General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

MULTIPLE AWARD SCHEDULE
FSC Group: Professional Services  FSC Class:

Contract Number 47QRAA21D005M
Contract Period: May 14, 2021 – May 13, 2026

Ventana Productions
1819 L Street NW
Suite 100
Washington, DC 20036
Phone 202-785-5112
Fax 202-785-4676
www.ventanadc.com

Contract Administrator/POC: Armando Almanza
armando@ventanadc.com
Business Size: Small Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.
Prices Shown Herein Are Net (discount deducted)
Table of Contents

COMPANY OVERVIEW ......................................................................................................................... 3
INFORMATION FOR ORDERING OFFICES ..................................................................................... 4
LABOR CATEGORY DESCRIPTIONS 47QRAA21D005M .................................................................. 6
SIN 512110 ........................................................................................................................................ 6
SIN 541810ODC ............................................................................................................................... 17
LABOR/SERVICE CATEGORIES & RATES ................................................................................... 18
Service Contract Labor Standards (SCLS) ...................................................................................... 21
COMPANY OVERVIEW

Ventana Productions is a full service video production facility with offices in Washington, DC and New York City. Our mission is to provide our clients with a high-tech, creative environment where our tools and talents bring concepts to life. As one of the fastest growing production facilities in the Mid-Atlantic region, Ventana Productions has assembled a creative and experienced staff of photographers, editors, graphic artists, and producers. The company was founded in 1994 and has continued to grow over the years as advances in technology have shaped the industry. Ventana offers services in all areas of video production including editing, shooting, producing, writing, animation and graphic design.

Ventana Productions currently has 27 full time employees. We offer six full time camera operators, two audio technicians, two full time producers, six HD digital editing suites, a Pro Tools audio suite, two graphics suites with both 2D and 3D capabilities, and an operations and client services staff ready to assist our clients' needs.

Our camera crews, producers, and post-production staff are experienced in many different types of projects. We have shot productions in Egypt, Alaska, Haiti, India, Turkey, and Rwanda, not to mention all over the United States. We feel that our client list is a good representation of the range of companies that utilize our camera crews. A sample of some of our clients include: CNBC, Home & Garden Television, National Geographic, Discovery Networks, MTV, VH-1, MSNBC, CNN, The History Channel, and The Travel Channel. Ventana Productions is award winning having won Emmy’s, White House Photographers Association Photographer of the Year, Telly Awards, and the International Television Associations Peer Awards. The types of projects that Ventana works on is impressive in its own right, there have been national commercials, 3D animated spots, public service announcements, documentaries, corporate marketing videos, company year-end presentations, bi-lingual educational videos, business presentations, television segments, and television series. No project is too big or too small for the staff at Ventana Productions and we look forward to working with our clients to help bring their vision to life.
INFORMATION FOR ORDERING OFFICES

1a. Awarded Special item Numbers (SINs):

<table>
<thead>
<tr>
<th>SINs</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>512110</td>
<td>Motion Picture and Television Production</td>
</tr>
<tr>
<td>5418100DC</td>
<td>Other Direct Costs for Marketing and Public Relations Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. See Rate Table beginning on page 15.
1c. Ventana Productions is offering labor categories at day, half day and hourly rates. See Labor Category Descriptions beginning on page 6.

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage: Worldwide

5. Points of Production: Washington, DC; New York, NY

6. Net Price: Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity Discounts: None

8. Prompt Payment Terms: Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign Items: Not applicable.

10a. Time of delivery: Contact Contractor.
10b. Expedited Delivery: Items available for expedited delivery are noted in this price list. Contact Contractor.
10c. Overnight and 2-day delivery: Contact Contractor.
10d. Urgent Requirements: Contact Contractor


12a. Ordering Address: Ventana Productions
    1819 L Street NW, Suite 100
    Washington, DC 20036
12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address: Ventana Productions
   1819 L Street NW, Suite 100
   Washington, DC 20036


15. Export Packing Charges: Not Applicable

16. Terms and Conditions of Rental, Maintenance, Repair: Not Applicable

17. Terms and Conditions of Installation: Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
18b. Terms and Conditions for Any Other Services: Not Applicable

19. List of Service and Distribution Points: Not Applicable

20. List of Participating Dealers: Not Applicable

21. Preventative Maintenance: Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants: Not Applicable
22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/: Not Applicable

23. Unique Entity Identifier (UEI) Number: 019627061

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM
LABOR CATEGORY DESCRIPTIONS 47QRAA21D005M

SIN 512110

1. Job Title: Field Producer
   Minimum General Experience: 1 year as an associate producer or production assistant.
   Functional Responsibility: Coordinates the activities of the field production crew, conducts interviews and directs b-roll.
   Minimum Education: Bachelors in Journalism or related field of study

