

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services

Contract Number: 47QRAA21D000U

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period **11/23/2020 through 11/22/2025**



Leonardo Technologies, Inc.
70245 Bannock-Uniontown Road
St. Clairsville, OH 43950
<http://lti-global.com/>

Contract Administrator: Paul McCroskey
740-968-2222 x 104 (P)
740-968-3071(F)
pmccroskey@lti-global.com

Business Size: Small

Price list current as of Final Awarded Price Proposal Template (PPT) Offer 578028 effective 11/23/2020

Prices Shown Herein are Net (discount deducted)

Customer Information

1a. Awarded Special Item Numbers (SINs)

<u>SIN</u>	<u>SIN Title</u>
541330ENG	Engineering Services
541380	Testing Laboratories
541420	Engineering System Design and Integration Services
541715	Engineering Research and Development and Strategic Planning
OLM	Order Level Materials

1b. Lowest Price Model Number: See Page 4.

1c. Description of All Corresponding Job Titles, Experience, Functional Responsibility and Education: See Pages 5-18.

2. Maximum Order:

<u>SIN</u>	<u>Maximum Order</u>
541330ENG	\$1,000,000.00
541380	\$250,000.00
541420	\$1,000,000.00
541715	\$1,000,000.00
OLM	\$250,000.00

3. Minimum Order: The minimum dollar value per order is \$100.00

4. Geographic Coverage (delivery area): Domestic - 48 State, DC

5. Point(s) of Production (City, County, and State or Foreign Country):
70245 Bannock-Uniontown Road, St. Clairsville, OH 43950

6. Discount from List Prices or Statement of Net Price: Government Net Prices (discounts already deducted.)

7. Quantity Discounts: None

8. Prompt Payment Terms: Net 30 days.

9. Foreign Items: Not Applicable.

10a. Time of Delivery: To Be Determined at the Task Order level.

10b. Expedited Delivery: To Be Determined at the Task Order level.

- 10c. **Overnight and 2-day Delivery:** To Be Determined at the Task Order level.
- 10d. **Urgent Requirements:** To Be Determined at the Task Order level.
11. **F.O.B. Point(s):** Destination.
- 12a. **Ordering Address(es):** Orders under this contract should be directed to:
Leonardo Technologies, Inc.
Attn: Ron Engleman, Vice President
P.O. Box 178
Bannock, OH 43972
703-475-7161 (C)
rengleman@lti-global.com
- 12b. **Ordering Procedures:** For services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. **Payment address(es):** Payment in U.S. Dollars (USD) only should be directed to the address below:

Leonardo Technologies, Inc.
P.O. Box 178
Bannock, OH 43972
Attn: Accounts Receivable
14. **Warranty:** Standard Commercial Warranty Terms & Conditions.
15. **Export Packaging Charges, if applicable:** Not Applicable.
16. **Terms and Conditions of Rental, Maintenance, and Repair (if applicable):** Not Applicable.
17. **Terms and Conditions of Installation (if applicable):** Not Applicable.
- 18a. **Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any Discounts from List Prices (if applicable):** Not Applicable.
- 18b. **Terms and Conditions for Any Other Services (if applicable):** Not Applicable.
19. **List of Service and Distribution Points (if applicable):** Not Applicable.
20. **List of Participating Dealers (if applicable):** Not Applicable.
21. **Preventive Maintenance (if applicable):** Not Applicable.
- 22a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** Not Applicable.

- 22b. Section 508:** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at www.Section508.gov. Not Applicable.
- 23. Data Universal Number System (DUNS) number:** 123687142
- 24. Notification Regarding Registration in System for Award Management (SAM) Database:** Contractor registered and active in SAM.

MAS Contract Labor Rates

The following labor rates for LTI’s MAS contract are fully burdened and contain all fees and are expressed as hourly rates, *i.e.*, U.S. Dollars per hour.

