

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Multiple Award Schedule
Federal Supply Group: Professional Services
Price list current as of Modification # PS-0007 effective June 7, 2020

Contract number: 47QRAA19D0077

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: April 22, 2019 through April 21, 2024

Axiom Consultants Inc.
24 Welwyn Way
Rockville, MD 20850-2771
Rakesh Peter, COO
rpeter@axiomconsultants.com
V: 703-599-1502
F: 301-424-0824

Contractor's internet address/web site where schedule information can be found: www.axiomconsultants.com

Business size: Small

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

541611 - Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541380 - Testing Laboratory Services
541330ENG - Engineering Services
OLM – Order Level Materials

1b. N/A

1c.

		04/22/19- 04/21/20	04/22/20- 04/21/21	04/22/21- 04/21/22	04/22/22- 04/21/23	04/22/23- 04/21/24
541611	Senior Project Manager	\$89.32	\$91.37	\$93.48	\$95.63	\$97.83
541611	Program Manager III	\$178.27	\$182.37	\$186.56	\$190.85	\$195.24
541611	Program Manager II	\$148.74	\$152.16	\$155.66	\$159.24	\$162.90
541611	Senior Systems Analyst	\$109.28	\$111.79	\$114.36	\$117.00	\$119.69
541611	Subject Matter Expert II - Data Analyst	\$164.78	\$168.57	\$172.44	\$176.41	\$180.47
541611	Senior Technical Lead	\$174.71	\$178.73	\$182.84	\$187.04	\$191.35
541611	Technical Writer**	\$119.21	\$121.96	\$124.76	\$127.63	\$130.57
541611	Systems Analyst	\$96.40	\$98.62	\$100.89	\$103.21	\$105.58

541380, 541330ENG	Engineering Lead	\$118.53	\$121.49	\$124.53	\$127.64	\$130.83
541380, 541330ENG	Engineering Specialist IV	\$99.87	\$102.37	\$104.93	\$107.55	\$110.24
541380, 541330ENG	Engineering Specialist III	\$79.46	\$81.45	\$83.48	\$85.57	\$87.71
541380, 541330ENG	Engineering Specialist II	\$62.06	\$63.61	\$65.20	\$66.83	\$68.50
541380, 541330ENG	Configuration Engineer III	\$67.66	\$69.35	\$71.09	\$72.86	\$74.68

TITLE	DESCRIPTION	YEARS OF EXP	DEGREE REQUIRED
Senior Project Manager	<p>Manages system development lifecycle activities for technology product teams, develops detailed task level SDLC plans and directs technology product teams through all phases of the system development life-cycle. Manages SDLC activities for all SOWs and projects that impact a specific technology product. Determines project and program goals and priorities, as related to the technology product they support, with management, program manager and/or project sponsors. Supports requirements of the program manager to provide necessary information and support for successful program delivery, including business process improvement programs and strategic and organizational planning services. Creates all detailed SDLC planning documentation for a given technology product team and follows all defined SDLC and Project Management Life-Cycle (PMLC) processes. Manages and communicates a clear vision of the projects objectives as they relate to the technology product they support, and motivate the cross functional product team to achieve them; create an environment that enables peak performance by the entire matrixed team. Establishes and publishes clear priorities among project activities. Manages SDLC tasks and deliverables to meet project milestones on time and within budget. Manages technology product teams comprised of business analysts, application architects, software engineers, and test engineers to deliver product enhancements and new products in accordance with the SOWs and programs. Prepares, implements, refines, and manages the SDLC project plan. Identifies standards or requirements for change management. Participates in change control (for example, reviewing configuration change requests). Works with business leads to define and manage operational readiness. Works with project tools and reports project status and executive reports as defined by the project plan. Develops project schedules with the appropriate Work Break Down Structure and identifies the critical path of the project. Oversees the requirements, design, construction, testing, and implementation of technical and functional specifications for a given technology product in accordance with the approved integrated project plan. Identifies customers' information systems requirements, participates in requirements specification documentation development, review and sign off. Evaluates, monitors, or ensures compliance with laws, regulations, policies, standards or procedures associated with all aspects of project. Negotiates Statement of Work/Scope of Services for technology products and services.</p> <p>2. Project Monitoring and Control/Risk Management: Analyze risks, establish contingency plans and identify trigger events and responsibility for initiating mitigating action. Gather stakeholder input, rank the top projects risks in terms of total impact. Direct project controller in tracking and reporting on progress to plan, cost and schedule reporting and change control. Manage change to preserve business plan commitments; initiate review if projects must change. Communicate risks to program managers, stakeholders and business sponsors, escalate issues and risks for mitigation. Facilitate regularly scheduled project meetings for the project team, workgroup, executive steering committee, risk planning and change control.</p> <p>3. Defines and executes the overall approach and strategy for delivering small to medium technology delivery programs. Manages the full project management life cycle and software development life cycle for the implementation of small to medium scale technology delivery initiatives across technology products and services. Manages the Project Budget with overall budget accountability for up to \$5 million per year. Provides regular updates to project sponsor and stakeholders on the status of the budget.</p>	12	Bachelor's Degree in Computer Science; Masters Preferred; PMP Certified