2. Job Title: Production Assistant
   Minimum General Experience: 6 months volunteer or internship
   Functional Responsibility: Provides miscellaneous services to the production and the producer-director. Duties may include coordinating and transporting equipment, logging tape, duplicating tape, digitizing footage in the Avid system, obtaining photo releases, focusing lights under the direction of the Lighting Director, and other miscellaneous duties as assigned.
   Minimum Education: High School or GED

3. Job Title: Teleprompter Operator
   Minimum General Experience: 6 months in field or studio production.
   Functional Responsibility: Controls the text that is fed through camera- or floor-mounted Teleprompters. Responsible for the set-up and operation of the teleprompting equipment; imports scripts and makes needed text changes to the script. Fluidly operates the teleprompter.
   Minimum Education: High school or GED

4. Job Title: Director of Photography
   Minimum General Experience: 8 years’ experience in the field and the studio as videographer/camera operator.
   Functional Responsibility: Full responsibility for the overall look, composition, lighting, and production of shooting; studies scripts to determine artistic interpretation, plans and arranges for shoots; plans, directs, and coordinates filming or taping, instructs camera operators on the position and angle of shots, coordinates lighting and sound; may select, and cast for roles, conduct screen tests and auditions; directs the shoot in the field and/or studio and acts as a liaison with the Producer, actors, and the technical staff. Works closely with the lighting designer and supervising or executive producer and has control over the setup of shots, oversees the film or video scope and direction; full responsibility for the overall look, composition, lighting, and production of shooting; works with the cinematographer to determine power and equipment requirements for each location.
   Minimum Education: BA, Communication/Film or related field of study

5. Job Title: Field Audio Technician
   Minimum General Experience: 3 years of experience as a field audio operator, without own gear providing audio support to EFP or ENG camera crew
6. Job Title: Gaffer
Minimum General Experience: 5 years in lighting for TV or film.
Functional Responsibility: Head electrician who designs and executes the lighting plan for a production. Manages the use of light instruments, labor and electrical equipment under the direction of the Director of Photography or the Lighting Director.
Minimum Education: High School/GED

7. Job Title: Still Photographer (Event)**
Minimum General Experience: 5 years of professional experience.
Functional Responsibility: Combines artistic talent and technical skill to produce professional photographs. Has a technical mastery of all aspects of the process of taking professional still photographs for use in the print and the digital domain, including lighting and composition. May be required to take production stills in conjunction with a video shoot, compose and shoot publicity photos at events, shoot live action events, compose and shoot products in a controlled studio environment or other projects as specified. Responsible for supplying the appropriate professional cameras and supporting equipment, including lighting equipment and reflectors and stands as required and specified. Rate includes camera package, lights and photo-retouching and archiving services.
Minimum Education: High School or GED.

8. Job Title: Technical Director
Minimum General Experience: 3 years’ experience working in a production control room.
Functional Responsibility: Operates the video switcher. Proficient in switching a variety of video sources, performing live digital effects and transitions and inserting pre-recorded material, graphics and titles as instructed by the TV/Broadcast Director. Senior technical studio crewmember. Responsible for the overall technical accuracy of a multi-camera live, or as-live, production.
Minimum Education: High School

9. Job Title: Studio Camera Operator
Minimum General Experience: 1 year experience in a TV studio setting
Functional Responsibility: Operates a studio camera during a live or a live-to-tape broadcast from a studio. Executes pushes, pulls, pans, and focal pulls smoothly and consistently. Works as part of a team of studio camera operators and must be able to understand and respond to direction given by the Broadcast Director/Technical Director. May be required to assist with lighting interview subjects and a television set.
Minimum Education: High School/GED

10. Job Title: Studio Audio Technician
Minimum General Experience: 3 years’ experience with sound for television production.
Functional Responsibility: Responsible for acquiring all audio necessary for video production. The task includes placing a variety of microphones on or near talent (including hard-wired or wireless lavaliere microphones and/or shotgun or boom mikes). During studio shoots, operates a multi-channel audio mixer, controls various devices for recording and playback, and operates a telephone interface system for live phone-in questions.
Minimum Education: High School/GED

11. Job Title: Production Manager
Minimum General Experience: 2 years of experience with project management specifically related to multiple, large scale, live and recorded video productions. Extensive understanding of all elements of the production process, management of on-site and freelance crews, preparing budgets, and excellent interpersonal relationship skills.
Functional Responsibility: Plans, directs, and coordinates the daily operations of a video production facility. Collaborates to develop appropriate creative and content treatments for a variety of short and long form video and audio products. Develops production budget proposals, schedules and deadlines. Creates administrative, accounting and finance reports to ensure all assigned productions are delivered on time and under budget. Provides recommendations on the selection of production and post-production equipment and software purchases.
Minimum Education: Bachelor’s degree.