SIN	Labor Category	11/23/2020 -	11/23/2021 -	11/23/2022 -	11/23/2023 -	11/23/2024 -
		11/22/2021	11/22/2022	11/22/2023	11/22/2024	11/22/2025
		Year 1	Year 2	Year 3	Year 4	Year 5
541330, 541380, 541420, 541715	Executive Program Advisor III	\$349.80	\$358.20	\$366.79	\$375.59	\$384.61
541330, 541380, 541420, 541715	Executive Program Advisor II	\$259.60	\$265.83	\$272.21	\$278.74	\$285.43
541330, 541380, 541420, 541715	Executive Program Advisor I	\$236.50	\$242.18	\$247.99	\$253.94	\$260.04
541330, 541380, 541420, 541715	Principal Staff III	\$273.30	\$279.86	\$286.58	\$293.46	\$300.50
541330, 541380, 541420, 541715	Principal Staff II	\$224.46	\$229.85	\$235.36	\$241.01	\$246.79
541330, 541380, 541420, 541715	Principal Staff I	\$213.23	\$218.35	\$223.59	\$228.96	\$234.45
541330, 541380, 541420, 541715	Professional Specialist III	\$292.56	\$299.58	\$306.77	\$314.14	\$321.67
541330, 541380, 541420, 541715	Professional Specialist II	\$214.71	\$219.86	\$225.14	\$230.54	\$236.07
541330, 541380, 541420, 541715	Professional Specialist I	\$190.78	\$195.36	\$200.05	\$204.85	\$209.76
541330, 541380, 541420, 541715	Executive Director III	\$292.02	\$299.03	\$306.21	\$313.55	\$321.08
541330, 541380, 541420, 541715	Executive Director II	\$207.29	\$212.27	\$217.36	\$222.58	\$227.92
541330, 541380, 541420, 541715	Executive Director I	\$171.17	\$175.28	\$179.49	\$183.80	\$188.21
541330, 541380, 541420, 541715	Staff Advisor III	\$258.12	\$264.31	\$270.66	\$277.15	\$283.80
541330, 541380, 541420, 541715	Staff Advisor II	\$186.01	\$190.47	\$195.05	\$199.73	\$204.52
541330, 541380, 541420, 541715	Staff Advisor I	\$173.30	\$177.46	\$181.72	\$186.08	\$190.54
541330, 541380, 541420, 541715	Director III	\$242.43	\$248.25	\$254.21	\$260.31	\$266.56
541330, 541380, 541420, 541715	Director II	\$195.34	\$200.03	\$204.83	\$209.74	\$214.78
541330, 541380, 541420, 541715	Director I	\$191.95	\$196.56	\$201.28	\$206.11	\$211.05
541330, 541380, 541420, 541715	Senior Staff III	\$162.95	\$166.86	\$170.86	\$174.96	\$179.16
541330, 541380, 541420, 541715	Senior Staff II	\$159.58	\$163.41	\$167.33	\$171.35	\$175.46
541330, 541380, 541420, 541715	Senior Staff I	\$127.29	\$130.35	\$133.48	\$136.68	\$139.96
541330, 541380, 541420, 541715	Staff III	\$154.14	\$157.84	\$161.63	\$165.51	\$169.48
541330, 541380, 541420, 541715	Staff II	\$125.20	\$128.20	\$131.28	\$134.43	\$137.65
541330, 541380, 541420, 541715	Staff I	\$122.51	\$125.45	\$128.46	\$131.55	\$134.70
541330, 541380, 541420, 541715	Associate Staff III	\$112.58	\$115.28	\$118.05	\$120.88	\$123.78
541330, 541380, 541420, 541715	Associate Staff II	\$78.13	\$80.01	\$81.93	\$83.89	\$85.91
541330, 541380, 541420, 541715	Associate Staff I	\$74.29	\$76.07	\$77.90	\$79.77	\$81.68
541330, 541380, 541420, 541715	Project Analyst III	\$96.93	\$99.26	\$101.64	\$104.08	\$106.58
541330, 541380, 541420, 541715	Project Analyst II	\$78.84	\$80.73	\$82.67	\$84.65	\$86.68
541330, 541380, 541420, 541715	Project Analyst I	\$63.27	\$64.78	\$66.34	\$67.93	\$69.56
541330, 541380, 541420, 541715	Administrative Support III	\$87.14	\$89.24	\$91.38	\$93.57	\$95.82
541330, 541380, 541420, 541715	Administrative Support II	\$67.75	\$69.38	\$71.04	\$72.75	\$74.50
541330, 541380, 541420, 541715	Administrative Support I **	\$41.31	\$42.30	\$43.32	\$44.36	\$45.42
541330, 541380, 541420, 541715	Intern/Co-op III **	\$41.10	\$42.09	\$43.10	\$44.14	\$45.19
541330, 541380, 541420, 541715	Intern/Co-op II **	\$37.72	\$38.62	\$39.55	\$40.50	\$41.47
541330, 541380, 541420, 541715	Intern/Co-op I **	\$31.89	\$32.66	\$33.44	\$34.25	\$35.07

