GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

Multiple Award Schedule - MAS
Federal Supply Group: Professional Services

Contract Number: 47QRAA20D005B
Contract Period: March 25, 2020 – March 24, 2025

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: MAS Consultants & Point Six Inc.
4711 Stone Hollow Court
Valrico, FL 33596-5930

Business Size: Small, Veteran-Owned, Service-Disabled Business

Telephone: 813-730-3543
FAX: N/A
Web Site: www.masconsultants.com
E-mail: kwooley@masconsultants.com
Contract Administration: Kevin Wooley

Pricelist Current as of Mod PS-0007 Effective 03-16-2021
Customer Information

1a. Table of Awarded Special Item Numbers (SINs):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>N/A</td>
<td>Order-Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of labor rates for each SIN awarded: See GSA rates on P. 5

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided: See LC descriptions starting on P. 6

2. Maximum Order: $1,000,000

3. Minimum Order: $100.00

4. Geographic Coverage (Delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as Company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
11. **F.O.B Points(s):** Destination

12a. **Ordering Address(es):** Same as Contractor

12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address(es):** Same as company address

14. **Warranty provision:** Contractor’s standard commercial warranty.

15. **Export Packing Charges (if applicable):** N/A

16. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

17. **Terms and conditions of installation (if applicable):** N/A

18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

18b. **Terms and conditions for any other services (if applicable):** N/A

19b. **List of service and distribution points (if applicable):** N/A

20. **List of participating dealers (if applicable):** N/A

21. **Preventive maintenance (if applicable):** N/A

22a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).** N/A

22b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.)** The EIT standards can be found at: www.Section508.gov/. N/A

23. **Data Universal Numbering System (DUNS) number:** 799865563

24. **Notification regarding registration in SAM.Gov registration:** Registered
The Service Contract Labor Standards (SCLS), formerly the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Labor Category Descriptions

SIN 541611

**Business Specialist I**

**Functional Responsibility:** Types and format Word documents. Executes routine office tasks, such as filing, generating reports and presentations, preparing for meetings, and reordering supplies. Works on assigned tasks and completes them with minimal supervision. Ability to establish, maintain, and track schedules, arrange meetings, and produce routine correspondence. Assists in document preparation and production, including, but not limited to: typing, formatting, proofing, editing, and assembly. Possesses working knowledge of office equipment: fax, photocopy, typewriter, PCs.

**Minimum Education:** Associate’s
**Minimum Experience:** 2 years

**Business Specialist II**

**Functional Responsibility:** Types and formats complex Word documents and Excel Spreadsheets. Works independently on assigned tasks and completes them with minimal supervision. Supports daily project operations and ensures identification and compliance with project objectives. Supports technical reviews, staffing, and organization of documentation.

**Minimum Education:** Associate’s
**Minimum Experience:** 4 years

**Business Specialist III**

**Functional Responsibility:** Supervises or facilitates department’s administrative operations. Familiar with the full suite of Microsoft Office Products. Able to work independently and interpret and/or coordinate the work of others. Demonstrates flexibility and agility when prioritizing professional tasks. Ability to establish and maintain electronic copy files of correspondence, technical papers, and other written materials.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 4 years

**Business Specialist IV**

**Functional Responsibility:** Supervises or facilitates program level administrative functions. Works closely with technical staff and Program/Project Managers on completion of tasks and deliverables. Ability to define problems, assemble reference materials, notes, and other inputs relative to subject, formulate understandings, and develop presentation of results and findings to senior staff for decision and action.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 6 years

**Business Systems Specialist I**

**Functional Responsibility:** Performs routine data entry and limited technical support under close supervision. Proficient in Microsoft Office Suite including Word, Excel, PowerPoint, and Outlook. Assists
senior staff in the development and organization of data as it relates to program improvement and task
management.

**Minimum Education:** Associate's
**Minimum Experience:** 2 years

**Business Systems Specialist II**

**Functional Responsibility:** Performs routine system maintenance and updates. Proficient in Microsoft
Office Suite including Word, Excel, PowerPoint, Outlook, SharePoint, and Access. Able to create,
populate, maintain databases under the direction of more senior managers. Supports and supervises
project integration, training, and collaboration via SharePoint or like capability. Provides technical
and/or business specialist knowledge for effective project implementation. Ability to support
information security and management system integration and analysis.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 2 years

**Consultant I**

**Functional Responsibility:** Reviews and evaluates policies and/or business material to provide input
used to formulate solutions. Ability to apply analytical and evaluative techniques to processes and
problems. Experience collecting information from interviews, literature searches, and open source
materials. Determines requirements, identifies problems, makes recommendations for optimum
approaches to resolve problems through education or training. Works under the supervision of a higher
level Consultant or Program Director.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 6 years

**Consultant II**

**Functional Responsibility:** Coordinates and conducts planning and support for the implementation and
execution of projects with considerable latitude for independent contribution. Develops and coordinates
review of documents and assists in policy/business improvement. Coordinates preparation of plans,
reports, or white papers. Performs independent analysis of business issues. Ability to develop
corresponding needs assessments, feasibility studies, and business analyses. Supports the identification
and development of solutions to address organization’s challenges through education or training. Able
to compile findings professionally to Senior Consultants and management. Supervises work of Junior
Consultants. Demonstrates strong oral and written communication skills.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 8 years