12. Job Title: TV/Broadcast Director
Minimum General Experience: 5 years of experience with live news broadcasts providing directing services and support for the creation of television programs and/or program segments.
Functional Responsibility: Supervises live broadcasts and other studio productions. Responsible for all aspects of the production and for supervising and coordinating the efforts of all members of the production crew. Highly skilled in directing and managing complex, live, scripted productions that have multiple guests, roll-ins, and live call-ins. “Calls a show” and supervises the technical director, graphic artist/character generator operator, audio engineer, broadcast engineer, floor director, teleprompter operator, and multiple camera operators.
Minimum Education: Bachelor’s degree.

13. Job Title: Scriptwriter
Minimum General Experience: 5 years’ experience in television journalism or writing for video.
Functional Responsibility: Works closely with the client and/or producer or producer/director to create a compelling, producible script that accomplishes predetermined learning and communications objectives while maintaining audience interest. Depending on the format of the production, the script may take the form of a panel discussion between subject matter experts; a news magazine story; a documentary style production comprised of narration, soundbites, b-roll, graphics, etc.; or a dramatic presentation featuring dialogue between characters.
Minimum Education: Bachelor’s degree.

14. Job Title: Senior Producer
Minimum General Experience: 10 years’ experience
Functional Responsibility: Provides editorial direction and exercises editorial responsibility for selecting and approving subject matter programming content. The individual conceptualizes and designs complex programs for television and/or the internet, as required, with an innovative and creative approach. Programs are of various formats, such as live and pre-recorded programs, documentaries, specials on breaking news stories, and remote live feeds. Responsible for the production values and aesthetic qualities of television programs, including artistic and creative aspects. The individual works with TV Directors, Graphic Artists and Creative Services to achieve these values and qualities. Works with other senior staff to conceive, develop and implement major projects and new approaches to reporting and news programming, including the establishment of editorial and production guidelines for staff.
Minimum Education: BA in Journalism or related field.

15. Job Title: Video Editing
Minimum General Experience: N/A
Functional Responsibility: Post-production manipulation and arrangement of video shots for use in finished video product such as films, documentaries, training and corporate videos. Also includes the addition of graphics, music and voiceover narration. Editing utilizes software platforms such as Adobe Creative Cloud, Avid or Final Cut 7. Rate includes senior editor and use of edit suite.
Minimum Education: N/A

16. Job Title: Media Management
Minimum General Experience: N/A
Functional Responsibility: Preparation and organization of video media assets for use in video editing, mastering of final video products or archival purposes.
Minimum Education: N/A

17. Job Title: 2-D Graphics Design
Minimum General Experience: 3 years’ experience in graphic design and animation.
Functional Responsibility: Produces original, still artwork or 2D animation for incorporation into video products. May use PowerPoint, Adobe Photoshop, Adobe AfterEffects and Adobe Illustrator and must be familiar with all procedures for importing graphics into video environments, such as alpha channels and mattes. Also produces complex, multi-layered moving images for incorporation into video. This individual may use 3ds Max, Adobe AfterEffects, Adobe Premiere, Maya, Apple Motion, Apple Final Cut Pro, and Avid Media Composer. Rate includes use of graphics suite.
Minimum Education: Bachelor’s degree.

18. Job Title: Senior Editor
Minimum General Experience: 10 years’ experience in editing film or video; high-level
knowledge of multiple platform technical video editing equipment operations.  
Functional Responsibility: Creates a variety of short and long form programs, including news, educational, and training programs. Combines graphic design, audio production, and animation elements into finished programs. Designs complex green/blue screen shots, using multiple keying techniques and software plug-ins. Applies color correction techniques to enhance the picture’s hue, saturation, luminance and gamma attributes. Maintains quality control of all aspects of the production process using waveform and vectorscope monitors, and other audio and video monitoring equipment and software. Manages multiple projects and deadlines, and ensures programs adhere to established technical and policy guidelines. Maintains non-linear editing systems, and provides recommendations on the selection of post-production equipment and software purchases. Proficient at operating multiple non-linear editing and asset management systems; and Adobe AfterEffects, Photoshop, Illustrator, Encore, and Media Encoder software applications.
Minimum Education: Bachelor’s degree.

