On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

Multiple Award Schedule (MAS)
Federal Supply Group: Professional Services
Contract Number: 47QRAA20D0075
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering
Contract Period: June 17, 2020 - June 16, 2025

Contractor: SEATTLE JOBS INITIATIVE
1200 12th Ave S Ste 160
Seattle, WA 98144-2712

Business Size: Non-Profit Business

Telephone: 206-628-6975
FAX Number: 206-628-6986
Web Site: http://www.seattlejobsinitiative.com
E-mail: SBrewster@seattlejobsinit.com
Contract Administration: Sandra S Brewster
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Price List

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Price List

2. Maximum Order: $1,000,000.00 (SIN 541611); $250,000.00 (SIN OLM)

3. Minimum Order: $100.00

4. Geographic Coverage: Domestic Only

5. Point(s) of production: Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Not accepted above the micro-purchase threshold

10. Foreign items: None

11a. Time of Delivery: Specified on the Task Order

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor
12. F.O.B Points: Destination

13a. Ordering Address: Same as company address

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address: Same as company address

15. Warranty provision: Standard commercial warranty

16. Export Packing Charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance: Contact Contractor

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

20a. Terms and conditions for any other services: Not Applicable

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventive maintenance: Not Applicable

24a. Special attributes such as environmental attributes: Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/

25. Data Universal Numbering System (DUNS) number: 069132087

26. Notification regarding registration in SAM.Gov Registration: Registered

27. Final Pricing:
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Director</td>
<td>$225.00</td>
</tr>
<tr>
<td>541611</td>
<td>Senior Consultant</td>
<td>$195.00</td>
</tr>
<tr>
<td>541611</td>
<td>Senior Research &amp; Policy Analyst</td>
<td>$125.00</td>
</tr>
<tr>
<td>541611</td>
<td>Project Support Administrator</td>
<td>$95.00</td>
</tr>
</tbody>
</table>
Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Labor Category Descriptions

**Director**

**Functional Responsibilities:** Overall oversight of the project and project team; lead efforts on project management including ensuring projects are properly staffed; lead planning, design and implementation of consulting and technical assistance strategies; ensure overall quality control for projects; lead representative to contracting agencies.

**Minimum Education:** Master's degree.

**Minimum Experience:** Eight years of consulting experience in education or workforce development or related field. Extensive knowledge of management disciplines, including education or workforce development structures and strategies. Extensive experience managing and executing large public and private contracts and projects.

**Senior Consultant**

**Functional Responsibilities:** Deliver and lead consulting/technical assistance projects to improve the ability of public and private agencies and organizations to provide effective workforce development and other services related to helping individuals advance from poverty; serve as lead representative to agencies/organizations receiving project support; develop and oversee project plans.

**Minimum Education:** Bachelor's degree.

**Minimum Experience:** Seven years of consulting or equivalent experience. Previous consulting experience in areas of workforce development, community college postsecondary education and/or other areas related to helping individuals advance out of poverty preferred. Previous consulting experience to public sector strongly preferred.

**Senior Research & Policy Analyst**

**Functional Responsibilities:** Lead and perform complex research and evaluation projects including qualitative and quantitative analysis for public, quasi-public, private and non-profit entities. Research, track, analyze and synthesize issues, and write issue briefs and reports on an array of workforce and related topics that affect low-income individuals. Contribute to program design, ensuring they are data-informed and data-driven.

**Minimum Education:** Bachelor’s degree.

**Minimum Experience:** At least five years of experience conducting program evaluation, giving public presentations, utilizing data to design/measure programs (data design), completing extensive research projects, with focus on workforce development, poverty issues or related areas preferred. A least two years of experience preferred in economics or other social science research field that includes an extensive curriculum of economics, statistics, public finance or policy analysis.
**Project Support Administrator**

**Functional Responsibilities:** Performs a variety of complex administrative, fiscal, staff support, as well as, planning activities. Provide administrative support including phone calls, managing calendars, correspondence, and special projects. May include coordination of training, workshops, travel arrangements, meeting agendas, meeting minutes, and project management. Facilitate the exchange of information and/or documentation between consulting practice and business partners.

**Minimum Education:** Bachelor’s degree.

**Minimum Experience:** Three years of administrative experience, event planning and/or fast-paced environment.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Min Edu</th>
<th>Min Exp</th>
<th>PhD</th>
<th>Masters</th>
<th>Bachelors</th>
<th>Associate</th>
<th>High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Master’s degree</td>
<td>8</td>
<td>-4</td>
<td></td>
<td>+4</td>
<td></td>
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<tr>
<td>Senior Consultant</td>
<td>Bachelor’s degree</td>
<td>7</td>
<td>-3</td>
<td></td>
<td>+4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Senior Research &amp; Policy Analyst</td>
<td>Bachelor’s degree</td>
<td>5</td>
<td>-3</td>
<td></td>
<td>+4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Support Administrator</td>
<td>Bachelor’s degree</td>
<td>3</td>
<td>-3</td>
<td></td>
<td>+4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>