

**General Services Administration**  
**Federal Acquisition Service**  
**Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*®, a menu-driven database system. The INTERNET address *GSA Advantage!*® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

Schedule Title:

**Professional Services Schedule (PSS) 00CORP**

Contract Number: **47QRAA19D00C5**

Contract Period: **September 6, 2019 through September 5, 2024**



**GLOBAL GOVERNMENT SOLUTIONS**

**G<sup>2</sup>S Corporation**  
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*Small Disadvantaged Business, SBA Certified 8(a) Company*

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# 1 TERMS AND CONDITIONS

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Description
874 1 / 874-1RC	Integrated Consulting Services
874 7 / 874-7RC	Integrated Business Program Support Services
520 12 / 520-12/RC	Budgeting
520 21 / 520-21RC	Program Management Services
520 22 / 520-22RC	Grants Management Support Services
00CORP-500 / 00CORP-500RC	Order Level Materials

Labor Categories are in section 2. Awarded prices are in section 3.

1b. Identification of lowest unit price for all SINS in contract.

Refer to section 3.

1c. Description of all corresponding job titles, experience, functional responsibility and education.

Refer to section 2.

2. Maximum order.

Maximum order is \$1,000,000.

3. Minimum order.

Minimum order is \$100.

4. Geographic coverage (delivery area).

The 48 contiguous states, Alaska, Hawaii, Washington DC, and the U.S. Territories. OCONUS sites are available depending on location.

5. Point(s) of production (city, county, and State or foreign country)

San Antonio, TX

6. Discount from list prices or statement of net price.

Prices shown above are fully discounted for GSA.

7. Quantity Discounts

N/A



8. Prompt payment terms.

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Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards accepted at or below the micro-purchase threshold.

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Yes

9b. Government purchase cards accepted above the micro-purchase threshold.

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Yes

10. Foreign items

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None.

11a. Time of Delivery

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As agreed between Contractor and Ordering Agency.

11b. Expedited Delivery

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Contact contractor.

11c. Overnight and 2-day delivery.

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Contact Contractor.

11d. Urgent Requirements.

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When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. point(s)

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Destination.

13a. Ordering address(es).

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12500 San Pedro Ave., Suite 403. San Antonio, TX 78216



13b. Ordering procedures:

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For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es)

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12500 San Pedro Ave., Suite 403. San Antonio, TX 78216

15. Warranty provision.

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N/A

16. Export packing charges, if applicable.

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N/A

17. Terms and conditions of Government purchase card acceptance.

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Contact the Contractor.

18. Terms and conditions of rental, maintenance, and repair.

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N/A

19. Terms and conditions of installation.

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N/A

20a. Terms and conditions for any other services.

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N/A

21. List of service and distribution points.

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N/A

22. List of participating dealers.

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N/A

23. Preventative maintenance.

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N/A

24a. Special attributes such as environmental attributes

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N/A

24b. Section 508 compliance information.

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If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).

25. Data Universal Number System (DUNS) number.

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83-192-3961

26. Notification regarding registration in System for Award Management (SAM) database.

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System for Award Management (SAM) Registration is active and valid.



## 2 LABOR CATEGORIES

**Table of Labor Categories and SINS**

SINS	Labor Category
520-12, 520-21, 520-22, 874-1, 874-7	Program Manager
520-12, 520-21, 520-22	Financial Manager
520-12, 520-21, 520-22, 874-1, 874-7	Financial Analyst
520-12, 520-21, 520-22, 874-1, 874-7	Administrative Assistant - Senior
520-12, 520-21, 520-22, 874-1, 874-7	Administrative Assistant - Junior
520-12, 520-21, 520-22	Senior Auditor
874-1, 874-7	Consultant
874-1, 874-7	Junior Analyst
874-1, 874-7	Senior Analyst
874-1, 874-7	Behavioral Analyst
874-1, 874-7	Data Analyst
874-1, 874-7	Database Analyst
520-12, 520-21, 520-22, 874-1, 874-7	SME
874-1, 874-7	Emergency Management Specialist

### **G<sup>2</sup>S Corporation’s Substitution Policy for Experience/Education**

To substitute experience for education, an additional number of years’ experience beyond the minimum listed in the table below is required per the following formula.

BA/BS degree – additional 2 years’ experience with an associate’s degree or 4 years’ experience with a HS Diploma.

MS/MA degree – additional 2 years’ experience with a bachelor’s degree or 6 years’ experience with an associate’s degree, or 8 years’ experience with a high school diploma.

Example: A high school diploma with 12 years’ experience, or an associates degree with 10 years’ experience are acceptable substitutes for the Program Manager position.

Qualifications are based on years of experience providing services similar to those described in the functional description field below.