SCA/SCLS Matrix		
SCLS Eligible Contract Labor Category/Fixed Price Service Category	SCLS Equivalent Code Title	WD Number
Administrative Support I	01311 Secretary I	2015-4365
Intern/Co-op III	01113 General Clerk III	2015-4365
Intern/Co-op II	01113 General Clerk II	2015-4365
Intern/Co-op I	01113 General Clerk I	2015-4365

MAS Contract Labor Categories and Qualifications

Executive Program Advisor

Executive Program Advisor III

Principal Duties and Responsibilities

1. Broad responsibilities for complex effective technical leadership and performance.
2. Senior independent expert operating with broad latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management, technical activity definition, and execution.
3. Allocates all reasonable resources including personnel, standards, physical assets, and facilities for implementation of technical aspects of the program/project.
4. Manages the most complex technical aspects of programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Manages the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as, the proper application of resources within projects.
6. Confers with project leaders to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Minimum Job Qualifications

Master's degree or equivalent and 20 years of general experience. *

Executive Program Advisor II

Principal Duties and Responsibilities

1. Supports senior staff in providing effective technical leadership and performance.
2. Mid-level independent expert operating with latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as technical expert for program management, technical activity definition, and execution.
3. Works with senior staff to ensure that all reasonable resources including personnel, standards, physical assets, and facilities are available for implementation of technical aspects of the program/project.

4. Manages technical aspects of programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Maintains the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as, the proper application of resources within projects.
6. Provides input to senior staff project leaders to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Minimum Job Qualifications

Bachelor's degree or equivalent and 15 years of general experience. *

Executive Program Advisor I

Principal Duties and Responsibilities

1. Supports mid-level staff toward effective technical leadership and performance.
2. Technical expert operating in direct interaction with the client; guided by contract scope and definitions and company policy; serves as technical resource for program management, technical activity definition, and execution.
3. Works with mid-level staff to ensure that all reasonable resources including personnel, standards, physical assets, and facilities are available for implementation of technical aspects of the program/project.
4. Provides input on all technical aspects of programs consisting of multiple projects including project definition, design, development, and delivery; works on a variety of projects and monitors for compliance to contract and company policies.
5. Provides input to mid-level staff in the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as, the proper application of resources within projects.
6. Provides input to mid-level staff and project leaders to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Minimum Job Qualifications

Bachelor's degree or equivalent and 10 years of general experience. *

<u>Principal Staff</u>

Principal Staff III

Principal Duties and Responsibilities

1. Broad responsibilities for the effective management of corporate, program, and project funds and personnel; is accountable for the quality and timely delivery of contract deliverables.
2. Senior manager operating with broad latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as a focal point for program activity definition and execution and for the establishment and monitoring of compliance to company policies.
3. Ensures all reasonable resources including personnel, standards, physical assets, and facilities are available for program implementation.

4. Manages programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Maintains the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as the allocation of resources within projects.
6. Confers with project leaders to provide technical and business advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Master's degree or equivalent and 20 years of general experience. *

Principal Staff II

Principal Duties and Responsibilities

1. Supports senior staff in providing the effective management of corporate, program, and project funds and personnel; is accountable for the quality and timely delivery of contract deliverables.
2. Mid-level manager operating with some latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as a focal point for program activity definition and execution and for the establishment and monitoring of compliance to company policies.
3. Provides input to senior leadership on resource allocation including personnel, standards, physical assets, and facilities are available for program implementation.
4. Monitors programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Provides input to senior staff on the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as the allocation of resources within projects.
6. Provides input to senior staff and project leaders to provide technical and business advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 15 years of general experience. *

Principal Staff I

Principal Duties and Responsibilities

1. Supports mid-level staff in the effective management of corporate, program, and project funds and personnel; is accountable for the quality and timely delivery of contract deliverables.
2. Technical expert operating with broad latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as a focal point for program activity definition and execution and for the establishment and monitoring of compliance to company policies.
3. Provides input to mid-level staff on resource allocation including personnel, standards, physical assets, and facilities are available for program implementation.