19. Job Title: Audio Voiceover Record
Minimum General Experience: N/A
Functional Responsibility: Recording of voiceover portion of a video script using a professional or non-professional narrator.
Minimum Education: N/A

20. Job Title: Sound Design
Minimum General Experience: N/A
Functional Responsibility: Post-production sound mixing and arrangement of the audio tracks of a finished video product. May also include music enhancement and the addition of sound effects.
Minimum Education: N/A

21. Job Title: News Producer/Broadcaster
Minimum General Experience: 5 years’ current experience.
Functional Responsibility: Performs a combination of services that will include researching, interviewing, writing and voicing original news stories and reports, as well as conceptualizing and designing complex programs for radio, television and/or the internet. Performs relevant duties, including writing and editing copy, booking guests and recording and processing interviews by phone, live face-to-face or in the field. Assesses different information to validate the comprehensiveness, accuracy and balance of news products, and demonstrates high standards of journalism and news experience. Has the ability to function as news announcer on live or pre-recorded news bulletins or newscasts.
Minimum Education: BA in Journalism or related field.

22. Job Title: Director – Film Style
Minimum General Experience: 10 years’ experience in field production
Functional Responsibility: Creative leader who directs dramatic (film-style) productions. Supervises and coordinates the efforts of the entire production crew. Breaks down scripts,
develops storyboards, shooting plans and schedules. Casts talent and establishes overall look and feel of the piece. Blocks scenes and directs actors. Establishes camera position, framing and movement ensuring thorough coverage of each scene. Works with the Director of Photography to light each scene, selects lenses and filters.
Minimum Education: Bachelor’s degree in Radio, Television and Film or related field of study.

23. Job Title: Associate Producer
Minimum General Experience: 2 years’ experience
Functional Responsibility: Helps the Executive Producer and/or Producer/Director or Studio Producer coordinate large, complex productions. May participate in production planning, casting, scouting of locations, location of stock footage, and direction of staff during field or studio productions. May also be involved in screening, cataloguing, and ingesting b-roll material.
Minimum Education: High school or GED.

24. Job Title: Videographer/Field Camera Operator
Minimum General Experience: 5 years of experience operating field-style cameras.
Functional Responsibility: Operates an ENG/EFP camera during a field shoot. Sets up and operates a broadcast quality field ENG/EFP camera, composes shots, helps light scenes, creates dynamic camera movement, and records interviews, demonstrations, and b-roll. Works as part of an ENG/EFP team, typically consisting of a producer, a director of photography, an audio technician, and the ENG/EFP videographer.
Minimum Education: High school or GED.

25. Job Title: Casting Director
Minimum General Experience: 10 years’ experience choosing actors and others for roles.
Functional Responsibility: Finds actors, hosts and other talent for productions who are suitable for each role articulated in the script. Uses intimate knowledge of local or regional talent, conducts auditions and establishes a viable list of actors for each part. Works in conjunction with the producer and director to develop a final cast for the production. Understands and abides by the rules of working with SAG/AFTRA talent.
Minimum Education: Bachelors

26. Job Title: Lighting Director
Minimum General Experience: 8 years in lighting for TV or film.
Functional Responsibility: Responsible for designing lighting schemes and for hanging, focusing, and operating all lighting equipment in the studio. In a field environment, responsible for scouting the location, establishing a lighting plan, working with the Director and a lighting equipment rental company to obtain rental equipment, coordinating the delivery of the equipment to the location, supervising grips, and lighting each scene.
Minimum Education: High School/GED

27. Job Title: Grip
Minimum General Experience: 3 years of relevant working experience with handling and
setting up lighting, audiovisual, and/or video production support equipment.

Functional Responsibility: Responsible for setting up, striking the set and lighting the set.
Works with electrical and lighting equipment; in a studio may operate light board. May also be required to setup and operate camera dollies.
Minimum Education: High School or GED

28. Job Title: Assistant Camera
Minimum General Experience: 3 years of experience in field production.
Functional Responsibility: Responsible for setting up and maintaining cameras and lenses on set. Responsible for recording and camera media. May also be required to operate cameras.
Minimum Education: High School

29. Job Title: Steadicam Operator
Minimum General Experience: 5 years’ experience with Steadicam.
Functional Responsibility: Sets up, maintains and operates a Steadicam or other “floating” camera rig, ensuring that shots meet the needs of the Director and/or Executive Producer.
Minimum Education: High School or GED plus specialized Steadicam training.