**Table of Labor Categories and Requirements**

Labor Category	Functional Description	Minimum Years of Experience	Minimum Degree/Certifications
Program Manager	Manages and responsible for success of assigned programs. Leads and directs staff, manages financial and budgetary activities of the program. Demonstrates knowledge of the principles, methods and practices associated with the field.	8	Bachelors
Financial Manager	Maintains overall responsibility for financial, audit, and grant management programs. Conducts and oversees financial audits and project financial reviews. Contributes as a subject matter expert on financial tasks or initiatives. Assesses compliance of financial	6	Master’s Degree / Professional Finance Certification (e.g. CPA, CMA)



Labor Category	Functional Description	Minimum Years of Experience	Minimum Degree/Certifications
	management systems. Assists agencies with accountability for use of grant funds.		
Financial Analyst	Performs financial studies and analysis for assigned projects. Generates financial reports and cost models. Assists with development and management of budgets. Performs financial audits. Collects and stores pertinent financial data according to program policies.	3	Bachelors
Administrative Assistant - Senior	Provides senior level administrative duties. Supports managers and executives through primarily administrative tasks related to organization and coordination. Effectively communicates via phone and e-mail with internal and external personnel. May direct and lead the work of others. Relies on experience and judgement to plan and accomplish goals and maintains a wide degree of latitude in performing tasks.	5	Bachelors
Administrative Assistant - Junior	Performs mainly administrative tasks in support of an organization. Follows protocol and procedures to accomplish all assigned duties. Maintains documentation and electronic files. Communicates effectively via phone and e-mail.	1	High School Diploma
Senior Auditor	Provides oversight and direction for a compliant and accurate auditing process. Ensures efficiency of internal controls. Supervises and coaches junior auditors. Maintains knowledge of applicable laws and regulations.	6	Bachelors / Professional Certification (e.g. CPA, CMA) are preferred
Consultant	Provides expert technical advice to an organization to help improve business or financial performance. Maintains the highest levels of knowledge in their field of expertise.	10	Bachelors
Junior Analyst	Works with a business functional area to analyze and improve an organization's structure, strategy, business processes and requirements. Assists with collection and consolidation of required information and data. Performs operational and administrative tasks in support of an agency's objectives.	1	Bachelors
Senior Analyst	Provides a high level of support for a business functional area. to analyze and improve an organization's structure, strategy, business processes and requirements. Mentors or manages junior staff.	5	Bachelors
Behavioral Analyst	Conducts observations in operational settings to analyze people and implements plans to improve behavior. Reviews policies and procedures related to behavioral health.	6	Bachelors
Data Analyst	Conducts analysis of data to improve operations or execute a business's strategy. Develops software or procedures to systematically collect, identify, organize, and report on data.	3	Bachelors
Database Analyst	Organizes and makes sense of collections of information to create functional database systems. Evaluates, designs, reviews, modifies, and implements	3	Bachelors / Professional certification in applicable





Labor Category	Functional Description	Minimum Years of Experience	Minimum Degree/Certifications
	databases. Creates, modifies, and maintains reporting tools and scripts for databases.		database technology, e.g. SQL, DBA
SME	Provides expert level advice to agencies to improve business or financial performance. Utilizes technical knowledge and experience at the highest level to analyze, plan, design, and implement programs and policies.	10	Master's
Emergency Management Specialist	Coordinates emergency management operations and disaster response activities. Assists with policy and procedure development related to preparedness, emergency operations, and management of disasters such as hurricanes, floods, fires, infectious disease outbreaks, or man-made technological events.	5	Bachelors

The Service Contract Labor Standards (SCLS), also known as the Service Contract Act(SCA) is applicable to this contract and it includes SCLS/SCA applicable labor categories. The prices for the cited SCLS/SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).



### 3 PRICE LIST

The table below includes the Industrial Funding Fee (IFF) of 0.75%

SINs	Labor Category	Hourly Rate
520-12, 520-21, 520-22, 874-1, 874-7	Program Manager	\$111.84
520-12, 520-21, 520-22	Financial Manager	\$71.79
520-12, 520-21, 520-22, 874-1, 874-7	Financial Analyst	\$40.30
520-12, 520-21, 520-22, 874-1, 874-7	Administrative Assistant - Senior	\$34.51
520-12, 520-21, 520-22, 874-1, 874-7	Administrative Assistant - Junior	\$30.23
520-12, 520-21, 520-22	Senior Auditor	\$83.12
874-1, 874-7	Consultant	\$117.38
874-1, 874-7	Junior Analyst	\$48.61
874-1, 874-7	Senior Analyst	\$67.51
874-1, 874-7	Behavioral Analyst	\$86.65
874-1, 874-7	Data Analyst	\$56.93
874-1, 874-7	Database Analyst	\$77.08
520-12, 520-21, 520-22, 874-1, 874-7	SME	\$178.34
874-1, 874-7	Emergency Management Specialist	\$81.11

Service Contract Act Pricing is contained within the Wage Determination.

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Administrative Assistant – Junior	01311 – Secretary I	2015-4281
Administrative Assistant – Senior	01312 – Secretary II	2015-4281