GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov

Schedule Title: Multiple Award Schedule  
Federal Supply Group: Information Technology, Professional Services

Contract Number: 47QRAA20D009H  
Contract Period: October 5, 2020 through October 4, 2025

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: Turnkey Solutions, LLC  
7937 The Lakes Drive  
Fairburn, GA 30213

Business Size: 8(a), Small, Disadvantaged, Woman-Owned Business

Telephone: 404-936-3550  
FAX Number: 404-829-1369  
Web Site: www.turnkeysolution.biz  
E-mail: dona@turnkeysolution.biz  
Contract Administration: Dona Franklin

Pricelist current through PS-0007, dated August 17, 2022.
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>511210</td>
<td></td>
<td>Software Licenses</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Pricing Page 5 and 6.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor Category Descriptions Page 7-11.

2. Maximum Order: For SIN 54151S & SIN 511210- $500,000.00 For SIN 541611 - $1,000,000.00 For SIN OLM - $250,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic and Overseas

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None
10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery: Contact contractor

10c. Overnight and 2-day delivery: Contact contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as contractor

12b. Ordering Procedures For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): Same as company address

14. Warranty provision: Contractor’s standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. www.turnkeysolution.biz
23. **Unique Entity Identifier (UEI) number:** MN26SGPNSNM1

24. Turnkey Solutions, LLC is registered in the System for Award Management (SAM) Database.
GSA Awarded Pricing
The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>10/05/20 – 10/04/21</th>
<th>10/05/21 – 10/04/22</th>
<th>10/05/22 – 10/04/23</th>
<th>10/05/23 – 10/04/24</th>
<th>10/05/24 – 10/04/25</th>
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</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Business Consultant/Analyst I</td>
<td>$89.50</td>
<td>$91.47</td>
<td>$93.49</td>
<td>$95.54</td>
<td>$97.64</td>
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<tr>
<td>541611</td>
<td>Consultant 1</td>
<td>$129.67</td>
<td>$132.53</td>
<td>$135.44</td>
<td>$138.42</td>
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<td>541611</td>
<td>Consultant 2</td>
<td>$149.62</td>
<td>$152.91</td>
<td>$156.28</td>
<td>$159.72</td>
<td>$163.23</td>
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<td>541611</td>
<td>Consultant 3</td>
<td>$171.57</td>
<td>$175.34</td>
<td>$179.20</td>
<td>$183.14</td>
<td>$187.17</td>
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<td>Help Desk Professional I</td>
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<td>$53.66</td>
<td>$54.84</td>
<td>$56.04</td>
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<td>54151S</td>
<td>Help Desk Professional II</td>
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<td>$77.84</td>
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<td>54151S</td>
<td>Principal Consultant</td>
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<td>$195.71</td>
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<td>54151S</td>
<td>Project Manager 1/Project Administrator</td>
<td>$56.10</td>
<td>$57.33</td>
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<tr>
<td>54151S</td>
<td>Senior Project Manager</td>
<td>$146.30</td>
<td>$149.52</td>
<td>$152.81</td>
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<tr>
<td>54151S</td>
<td>Subject Matter Expert I</td>
<td>$140.30</td>
<td>$143.39</td>
<td>$146.54</td>
<td>$149.77</td>
<td>$153.06</td>
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<tr>
<td>54151S</td>
<td>Subject Matter Expert II</td>
<td>$158.70</td>
<td>$162.19</td>
<td>$165.76</td>
<td>$169.40</td>
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<tr>
<td>54151S</td>
<td>Subject Matter Expert III</td>
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<tr>
<td>54151S</td>
<td>Training Design &amp; Delivery Specialist II</td>
<td>$186.53</td>
<td>$190.63</td>
<td>$194.83</td>
<td>$199.11</td>
<td>$203.49</td>
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</table>

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
### GSA Product Pricing
SIN 511210

<table>
<thead>
<tr>
<th>MFR PART NO</th>
<th>PRODUCT NAME</th>
<th>PRODUCT DESCRIPTION</th>
<th>GSA Awarded Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>131</td>
<td>Term Software: ProcedureFlow</td>
<td>Term Software: ProcedureFlow Software; Web Application; Includes: ability to create linked visual flows, change notifications, visual side by side comparisons, separate flow groups, membership and permissions, revision control, unreviewed changes report</td>
<td>$29.92</td>
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</tbody>
</table>
Labor Category Descriptions

Business Consultant/Analyst I

**Functional Responsibilities:** Staff professional, expert in a specific domain with general knowledge of other domains. Provides strategic guidance and influences program direction. Recommends large scale information system solutions, and assists with business integration across organizational levels. Provides program-level guidance within area of expertise and recommends domain-specific solutions and policies. Evaluates various business models including cost-benefit analysis and return on investment (ROI).

**Minimum Education:** Bachelor's

**Minimum Experience:** 3 years

Consultant 1

**Functional Responsibilities:** Staff professional, expert in a specific domain with general knowledge of other domains. Provides strategic research support and guidance for large scale information system solutions and policies, and assists with business integration across organizational levels. Provides domain-level guidance within area of expertise and recommends domain-specific solutions and policies. Evaluates various business models including cost-benefit analysis and return on investment (ROI). Works under supervision.

