GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

CONTRACT NUMBER: 47QRAA21D006K
CONTRACT PERIOD: 06/09/2021 through 06/08/2026

MULTIPLE AWARD SCHEDULE:
Category H – Professional Services
Category A – Office Management

CONTRACTOR:
Leumas Residential LLC d/b/a The Leumas Group
4343 Plank Road, Suite 115
Fredericksburg, VA 22407
Tel: (540) 786-7368
Fax: (888) 885-5370
Web: www.leumasgroup.com

CONTRACT ADMINISTRATOR:
Reggie Samuel
Managing Director
reggie@leumasgroup.com

BUSINESS SIZE:
Small Business
Small Disadvantaged Business
8(a) certified

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.
Customer Information

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>541614OR</td>
<td>541614ORRC</td>
<td>Office Relocation and Reconfiguration</td>
</tr>
</tbody>
</table>

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH AWARDED SIN:** See Appendix A

1c. **HOURLY RATES (Services only):** See Appendix A

2. **MAXIMUM ORDER THRESHOLD:** 541611: $1,000,000 / 541614OR: $500,000

3. **MINIMUM ORDER THRESHOLD:** $100.00

4. **GEOGRAPHIC COVERAGE:** 50 States, DC, U.S. Territories

5. **POINT(S) OF PRODUCTION:** Fredericksburg, VA

6. **DISCOUNT FROM BEST MARKET RATE:** GSA Net Prices can be found in Pricing Matrixes (below). Negotiated discounts have been applied and the Industrial Funding Fee has been added.

7. **QUANTITY DISCOUNT(S):** .5% > $750,000

8. **PROMPT PAYMENT TERMS:** Net 30 Days
   Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. **FOREIGN ITEMS:** None

10a. **TIME OF DELIVERY:** Determined at the task order level

10b. **EXPEDITED DELIVERY:** Contact Contractor if Available

10c. **OVERNIGHT AND 2-DAY DELIVERY:** Contact Contractor if Available

10d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the Contractor for the purpose of requesting accelerated delivery.

11. **FOB POINT:** Destination

12a. **ORDERING ADDRESS:** Same as Contractor address

12b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **PAYMENT ADDRESS:** Same as Contractor address

14. **WARRANTY PROVISION:** None

15. **EXPORT PACKING CHARGES:** None

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** Not Applicable

17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** Not Applicable
18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): Not Applicable

19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): Not Applicable

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): Not Applicable

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): Not Applicable

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

22b. SECTION 508 COMPLIANCE FOR ELECTRONIC AND INFORMATION TECHNOLOGY (EIT): N/A

The EIT standards can be found at: www.Section508.gov/.

23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER: 829320709

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an active registration in the System for Award Management (SAM) database.
## Appendix A – Price List

### SIN 541611 - PROGRAM MANAGEMENT

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>$158.00</td>
<td>$161.48</td>
<td>$165.03</td>
<td>$168.66</td>
<td>$172.37</td>
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<tr>
<td>Consultant</td>
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<td>$143.08</td>
<td>$146.23</td>
<td>$149.44</td>
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<tr>
<td>Senior Analyst</td>
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<td>$137.97</td>
<td>$141.01</td>
<td>$144.11</td>
<td>$147.28</td>
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<tr>
<td>Analyst</td>
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<td>$61.32</td>
<td>$62.67</td>
<td>$64.05</td>
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<tr>
<td>Technical Writer</td>
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<td>$73.11</td>
<td>$74.72</td>
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<tr>
<td>Document Specialist**</td>
<td>$50.00</td>
<td>$51.10</td>
<td>$52.22</td>
<td>$53.37</td>
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<tr>
<td>Administrative Assistant**</td>
<td>$40.00</td>
<td>$40.88</td>
<td>$41.78</td>
<td>$42.70</td>
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### SIN 541614OR - OFFICE RELOCATION

