On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

**Multiple Award Schedule**

**Professional Services**

**Contract Number:** 47QRAA19D008D  
**Period Covered by Contract:** May 22, 2019 through May 21, 2024  
Price list current as of Modification # PS-A812 effective February 4, 2020

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

**Contractor:**  
DVP-PRAXIS LTD  
8888 Keystone Xing, Suite 1300  
Indianapolis, IN 46240  
317-575-4011  
https://www.dvp-praxis.org/

**Contract administration source:**  
Derek Price, Principal  
derek@dvp-praxis.org

**Business size:** Small Business
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CAPABILITY STATEMENT

www.dvp-praxis.org

DVP-PRAXIS LTD is an action-oriented consulting firm focused on higher education and the workforce. We specialize in mixed-method formative and summative evaluation services to inform implementation and measure impact. We also provide strategic advising services for project development and implementation, and conduct research and policy analysis on critical issues facing higher education and the economy.

CORE COMPETENCIES

Formative and Developmental Evaluation
Our staff members conduct robust qualitative research and provide actionable and timely feedback to improve implementation and to foster continuous improvement.

Core methodologies include:
• In-depth site visits
• Focus groups
• Structured interviews
• Survey development and administration

Summative Evaluation
Our staff members conduct impact analyses to meet the highest standards of rigor as defined by the What Works Clearinghouse (U.S. Department of Education) and the Clearinghouse for Labor Evaluation and Research (U.S. Department of Labor).

Core methodologies include:
• Multi-site and single-site Randomized Controlled Trials (Experimental Design)
• PropensityScoreModeling(Quasi-ExperimentalDesign)
• Longitudinal analysis of large-scale administrative data (Regression Analysis, Descriptive Outcomes)

Strategic Advising and Facilitation
Our staff members are action-oriented strategic thinkers and skilled facilitators who listen with a keen ear to client’s needs and provide honest feedback to guide program and initiative design and execution.

Core approaches include:
• Theory of Change
• Logic Model
• Data Collection and Metric Development
• Action Planning

ADVANTAGES

9 We specialize in college access and success, including workforce education and training. We are committed to closing equity gaps by improving opportunities and outcomes for students of color and low-income students.
9 We understand college and university systems and have experience with the broad diversity of higher education institutions, having worked with more than 100 two- and four-year public and private colleges and universities.
9 We regularly engage with national intermediaries and private foundations working on the college completion agenda through institution-level, system-level, and policy-driven strategies.
9 We are flexible and creative with our clients – balancing rigor, objectivity, and independence of our engagement with our clients’ real-world organizational and policy dynamics that inform their needs and priorities.
**CUSTOMER INFORMATION:**

1a. Awarded Special Item Numbers.

**541611 Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services**

OLM   Order-Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. **N/A**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. **See Attachment A for Labor Category Descriptions.**

<table>
<thead>
<tr>
<th>SIN(s) Proposed</th>
<th>LaborCategory</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
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<td>Principal</td>
<td>$268.77</td>
<td>$276.29</td>
<td>$284.03</td>
<td>$291.98</td>
<td>$300.16</td>
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<tr>
<td>541611</td>
<td>Lead Consultant</td>
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<td>Researcher</td>
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<td>$150.70</td>
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<tr>
<td>541611</td>
<td>Consultant III</td>
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<td>$94.19</td>
<td>$96.83</td>
<td>$99.54</td>
<td>$102.33</td>
</tr>
</tbody>
</table>
2. Maximum order. **SIN 541611**: $1,000,000; **OLM**: $250,000

3. Minimum order. **$100.00**

4. Geographic coverage (delivery area). **48 States and Washington, DC**

5. Point(s) of production (city, county, and State or foreign country). **N/A**

6. Discount from list, prices or statement of net price. **All pricing in table above are Net.**

7. Quantity discounts. **5% for Task Order that exceed $1,000,000**

8. Prompt payment terms. **NET 30 days**

   Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Government purchase cards are accepted in full.**

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Government purchase cards are accepted.**

10. Foreign items (list items by country of origin) **N/A**

11a. Time of delivery. **30-days ARO**

11b. Expedited Delivery. **Contact the Contractor’s representative to affect a faster delivery.**

11c. Overnight and 2-day delivery. **Contact the Contractor’s representative to affect a faster delivery.**

11d. Urgent Requirements. **Contact the Contractor’s representative to affect a faster delivery.**

12. F.O.B. point(s). **F.O.B. Destination.**

13a. Ordering address(es).
13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es)
DVP-PRAXIS LTD
8888 Keystone Xing, Suite 1300
Indianapolis, IN 46240

15. Warranty provision. N/A

16. Export packing charges, if applicable. N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level) **Standard Terms and conditions as any Credit Card Purchase.**

18. Terms and conditions of rental, maintenance, and repair (if applicable) N/A

19. Terms and conditions of installation (if applicable). N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A

20a. Terms and conditions for any other services (if applicable) N/A

21. List of service and distribution points (if applicable). N/A

22. List of participating dealers (if applicable). N/A

23. Preventive maintenance (if applicable). N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can he found at www.Section5O8.gov/ N/A
25. Data Universal Number System (DUNS) number. **612275003**

26. Notification regarding registration in System for Award Management database. **DVP-Praxis Ltd’s SAM registration is current.**
Attachment A Labor Category Descriptions

DVP-PRAXIS LTD offers the following Labor Category Descriptions to support the effort contemplated herein.

**Principal**
Minimum Education: PhD  
Minimum Years of Experience: 15 years  
Functional Responsibilities: Design and direct research and analyses on postsecondary education and workforce development issues. Provide subject matter expert assistance and consultation on key policy and practice issues. Lead high-impact work on postsecondary access and success. Provide technical assistance at local, state, and regional levels. Responsible for budget development and management.

**Managing Director**
Minimum Education: PhD  
Minimum Years of Experience: 10 years  
Functional Responsibilities: Effectively lead multiple projects. Provide oversight and leadership on research and evaluation design. Lead and direct protocol development, and technical aspects of assessment and statistical analysis. Provide subject matter expert assistance on key policy and practice issues. Responsible for staff management and high-level client interaction.

**Managing Consultant I**
Minimum Education: Masters  
Minimum Years of Experience: 7 years  

**Managing Consultant II**
Minimum Education: Masters  
Minimum Years of Experience: 5 years  

**Lead Consultant**
Minimum Education: Masters
Minimum Years of Experience: 5 years

Functional Responsibilities: Perform project management tasks. Manage teams of diverse consultants and researchers. Knowledge of multiple research and evaluation methodologies and techniques. Contribute to proposal development and writing. Contribute to protocol development, qualitative data collection, and basic statistical analyses. Collaborate with team members on project deliverables, including written reports and other presentation formats.

**Consultant II**
Minimum Education: Masters
Minimum Years of Experience: 3 years

Functional Responsibilities: Perform project management tasks. Contribute to protocol development, qualitative data collection, and basic statistical analyses. Collaborate with team members on project deliverables, including written reports and other presentation formats. Experience with survey design and administration.

**Researcher**
Minimum Education: Masters
Minimum Years of Experience: 3 years


**Consultant III**
Minimum Education: Bachelors
Minimum Years of Experience: 0 years

Functional Responsibilities: Responsible for summarizing relevant research and evaluation literature. Manage and coordinate staff logistics for site visits and conferences. Provide support to project team members on project deliverables, including written reports and other presentation formats. Draft presentations and handouts. Support team members with qualitative data collection and development of summary notes.