**Consultant III**

**Functional Responsibility:** Coordinates and conducts planning and support for the implementation and
execution of projects with considerable latitude for independent judgement and discretion. Directs
resources and coordinates program level consulting activities. Works closely with executives and
Program Managers coordinating completion of tasks and deliverables. Reviews projects, conducts
customer reviews, and provides recommendations process improvement. Conducts surveys and
assessments. Ability to present recommendations for solutions through education or training. Supports
program-level activities similar to customer satisfaction analysis, organizational assessment, organizational evaluation, performance analysis, and corresponding solutions. Supervises work of Junior Consultants. Possesses strong interpersonal, oral, and written communication skills.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 10 years

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**Junior Security Specialist**
**Functional Responsibility:** Identifies, evaluates, collects, and reports data necessary to manage security related activities. The Junior Security Specialist works as an integral part of a consulting team, providing insight and judgment into methods and best practices of security related activities. Possesses a high degree of functional knowledge in business or security operations. Areas of expertise may include security studies, procurement, Human Resources Management (HRM), clearance adjudication, Information Technology (IT), education, international politics, and military science.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 4 years

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**Principal Consultant**
**Functional Responsibility:** Provides consulting and support services specifically tailored to meet the needs of individual clients. These services include program development, strategic planning, facilitation, project management, program assessments, development of performance improvement systems, and design of training and qualification programs.

**Minimum Education:** Bachelor of Science degree in a science/technical area; management; human resources or training/education. Candidates without a degree will have significant demonstrated management experience or specific subject matter expertise.
**Minimum Experience:** Minimum of 15 years’ experience in a related area such as engineering, facility management, technical training, organizational development, project management, and/or public involvement. At least 5 of the 15 years are in the management of technical organizations or programs.

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**Principal Subject Matter Expert**
**Functional Responsibility:** Provides focused consulting services and specialized expertise to senior managers or other subject matter experts that is specifically tailored to meet the needs of individual clients and focused on issues related to complex problem solving, complex operations, project management or recovery, and program assessments.

**Minimum Education:** Minimum of a Bachelor of Science degree in a related field. The Principal Subject Matter Expert may have an advance degree in a related field such as engineering or related science/technical area; management; business, or human resources. Candidates without an advanced degree will have significant demonstrated subject matter expertise.
**Minimum Experience:** Minimum of 20 years’ experience in a related area such as program management, project management, facility management, engineering, or organizational development. At least 10 of the 20 years are working at a recognized subject matter in their field.

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**Research Analyst I**
**Functional Responsibility:** Consolidates information under the guidance and direction of senior team members to provide analysis, context, and information necessary to solve a variety of problems.
Provides support for training evaluations, assessments, readiness reviews, and inspections. Supports operation and compliance based assessments. Supports evaluation and resolution of issues. Supports the analysis and interpretation of security surveys. Supports technical reviews of documentation.

**Minimum Education:** Bachelor’s  
**Minimum Experience:** 2 years

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**Sr. Principal Consultant**  
**Functional Responsibility:** Provides consulting and support services to management specifically tailored to meet the needs of individual clients and focused on issues related to operations, organizational management, strategic planning, facilitation, project management, performance improvement, and program assessments.

**Minimum Education:** Minimum of a Bachelor of Science degree in a related field. The Senior Principal Consultant may have an advance degree in a related field such as engineering or related science/technical area; management; human resources or training/education. Candidates without an advanced degree will have significant demonstrated management experience.  
**Minimum Experience:** Minimum of 15 years’ experience in a related area such as program management, project management, facility management, engineering, or organizational development. At least 10 of the 15 years are in the management of technical organizations or programs.

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**Sr. Subject Matter Expert / Lead Instructor**  
**Functional Responsibility:** Provides consulting and support services specifically tailored to meet the needs of individual clients focusing on issues related to safety, facility operations, and the environment. They and include program development, project management, program assessments, development of performance improvement systems, and design of training and qualification programs.

**Minimum Education:** Bachelor of Science degree in a science/technical area; management; human resources, or training/education. Typically, the Senior Subject Matter Expert will have an advance degree in a specific field of service such as engineering or related science/technical area, management, human resources, or training/education. Candidates without an advanced degree will have significant demonstrated work experience.  
**Minimum Experience:** Minimum of 15 years’ experience of specific work experience in a related area such as engineering, facility management, technical training, organizational development, project management, and/or public involvement.

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**Technical Writer/Editor**  
**Functional Responsibility:** Reviews and rewrites the work of others. Writes technical information in easily understandable language. Works with engineers, scientists, and others to create, revise, and edit technical documents. Assists in collecting and organizing information required for preparation of user’s manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, security system specifications, training manuals, special reports, or any other customer deliverables and documents.

**Minimum Education:** Bachelor’s  
**Minimum Experience:** 7 years
## Experience & Degree Substitution Equivalencies Applicable to all Labor Categories

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>1 year of relevant experience</td>
</tr>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>