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Transition Project Manager</td>
<td>$120.00</td>
<td>$123.84</td>
<td>$127.80</td>
<td>$131.89</td>
<td>$136.11</td>
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<tr>
<td>Senior Move Project Manager</td>
<td>$85.00</td>
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<td>$90.53</td>
<td>$93.42</td>
<td>$96.41</td>
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<tr>
<td>Move Project Manager**</td>
<td>$65.00</td>
<td>$67.08</td>
<td>$69.23</td>
<td>$71.44</td>
<td>$73.73</td>
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</tr>
<tr>
<td>Crew Van Driver**</td>
<td>$43.00</td>
<td>$44.38</td>
<td>$45.80</td>
<td>$47.26</td>
<td>$48.77</td>
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<tr>
<td>Move Supervisor**</td>
<td>$46.50</td>
<td>$47.99</td>
<td>$49.52</td>
<td>$51.11</td>
<td>$52.74</td>
<td></td>
</tr>
<tr>
<td>Mover**</td>
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<td>$33.02</td>
<td>$34.08</td>
<td>$35.17</td>
<td>$36.30</td>
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<tr>
<td>Installer**</td>
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<td>$47.99</td>
<td>$49.52</td>
<td>$51.11</td>
<td>$52.74</td>
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<tr>
<td>Installation Supervisor**</td>
<td>$51.50</td>
<td>$53.15</td>
<td>$54.85</td>
<td>$56.60</td>
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<tr>
<td>Designer/CAD</td>
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<td>Senior Designer</td>
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<tr>
<td>Warehouse Worker**</td>
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<td>$41.28</td>
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<td>$43.96</td>
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<tr>
<td>Warehouse Manager**</td>
<td>$46.50</td>
<td>$47.99</td>
<td>$49.52</td>
<td>$51.11</td>
<td>$52.74</td>
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<tr>
<td>IT Technician**</td>
<td>$51.50</td>
<td>$53.15</td>
<td>$54.85</td>
<td>$56.60</td>
<td>$58.42</td>
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</tr>
</tbody>
</table>

### SCLS MATRIX

<table>
<thead>
<tr>
<th>SCLS Eligible Labor Category</th>
<th>SCLS Equivalent code title</th>
<th>Wage determination no.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Specialist</td>
<td>01070 - Document Preparation Clerk</td>
<td>15-4287</td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>01311 - Secretary I</td>
<td>15-4287</td>
</tr>
<tr>
<td>Crew Van and Driver</td>
<td>31290 - Shuttle Bus Driver</td>
<td>15-4287</td>
</tr>
<tr>
<td>Move Project Manager</td>
<td>23470 - Laborer</td>
<td>15-4287</td>
</tr>
<tr>
<td>Move Supervisor</td>
<td>23470 - Laborer</td>
<td>15-4287</td>
</tr>
<tr>
<td>Mover</td>
<td>23470 - Laborer</td>
<td>15-4287</td>
</tr>
<tr>
<td>Installer</td>
<td>23470 - Laborer</td>
<td>15-4287</td>
</tr>
<tr>
<td>Installation Supervisor</td>
<td>23470 - Laborer</td>
<td>15-4287</td>
</tr>
<tr>
<td>Warehouse Worker</td>
<td>23470 - Laborer</td>
<td>15-4287</td>
</tr>
<tr>
<td>Warehouse Manager</td>
<td>21410 - Warehouse Specialist</td>
<td>15-4287</td>
</tr>
<tr>
<td>IT Technician</td>
<td>14160 - Personal Computer Support Technician</td>
<td>15-4287</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).
Appendix B – Labor Category Descriptions

541611 LABOR CATEGORIES

PROGRAM MANAGER
Description: Develops programs to support the organization’s strategic direction, as well as creates and manages long term goals. Is also in charge of developing budgets and operating plans for programs and writing program funding proposals.
Experience & Education: Minimum 10 years of experience and a bachelor’s degree.

CONSULTANT
Description: Utilizes expertise and knowledge to help teams attain goals and solve problems. May perform a variety of day-to-day tasks that require both practical experience and theoretical, technical knowledge in specialty areas.
Experience & Education: Minimum 10 years of experience and a bachelor’s degree.

SENIOR ANALYST
Description: Leads a team in gathering, interpreting, and using complex data to develop actionable steps that will improve processes and optimize results. Assesses company and client needs daily, receives robust information, and analyzes it, looking for trends or areas for improvement. Uses the information to enhance the efficiency and effectiveness of a service, product, or system. May be called upon to deliver presentations, plan tasks, and coordinate resources and budgets.
Experience & Education: Minimum 10 years of experience and a bachelor’s degree.

ANALYST
Description: Under supervision, gathers, interprets, and uses complex data to develop actionable steps that will improve processes and optimize results.
Experience & Education: Minimum 1 years of experience with a bachelor’s degree.

TECHNICAL WRITER
Description: Prepare instruction manuals, journal articles, user guides, and other supporting documents to communicate complex and technical information more easily. Will also develop, gather, and disseminate technical information among customers, designers, and manufacturers.
Experience & Education: Minimum 3 years of experience and a bachelor’s degree.

DOCUMENT SPECIALIST
Description: Produce original artwork, including but not limited to line drawings, graphs, technical drawings, presentation graphics, and slides.
Experience & Education: Minimum 3 years of experience with high school, trade school, or service school degree.

ADMINISTRATIVE ASSISTANT
Description: Responsibilities include providing administrative support to ensure efficient operation of the office. Supports managers, employees, and clients through a variety of tasks related to organization and communication. Familiar with a variety of the field’s concepts, practices, and procedures. Ability to effectively communicate via phone and email ensuring that all Administrative Assistant duties are completed accurately and delivered on time.
Experience & Education: Minimum 2 years of experience with high school, trade school, or service school degree.
5416140R LABOR CATEGORIES

TRANSITION PROJECT MANAGER
Description: Plans, budgets, oversees, and documents all business transition and relocation projects. Works closely with upper management to ensure the scope and direction of each project is on schedule, as well as other departments for support. It also involves move management for all projects including May work by themselves or manage a team.
Experience & Education: Minimum 5 years of experience and a bachelor’s degree.

