

GENERAL SERVICES ADMINISTRATION

Federal Supply Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: **<http://www.GSAAdvantage.gov>**.

Schedule for – Multiple Award Schedule (MAS)

Federal Supply Group: MAS
Contract Number: 47QRAA20D002C

For more information on ordering from Federal Supply Schedules
click on the **FSS Schedules** button at **<http://www.gsa.gov/schedules-ordering>**

Contract Period: December 3, 2019 to December 2, 2024

Price List current as of Modification PS- A-812 effective February 3, 2020

Contractor: JDI GROUP INC, THE
360 W Dussel Dr.
Maumee, OH 43537-1631

Business Size: Small Business

Telephone: (419) 725-7161
FAX Number: (419) 725-7160
Web Site: www.thejdigroup.com
E-mail: tfry@thejdigroup.com
Contract Administration: Timothy Fry

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number with appropriate cross-reference to page numbers:

SIN	SIN Description
541330ENG	Engineering Services
OLM	Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum Order: 541330ENG \$1,000,000.00; OLM \$250,000

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30; Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

- 11c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O.B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:**
www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 045305849
- 26. Notification regarding registration in System for Award Management (SAM) database:**
Registered

27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN(s) Proposed	Service Proposed (e.g. Labor Category or Job Title/Task)	Minimum Education	Minimum Years of Experience (cannot be a range)	Security Clearance Required	Contractor or Customer Facility or Both	Domestic or Overseas	Price Offered to GSA (including IFF)
541330ENG	Senior Project Manager	Bachelors	12	No	Both	Domestic Only	\$ 140.64
541330ENG	Project Manager	Bachelors	6	No	Both	Domestic Only	\$ 118.70
541330ENG	Senior Specialist - Level 1	Associates	8	No	Both	Domestic Only	\$ 128.68
541330ENG	Senior Specialist - Level 2	Bachelors	10	No	Both	Domestic Only	\$ 140.64
541330ENG	Specialist - Level 1	Associates	2	No	Both	Domestic Only	\$ 106.73
541330ENG	Specialist - Level 2	Associates	4	No	Both	Domestic Only	\$ 112.72
541330ENG	Administrative Assistants - Level 1**	High School	0	No	Both	Domestic Only	\$ 35.91
541330ENG	Administrative Assistants - Level 2**	High School	3	No	Both	Domestic Only	\$ 41.89
541330ENG	Administrative Assistants - Level 3**	High School	10	No	Both	Domestic Only	\$ 48.88
541330ENG	Administrative Assistants - Level 4**	High School	12	No	Both	Domestic Only	\$ 55.86

Labor Category	2019 GSA Price w/IFF	2020 GSA Price w/IFF	2021 GSA Price w/IFF	2022 GSA Price w/IFF	2023 GSA Price w/IFF
Senior Project Manager	\$140.64	\$143.87	\$147.18	\$150.57	\$154.03
Project Manager	\$118.70	\$121.43	\$124.22	\$127.08	\$130.00
Senior Specialist - Level 1	\$128.68	\$131.64	\$134.67	\$137.76	\$140.93
Senior Specialist - Level 2	\$140.64	\$143.87	\$147.18	\$150.57	\$154.03
Specialist - Level 1	\$106.73	\$109.18	\$111.70	\$114.27	\$116.89
Specialist - Level 2	\$112.72	\$115.31	\$117.96	\$120.68	\$123.45
Administrative Assistants - Level 1**	\$35.91	\$36.74	\$37.58	\$38.45	\$39.33

Administrative Assistants - Level 2**	\$41.89	\$42.85	\$43.84	\$44.85	\$45.88
Administrative Assistants - Level 3**	\$48.88	\$50.00	\$51.15	\$52.33	\$53.53
Administrative Assistants - Level 4**	\$55.86	\$57.14	\$58.46	\$59.80	\$61.18

Labor Category Descriptions:

Senior Project Manager

Qualifications

- Bachelor's Degree
- PMP or Professional license is required.
- Twelve years of experience