30. Job Title: Character Generator Operator
Minimum General Experience: 2 years in a live studio environment.
Functional Responsibility: Builds on-screen graphics using a variety of tools. Designs, creates, saves and plays back graphical show elements such as backgrounds, banners, titles, lower thirds and credit rolls.
Minimum Education: High school or GED

31. Job Title: 3-D Graphic Design
Minimum General Experience: 5 years’ experience in graphic design and animation.
Functional Responsibility: Produces complex, multi-layered moving images for incorporation into video. This individual may use 3-D Studio Max, Adobe After Effects, Adobe Premiere, Maya, Apple Motion, Apple Final Cut Pro, and Avid Media Composer. Rate includes use of graphics suite.
Minimum Education: Bachelor’s degree.

32. Job Title: Virtual Set Design
Minimum General Experience: 3 years’ experience in graphic design and virtual set creation. Experience with After Effects, 3ds Max, Cinema 4D and virtual set design software.
Functional Responsibility: Creates 3-D virtual sets for studio applications. Rate includes use of graphics suite.
Minimum Education: Bachelor’s degree.

33. Job Title: Storyboard Artist
Minimum General Experience: 3 years’ experience.
Functional Responsibility: Works with the producer and director to produce visual representations (illustrations etc.) of key frames in a production. Helps the producer and
director visualize the production, solve potential problems and share ideas with the client prior to production. Adept at freehand illustration, Photoshop and other applications to produce a set of boards for approval. Rate includes use of graphics suite.
Minimum Education: Bachelor’s degree.

34. Job Title: Floor Director
Minimum General Experience: 2 years in a live studio environment.
Functional Responsibility: Serves as the rehearsal and broadcast day studio supervisor for staff and talent in the studio under the direction of the Producer and Director. The Floor Director helps direct on-set talent and assists with timing, blocking, and camera movement.
Minimum Education: High school or GED

35. Job Title: Broadcast Engineer/Camera Shader
Minimum General Experience: 5 years
Functional Responsibility: Serves as technical liaison with outside television production facilities, uplink sites, producing and transmitting distance learning and information programming; communicates and coordinates with transmission operations staff and Studio Manager before and during broadcast events. Performs technical set-up and balancing of cameras prior to recording; coordinates with engineering staff at other facilities to verify signal path continuity to its final destination if the program is transmitted; monitors all broadcasts correcting any problems.
Minimum Education: Bachelor’s degree.

36. Job Title: Senior Engineer
Minimum General Experience: 12 years
Functional Responsibility: Services, maintains, repairs, and operates video and audio systems; serves as technical liaison with outside television production facilities, uplink sites, communicates and coordinates with transmission operations staff and Studio Manager before and during broadcast events. Performs verification testing of all program video, audio, and cueing circuits for continuity and proper operation prior to each broadcast to assure quality control, including system timing and phasing; coordinates with engineering staff to verify signal path continuity to its final destination if the program is transmitted. Monitors all broadcasts correcting any problems; reconfigures plant switching and patching, testing circuits as programming requirements change throughout the day.
Minimum Education: Bachelors in Electronics Engineering or related field.

37. Job Title: Art Director
Minimum General Experience: 8 years in the video production industry.
Functional Responsibility: Creates the overall artistic approach of the program and ensures that the artistic vision is realized. Helps scout locations, design sets, acquire furniture, purchase or fabricate props, suggests camera angles or positions, consults with the costume and makeup departments and consults with the editor and graphic artist during post-production.
Minimum Education: Bachelor’s degree.
38. Job Title: Set Decorator
Minimum General Experience: 6 months’ experience in a TV studio environment
Functional Responsibility: Provides ad hoc set and scenic repair and maintenance; inspects studios as required for repairs including touch-up painting, hardware replacement in the repair set components, and polishing and cleaning of set elements, including acrylic desk tops provides the required tools and supplies for repairs and cleaning.
Minimum Education: High School or GED

39. Job Title: Voiceover Narrator
Minimum General Experience: 5 years
Functional Responsibility: Provides voiceover narration of a video product.
Minimum Education: High school or GED.

40. Job Title: On-Camera Narrator
Minimum General Experience: 5 years
Functional Responsibility: Provides on-camera narration of a video product.
Minimum Education: BA in Journalism or related field.

41. Job Title: On-Camera Moderator
Minimum General Experience: 5 years
Functional Responsibility: Hosts a live or live-to-tape broadcast. Moderates a live program, working with a teleprompter system, an IFB, and off-camera stage direction to host a smooth presentation. May field live telephone questions and smoothly recover should any technical or other problems occur during the live broadcast.
Minimum Education: BA in Journalism or related field.