SENIOR MOVE PROJECT MANAGER
Description: Responsible for move scope creation, bidding, analysis of bids, budget tracking, move coordination and scheduling, onsite move oversight and punch list activities to ensure complete functional occupancy of new and renovated buildings. Reports to Project Manager.
Experience & Education: Minimum 5 years of experience and a bachelor’s degree.

MOVE PROJECT MANAGER
Description: Under the Senior Move Project Manager’s supervision, responsible for move scope creation, bidding, analysis of bids, budget tracking, move coordination and scheduling, onsite move oversight and punch list activities to ensure complete functional occupancy of new and renovated buildings.
Experience & Education: Minimum 2 years of experience with high school education.

CREW VAN DRIVER
Description: Drives minibus or van to transport clients, trainees, or company personnel from a central loading area to the job site or other location specific to the project. Ensures packers and movers complete their job efficiently and are on time for each phase of the relocation. Reports to the Senior Move Project Manager.
Experience & Education: Minimum of 1 year of experience with high school education, and a state driver’s license

MOVE SUPERVISOR
Description: Ensures packers and movers complete their job efficiently and are on time for each increment of the relocation. Reports to the Senior Task Leader or Relocation Specialists as assigned.
Experience & Education: Minimum of 3 years of experience with a high school education.

MOVER
Description: Assists in the preparation and basic relocation of commercial activity. Completes general commercial moving processes, including but not limited to packing/crating/movement of the assets from the origin to the destination. Reports to the drivers/ supervisors of the Transportation Carrier.
Experience & Education: Minimum high school education. Will receive in-house training.

INSTALLER
Description: Responsible for office moving services and furniture installation. Also has knowledge of various workstation manufacturers.
Experience & Education: Minimum high school education. Will receive in-house training.

INSTALLATION SUPERVISOR
Description: Responsible for coordinating activities during the relocation phase of a project. Will report to the Project Managers.
Experience & Education: Minimum 1 year of experience with a high school education, will receive in-house training also.
DESIGNER/CAD
Description: Performs various design activities, develops shop drawing specifications to support the project team, and produces and maintains furniture layouts. Responsible for developing floor layout drawings with detailed personnel/position, and IT information for each segment of the relocation. Produces final configuration/placement drawings at project completion. Reports to the Senior Designer and Project Manager while directly supporting the relocation team.
Experience & Education: Minimum 3 years of experience with a bachelor’s degree in Interior Design. Must have experience working with CAD software.

SENIOR DESIGNER
Description: Leads and supervises design activities, shop drawings, and furniture layout creations. May lead a team of designers.
Experience & Education: Minimum 4 years of experience with a bachelor’s degree in Interior Design. Must have experience working with CAD software.

WAREHOUSE WORKER
Description: Helps with preparation and basic relocation. Responsible for completing essential functions, including but not limited to general moving processes.
Experience & Education: Minimum high school education. Will receive in-house training.

WAREHOUSE MANAGER
Description: Helps with preparation and basic relocation. Responsible for completing essential functions, including but not limited to general moving processes. Responsible for overall function and organization in the warehouse, as well as leading internal teams to support client needs.
Experience & Education: Minimum 2 years of experience with high school education.

IT TECHNICIAN
Description: Under supervision, responsible for disconnecting and reconnecting all desktop and office equipment, including specialty packing, unpacking, and troubleshooting. Maintains detailed equipment inventories and labels all equipment and IT crates.
Experience & Education: Minimum 1 year of experience with high school education

EDUCATION/EXPERIENCE SUBSTITUTIONS

<table>
<thead>
<tr>
<th>Degree</th>
<th>Equivalent Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates Degree</td>
<td>High School Diploma + 3 years = Associates</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>High School Diploma + 6 years = Bachelors</td>
</tr>
<tr>
<td></td>
<td>Associates + 3 years = Bachelors</td>
</tr>
<tr>
<td>Master’s Degree</td>
<td>High School Diploma + 9 years = Masters</td>
</tr>
<tr>
<td></td>
<td>Associates + 6 years = Masters</td>
</tr>
<tr>
<td></td>
<td>Bachelors + 3 years = Masters</td>
</tr>
<tr>
<td>PhD</td>
<td>High School Diploma + 12 years = PhD</td>
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<td></td>
<td>Associates + 9 years = PhD</td>
</tr>
<tr>
<td></td>
<td>Bachelors + 6 years = PhD</td>
</tr>
<tr>
<td></td>
<td>Masters + 3 years = PhD</td>
</tr>
</tbody>
</table>