On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!™**, a menu-driven database system. The INTERNET address for **GSA Advantage!™** is: [http://www.GSAAdvantage.gov](http://www.GSAAdvantage.gov).

**Schedule for Multiple Award Schedule (MAS)**  
**Professional Services**  
**Contract Number**: 47QRAA19D00BM  
For more information on ordering from Federal Supply Schedules go to the  
GSA Schedules page at GSA.gov  
**Contract Period**: August 20, 2019 – August 19, 2024

**Contractor**: ProPharma Group, LLC  
8717 W 110th St  
Suite 300  
Overland Park, KS 66210 2103

**Business Size**: Large Business

**Telephone**: 913-906-7117

**FAX Number**: 913-663-2729

**Web Site**: [www.propharmagroup.com](http://www.propharmagroup.com)

**E-mail**: Kyle.Nordstrom@propharmagroup.com

**Contract Administration**: Kyle Nordstrom

**Price List current as of** modification PO-0014  
**Effective date current as of** March 21, 2022
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>N/A</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>N/A</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Not Applicable

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See GSA Pricing Below

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: Yes

<table>
<thead>
<tr>
<th>Tier</th>
<th>Threshold Amount</th>
<th>Additional Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$250,000.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>2</td>
<td>$500,000.00</td>
<td>2.0%</td>
</tr>
</tbody>
</table>

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor
10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as company address

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): Same as company address

14. Warranty provision.: Contractor’s standard commercial warranty

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.

23. Unique Entity Identifier (UEI) number: N6C8UMMHCB15

24. Notification regarding registration in System for Award Management (SAM) database:
Registered
GSA Pricing:
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>Item</th>
<th>SINs</th>
<th>Labor Category</th>
<th>Site</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>541611</td>
<td>Director</td>
<td>Both</td>
<td>$262.34</td>
</tr>
<tr>
<td>2</td>
<td>541611</td>
<td>Project Manager</td>
<td>Both</td>
<td>$174.56</td>
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<tr>
<td>3</td>
<td>541611</td>
<td>Project Lead</td>
<td>Both</td>
<td>$119.70</td>
</tr>
<tr>
<td>4</td>
<td>541611</td>
<td>Principle Compliance Consultant</td>
<td>Both</td>
<td>$249.37</td>
</tr>
<tr>
<td>5</td>
<td>541611</td>
<td>Senior Compliance Consultant</td>
<td>Both</td>
<td>$214.46</td>
</tr>
<tr>
<td>6</td>
<td>541611</td>
<td>Compliance Consultant</td>
<td>Both</td>
<td>$169.57</td>
</tr>
<tr>
<td>7</td>
<td>541611</td>
<td>Principal PLM Consultant</td>
<td>Both</td>
<td>$249.37</td>
</tr>
<tr>
<td>8</td>
<td>541611</td>
<td>Principal Validation Consultant</td>
<td>Both</td>
<td>$164.58</td>
</tr>
<tr>
<td>9</td>
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<td>Senior Validation Consultant</td>
<td>Both</td>
<td>$145.28</td>
</tr>
<tr>
<td>10</td>
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<td>Validation Consultant</td>
<td>Both</td>
<td>$129.72</td>
</tr>
<tr>
<td>11</td>
<td>541611</td>
<td>Validation Engineer III</td>
<td>Both</td>
<td>$114.71</td>
</tr>
<tr>
<td>12</td>
<td>541611</td>
<td>Validation Engineer II</td>
<td>Both</td>
<td>$109.72</td>
</tr>
<tr>
<td>13</td>
<td>541611</td>
<td>Validation Engineer I</td>
<td>Both</td>
<td>$99.00</td>
</tr>
</tbody>
</table>

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
**Labor Categories**

**Director**
Functional Responsibilities: This Director position will act as the primary Operations contact for all Compliance and Quality Assurance-related projects. This position is responsible for independently managing compliance related projects and providing consulting and contract services to clients for quality related issues and regulatory/GMP, as needed. This position is also responsible for designing, implementing, monitoring and maintaining ProPharma Group’s quality program, policies and strategies and ensuring company compliance to GMP regulations, internal procedures and policies in cooperation with peers. This position will function as an Industry Thought Leader and Subject Matter Expert on all Compliance topics.

