

# **GENERAL SERVICES ADMINISTRATION**

## **Federal Supply Service**

### *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>TM</sup> is: **<http://www.GSAAdvantage.gov>**.

Schedule for Multiple Award Schedule (MAS)

Federal Supply Group: Professional Services

Contract Number: **47QRAA19D0046**

Contract Period of Performance: February 10, 2019 through February 9, 2024

Price list current as of Modification # PS-A812 effective April 12, 2020

Business Size: Small

## **PRIME** *RESPONSE*

*Delivering Innovation • Optimizing Performance*

Prime Response, Inc.  
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For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov)

# PRIME RESPONSE

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## COMPANY INFORMATION

Prime Response, Inc. (PRI) was established to cultivate a “new class” of contracting partnership; one focused on demonstrated improvement, cost management, operational efficiency, and quality performance. PRI engages all contracts as if they are private sector commitments demanding a creative focus on work force expertise, economic adaptability, metrics management, and superior quality. PRI embraces each dynamic challenge by empowering knowledgeable and experienced problem solvers to implement innovative solutions that are linked to organizational mission objectives. Furthermore, we take great pride in our track record of customer satisfaction and the transformation of underperforming and/or inefficient operations into highly proficient, quality-focused organizations. PRI is an SBA-certified 8(a) small disadvantaged business.

PRI has developed resources (personnel and processes) that have been improved upon and refined through years of “working in the trenches”. Having been forged through the practice of helping our clients meet their goals and objectives, PRI resources have consistently achieved enhanced performance by utilizing our acquired cost and performance efficiencies.

|                         |  |
|-------------------------|--|
| <b>NAME</b>             | Prime Response, Inc. (PRI)                               |
| <b>ADDRESS</b>          | 17200 Will Ct.<br>Accokeek, MD 20607                     |
| <b>TELEPHONE</b>        | (240) 235-0999   |
| <b>FAX</b>              | (240) 366-5713   |
| <b>WEB ADDRESS</b>      | <a href="http://www.primeresp.com">www.primeresp.com</a> |
| <b>POINT OF CONTACT</b> | Terry Gaskins, President / CEO                           |
| <b>EMAIL</b>            | <a href="mailto:gsa@primeresp.com">gsa@primeresp.com</a> |
| <b>CAGE CODE</b>        | 7J9R9  |
| <b>DUNS NUMBER</b>      | 080086427  |
| <b>BUSINESS SIZE</b>    | 8(a) Certified Small Disadvantaged<br>Business           |

**CUSTOMER INFORMATION**

**1a. Table of Awarded MAS Categories**

| <b>Category (SIN)</b> | <b>DESCRIPTION</b>   |
|-----------------------|--|
| 541611                | Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services |
| 541614                | Deployment, Distribution and Transportation Logistics Services   |
| 541614SVC             | Supply and Value Chain Management  |
| 561210FS              | Facilities Support Services  |
| OLM                   | Order-Level Materials (OLM)  |

**1b. Lowest Priced Model Number and Price for each Category / SIN:**

Not applicable. Services Only.

**1b. Lowest Priced Model Number and Price for each Category / SIN:**

See labor category description section and pricelist below.

**2. Maximum Order:** \$1,000,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage (delivery Area):** Domestic Only; 50 States, DC, Territories

**5. Points of Production:** Corporate office - 17200 Will Court Accokeek, MD 20607

**6: Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See below price list.

**7: Quantity discounts:** None Offered

**8: Prompt Payment Terms:** Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

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**9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Will accept

**10. Foreign items (list items by country of origin):** None

**11a. Time of Delivery (Contractor insert number of days):** Specified on the Task Order

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**11b. Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:

Contact Contractor

**11c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:

Contact Contractor

**11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:

Contact Contractor

## **12. F.O.B Points(s):**

Destination

## **13a. Ordering Address(es):**

Same as Contractor

## **13b. Ordering procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

## **14. Payment address(es):**

Same as company address

## **15. Warranty provision:**

Contractor’s standard commercial warranty.

