GENERAL SERVICES ADMINISTRATION

Federal Supply Service

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov.

MULTIPLE AWARD SCHEDULE

FSC Group: Professional Services

Contract number – 47QRAA19D009H

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period – June 24, 2019 through June 23, 2024

The Gilchrist Law Firm, P.A.
2525 Ponce De Leon Blvd, Suite 300
Coral Gables, FL 33134
Phone: 786.441.5231
Fax: 305.356.5739

Contract Administration source:
Jacquin Gilchrist
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Phone: 786.441.5231
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Current through Modification No. PS-0014, effective 04/07/2022
Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of Awarded special item numbers

541110, 541110RC Professional Legal Services
OLM, OLMRC Order-Level Materials

1b. Identification of the lowest priced model number and lowest unit price:

See Hourly Rates

1c. Hourly Rates

<table>
<thead>
<tr>
<th>SIN</th>
<th>RECOVERY SIN</th>
<th>Awarded Labor Category</th>
<th>Site</th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>541110</td>
<td>541110RC</td>
<td>Senior Counsel</td>
<td>Both</td>
<td>$341.56</td>
<td>$350.10</td>
<td>$358.85</td>
<td>$367.82</td>
<td>$377.02</td>
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<tr>
<td>541110</td>
<td>541110RC</td>
<td>Counsel</td>
<td>Both</td>
<td>$241.81</td>
<td>$247.86</td>
<td>$254.05</td>
<td>$260.40</td>
<td>$266.91</td>
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<tr>
<td>541110</td>
<td>541110RC</td>
<td>Legal Assistant/Law Clerk</td>
<td>Both</td>
<td>$94.71</td>
<td>$97.08</td>
<td>$99.50</td>
<td>$101.99</td>
<td>$104.54</td>
</tr>
<tr>
<td>541110</td>
<td>541110RC</td>
<td>Administrative Assistant/Investigator**</td>
<td>Both</td>
<td>$70.53</td>
<td>$72.29</td>
<td>$74.10</td>
<td>$75.95</td>
<td>$77.85</td>
</tr>
<tr>
<td>541110</td>
<td>541110RC</td>
<td>Real Estate Broker</td>
<td>Both</td>
<td>3.00%</td>
<td>3.08%</td>
<td>3.15%</td>
<td>3.23%</td>
<td>3.31%</td>
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<tr>
<td>541110</td>
<td>541110RC</td>
<td>Title Examiner</td>
<td>Both</td>
<td>n/a</td>
<td>n/a</td>
<td>$75.56</td>
<td>$77.45</td>
<td>$79.39</td>
</tr>
<tr>
<td>541110</td>
<td>541110RC</td>
<td>Paralegal**</td>
<td>Both</td>
<td>n/a</td>
<td>n/a</td>
<td>$75.56</td>
<td>$77.45</td>
<td>$79.39</td>
</tr>
</tbody>
</table>

2. Maximum Order: $1,000,000 SIN 541110; $250,000 SIN OLM

3. Minimum Order: $100.00

4. GEOGRAPHIC COVERAGE (delivery area): Domestic Delivery

5. POINT OF PRODUCTION

2525 Ponce De Leon Blvd, Suite 300
Coral Gables, FL 33134
Phone: 786.441.5231
Fax: 305.356.5739

6. DISCOUNT: Government Net Prices (discounts already deducted.)

7. QUANTITY DISCOUNTS: 1.0% off each single task order exceeding $300,000

8. PROMPT PAYMENT TERMS: Net 30 days.

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. FOREIGN ITEMS: None

10a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:
10b. Expedited Delivery To Be Determined at the Task Order level
10c. Overnight and 2-day delivery. To Be Determined at the Task Order level
10d. Urgent Requirements. To Be Determined at the Task Order level

11. FOB point: Destination

12a. ORDERING ADDRESS Same as Contractor

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. PAYMENT ADDRESS: Same as Contractor