Program Manager III	Establish overall goals and objectives, and manage program projects through application of program and project management principles, practices, and techniques, coordinating multiple projects and their interdependencies. Develop detailed program management and other plans and schedules, estimate resource requirements, define milestones and deliverables, monitor activities to meet customer requirements, specifications, quality assurance standards and deliverable timeframes, and evaluate and report on accomplishments. Provide effective budget oversight. Document and track program risks and issues, establish mitigation plans, and take corrective actions as necessary. Provide effective management and utilization of resources across project. Ensure accurate stakeholder identification and maintain effective stakeholder communication. Ensure that deliverables are high quality and submitted on schedule. Maintain ongoing client satisfaction and identify new business opportunities. Excellent critical thinking skills and the ability to derive innovative solutions to complex problems.	15	MBA
Program Manager II	Leads day-to-day activities and work closely with Project Managers, Finance, Contracts, Subcontracts and Program controls to manage cost, schedule and performance of the prime contract, including business process improvement programs and strategic and organizational planning services. Is responsible for all aspects of assigned program(s) execution with emphasis on delivering customer satisfaction, financial and schedule performance, and risk/opportunity management. Is responsible to make cogent and timely decisions related to the project and acts as the primary point of contact with the government contracting officers. Responsible to provide the centralized planning, direction, and control required to meet the cost, schedule, and performance goals throughout the life-cycle of their assigned programs. Lead all meetings and the integrated project team (kick-off through project close). Review (and creation) of all Subcontract & Consulting Agreements to ensure compliance with company policies and federal, state, and local laws. Review/edit/return amendments/modifications as released complying with contractual obligations. Upon contract award, performed Contract level Program Manager duties with Governmental points of contact. Provide support for subcontract solicitations and contract negotiations. Assist with internal reviews and audits. Assist Pricing management with training, cost proposal review, policy compliance initiatives and the review and refinement of policies, procedures and toolsets. Experience in managing a program with subcontractor business content. Proficient with developing program/project plans specifying goals, staffing, scheduling, identification of risks, contingency plans and, allocation of available resources. Proficient in the application of Earned Value Management System and Subcontract Management. Experience throughout the program lifecycle from development through sustainment to include proposal development, requirements decomposition, generation of system and subsystem statements of work and subcontracts, risk management, and continuous improvement efforts including implementation for cost reduction and performance improvement efforts. Experience with earned value cost accounting and reporting; experience with metrics for assessing and reporting program progress, productivity and variance analysis. Experience managing Cost-plus-fixed-fee (CPFF), Cost-plus award Fee (CPAF) or Firm Fixed-Price (FFP) contract types.	10	Masters degree in Finance/ Business Administration or related field