## **16. Export Packing Charges (if applicable):** N/A

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor

**18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

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**19. Terms and conditions of installation (if applicable): N/A**

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A**

**20a. Terms and conditions for any other services (if applicable): N/A**

**21. List of service and distribution points (if applicable): N/A**

**22. List of participating dealers (if applicable): N/A**

**23. Preventive maintenance (if applicable): N/A**

**24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A**

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). N/A**

**25. Data Universal Numbering System (DUNS) number:**

080086427

**26. Notification regarding registration in System for Award Management (SAM) database:**  
Registered

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## 27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

| Category / SIN                           | Labor Category / Service                  | Base Period |          |          |          |          |
|--|---|-------------|----------|----------|----------|----------|
|  |   | Year 1      | Year 2   | Year 3   | Year 4   | Year 5   |
| 541611, 541614, 541614SVC, 561210FS, OLM | Senior Consultant                         | \$ 161.25   | \$164.47 | \$167.76 | \$171.12 | \$174.54 |
| 541611, 541614, 541614SVC, 561210FS, OLM | Management Consultant (Acquisition)       | \$ 118.64   | \$121.01 | \$123.43 | \$125.90 | \$128.42 |
| 541614, 541614SVC, 561210FS, OLM         | Logistics Line Supervisor                 | \$ 43.70    | \$44.57  | \$45.46  | \$46.37  | \$47.30  |
| 541614, 541614SVC, 561210FS, OLM         | Logistics Clerk I                         | \$ 22.75    | \$23.21  | \$23.67  | \$24.14  | \$24.63  |
| 541614, 541614SVC, 561210FS, OLM         | Logistics Clerk II                        | \$ 25.60    | \$26.11  | \$26.64  | \$27.17  | \$27.71  |
| 541614, 541614SVC, 561210FS, OLM         | Courier Services                          | \$ 44.78    | \$45.67  | \$46.58  | \$47.52  | \$48.47  |
| 541614, 541614SVC, 561210FS, OLM         | Warehousing Services                      | \$ 50.83    | \$51.85  | \$52.88  | \$53.94  | \$55.02  |
| 541614, 541614SVC, 561210FS, OLM         | Accounting and Receiving Support Services | \$ 30.62    | \$31.23  | \$31.86  | \$32.49  | \$33.14  |
| 541614, 541614SVC, 561210FS, OLM         | Trucking and Vehicle Services             | \$ 146.30   | \$149.22 | \$152.21 | \$155.25 | \$158.36 |
| 541614, 541614SVC, 561210FS, OLM         | Material Receipt Services                 | \$ 34.14    | \$34.82  | \$35.52  | \$36.23  | \$36.95  |
| 541614, 541614SVC, 561210FS, OLM         | Logistics Management                      | \$ 80.46    | \$82.07  | \$83.71  | \$85.39  | \$87.10  |
| 541614, 541614SVC, 561210FS, OLM         | Supply and Material Control Services      | \$ 46.35    | \$47.27  | \$48.22  | \$49.18  | \$50.17  |



## LABOR CATEGORY AND SERVICE DESCRIPTIONS

### **SENIOR CONSULTANT**

PRI's Senior Consultants serve as Consultant Subject Matter Experts and provide lead subject matter expertise for specific projects. They also provide technical support in various areas associated with project execution, interoperability, or integration of tasks related to business process improvement, reinvention and re-engineering of client operations. Furthermore, they perform technical lead management responsibilities for technical areas of assigned projects. An ever-critical task is working closely with group members to enhance team building, communication, interpersonal relations, meetings, and decision-making. PRI senior consultants support task teams involved in quality and process improvement projects. Lastly, they are responsible for effective communication with client senior staff.

EDUCATION: Bachelor's Degree

EXPERIENCE: PRI requires at least 7 years' of experience in a relevant work field that includes supervisory or management experience.

### **MANAGEMENT CONSULTANT (ACQUISITION)**

Position Characteristics – PRI's Acquisition Management Consultants maintain a broad knowledge in multiple aspects of intermediate acquisition processes. Examples of relevant areas of acquisition management include preparation of solicitations, reviewing contractor performance reports and investigating contract discrepancies. Acquisition Management Consultants may also possess specialized knowledge in one or more acquisition management areas, e.g., technical proposal analysis. They are capable of working alone, with little or no supervision or oversight, on specific tasks associated with the implementation of specific aspects of improving, reinventing or reengineering functions for complex projects and they are capable of providing limited guidance or supervision to specialists in highly complex projects.