Responsibilities

- Knowledgeable with standard software used in design field.
 - EXCEL
 - WORD
 - Project
 - Power Point
- Knowledgeable with design CAD software.
 - AutoCAD, Revit or Microstation
- Understands each disciplines role on the project and how they interact with other disciplines.
- Has an understanding of the codes that affect the project.
- Has an understanding of the process required for approval by the local governing body.
- Develops Power Point presentations and presents them during client project interviews.
- Writes proposals for potential projects.
- Directs team during the proposal estimating process.
- Assembles the JDI project scope.
- Assembles the proposal budgets and works with PIC to determine fee.
- Develops marketing strategies for existing clients.
- Attends weekly JDI scheduling meeting.
- Inputs project schedule to the overall JDI office schedule.
- Follows the JDI change order procedure for all scope changes on the project.
- Develops and maintains project schedule with all the discipline leads using Ajera and Microsoft Project.
- Manages project team members on each project.
- Responsible for client contact for his/her project.
- Attends client team meetings and arranges for appropriate team members to attend.
- Chairs in-house project team/coordination meetings.
- Sets up project in Ajera.
- Maintains up-to-date information in Ajera.
- Assembles the project DTSR or DWP and maintains it weekly with all project team members.
- Works with the client to ensure that the purchase order is received in a timely manner.
- Develops project deliverables and schedule requirements with the client and discipline leads.

- Works with Department Managers and PIC to assemble the best possible team for the project.
- Responsible for issuing project meeting minutes both internal and external.
- Keeps all team members informed of client information.
- Maintains an up-to-date project file.
- Maintains an up-to-date project stick set.
- Develops with the client the requirements for bid packages and inform the disciplines of these requirements.
- Issues required periodic reports to keep the client, project team and management informed of the project status.
- Chairs project review meetings both internal and external.
- Works with the Department Managers to insure that the project deliverables and schedule are met.
- Ensures project deliverables are checked.
- Chairs the final coordination check meeting.
- Responsible to coordinate the resolution of project technical issues and manages project team issues.

Project Manager

Qualifications

- Bachelor's degree
- Six years of experience

Responsibilities

- Knowledgeable with standard software used in design field.
 - EXCEL
 - WORD
 - Project
 - Power Point
- Knowledgeable with design CAD software.
 - AutoCAD, Revit or Microstation
- Understands each disciplines role on the project and how they interact with other disciplines.
- Has an understanding of the codes that affect the project.
- Has an understanding of the process required for approval by the local governing body.
- Develops Power Point presentations and presents them during client project interviews.
- Writes proposals for potential projects.
- Directs team during the proposal estimating process.
- Assembles the JDI project scope.
- Assembles the proposal budgets and works with PIC to determine fee.
- Attends weekly JDI scheduling meeting.
- Inputs project schedule to the overall JDI office schedule.
- Follows the JDI change order procedure for all scope changes on the project.
- Develops and maintains project schedule with all the discipline leads using Ajera and Microsoft Project.
- Manages project team members on each project.
- Responsible for client contact for his/her project.
- Attends client team meetings and arranges for appropriate team members to attend.
- Chairs in-house project team/coordination meetings.
- Sets up project in Ajera.
- Maintains up-to-date information in Ajera.

- Assembles the project DTSR or DWP and maintains it weekly with all project team members.
- Develops project deliverables and schedule requirements with the client and discipline leads.
- Works with Department Managers and PIC to assemble the best possible team for the project.
- Responsible for issuing project meeting minutes both internal and external.
- Keeps all team members informed of client information.
- Maintains an up-to-date project file.
- Maintains an up-to-date project stick set.
- Develops with the client the requirements for bid packages and inform the disciplines of these requirements.
- Issues required periodic reports to keep the client, project team and management informed of the project status.
- Chairs project review meetings both internal and external.
- Works with the Department Managers to ensure that the project deliverables and schedule are met.
- Ensures project deliverables are checked.
- Chairs the final coordination check meeting.
- Responsible to coordinate the resolution of project technical issues and manages project team issues.

Senior Specialist Level 1

Qualifications:

- Associate's Degree
- Eight years of experience

Responsibilities:

- CAD experience / knowledge is desired.
- Thoroughly familiar with standard concepts, practices and procedures within related design fields. Develops new approaches to enhancing design activities
- Develops deliverables independently based on direction from the client and/or the designated project leads. May act as the project lead. Will work independently with scheduled progress reviews with the client and/or designated project lead.
- Will interface with the client and take direction from the client and the project lead to perform project tasks. Project input is expected. Works independently and will direct other designers and draftspersons.
- Will perform as a team leader for projects or segments of a project that are within expertise and experience level. Be capable of running a department within the discipline of expertise.
- Works as a supervisor / mentor for up to 6 designers which will require prioritizing their assignments, assuring quality designs and maintaining project scope parameters (schedule, budget, etc.).
- Is expected to exercise independent judgment in the design process. Creativity is expected.
- Reports to a manager or division manager.

