On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov.

CONTRACT NUMBER 47QRAA21D003S

CONTRACT PERIOD: 3/22/2021 – 3/21/2026

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at: www.gsa.gov

CONTRACTOR ADDRESS:

Aalis Management Consulting, LLC
3985 Whips Run Dr.
Woodbridge, VA 22193
Phone number: 703-651-2964
Fax number: 571-512-5822
Website: www.aalismc.com

CONTRACTOR CONTACT ADMINISTRATOR:

Ebony Wilkins
Phone number: 703-651-2964
Fax number: 571-512-5822
Email: ewilkins@aalismc.com
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About us

Aalis Management Consulting is an 8(a), Service-Disabled Veteran-Owned Small Business and an Economically Disadvantaged Woman-Owned Small Business contractor to the Federal Government supporting multiple DoD customers, performing such services as Program Management, Logistics, Financial Management, and Acquisition Management. We have extensive experience delivering services that are essentially the same in scope and level of complexity that agencies face. Our experience within Department of Defense (DOD) and Federal agencies demonstrates our past success at Project Management, Financial Management, Logistics, and Acquisition support. Aalis has created a collaborative workplace environment for its employees that is conducive to continued learning; providing the optimal service and knowledge to our clients. Our team had assisted in the leading the training and process improvement in many Agencies to increase its productivity in the workplace, minimizing manual labor.
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting</td>
</tr>
<tr>
<td>541614SVC</td>
<td>Supply and Value Chain Management</td>
</tr>
<tr>
<td>541219</td>
<td>Budget and Financial Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN
(Government net price based on a unit of one)

Labor Categories below are reflected across the above listed SINs.

1c. HOURLY RATES (Services only):

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Matter Expert II</td>
<td>$171.29</td>
<td>$175.22</td>
<td>$179.25</td>
<td>$183.38</td>
<td>$187.60</td>
</tr>
<tr>
<td>Subject Matter Expert I</td>
<td>$144.03</td>
<td>$147.35</td>
<td>$150.73</td>
<td>$154.20</td>
<td>$157.75</td>
</tr>
<tr>
<td>Senior Manager II</td>
<td>$135.70</td>
<td>$138.82</td>
<td>$142.01</td>
<td>$145.28</td>
<td>$148.62</td>
</tr>
<tr>
<td>Senior Manager I</td>
<td>$119.53</td>
<td>$122.27</td>
<td>$125.09</td>
<td>$127.96</td>
<td>$130.91</td>
</tr>
<tr>
<td>Manager II</td>
<td>$114.23</td>
<td>$116.86</td>
<td>$119.55</td>
<td>$122.30</td>
<td>$125.11</td>
</tr>
<tr>
<td>Manager I</td>
<td>$88.74</td>
<td>$90.78</td>
<td>$92.87</td>
<td>$95.00</td>
<td>$97.19</td>
</tr>
<tr>
<td>Senior Consultant II</td>
<td>$83.93</td>
<td>$85.86</td>
<td>$87.83</td>
<td>$89.85</td>
<td>$91.92</td>
</tr>
<tr>
<td>Senior Consultant I</td>
<td>$78.01</td>
<td>$79.80</td>
<td>$81.63</td>
<td>$83.51</td>
<td>$85.43</td>
</tr>
<tr>
<td>Consultant II</td>
<td>$69.11</td>
<td>$70.71</td>
<td>$72.33</td>
<td>$74.00</td>
<td>$75.70</td>
</tr>
<tr>
<td>Consultant I</td>
<td>$61.93</td>
<td>$63.35</td>
<td>$64.81</td>
<td>$66.30</td>
<td>$67.83</td>
</tr>
<tr>
<td>Management Analyst II</td>
<td>$52.26</td>
<td>$53.47</td>
<td>$54.70</td>
<td>$55.95</td>
<td>$57.24</td>
</tr>
<tr>
<td>Management Analyst I</td>
<td>$34.12</td>
<td>$34.91</td>
<td>$35.71</td>
<td>$36.53</td>
<td>$37.37</td>
</tr>
</tbody>
</table>

The rates shown above include the Industrial Funding Fee (IFF) of 0.75%.

2. MAXIMUM ORDER: $1,000,000

NOTE TO ORDERING ACTIVITIES: If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better price.

Effective 04/22
schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. **MINIMUM ORDER:** $100

4. **GEOGRAPHIC COVERAGE:** Worldwide

5. **POINT(S) OF PRODUCTION:** N/A

6. **DISCOUNT FROM LIST PRICES:** Government Net Prices (discounts already deducted).

7. **QUANTITY DISCOUNT(S):** None

8. **PROMPT PAYMENT TERMS:** Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. **FOREIGN ITEMS:** N/A

10a. **TIME OF DELIVERY:** Negotiated at the task order level

10b. **EXPEDITED DELIVERY:** Negotiated at the task order level

10c. **OVERNIGHT AND 2-DAY DELIVERY:** Negotiated at the task order level.