4. Provides input to mid-level staff for multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Provides input to mid-level staff on the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as the allocation of resources within projects.
6. Provides input to senior staff and project leaders to provide technical and business advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 10 years of general experience. *

<u>Professional Specialist</u>

Professional Specialist III

Principal Duties and Responsibilities:

1. Broad responsibilities for effective technical leadership and performance.
2. Senior technical specialist operating with some latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management, technical activity definition, and execution.
3. Works to ensure that all reasonable resources including personnel, standards, physical assets, and facilities are available for implementation of technical aspects of the program/project.
4. Manages the technical aspects of programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Maintains the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as, the proper application of resources within projects.
6. Confers with project leaders to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Master's degree or equivalent and 20 years of general experience. *

Professional Specialist II

Principal Duties and Responsibilities:

1. Supports senior staff in providing effective technical leadership and performance.
2. Mid-level technical specialist operating with broad latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management, technical activity definition, and execution.
3. Provides input to senior leadership on resource allocation including personnel, standards, physical assets, and facilities are available for implementation of technical aspects of the program/project.

4. Monitors and reports to senior staff on the technical aspects of programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Provides input to senior staff on the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as, the proper application of resources within projects.
6. Provides input to senior staff and project leaders to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 15 years of general experience. *

Professional Specialist I

Principal Duties and Responsibilities:

1. Supports mid-level staff for effective technical leadership and performance.
2. Junior technical specialist operating with broad latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management, technical activity definition, and execution.
3. Provides input to mid-level staff on resource allocation including personnel, standards, physical assets, and facilities are available for implementation of technical aspects of the program/project.
4. Provides input to mid-level staff on the technical aspects of programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects and monitors for compliance to contract and company policies.
5. Provides input to mid-level staff on the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as, the proper application of resources within projects.
6. Provides input to mid-level staff and project leaders to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 10 years general experience. *

<u>Executive Director</u>

Executive Director III

Principal Duties and Responsibilities:

1. Broad responsibilities for the effective management of funds and personnel; is accountable for the quality and timely delivery of contract deliverables.
2. Senior manager operating with broad latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management and activities.

3. Ensures that all reasonable resources including personnel, standards, physical assets, and facilities are available for program implementation.
4. Manages programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects.
5. Maintains the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as the allocation of resources within projects.
6. Confers with project leaders to provide technical and business advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Master's degree or equivalent and 9 years of general experience. *

Executive Director II

Principal Duties and Responsibilities:

1. Supports senior staff in providing for the effective management of funds and personnel; is accountable for the quality and timely delivery of contract deliverables.
2. Mid-level manager operating with latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management and activities.
3. Provides input to senior-level staff on resource allocation including personnel, standards, physical assets, and facilities are available for program implementation.
4. Monitors and reports to senior staff on programs consisting of multiple projects including project definition, design, development, and delivery; directs the performance of a variety of projects.
5. Provides input to senior-level staff on the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as the allocation of resources within projects.
6. Provides input to senior staff and project leaders to provide technical and business advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 11 years of general experience. *

Executive Director I

Principal Duties and Responsibilities:

1. Supports mid-level staff for the effective management of funds and personnel; is accountable for the quality and timely delivery of contract deliverables.
2. Junior manager operating with latitude and in direct interaction with the client; guided by contract scope and definitions and company policy; serves as focal point for program management and activities.
3. Provides input to mid-level staff on resource allocation including personnel, standards, physical assets, and facilities are available for program implementation.
4. Provides input to mid-level staff on the technical aspects of programs consisting of project definition, design, development, and delivery; directs the performance of a variety of projects.