42. Job Title: On-camera Actor, speaking
Minimum General Experience: 3 years acting experience.
Functional Responsibility: Role-player who can memorize lines, give plausible performances of scripted events, and repeat actions multiple times for multiple takes.
Minimum Education: High school or GED

43. Job Title: Day Player
Functional Responsibility: Actor or role-player who can memorize minimal speaking lines, give plausible performances of scripted events, and repeat actions multiple times for multiple takes.
Minimum Education: High school or GED

44. Job Title: Extra
Minimum General Experience: 6 months acting experience
Functional Responsibility: Serves as background but has no speaking part.
Minimum Education: High school or GED
45. Job Title: Wardrobe Manager
Minimum General Experience: 3 years’ experience.
Functional Responsibility: Designs and fabricates and/or obtains all costumes necessary for a particular production. Works closely with the producer, director and/or art director to establish costume designs for all characters and then works closely with the casting director to ensure that all costumes fit the actors. Remains on set to ensure that wardrobe is correct throughout the production.
Minimum Education: High School or GED.

46. Job Title: Transcriptionist
Minimum General Experience: 1 year
Functional Responsibility: Provides a verbatim transcription of supplied video or audio files in a common word processing format (such as MS Word), and which contains time code reference.
Minimum Education: High school or GED.

47. Job Title: Video Archivist
Minimum General Experience: 1 year
Functional Responsibility: Responsible for acquiring, organizing, cataloguing and storing media assets using digital assets storage system as well as more traditional tape libraries. Also involves screening, cataloguing and ingesting b-roll material and searching video archives for specific content as necessary.
Minimum Education: High School or GED.

48. Job Title: Makeup Artist
Minimum General Experience: 3 years’ experience as a makeup artist for still photography, television or film; experienced with makeup applications to all types/color of skin and hair; Familiar with a wide variety of makeup products and allergen reactions.
Functional Responsibility: Prepares performers’ skin for the application and removal of makeup; Provides own makeup kit and/or equipment for special effects and even prosthetics is required.
Minimum Education: High School or GED, plus training or degree in cosmetology.

49. Service Title: ENG-Style HD Camera Package
Service Description: Rental of HD camera package including camera body, lens, power and tripod. Typical models include Sony F7 or Canon C300.

50. Service Title: DSLR HD Camera Package
Service Description: Rental of HD DSLR camera package including camera body, lens, power and tripod. Typical models include Sony A7S or Canon 5D.

51. Service Title: DSLR Camera Slider 23"
Service Description: Rental of camera slider and 23" of track.
52. Service Title: DSLR Camera Slider 37"
Service Description: Rental of camera slider and 37" of track

53. Service Title: Film Style HD Camera Package
Service Description: Rental of HD Film-Style camera package including camera body, power and tripod. Typical models include Arri Alexa or Red Epic.

54. Service Title: Wideangle Lens
Service Description: Rental of Wideangle HD EFP lens such as Fujinon 12x4.5 2/3" bayonet mount.

55. Service Title: Matte Box with Filters
Service Description: Rental of rod mounted matte box and (4) filters.

56. Service Title: Field Audio Package
Service Description: Rental of portable 6 channel audio mixer, with headphones, two wireless microphones, boom microphone, wired handheld and lavalier microphones and cables/adapters.

57. Service Title: Wireless Lavalier Microphones
Service Description: Rental of wireless lavalier microphone such as a Lectrosonics system with Sony or Tram lavalier.

58. Service Title: Go Pro Camera
Service Description: Rental of Go Pro Camera and mount.

59. Service Title: Pee Wee Dolly with 8' Track
Service Description: Rental of Pee Wee camera dolly or equivalent and up to 8' of straight or curved track.

60. Service Title: Freestanding Teleprompter Monitor
Service Description: Rental of a 19" teleprompter and hood on a stand.

61. Service Title: Camera Jib Arm- Medium
Service Description: Rental of camera jib arm, tripod and head (6' - 12')

62. Service Title: Spider Pod Camera Platform
Service Description: Rental of Spider Pod portable camera riser.

63. Service Title: 17" HD Set Monitor
Service Description: Rental of 17" HD production monitor with HD-SDI input.

64. Service Title: Flypack Switcher Package
Service Description: Rental of portable HD camera switcher package for live event
production.

65. Service Title: Kino Flo Lighting Package  
Service Description: Rental of (4) Kino Flo 4 bank lights with daylight and tungsten bulbs.

66. Service Title: LED Lighting Package  
Service Description: Rental of (4) LED 1x1 panel lights.

67. Service Title: 1000W Lighting Kit (4 lights)  
Service Description: Rental of (4) 1000W tungsten lights suitable for event lighting.