10d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. **FOB POINT:** Destination

12a. **ORDERING ADDRESS:** Same as Contractor

12b. **ORDERING PROCEDURES:** Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **PAYMENT ADDRESS:** Same as Contractor

14. **WARRANTY PROVISION:** N/A

15. **EXPORT PACKING CHARGES:** Not applicable

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. SECTION 508 COMPLIANCE FOR ELECTRONIC AND INFORMATION TECHNOLOGY (EIT): N/A

23. UNIQUE ENTITY IDENTIFIER (UEI): WJCZD5EKYD93

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.

Labor Category Descriptions

Abbreviations used in labor category descriptions for required certifications:

• Certified Public Accountant (CPA)
• Certified Government Financial Manager (CGFM)
• Certified Defense Financial Manager (CDFM)
• Certified Information Systems Auditor (CISA)
• Project Management Professional (PMP)
• Certified Professional Logistician (CPL)

Title: Subject Management Expert II

Functional Responsibilities: This person has a minimum of 15 years of relevant work experience and often possesses industry certifications to include Project Management Professional (PMP), Certified Professional Logistitician (CPL) and Certified Professional Accountant (CPA) certification. A Subject Matter Expert I holds a Bachelor’s degree and often possesses advanced degrees. Additionally, a Subject Matter Expert I will provide a combination of the following:
  • Demonstrated ability to provide guidance and direction at the program level.
  • Manage large, complex projects.
  • Design, implementation and management of business operations, or strategy projects.
  • Interfaces with the client on program issues.

Education Requirements: Bachelor’s Degree

Effective 04/22
Title: Subject Management Expert I
Functional Responsibilities: This person has a minimum of 12 years of relevant work experience and often possesses industry certifications to include Project Management Professional (PMP), Certified Professional Logistician (CPL) and Certified Professional Accountant (CPA) certification. A Subject Matter Expert I holds a Bachelor’s degree and often possesses advanced degrees. Additionally, a Subject Matter Expert I will provide a combination of the following:
- Demonstrated ability to provide guidance and direction at the program level.
- Manage large, complex projects.
- Design, implementation and management of business operations, or strategy projects.
- Interfaces with the client on program issues.

Education Requirements: Bachelor’s Degree

Title: Senior Manager II
Functional Responsibilities: Lead Program Manager responsible for performing day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Often possesses industry certifications to include Project Management Professional (PMP). Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. Additionally, a Senior Manager II will provide a combination of the following:
- Demonstrated ability to provide guidance and direction at the program level.
- Manage large, complex projects and programs.
- Design, implementation and management of business operations, improvements or strategy projects.
- Interfaces with the client on program issues.

Education Requirements: Bachelor’s Degree

Title: Senior Manager I
Functional Responsibilities: Senior Program Manager responsible for performing day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Often possesses industry certifications to include Project Management Professional (PMP). Organizes, directs, and coordinates planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. Additionally, a Senior Manager I will provide a combination of the following:
- Demonstrated ability to provide guidance and direction at the program level.
- Manage large, complex projects and programs.
- Design, implementation and management of business operations, improvements or strategy projects.
- Interfaces with the client on program issues.
Education Requirements: Bachelor’s Degree
Experience: 8 years
Relevant SIN(s): 541219, 541611, 541614 SVC

Title: Manager II
Functional Responsibilities: Program Manager responsible for performing day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. Additionally, a Manager II will provide a combination of the following:
- Demonstrated ability to provide guidance and direction at the project level.
- Manage complex projects and programs.
- Implementation and management of business operations, improvements or strategy projects.
- Interfaces with the client on project issues.

Education Requirements: Bachelor’s Degree
Experience: 7 years
Relevant SIN(s): 541219, 541611, 541614 SVC

Title: Manager I
Functional Responsibilities: Senior Project Manager responsible for performing day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. Additionally, a Manager I will provide a combination of the following:
- Demonstrated ability to provide guidance and direction at the project level.
- Manage complex projects.
- Implementation and management of business operations, improvements or strategy projects.
- Interfaces with the client on project issues.