EDUCATION Bachelor's Degree

EXPERIENCE PRI requires at least 5 years' experience performing acquisition services.

### **LOGISTICS LINE SUPERVISOR**

PRI's Logistics Line Supervisors are responsible for first level supervision over logistics personnel and applying the necessary planning, management, scheduling, and quality control, of logistics functional operations.

EDUCATION: High School Degree

EXPERIENCE: PRI requires at least 4 years of progressive experience supervising and coaching a workforce of logistics support personnel in the required technical and/or administrative disciplines.

Experience may involve delivery of one or more specific logistics disciplines in an acquisition and/or post-production operating environment covering fielded systems or capabilities.

### **LOGISTICS CLERK I**

PRI's Logistics Clerks I are entry-level logistics clerks who provide a myriad of tasks supporting logistics operations by following clearly detailed procedures in performing simple repetitive tasks in the same sequence. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

EDUCATION: High School Degree or GED

EXPERIENCE: Some on-the-job training in office administrative / clerical work or logistical practices.

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## **LOGISTICS CLERK II**

PRI's Logistics Clerks II are logistics clerks who provide a myriad of tasks supporting logistics operations by following clearly detailed procedures in performing simple repetitive tasks in the same sequence. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others. May assist in scheduling tasks and hours of other Logistics Clerks.

EDUCATION: High School Degree or GED

EXPERIENCE: PRI requires at least 2 years of experience performing Logistics Clerk Duties.

## **COURIER SERVICES**

PRI performs courier services at client sites by providing employees trained in delivering small packages, letters, and flats to the end user on daily courier runs. Where applicable, we use government provided vehicles and conveyances for our courier services. We enter accountable packages into a government delivery system of record or on hard copy logs and ensure that we receive signature for each package. We assist the government in moving all items through the government security and screening process. Small packages for Courier Services include packages weighing less than 40 pounds. Each hour of service purchased will include one hour of Courier Services comprised of labor categories that may vary according to the exact requirements.

## **WAREHOUSING SERVICES**

PRI performs warehousing services at client sites by providing employees trained in the receipt, warehousing, and delivery of materials usually in the form of Pallets of materials. We use government provided Material Handling Equipment, vehicles, and conveyances for our courier services including forklifts, powered and manual pallet jacks, and special purpose vehicles. We enter all materials into a government accountability and delivery system of record or on hard copy logs and ensure that we receive signature for each delivery. We assist the government in moving all materials through the government security and screening process. We inventory and verify counts for all materials received and warehoused within our areas. All employees provided to perform services will be fully trained on all manners of warehouse activities and will be trained and certified in the use of all Material Handling Equipment used at the particular site. PRI performs set ups and tear downs of special events and ceremonies for its clients, ensuring customer satisfaction. Each hour of service purchased will include one hour of Warehouse Services comprised of labor categories that may vary according to the exact requirements.

## **ACCOUNTING AND RECEIVING SERVICES**

PRI performs basic Accounting and Receiving Services at client sites by employees who can perform both basic clerical and acquisition tasks as well as minor physical tasks as required to receive materials purchased through government acquisition processes. Where required, we use government provided non-powered Material Handling Equipment and computer systems. We enter all materials into a government accountability and delivery system of record or on hard copy logs and ensure and check all quantities against ordering and acquisition documentation. We process any government required DoD or Federal forms to ensure purchased items are brought onto all government accountability systems. We inventory and verify counts for all materials received. Each hour of service purchased will include one hour of Accounting and Receiving Services comprised of labor categories that may vary according to the exact requirements.