Senior Systems Analyst	The Senior Systems Analyst will leverage their strong technical background to provide technical project support, particularly in the areas of reviewing vendor's technical documents and deliverables, proposing high-level technical solutions and designs, providing technical guidance and recommendations, providing technical analysis, facilitating the resolution of various technical problems, supporting the provisioning of various technical components, and providing project management support. Provide technical support to specific IT projects. Assist with vendor and/or product technical evaluations. Develop vendor project artifacts and deliverables such as project technical documents, test plans, etc. Review vendor designs and technical approaches to provide recommendations and guidance. Support the deployment of systems. Actively contribute to application design and development discussions with the implementation vendor and project team. Develop technical recommendations in support of project goals. Writing/drafting project artifacts and deliverables.	8	Bachelor's degree
Subject Matter Expert II	Review, analyze, transform, and extract data for use from the organization's systems to meet the business needs of the organization including testing new features, concepts, and evaluating business processes for Digital Transformation and organizational modernization and transformative organizational work efforts, including business process improvement programs and strategic and organizational planning services. The Subject Matter Expert shall collaborate with business and technical teams to deliver timely and quality data. The data analysis expert shall assist the client in delivering quality data to the organization and formulating initiatives that improve organizational processes, robustness, and improve overall data quality. The Subject Matter Expert shall have expert knowledge of various data analysis tools (Informatica, Oracle, SQL Queries, etc.), experience writing SQL queries, experience working with large datasets and a working knowledge of Federal data security principles and controls. Specific tasks shall include, but not be limited to, the following: Develop and implement data standards, policies, and procedures for managing data content in existing and new source systems. Develop materials, processes, and technology frameworks for data quality management. Assist with the evaluation of new database technologies and architectures. Deliver functional specifications to include workflow, business rules, data analysis, and data mapping to Project Managers and development staff. Plan and conduct data profiling efforts in support of projects and enterprise data initiatives. Identify trends, correlations, and patterns in complicated data sets; Identify new opportunities for process improvement. Provide operational data requirements for source systems. Conduct gap analysis between existing databases and stated customer requirements. Extract and format data, leverage analysis and mining tools to understand and recommend data quality approaches. Investigate, define and resolve data inconsistencies. Ensure the rigorous application of data governance, information security and information assurance policies, principles, and practices in the delivery of data management services. Assisting technical staff in the development and dissemination of technical documents including data requirements analyses, data design documents, and data standards manuals. Assisting in the preparation of presentation materials for staff and senior management.	12	Bachelor's degree
Senior Technical Lead	Researching processes and compose/write system requirements for use by the engineering and operations teams, including business process improvement programs and strategic and organizational planning services.; Developing and maintaining information and documentation related to customer processes and systems; Oversee and manage local team of technical SMEs. Analyzing and evaluating new technical solutions for the client and provide adequate recommendations; Preparing and maintaining system documentation in accordance with customer requirements; Planning, maintaining, track and document the course of projects including milestones, tasks, resources required; Planning meeting agendas and lead technical meetings to ensure important issues are discussed, tracked and resolved; Reviewing system documentation to identify how a change might impact the customer's infrastructure and systems; Engaging in process modeling and researching alternatives for the creation of	12	Bachelor's degree

	customer requirements; Identifying and resolving procedural and process problems with applicable team areas. Tracking and escalating issues as necessary and facilitate resolution; ensuring that projects follow standards and procedures; Working with PM team and engineers to identify tasks, milestones and LOEs for assigned projects.		
Technical Writer**	Manage editing team and all related work flow, including business process improvement programs and strategic and organizational planning services. Review and edit a wide variety of scientific reports and tables for correctness, completeness, organization, clarity, consistency, grammar, and adherence to client, and/or agency style guidelines. Update and manage styles and formats for all internal and external written documents. Ensure consistency and the highest quality in all written work products, including proposals. Collaborate with colleagues in various work locations throughout the country. Work quickly under tight deadlines while maintaining an appropriate level of quality. Communicate efficiently and effectively with project managers and authors to resolve content questions, changes in the schedule, and budget constraints. Cultivate technical writers through one-on-one coaching. Maintain flexibility to adjust to changing project requirements. Collaborate with the entire editing team to ensure consistency and efficiency. Re-organize and revise existing technical documents according to standardized templates. Coordinate with IT staff to plan, develop, organize, write and edit business requirements, technical design, implementation, specification, and testing documents. Create training and/or user guide documents. Produce electronic documentation in addition to hard copy manuals. Maintain a comprehensive library of technical terminology and documentation. Analyze documents to maintain continuity of style of content. Manage updates and revisions to technical literature.	8	Bachelor's degree
Systems Analyst	Assist gathering requirements supporting business process improvement initiatives, including business process improvement programs and strategic and organizational planning services. Provide testing support. Prepare and maintain documentation, including requirements, specs, process flow documentation, and procedures. Writing/drafting project artifacts and deliverables. Support the deployment of systems.	4	Bachelor's degree in IT field