68. Service Title: Closed Captioning File Creation  
Service Description: Creation of sidecar caption file (.scc, .srt etc.) for one minute video

PROPOSED LABOR CATEGORY DESCRIPTIONS
SIN 541810ODC

69. Service Title: Still Photographer (Commercial)  
Service Description: Photography that combines artistic talent and technical skill to produce professional photographs used to sell, advertise or market a business, a product, a service or a person(s). The photographer has a technical mastery of all aspects of the process of taking professional still photographs for use in the print and the digital domain, including lighting and composition. Responsible for supplying the appropriate professional cameras and supporting equipment, including lighting equipment and reflectors and stands as required and specified.
<table>
<thead>
<tr>
<th>SIN/SIN(s) Proposed</th>
<th>Labor Category/Service Title</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
<th>Identify Required Licenses or Certifications</th>
<th>Security Clearance Required</th>
<th>Contractor or Customer Facility or Both</th>
<th>Unit of Issue</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>512110</td>
<td>Field Producer</td>
<td>Bachelors</td>
<td>1</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$661.21</td>
</tr>
<tr>
<td>512110</td>
<td>Production Assistant</td>
<td>High School</td>
<td>0.5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$209.70</td>
</tr>
<tr>
<td>512110</td>
<td>Teleprompter Operator 8-hour day</td>
<td>High School</td>
<td>0.5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$528.97</td>
</tr>
<tr>
<td>512110</td>
<td>Teleprompter Operator 4-hour day</td>
<td>High School</td>
<td>0.5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>1/2 day</td>
<td>$423.17</td>
</tr>
<tr>
<td>512110</td>
<td>Director of Photography 8-hour day</td>
<td>Bachelors</td>
<td>8</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$765.74</td>
</tr>
<tr>
<td>512110</td>
<td>Director of Photography 4-hour day</td>
<td>Bachelors</td>
<td>8</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>1/2 day</td>
<td>$574.31</td>
</tr>
<tr>
<td>512110</td>
<td>Field Audio Technician 8-hour day</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$574.31</td>
</tr>
<tr>
<td>512110</td>
<td>Field Audio Technician 4-hour day</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>1/2 day</td>
<td>$478.59</td>
</tr>
<tr>
<td>512110</td>
<td>Gaffer</td>
<td>High School</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$685.14</td>
</tr>
<tr>
<td>512110</td>
<td>Still Photographer (Event)**</td>
<td>High School</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$1,284.63</td>
</tr>
<tr>
<td>512110</td>
<td>Technical Director 8-hour day</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$765.74</td>
</tr>
<tr>
<td>512110</td>
<td>Studio Camera Operator 8-hour day</td>
<td>High School</td>
<td>1</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$498.74</td>
</tr>
<tr>
<td>512110</td>
<td>Studio Audio Technician 8-hour day</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$544.08</td>
</tr>
<tr>
<td>512110</td>
<td>Studio Audio Technician 4-hour day</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>day</td>
<td>$453.40</td>
</tr>
<tr>
<td>512110</td>
<td>Production Manager</td>
<td>Bachelors</td>
<td>2</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>hour</td>
<td>$71.79</td>
</tr>
<tr>
<td>512110</td>
<td>TV/Broadcast Director</td>
<td>Bachelors</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>hr</td>
<td>$107.68</td>
</tr>
<tr>
<td>512110</td>
<td>Scriptwriter</td>
<td>Bachelors</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>hr</td>
<td>$86.15</td>
</tr>
<tr>
<td>512110</td>
<td>Senior Producer</td>
<td>Bachelors</td>
<td>10</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>hr</td>
<td>$89.74</td>
</tr>
<tr>
<td>512110</td>
<td>Video Editing</td>
<td>N/A</td>
<td>N/A</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>hour</td>
<td>$162.09</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Education</td>
<td>Hours</td>
<td>Level</td>
<td>Union</td>
<td>Billing</td>
<td>Rate</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>----------------------------------</td>
<td>-------------</td>
<td>-------</td>
<td>-------</td>
<td>-------</td>
<td>---------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Media Management</td>
<td>N/A</td>
<td>N/A</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$68.01</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>2-D Graphics Design</td>
<td>Bachelors</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$107.05</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Senior Editor 8-hour day</td>
<td>Bachelors</td>
<td>10</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$680.10</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Audio Voiceover Record</td>
<td>N/A</td>
<td>N/A</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$157.18</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Sound Design</td>
<td>N/A</td>
<td>N/A</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$167.51</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>News Producer/Broadcaster</td>
<td>Bachelors</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$71.79</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Director: Film Style</td>
<td>Bachelors</td>
<td>10</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$89.74</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Associate Producer</td>
<td>High School</td>
<td>2</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$49.87</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Videographer/Field Camera Operator</td>
<td>High School</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$68.01</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Casting Director</td>
<td>Bachelors</td>
<td>10</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$171.28</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Lighting Director</td>
<td>High School</td>
<td>8</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$765.74</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Grip</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$622.17</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Assistant Camera</td>
<td>High School</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$526.45</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Steadicam Operator</td>
<td>High School</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$1,088.16</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Character Generator Operator</td>
<td>High School</td>
<td>2</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$56.68</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>3-D Graphic Design</td>
<td>Bachelors</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$167.00</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Virtual Set Design</td>
<td>Bachelors</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$128.46</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Storyboard Artist**</td>
<td>Bachelors</td>
<td>3</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$81.36</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Floor Director</td>
<td>High School</td>
<td>2</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$43.07</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Broadcast Engineer/Camera Shader</td>
<td>Bachelors</td>
<td>5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$89.74</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Senior Engineer</td>
<td>Bachelors</td>
<td>12</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$95.72</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Art Director</td>
<td>Bachelors</td>
<td>8</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$89.74</td>
<td></td>
</tr>
<tr>
<td>512110</td>
<td>Set Decorator**</td>
<td>High School</td>
<td>0.5</td>
<td>None</td>
<td>No</td>
<td>Both</td>
<td>$49.87</td>
<td></td>
</tr>
</tbody>
</table>