## **TRUCKING AND VEHICLE SERVICES**

PRI performs Trucking and Vehicle Services at client sites by providing employees and small to medium trucks to perform pick-up and delivery of items. All PRI employees will be trained and licensed to drive the vehicle they are driving. PRI provides vehicles that are registered and insured to perform commercial services. We will load the trucks with materials from a loading dock or use a lift gate if required. At the receiving end, we will monitor the unloading of materials by government or contract personnel to ensure no damage is done. We will get signatures for all deliveries. Our employees provide Vehicle Services in tracking contractor and government vehicle usage, maintenance, and costs. Each hour of service purchased

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will include one hour of Trucking and Vehicle Services comprised of labor categories that may vary according to the exact requirements and one hour of use of a small to medium truck.

## **MATERIAL RECEIPT SERVICES**

PRI performs significant Material Receipt Services at client sites by providing employees who can perform both high-level clerical tasks as well as physical tasks as required to receive materials purchased by the customer. Where required, we use government provided powered and non-powered Material Handling Equipment to include forklifts, pallet jacks, and special purpose vehicles and computer systems. We will offload all material from the receiving truck and verify the quantity, model, and serial number of all materials. We process any government required DoD or Federal forms to ensure purchased items are brought onto all government accountability systems. We work with Supply Functional employees to ensure accountability of material from cradle to grave. We will process excess materials through the shipping center to ensure excess materials are taken off accountability records and properly transferred to the receiving agency. Each hour of service purchased will include one hour of Material Receipt Services comprised of labor categories that may vary according to the exact requirements.

## **LOGISTICS MANAGEMENT**

PRI performs Logistics Management services at client sites by employees who are responsible for all aspects of contracts from cradle to grave. They schedule and provide oversight and quality assurance for all aspects of a contract. Furthermore, they ensure all deliverables are accurate and submitted on time. Project Manager I personnel are the lead managers responsible for ensuring that all PRI and contracted personnel are trained and fully qualified and that all activities in the SOW are performed as directed while ensuring all scheduled milestones are met. Additional responsibilities are ensuring that all reporting requirements are met. Lastly, they provide leadership and guidance on all areas of production and contract performance. PRI employees performing Logistics Management Services will be trained and experienced in the Logistics Areas over which they are providing services and have experience overseeing logistics services. Each hour of service purchased will include one hour of Logistic Management services comprised of labor categories that may vary according to the exact requirements.

## **SUPPLY AND MATERIAL CONTROL SERVICES**

PRI performs Supply and Material Control Services at client sites by employees who are responsible for aspects of technical supply management work (e.g., inventory management, storage management, cataloging, and property utilization) related to depot, local, or other supply activities. They use government provided computers and property accountability systems. Assignments usually relate to stable or standardized segments of technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. This work may require consideration of program requirements together with specific variations in or from standardized guidelines. We assist in a variety of supply, logistics, and administrative matters; maintaining a wide variety of property, financial, or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints. Each hour of service purchased will include one hour of Supply and Material Control Services comprised of labor categories that may vary according to the exact requirements.

**SCLS LABOR CATEGORY MATRIX**

| <b>SCLS Labor Category Matrix</b>            |                                     |   |
|--|-------------------------------------|---|
| <b>SCLS Eligible Contract Labor Category</b> | <b>SCLS Equivalent Code Title</b>   | <b>WD Number</b>  |
| Administrative Assistant                     | 01020 Administrative Assistant      | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| General Clerk I                              | 01111 General Clerk I               | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| General Clerk II                             | 01112 General Clerk II              | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| General Clerk III                            | 01113 General Clerk III             | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Driver Courier                               | 31043 Driver Courier                | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Material Coordinator                         | 21030 Material Coordinator          | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Material Handling Laborer                    | 21050 Material Handling Laborer     | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Secretary IIII                               | 01313 Secretary IIII                | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Supply Technician                            | 01410 Supply Technician             | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Truck Driver, Medium Truck                   | 31362 Truck Driver, Medium Truck    | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Truck Driver, Tractor Trailer                | 31364 Truck Driver, Tractor Trailer | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |
| Warehouse Specialist                         | 21410 Warehouse Specialist          | 2015-4281, Rev 11; 2015-4187, Rev 10; 2015-4341, Rev 10; 2015-4731, Rev 6 |

PRIME RESPONSE, INC. confirms the Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).