Minimum Education: Bachelor's Degree
Minimum Experience: 15 years

**Project Manager**
Functional Responsibilities: This Project Manager position is responsible for managing multiple projects within the designated region, project profitability, revenue and establishing, growing and maintaining client relationships. The Project Manager will help in the development of proposals.

Minimum Education: Bachelor’s Degree
Minimum Experience: 8 years

**Project Lead**
Functional Responsibilities: This Project Lead position is responsible for performing, completing and helping to manage validation assignments. Perform complex validation assignments, quality assurance assignments (where applicable) and other related job assignments as may be necessary for execution of the specific job activities.

Minimum Education: Bachelor’s Degree
Minimum Experience: 5 years

**Principal Compliance Consultant**
Functional Responsibilities: The Principal PLM Consultant position is considered a subject matter expert and will partner with the team leader to managing compliance related projects and providing consulting and contract services to clients for quality related issues and regulatory/GMP, as needed. This position will be subject lead for assigned quality assurance and regulatory/GMP compliance projects within ProPharma Group.

Minimum Education: Bachelor’s Degree
Minimum Experience: 15 years

**Senior Compliance Consultant**
Functional Responsibilities: The Senior Compliance Consultant position is responsible for independently managing compliance related projects and providing consulting and contract services to clients for quality related issues and regulatory/GMP, as needed. This position will be subject lead for assigned quality assurance and regulatory/GMP compliance projects within ProPharma Group.

Minimum Education: Bachelor’s Degree
Minimum Experience: 10 years
Compliance Consultant
Functional Responsibilities: The Compliance Consultant position is responsible for independently managing compliance related projects and providing consulting and contract services to clients for quality related issues and regulatory/GMP, as needed. This position will be subject matter lead for assigned quality assurance and regulatory/GMP compliance projects.

Minimum Education: Bachelor’s Degree

Minimum Experience: 5 years

Principal PLM Consultant
Functional Responsibilities: The Principal PLM Consultant position is considered a subject matter expert and will partner with the team leader to manage the development and execution of project team strategy for ProPharma Group clients. This position will be responsible for optimizing team effectiveness in achieving project objectives in alignment with budget and timeline. Some co-authorship of industry blogs and white papers on technical topics of current interest is expected.

Minimum Education: Bachelor’s Degree

Minimum Experience: 15 years

Principal Validation Consultant
Functional Responsibilities: The Principal Validation Consultant position is responsible for independently managing Computer System Validation related projects and providing consulting and contract services to clients. It will provide advanced support to computer system validation activities focusing primarily on verification test execution and limited technical writing. Some co-authorship of industry blogs and white papers on technical topics of current interest is expected.

Minimum Education: Bachelor’s Degree

Minimum Experience: 15 years

Senior Validation Consultant
Functional Responsibilities: The Senior Validation Consultant position is responsible for independently managing Computer Systems Validation related projects and providing consulting and contract services to clients. It will provide intermediate support to computer system validation activities focusing primarily on verification test execution and limited technical writing. Some co-authorship of industry blogs and white papers on technical topics of current interest is expected.

Minimum Education: Bachelor’s Degree

Minimum Experience: 3 years

Validation Consultant
Functional Responsibilities: The Validation Consultant position is responsible for independently managing Computer System Validation related projects and providing consulting and contract services to clients. It will provide basic support to computer system validation activities focusing primarily on verification test execution and limited technical writing. Some co-authorship of industry blogs and white papers on technical topics of current interest is expected.

Minimum Education: Bachelor’s Degree

Minimum Experience: 1 year
Validation Engineer III
Functional Responsibilities: The Validation Engineer III position is responsible for performing and completing validation assignments. Perform complex validation assignments, quality assurance assignments (where applicable) and other related job assignments as may be necessary for execution of the specific job activities.

Minimum Education: Bachelor’s Degree
Minimum Experience: 4 years

Validation Engineer II
Functional Responsibilities: This Validation Engineer II position is responsible for performing and completing validation assignments. Perform project execution for multiple systems validation.

Minimum Education: Bachelor’s Degree
Minimum Experience: 2 years

Validation Engineer I
Functional Responsibilities: This Validation Engineer I position is responsible for performing and completing validation assignments. Execute protocols including complex systems such as Process Validation, computer-controlled systems validation, complex utilities, complex manufacturing equipment such as computer-controlled filling systems, formulation systems and basic knowledge of laboratory validation (not required but preferred).

Minimum Education: Bachelor’s Degree
Minimum Experience: 0 years