Ventana Productions, Inc.
Authorized MAS Price List
Contract Number 47QRAA21D005M
Period Covered by Contract: May 14, 2021 – May 13, 2026
| 512110 | Voiceover Narrator per Session | High School | 5 | None | No | Both | session | $622.17 |
| 512110 | On-Camera Narrator | Bachelors | 5 | None | No | Both | hour | $226.70 |
| 512110 | On-Camera Moderator | Bachelors | 5 | None | No | Both | hour | $226.70 |
| 512110 | On-Camera Actor, Speaking | High School | 3 | None | No | Both | hr | $117.76 |
| 512110 | Day Player | High School | 1 | None | No | Both | hour | $77.77 |
| 512110 | Extra | High School | 0.5 | None | No | Both | | $53.53 |
| 512110 | Wardrobe Manager | High School | 3 | None | No | Both | hour | $49.87 |
| 512110 | Transcriptionist** | High School | 1 | None | No | Both | hr | $120.91 |
| 512110 | Video Archivist** | High School | 1 | None | No | Both | hour | $45.34 |
| 512110 | Makeup Artist 8-hour day | High School | 3 | None | No | Both | day | $634.76 |
| 512110 | Makeup Artist 4-hour day | High School | 3 | None | No | Both | 1/2 day | $498.74 |
| 512110 | ENG-Style HD Camera Package per day | None | N/A | None | No | Both | day | $589.42 |
| 512110 | DSLR HD Camera Package per day | None | N/A | None | No | Both | day | $322.42 |
| 512110 | DSLR Camera Slider 23" per day | None | N/A | None | No | Both | day | $114.86 |
| 512110 | DSLR Camera Slider 37" per day | None | N/A | None | No | Both | day | $192.70 |
| 512110 | Film Style HD Camera Package per day | None | N/A | None | No | Both | day | $770.78 |
| 512110 | Wideangle Lens per day | None | N/A | None | No | Both | day | $143.58 |
| 512110 | Matte Box with Filters per day | None | N/A | None | No | Both | day | $90.68 |
| 512110 | Field Audio Package per day | None | N/A | None | No | Both | day | $199.50 |
| 512110 | Wireless Lavalier Microphones per day | None | N/A | None | No | Both | day | $71.79 |
| 512110 | Go Pro Camera per day | None | N/A | None | No | Both | day | $102.02 |
| 512110 | Pee Wee Dolly with 8’ Track per day | None | N/A | None | No | Both | day | $478.59 |

Ventana Productions, Inc.
Authorized MAS Price List
Contract Number 47QRAA21D005M
Period Covered by Contract: May 14, 2021 – May 13, 2026
<table>
<thead>
<tr>
<th>SIN 541810ODC</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SIN(s) PROPOSED</strong></td>
</tr>
<tr>
<td>541810ODC</td>
</tr>
</tbody>
</table>

**Service Contract Labor Standards Matrix:**

<table>
<thead>
<tr>
<th>SCA Eligible Labor Category</th>
<th>SCA Equivalent Code Title</th>
<th>Wage Determination No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Video Archivist</td>
<td>13062- Media Specialist II</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Still Photographer (event)</td>
<td>13074- Photographer IV</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Storyboard Artist</td>
<td>13042-Illustrator II</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Set Decorator</td>
<td>23970-Woodcraft Worker</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Transcriptionist</td>
<td>01050-Data Entry Operator</td>
<td>2015-4281</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (***) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).