5. Provides input to mid-level staff on the development and execution of business opportunities based on broad, general guidance; oversees and is responsible for marketing and follow-on activities as well as the allocation of resources within projects.
6. Provides input to mid-level staff and project leaders to provide technical and business advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 9 years of general experience. *

<u>Staff Advisor</u>

Staff Advisor III

Principal Duties and Responsibilities:

1. Broad responsibility for providing technical and management input and leadership to complex projects and issues.
2. Senior advisor operating with broad latitude and in direct support to project, program, and technical leadership on a project; may have direct interaction with the client in conjunction with project or program leadership.
3. Guided by contract scope and definitions, company policy, and industry standards and norms; serves as a liaison to industry counterparts in support of program activities.
4. Recognized leader and technical expert in their field and supports staff responsible for managing programs.
5. Confers with project leaders to provide technical and business advice and to assist with problem resolution.
6. May perform other duties as assigned.

Job Qualifications

Master's degree or equivalent and 20 years of general experience. *

Staff Advisor II

Principal Duties and Responsibilities:

1. Supports senior staff in providing technical and management input and leadership to complex projects and issues.
2. Mid-level advisor operating with latitude and in direct support to project, program, and technical leadership on a project; may have direct interaction with the client in conjunction with project or program leadership.
3. Guided by contract scope and definitions, company policy, and industry standards and norms; serves as a liaison to industry counterparts in support of program activities.
4. Recognized technical expert in their field and supports staff responsible for managing programs.
5. Provides input to senior staff and project leaders to provide technical and business advice and to assist with problem resolution.
6. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 15 years of general experience. *

Staff Advisor I

Principal Duties and Responsibilities:

1. Supports mid-level staff in providing technical and management input and leadership to complex projects and issues.
2. Junior-level advisor operating with latitude and in direct support to project, program, and technical leadership on a project; may have direct interaction with the client in conjunction with project or program leadership.
3. Guided by contract scope and definitions, company policy, and industry standards and norms; serves as a liaison to industry counterparts in support of program activities.
4. Technical expert in their field and supports staff responsible for managing programs.
5. Provides input to mid-level staff and project leaders to provide technical and business advice and to assist with problem resolution.
6. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 10 years general experience. *

Director

Director III

Principal Duties and Responsibilities

1. Manages project operations and coordinates the resolution of project related issues.
2. Manager responsible for ensuring project meets scope, schedule, and budget requirements.
3. Responsible for relationships with customers, partners, and vendors to facilitate the delivery of project deliverables.
4. Staff supervisor who effectively oversees staff and manages resources assigned to the project.
5. May perform other duties as assigned.

Job Qualifications

Master's degree and 8 years of general experience. *

Director II

Principal Duties and Responsibilities

1. Supports senior staff on project operations and coordinates the resolution of project related issues.
2. Supports senior staff in ensuring project meets scope, schedule, and budget requirements.
3. Works with senior staff on maintaining relationships with customers, partners, and vendors to facilitate the delivery of project deliverables.
4. Mid-level supervisor who effectively oversees staff and manages resources assigned to the project.
5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 10 years of general experience. *

Director I

Principal Duties and Responsibilities

1. Supports mid-level staff on project operations and coordinates the resolution of project related issues.
2. Supports mid-level staff in ensuring project meets scope, schedule, and budget requirements.
3. Works with mid-level staff on maintaining relationships with customers, partners, and vendors to facilitate the delivery of project deliverables.
4. Junior-level supervisor who effectively oversees resources assigned to the project.
5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 7 years of general experience. *

Senior Staff

Senior Staff III

Principal Duties and Responsibilities:

1. Performs a variety of broadly defined tasks, either independently or under supervision.
2. Senior staff responsible for planning and performing research, design, development, and other assignments in conformance with industry, professional, and contract standards.
3. Team supervisor and technical lead managing assignment of task activities supporting project completion.
4. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to more junior staff.
5. Coordinates and oversees the activities of more junior staff assigned to the project.
6. May perform other duties as assigned.