Education Requirements: Bachelor’s Degree
Experience: 6 years
Relevant SIN(s): 541219, 541611, 541614 SVC

Title: Senior Consultant II
Functional Responsibilities: Functions as a Project Manager within an acquisition management or project management framework. Performs day-to-day management of assigned task order projects that involve teams of engineers, scientists, and management professionals involved in analyzing, designing, integrating, training, testing, documenting, implementing, and maintaining complex systems. Demonstrates proven skills in those technical areas addressed by the task order to be managed. Organizes, directs, and coordinates planning and production of all activities associated with assigned task order projects. Demonstrates written and oral communication skills. Additionally, a Senior Consultant II will provide a combination of the following:
- Demonstrated experience coordinating project tasks.
- Experience in one or more of the key project areas.
• Supports implementation of business operations improvements or project tasks

**Education Requirements:** Bachelor’s Degree  
**Experience:** 5 years  
**Relevant SIN(s):** 541219, 541611, 541614 SVC

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**Title:** Senior Consultant I  
**Functional Responsibilities:** Functions as a senior project task lead within an acquisition management or project management framework. Responsible for the planning, preparing, and maintaining of the current acquisition or project management plans and overall program office acquisition or project administration functions to include program control and tracking. Responsible for assisting with the development of writing performance criteria and requirements into sound/sufficient Statement of Work and or task/orders. Performs day-to-day management of assigned task order projects that involve teams of engineers, scientists, and management professionals involved in analyzing, designing, integrating, training, testing, documenting, implementing, and maintaining large complex systems. Demonstrates proven skills in those technical areas addressed by the task order to be managed. Organizes, directs, and coordinates planning and production of all activities associated with assigned task order projects. Demonstrates written and oral communication skills. Additionally, a Senior Consultant I will provide a combination of the following:
  - Demonstrated experience coordinating project tasks.  
  - Experience in one or more of the key project areas.  
  - Supports implementation of business operations improvements or project tasks

**Education Requirements:** Bachelor’s Degree  
**Experience:** 4 years  
**Relevant SIN(s):** 541219, 541611, 541614 SVC

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**Title:** Consultant II  
**Functional Responsibilities:** Functions in a mid-level acquisition management or project management capacity. Under minimal guidance, provides advice and assistance to functional area technical experts on acquisition related matters based on a working knowledge of regulation policy. Responsible for the planning, preparing, and maintaining of the current acquisition and project plans and overall program office acquisition administration functions to include program control and tracking. Responsible for assisting with the development of writing performance criteria and requirements into sound/sufficient Statement of Work and or task/orders. May perform or evaluate market research and trends, conditions and technological advances as they apply to the program. May also assist with the development of source selection evaluation criteria. Coordinates and works with the technical experts and the contracting office to ensure project milestones are reflected in the contractual documents and project plan. May assist in the development of independent Government Cost and Schedule Estimates. Additionally, a Consultant II will provide a combination of the following:
  - Demonstrated experience performing project tasks.  
  - Experience in one or more of the key project areas.  
  - Supports implementation of business operations improvements or project tasks

**Education Requirements:** Bachelor’s Degree  
**Experience:** 3 years  
**Relevant SIN(s):** 541219, 541611, 541614 SVC
Title: Consultant I  
**Functional Responsibilities:** Functions in a junior to mid-level acquisition management or project management capacity. Under guidance, provides advice and assistance to functional area technical experts on acquisition and project management related matters. Assists with the development of writing performance criteria and requirements into sound/sufficient Statement of Work and or task/orders. May perform or evaluate market research and trends, conditions and technological advances as they apply to the program. May also assist with the development of source selection evaluation criteria. Coordinates and works with the technical experts and the contracting office to ensure project milestones are reflected in the contractual documents and project plan. May assist in the development of independent Government Cost and Schedule Estimates. May also be responsible for assisting with the planning, preparing, and maintaining of the current acquisition plans and overall program office acquisition administration functions to include program control and tracking.

Additionally, a Consultant I will provide a combination of the following:
- Demonstrated experience performing project tasks.
- Experience in one or more of the key project areas.
- Supports implementation of business operations improvements or project tasks.

**Education Requirements:** Bachelor’s Degree  
**Experience:** 2 years  
**Relevant SIN(s):** 541219, 541611, 541614 SVC

Title: Management Analyst II  
**Functional Responsibilities:** Possesses knowledge and experience applying analytic methodologies and principles to address client needs. Applies analytic techniques in the evaluation of project objectives and contributes to the implementation of strategic direction. Performs analyst functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project team’s objectives. Supports analyst functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project team’s objectives. Works closely with senior Analysts or Team Leads. Additionally, a Management Analyst I will provide a combination of the following:
- Undertakes studies and analysis to identify areas for productivity improvements.
- Makes use of tools, spreadsheets and databases in performing job duties.

**Education Requirements:** Bachelor’s Degree  
**Experience:** 1 year  
**Relevant SIN(s):** 541219, 541611, 541614 SVC

Title: Management Analyst I  
**Functional Responsibilities:** Supports analyst functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project team’s objectives. Works closely with senior Analysts or Team Leads. Additionally, a Management Analyst I will provide a combination of the following:
- Undertakes studies and analysis to identify areas for productivity improvements.
- Makes use of tools, spreadsheets and databases in performing job duties.

**Education Requirements:** High School Diploma  
**Experience:** 0 years  
**Relevant SIN(s):** 541219, 541611, 541614 SV