**Minimum Education:** Bachelor's

**Minimum Experience:** 4 years

Consultant 2

**Functional Responsibilities:** Staff professional, expert in a specific domain with general knowledge of other domains. Analyzes and recommends enterprise-level solutions and policies, and assists with business integration across organizational levels. Evaluates various business models including cost-benefit analysis and return on investment (ROI). May provide daily supervision and direction to Business Consultant 1.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 6 years
**Consultant 3**

**Functional Responsibilities:** Staff professional, expert in a specific domain with general knowledge of other domains. Provides strategic guidance and influences program direction. Recommends enterprise-level solutions and policies, and assists with business integration across organizational levels. Provides program-level guidance within area of expertise and recommends domain-specific solutions and policies. Evaluates various business models including cost-benefit analysis and return on investment (ROI). May provide daily supervision and direction to other Business Consultants.

**Minimum Education:** Master’s

**Minimum Experience:** 7 years

**Help Desk Professional I**

**Functional Responsibilities:** Provides remote support to users for network and desktop hardware and software problems. Picks up calls from users, diagnoses problems and recommends solutions per script. Refer on non-resolved problems. Typically provides Tier 1 support. First level technician (limited/basic technical skills required).

**Minimum Education:** Bachelor’s

**Minimum Experience:** 3 years

**Help Desk Professional II**

**Functional Responsibilities:** Directs remote support to users for network and desktop hardware and software problems. Picks up calls from users, diagnoses problems and recommends solutions per script. Refer on non-resolved problems. Typically only provides Tier 2 support. A Level 2 technician and/or a Team Lead (higher level of technical knowledge/skills required).

**Minimum Education:** Bachelor’s

**Minimum Experience:** 5 years
**Principal Consultant**

**Functional Responsibilities:** Typically reports to an executive or a manager. Manages subordinate staff in the day-to-day performance of their jobs. True first level manager. Ensures that project/department milestones/goals are met and adhering to approved budgets. Has full authority for personnel actions. Extensive knowledge of department processes. Creates business strategies to facilitate company growth. Identifies and helps to develop strategic relationships with partners or potential customers. Works with other departments to ensure alignment of company goals, as set by senior management. Evaluates appropriate information to forecast the return on future business transactions. Designs and determines terms of business agreements.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 11 years

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**Project Manager 1/Project Administrator**

**Functional Responsibilities:** Provides administrative support for the planning and direction of a highly technical projects (or a group of related tasks) and assists the Sr. Project Manager and/or Program Manager in working with the government Contracting Officer, the COTR, government management personnel, and client agency representatives. Under the guidance of the Program Manager, is responsible for the overall management of specific Task Orders and ensures that the technical solutions and schedules in the Task Order are implemented in a timely manner.

**Minimum Education:** Associate’s

**Minimum Experience:** 2 years

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**Senior Project Manager**

**Functional Responsibilities:** Simultaneously plans and directs a highly technical project (or a group of related tasks) and assists the Program Manager in working with the government Contracting Officer, the COTR, government management personnel, and client agency representatives. Under the guidance of the Program Manager, is responsible for the overall management of specific Task Orders and ensures that the technical solutions and schedules in the Task Order are implemented in a timely manner. May supervise junior level personnel.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 6 years
Subject Matter Expert I

Functional Responsibilities: Confers with client project and department stakeholders using line of business expertise to define the client’s strategic information technology business goals, and advises in the reengineering of business processes to meet these goals. Analyzes client requirements and recommends specific growth and technology strategies. Demonstrate exceptional oral and written communication skills. Highly concentrated focus and experience in area of expertise. May also perform highly specialized/complex technical tasks including design, administration or configuration of application.

Minimum Education: Bachelor’s

Minimum Experience: 6 years

Subject Matter Expert II

Functional Responsibilities: Confers with client project and department management using line of business expertise to define the client's strategic information technology business goals, and advises in the reengineering of business processes to meet these goals. Analyzes client requirements and recommends development or acquisition strategies. Demonstrate exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed. May also perform highly specialized/complex technical tasks including design, administration or configuration of application. May provide guidance and support for less technical team members.

Minimum Education: Bachelor’s

Minimum Experience: 7 years

Subject Matter Expert III

Functional Responsibilities: Confers with client executive management using line of business expertise to define the client’s strategic information technology business goals, and advises in the reengineering of business processes to meet these goals. Analyzes client requirements and recommends development or acquisition strategies. Assists client in developing strategic plans and concepts. Advise client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrate exceptional oral and written communication skills. Recognized in the professional community as an “expert” in the technical/specialty area being addressed. May also perform highly specialized/complex technical tasks including design, administration or configuration of application. May provide supervision of less technical team members.

Minimum Education: Master’s

Minimum Experience: 7 years
**Training Design & Delivery Specialist II**

**Functional Responsibilities:** Serves as lead instructor in designing and delivering training and/or development programs where the subject matter or process is highly complex in nature. Formulates and provides overall direction for the training/development activities within the task. Works with functional analysts (subject matter experts), vendors, and clients to ensure that scope and depth of training/development activities are current and appropriate to client’s requirements. Develops criteria for evaluating the effectiveness of the activities. Updates course curricula and documentation on a continuous basis to ensure timeliness, relevance, and contractual compliance. Conducts formal classroom courses, workshops, seminars, and computer-based training. Formulates and provides overall direction for the training/development activities within a program. May provide daily supervision and direction to training staff. May provide consulting support on complex tasks.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 8 years

**Experience & Degree Substitution Equivalencies**
Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>1 year of relevant experience</td>
</tr>
<tr>
<td>Associate’s</td>
<td>High School or equivalent plus 2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>