Job Qualifications

Senior Staff III Master's degree and 14 years of general experience. *

Senior Staff II

Principal Duties and Responsibilities:

1. Performs a variety of defined tasks, either independently or under supervision.
2. Supports senior technical staff in planning and performing research, design, development, and other assignments in conformance with industry, professional, and contract standards.
3. Mid-level supervisor and technical expertise in managing assignment of task activities supporting project completion.
4. Responsible for mid-level technical/engineering projects of moderate complexity and importance than those normally assigned to more junior staff.
5. Coordinates and oversees the activities of more junior staff assigned to the project.
6. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 13 years of general experience. *

Senior Staff I

Principal Duties and Responsibilities:

1. Performs a variety of defined tasks under mid-level supervision.
2. Supports mid-level staff in planning and performing research, design, development, and other assignments in conformance with industry, professional, and contract standards.
3. Works with mid-level staff on assignment of task activities supporting project completion.
4. Responsible for technical/engineering projects of routine complexity.
5. May perform other duties as assigned.

Job Qualifications

Senior Staff III Bachelor's degree and 9 years of general experience. *

<u>Staff</u>

Staff III

Principal Duties and Responsibilities

1. Supports projects under leadership and supervision of more senior staff.
2. Staff that performs assignments with limited latitude for independent actions and decisions.
3. Performs planning, design, research and development, and other assignments in compliance with industry, professional and contract standards.
4. Responsible for the parts of a major project or a project of lesser complexity and importance than those normally assigned to more senior staff.
5. Supervisor who coordinates and reviews the activities of more junior staff assigned to specific tasks.
6. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 10 years of general experience. *

Staff II

Principal Duties and Responsibilities

1. Supports projects under leadership and supervision of more senior staff.
2. Performs assignments under direct supervision of senior staff.
3. Support senior staff in the planning, design, research and development, and other assignments in compliance with industry, professional and contract standards.
4. Supports senior staff for the parts of a major project or a project of lesser complexity and importance than those normally assigned to more senior staff.
5. Mid-level supervisor who coordinates and reviews the activities of more junior staff assigned to specific tasks.
6. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 7 years of general experience. *

Staff I

Principal Duties and Responsibilities

1. Supports projects under leadership and supervision of mid-level staff.
2. Performs assignments under direct supervision of mid-level staff.
3. Support mid-level staff in the planning, design, research and development, and other assignments in compliance with industry, professional and contract standards.

4. Supports mid-level staff parts of a project or a project of lesser complexity and importance than those normally assigned to more mid-level staff.
5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 4 years of general experience. *

<u>Associate Staff</u>

Associate Staff III

Principal Duties and Responsibilities

1. Works under the guidance and supervision of more senior staff and has no latitude for independent actions or decisions.
2. Associate staff assists in defining and executing various activities within a project; project activities may include planning, performance management, test and validation, bench studies, engineering, design, and research and development.
3. Develop and staff a project management plan.
4. Support staff to more senior staff as required.
5. Analyzes and develops documentation detailing various aspects of the project.
6. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 6 years of experience. *

Associate Staff II

Principal Duties and Responsibilities

1. Works under the guidance and supervision of more senior staff and has no latitude for independent actions or decisions.
2. Assists more senior staff in defining and executing various activities within a project; project activities may include planning, performance management, test and validation, bench studies, engineering, design, and research and development.
3. Support more senior staff in the development of a project management plan.
4. Support more senior staff on the analysis and development of documentation detailing various aspects of the project.
5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 3 years of experience. *

Associate Staff I

Principal Duties and Responsibilities

1. Works under the guidance and supervision of mid-level staff and has no latitude for independent actions or decisions.
2. Assists mid-level staff in defining and executing various activities within a project; project activities may include planning, performance management, test and validation, bench studies, engineering, design, and research and development.
3. Support mid-level staff in the development of a project management plan.
4. Supports mid-level staff on the analysis and development of documentation detailing various aspects of the project.