SIN	TITLE	DESCRIPTION	YEARS OF EXP	DEGREE REQUIRED
541380, 541330ENG	Engineering Lead	Lead the project systems engineering strategy definition, to include mid-lifecycle adjustments if necessary. Perform planning and oversight of the project test and evaluation process, to include the development of a Test & Evaluation Master Plan (TEMP). Perform planning and oversight of the project test and evaluation process, to include the development of a Test & Evaluation Master Plan (TEMP). Develop the RF baseline tests and other RF related test designs. Develop test configurations and assist in the development of test procedures. Help identify, troubleshoot, and resolve component and system problems during testing. Develop and submit systems engineering and technical artifacts, memoranda, and written presentations required for supporting the Department's Management Review Board meetings, and milestone reviews throughout each phase of the project. Create and deliver quality	10	BS/BA

		documentation summarizing test results and RF analysis.		
541380, 541330ENG	Engineering Specialist IV	Applies engineering experience to perform design, system integration, configuration management, quality assurance testing, or acquisition and resource management. Designs and develops system components related to engineering or functional requirements of operational systems or management support systems. Organizes and documents study findings and prepares recommendations for implementation. Analyses the future impacts of systems engineering needs and plans on enterprise goals and objectives. May develop a range of products and/or systems that are compliant with industry standards. Familiar with a variety of the industry's concepts, practices, and procedures. Relies on experience and judgement to accomplish goals. A wide variety of creativity and latitude is expected. May be required to lead and/or provide guidance to other engineers/technicians.	8	BS/BA
541380, 541330ENG	Engineering Specialist III	Performs engineering research, design and development. Implements operational tests and assessments and maintains functional and operating documentation. Conducts analysis of systems, operations, and management problems. Coordinates the activities of Technicians assigned to specific engineering projects. Analyzes data, develops information, and assesses available solutions or alternate methods of proceeding.	6	BS/BA
541380, 541330ENG	Engineering Specialist II	Performs a variety of analytical, programmatic, operational, collection processing, engineering, and information operations related tasks, which are broad in nature and are concerned with the design, and implementation of devices/products. Supports engineering research and other assignments in conformance with customer specifications. Works under the supervision of an experienced engineer or project manager. May perform other duties as assigned.	4	BS/BA
541380, 541330ENG	Configuration Engineer III	Demonstrated ability to lead or supervise a team of configuration management specialists. Demonstrated experience and ability to provide configuration baseline control throughout the life cycle of highly complex systems and components. Demonstrated experience and ability to establish and/or maintain a system to record modifications to equipment or documentation. Ability to advise Configuration Control Boards (CCBs) to help ensure all baseline changes are approved before initiation. Ability to maintain allocated, functional and physical baseline control and ability to perform audit support. Able to review all engineering change requests to assess impact upon configuration baseline and logistics support elements. Works	4	BS/BA

		closely with quality assurance and management representatives to ensure accurate and well-documented product baseline. Prepares directives for change authorization and implementation.		
--	--	---	--	--

SCA Matrix

SCA Eligible Contract Labor Category	SCA Equivalent Code Title	Title	WD Number
Technical Writer	30463	Technical Writer	2015-4281

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

2. Maximum order. \$1,000,000 for 541611 and 541330ENG; \$250,000 for 541380; \$250,000 for OLM.
3. Minimum order. \$100.00
4. Geographic coverage: 50 United States; District of Columbia; Puerto Rico
5. Point(s) of production N/A
6. Discount from list prices or statement of net price. Net prices set forth above
7. Quantity discounts. None
8. Prompt payment terms. Net 30 - Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
 - 9a. Government purchase cards are accepted at or below the micro-purchase threshold.
 - 9b. Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin). N/A
 - 11a. Time of delivery. As negotiated with ordering activity.
 - 11b. Expedited Delivery. Contact the Contractor.
 - 11c. Overnight and 2-day delivery. Contact the Contractor.
 - 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery.
12. F.O.B. point(s). Destination
- 13a. Ordering address.
24 Welwyn Way
Rockville, MD 20850-2771
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address.
24 Welwyn Way
Rockville, MD 20850-2771

15. Warranty provision. None.
16. Export packing charges, if applicable. Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Contact Contractor.
18. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
19. Terms and conditions of installation (if applicable). Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 20a. Terms and conditions for any other services (if applicable). Not Applicable
21. List of service and distribution points (if applicable). Not Applicable
22. List of participating dealers (if applicable). Not Applicable
23. Preventive maintenance (if applicable). Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. www.axiomconsultants.com
25. Data Universal Number System (DUNS) number. 960044688
26. Contractor is registered and current in the SAM database.