Senior Specialist Level 2

Qualifications:

- Bachelor's Degree
- Ten years of experience

Responsibilities:

- CAD experience / knowledge is desired.
- Thoroughly familiar with standard concepts, practices and procedures within related design fields. Develops new approaches to enhancing design activities.
- Develops deliverables independently based on direction from the client and/or the designated project leads. May act as the project lead. Will work independently with scheduled progress reviews with the client and/or designated project lead.
- Will interface with the client and take direction from the client and the project lead to perform project tasks. Project input is required. Works independently and will direct other designers and draftspersons.
- Will perform as a team leader for projects or segments of a project that are within expertise and experience level. Be capable of running a department within the discipline of expertise.
- Works as a supervisor / mentor for up to 6 designers or draftspersons which will require prioritizing their assignments, assuring quality designs and maintaining project scope parameters (schedule, budget, etc.).
- Is expected to exercise independent judgment in the design process. Creativity is expected.
- Reports to a manager or division manager.

Specialist Level 1

Qualifications:

- Associate's Degree
- Two years of experience

Responsibilities:

- CAD experience is a must.
- Thoroughly familiar with standard concepts, practices and procedures within related design fields. Helps to develop new approaches to enhancing design activities.
- Develops documents independently based on direction from the client and/or the designated project leads. Will, on occasion, act as the project lead. Will work independent with scheduled progress reviews with the client and/or designated project lead.
- Must be able to interface with the client and take direction from the client and the project lead to perform project tasks. Project input is expected. Works independently and may direct other designers and draftspersons.
- Will perform as a team leader for projects or segments of a project that are within expertise and experience level. Be capable of running a department within the discipline of expertise.
- Is expected to exercise independent judgment in the design process. Creativity is expected.
- Reports to a manager or division manager.

Specialist Level 2

Qualifications:

- Associate's Degree
- Four years of experience

Responsibilities:

- CAD experience is a must.

- Thoroughly familiar with standard concepts, practices and procedures within related design fields. Helps to develop new approaches to enhancing design activities.
- Develops documents independently based on direction from the client and/or the designated project leads. Will, on occasion, act as the project lead. Will work independent with scheduled progress reviews with the client and/or designated project lead.
- Must be able to interface with the client and take direction from the client and the project lead to perform project tasks. Project input is expected. Works independently and may direct other designers and draftspersons.
- Will perform as a team leader for projects or segments of a project that are within expertise and experience level. Be capable of running a department within the discipline of expertise.
- Is expected to exercise independent judgment in the design process. Creativity is expected.
- Reports to a manager or division manager.

Administrative Assistant Level 1 (Entry Level)

Qualifications:

- High School Diploma
- Zero years of experience

Responsibilities:

- Has some knowledge of the positions concepts, practices and procedures.
- Working knowledge of computers and the software necessary to perform duties.
- Assists all levels of architects and engineers with their tasks and assignments.
- Reports to a supervisor or manager.

Administrative Assistant Level 2

Qualifications:

- High School Diploma
- Three years of experience

Responsibilities:

- Knowledgeable in computer use and the software necessary to perform duties.
- Familiar with the positions, concepts, practices and procedures.
- Assists all levels of architects and engineers with their tasks and assignments.
- Assists with the development of work processes that will improve daily duties.
- Reports to a supervisor or manager.

Administrative Assistant Level 3

Qualifications:

- High School Diploma
- Ten years of experience

Responsibilities:

- Completely familiar with the position's concepts, practices and procedures.
- Well versed in computer use and the software necessary to perform duties.
- Assists all levels of architects and engineers with their tasks and assignments.

- Develops work processes that will improve daily duties.
- May lead a group which will require assigning duties and follow up to assure that quality work is completed in a timely manner.
- Reports to a supervisor or manager.

Administrative Assistant Level 4

Qualifications:

- High School Diploma
- Twelve years of experience

Responsibilities:

- Completely familiar with the position’s concepts, practices and procedures.
- Well versed in computer use and the software necessary to perform duties.
- Assists all levels of architects and engineers with their tasks and assignments.
- Develops work processes that will improve daily duties.
- May lead a group which will require assigning duties and follow up to assure that quality work is completed in a timely manner.
- Reports to a supervisor or manager.

Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Administrative Assistant – Level 1	01020 Administrative Assistant	2015-4263
Administrative Assistant – Level 2	01020 Administrative Assistant	2015-4263
Administrative Assistant – Level 3	01020 Administrative Assistant	2015-4263
Administrative Assistant – Level 4	01020 Administrative Assistant	2015-4263

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