5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree or equivalent and 0 years of experience. *

Project Analyst

Project Analyst III

Principal Duties and Responsibilities

1. Performs both routine and complex evaluations of conceptual and actual procedures, processes, technologies, techniques, models, and systems.
2. Project analyst that prepares charts, work breakdown structures, tables, graphs, and diagrams to support problem analysis and communications.
3. Performs business and finance support staff functions including project control, accounting and analysis, planning, scheduling, and estimating.
4. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 11 years of general experience. *

Project Analyst II

Principal Duties and Responsibilities

1. Assists senior staff perform both routine and complex evaluations of conceptual and actual procedures, processes, technologies, techniques, models, and systems.
2. Assists senior staff in preparing charts, work breakdown structures, tables, graphs, and diagrams to support problem analysis and communications.
3. Assists senior staff performing business and finance support staff functions including project control, accounting and analysis, planning, scheduling, and estimating.
4. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 5 year of general experience. *

Project Analyst I

Principal Duties and Responsibilities

1. Assists mid-level staff perform routine evaluations of conceptual and actual procedures, processes, technologies, techniques, models, and systems.
2. Assists mid-level staff preparing charts, work breakdown structures, tables, graphs, and diagrams to support problem analysis and communications.
3. Assists mid-level staff performing business and finance support staff functions including project control, accounting and analysis, planning, scheduling, and estimating.
4. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 1 year of general experience. *

Administrative Support

Administrative Support III

Principal Duties and Responsibilities

1. Provides administrative support to technical and management staff.

2. Plans and coordinates office and project administration.
3. Provides documentation planning, event planning and execution, data input and review, and other support staff functions.
4. Assists in the collection and organization of information and data as required for document preparation, reports, deliverables, scheduling, and training.
5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 9 years of general experience. *

Administrative Support II

Principal Duties and Responsibilities

1. Assists senior administrative staff in providing administrative support to technical and management staff.
2. Assists senior administrative staff in developing plans and coordinating office and project administration.
3. Assists senior administrative staff in providing documentation planning, event planning and execution, data input and review, and other support staff functions.
4. Assists senior administrative staff in the collection and organization of information and data as required for document preparation, reports, deliverables, scheduling, and training.
5. May perform other duties as assigned.

Job Qualifications

Bachelor's degree and 5 years of general experience. *

Administrative Support I

Principal Duties and Responsibilities

1. Entry-level administrative support to technical and management staff.
2. Works under direct supervision of mid-level administrative staff.
3. Assists mid-level administrative staff in developing plans and coordinating office and project administration.
4. Assists mid-level administrative staff in the collection and organization of information and data as required for document preparation, reports, deliverables, scheduling, and training.
5. May perform other duties as assigned.

Job Qualifications

High school diploma or G.E.D. and 3 years of general experience. *

<u>Intern/Co-op</u>

Intern/Co-op III

Principal Duties and Responsibilities

1. Provides support to technical and management staff.
2. Intern/co-op position that provides on the job training to junior staff, those pursuing a degree, or those in a training program.
3. Support staff role that assists senior staff in the execution of their duties.
4. Assists in the collection and organization of information and data as required for document preparation, reports, deliverables, scheduling, and training.

5. May perform other duties as assigned.

Job Qualifications

High school diploma or G.E.D. and 4 years of general experience. *

Intern/Co-op II

Principal Duties and Responsibilities

1. Provides support to mid-level technical and management staff.
2. Intern/co-op position that provides on the job training to junior staff, those pursuing a degree, or those in a training program.
3. Support staff role that assists more senior intern staff in the execution of their duties.
4. Assists more senior interns in the collection and organization of information and data as required for document preparation, reports, deliverables, scheduling, and training.
5. May perform other duties as assigned.

Job Qualifications

High school diploma or G.E.D. and 2 years of general experience. *

Intern/Co-op I

Principal Duties and Responsibilities

1. Provides support to junior/mid-level technical and management staff.
2. Intern/co-op position that provides on the job training to junior staff, those pursuing a degree, or those in a training program.
3. Support staff role that assists mid-level and/or senior staff in the execution of their duties.
4. Assists mid-level and/or senior staff in the collection and organization of information and data as required for document preparation, reports, deliverables, scheduling, and training.
5. May perform other duties as assigned.

Job Qualifications

High school diploma or G.E.D. and 0 years of general experience. *

Note:

- * Four years of general experience is considered equivalent to an associate's degree. Six years of general experience is considered equivalent to a bachelor's degree. Five years of general experience plus a bachelor's degree is equivalent to a master's degree. Ten years of experience plus a master's degree is equivalent to a doctorate.