14. WARRANTY PROVISION: Not applicable

15. Export packing charges, if applicable: Not applicable

16. Terms and conditions of rental, maintenance, and repair: Not applicable

17. Terms and conditions of installation: Not applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable

18b. Terms and conditions for any other services: Not applicable

19. List of service and distribution points: Not applicable

20. List of participating dealers: Not applicable

21. Preventive maintenance: Not applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) : None

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not applicable

23. Unique Entity Identifier: DJWYJXPC5MW7

24. Notification regarding registration in System for Award Management (SAM) database: Contractor has an active registration.
The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

<table>
<thead>
<tr>
<th>SCA Eligible Labor Category</th>
<th>SCA Equivalent Code Title</th>
<th>Wage Determination No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant/Investigator</td>
<td>01020 Administrative Assistant</td>
<td>2015-4543</td>
</tr>
<tr>
<td>Paralegal</td>
<td>30364 Paralegal / Legal Assistant IV</td>
<td>2015-4543</td>
</tr>
</tbody>
</table>
LABOR CATEGORY DESCRIPTIONS

LABOR CATEGORY
Senior Counsel

Senior Counsel – This category encompasses attorneys with extensive background in corporate, tax, labor/employment, real estate, litigation, contract or mortgage banking law and transactions related thereto. All attorneys in this category are members of the bars of at least one state and/or the District of Columbia and preferred to be graduates of ABA accredited law school and have at least 8 years of experience as a partner in a private law firm, in-house corporate counsel or government agency.

Minimum Education: Juris Doctorate (JD) Degree from ABA-accredited law school
Additional Requirements: Member of bars in at least one state and/or the District of Columbia
Minimum Experience: 8 years

LABOR CATEGORY
Counsel

Counsel – This category encompasses attorneys with extensive background in corporate, tax, labor/employment, real estate, litigation, contract or mortgage banking law and transactions related thereto, including resolution of such disputes. All attorneys in this category are preferred to be graduates of an ABA-accredited law schools and are members of the bar of at least one state or the District of Columbia.

Minimum Education: Juris Doctorate (JD) Degree from ABA-accredited law school
Additional Requirements: Member of bars in at least one state and/or the District of Columbia
Minimum Experience: 5 years

LABOR CATEGORY
Legal Assistant/Law Clerk

Legal Assistant/ Law Clerk This category encompasses paraprofessional personnel that provides assistance to Senior Counsel, Counsel and Associate in their respective undertaking of legal matters and arranges legal project teams when appropriate.

Minimum Education: Bachelor’s Degree
Minimum Experience: 5 years
LABOR CATEGORY

Administrative Assistant/Investigator

**Administrative Assistant/Investigator** This category encompasses administrative support staff with practical work experience in a corporate office. All administrative staff personnel have at least a college degree or equivalent or certification or vocational training, and two years of experience. Performs administrative functions, support, and investigations as directed.

Minimum Education: High School or certification or vocational training
Minimum Experience: 2 years
Preferred Education: Bachelor’s degree or equivalent

SERVICE DESCRIPTION

Real Estate Broker

**Real Estate Broker Service**—The Gilchrist Law Firm, P.A. provides real estate brokerage services wherein we represent sellers, buyers, tenants, and landlords of real estate property. Our real estate brokers and agents are licensed to represent clients. These services include negotiating sales agreements, commercial and residential leases and managing the documentation required for closing real estate transactions including marketing properties. As a real estate brokerage service, we receive a real estate commission as payment for procuring a buyer/tenant for a seller/landlord rather than receiving payment for hourly services rendered.

Minimum Education: Bachelor’s Degree
Minimum Experience: 10 years

All brokers are licensed to practice law in one or more states or courts. Broker license in the state of Florida.

SERVICE DESCRIPTION

Title Examiner

**Title Examiner**—Searching real property records online and in person to locate real property interests; review real property records and title commitments.

Minimum Education: High School
Minimum Experience: 3 years
SERVICE DESCRIPTION
Paralegal

Paralegal – Review of legal documents, prepare and maintain trial documents, use of on-line information systems for legal research, conduct legal research, assist attorneys in drafting legal documents.

Minimum Education: High School
Minimum Experience: 3 years