project's scope, schedule, cost and resources. Develop schedule using MS Project and maintain that from inception to delivery. Creates Project Charter, Resource Plan and Resource Utilization matrix. Manages risks and issues and highlights them to management. Develops weekly status report for individual projects and add milestone charts showing current status, upcoming activities, and action items. Analyzes multiple projects to develop a matrix to help management understand current resource utilization and predict upcoming requirements.
Subject Matter Expert II	BA/BS	6	Provides expert, in-depth knowledge of a business domain that enhances the team's understanding. Provides new business processes and applications that behave differently from existing ones. Participates in business modeling and requirements definition activities. Provides input to and makes decisions about detailed requirements. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.
Subject Matter Expert III	BA/BS	8	Demonstrates experience and ability to confer with client executive management using industry expertise to define the client's strategic enterprise information technology business goals and advises in the reengineering of high-level business processes to meet these goals. Analyzes extremely complex client requirements and recommends sophisticated development or acquisition strategies. Assist client in developing strategic plans and concepts. Advises client on the impact of new legislation and emerging technologies that are relevant to their activity.
Systems Analyst II	BA/BS	4	Comprehends customer's business process improvement requirements and translates them into IT requirement. Develops detailed IT Functional, Technical, and Lifecycle requirements. Analyzes IT requirements to develop Course of Action (CoA) Evaluation criteria. Develops questionnaire from CoA Evaluation criteria to facilitate market research. Analyzes COTS and GOTS and scores them against different CoA criteria. Decomposes Information Assets and develops Data Reference Model. Works with different SMEs to understand and articulate System to System interfacing, data exchange requirements, web services requirements and captures them in Service Reference Model.



Labor Category	Minimum Education	Minimum Years of Experience	Functional Responsibilities
Systems Analyst III	BA/BS	6	Comprehends customer's business process improvement requirements and translates them into IT requirement. Develops detailed IT Functional, Technical, and Lifecycle requirements. Analyzes IT requirements to develop Course of Action (CoA) Evaluation criteria. Develops questionnaire from CoA Evaluation criteria to facilitate market research. Analyzes COTS and GOTS and scores them against different CoA criteria. Decomposes Information Assets and develops Data Reference Model. Works with different SMEs to understand and articulate System to System interfacing, data exchange requirements, web services requirements and captures them in Service Reference Model.
Systems Engineer II	BA/BS	6	Advises and supports requirements definition technical efforts and performs typical associated tasks that include, but are not limited to, requirements analysis and definition, developing contextual models describing functions and services that a material solution must deliver in terms of software engineering, cost analysis, cost performance trade-off analysis, feasibility analysis, analysis of alternatives, regulatory compliance support, technology conceptual tradeoffs, test requirements, IT security best practices, and special studies and analyses. Advises on IT systems requirements definition in alignment with Platform-as-a-Service and use of commoditized infrastructure for new IT and migrating current IT capabilities.
Systems Engineer III	BA/BS	8	Advises and supports requirements definition technical efforts and performs typical associated tasks that include, but are not limited to, requirements analysis and definition, developing contextual models describing functions and services that a material solution must deliver in terms of software engineering, cost analysis, cost performance trade-off analysis, feasibility analysis, analysis of alternatives, regulatory compliance support, technology conceptual tradeoffs, test requirements, IT security best practices, and special studies and analyses. Advises on IT systems requirements definition in alignment with Platform-as-a-Service and use of commoditized infrastructure for new IT and migrating current IT capabilities.