On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: MAS – MULTIPLE AWARD SCHEDULE

FSC GROUP: PROFESSIONAL SERVICES

CONTRACT NUMBER: 47QRAA21D0079

CONTRACT PERIOD: JUNE 24, 2021 through JUNE 23, 2026

For more information on ordering from Federal Supply go to the GSA Schedules page at GSA.gov

CONTRACTOR: SPEAK! LANGUAGE CENTER, LLC
1745 Allied Street, Suite A
Charlottesville, VA 22903-5356
Phone number: (434) 987-0877
Fax number: (434) 987-0877
Email: christina@speaklanguagecenter.com

CONTRACTOR’S ADMINISTRATION SOURCE: CHRISTINA A BALL
SPEAK! LANGUAGE CENTER, LLC
1745 Allied Street, Suite A
Charlottesville, VA 22903-5356
Phone number: (434) 987-0877
Fax number: (434) 987-0877
Email: christina@speaklanguagecenter.com

WEBSITE: www.speaklanguages.com

BUSINESS SIZE: Small Business

BUSINESS TYPE: Self Certified Small Disadvantaged Business; Woman Owned Small Business; Woman Owned Business
CUSTOMER INFORMATION:
1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>611630</td>
<td>Linguistic Training and Education</td>
</tr>
<tr>
<td>611430</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>541930</td>
<td>Translation and Interpretation Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)
See attached APPENDIX B – GSA PROPOSED PRICE LIST

- 611630 - ENGLISH, RUSSIAN - $49.38
- 611430 - PROFESSIONAL PUBLIC SPEAKING WORKSHOP - $274.31
- 541930 - ENGLISH, RUSSIAN – INTERPRETATION - $64.84
- 541930 - SPANISH / ENGLISH - TRANSLATION - $0.1596

1c. HOURLY RATES (Services only):
See attached APPENDIX A – GSA PROPOSED PRICE LIST

2. MAXIMUM ORDER*: $1,000,000

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: 50 States, DC and US Territories

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist.

7. QUANTITY DISCOUNT(S): 1% off $250,000 to $500,000, 2% off $500,001 or More

8. PROMPT PAYMENT TERMS: Net 30 Days; Information for Ordering
Offices: Prompt payment terms cannot be negotiated out of the contractual Agreement in exchange for other concessions.

9. FOREIGN ITEMS: Not Applicable

10a. TIME OF DELIVERY: Subject to Task Order

10b. EXPEDITED DELIVERY: Contact Contractor

10c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor

10d. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. FOB POINT: Destination

12a. ORDERING ADDRESS: Same as Contractor

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. PAYMENT ADDRESS: Same as Contractor

14. WARRANTY PROVISION: ONE (1) Year, Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty.

15. EXPORT PACKING CHARGES: Not Applicable

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): Not Applicable

17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Not Applicable

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): Not Applicable
19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): Not Applicable

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): Not Applicable

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): Not Applicable

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

22b. Section 508 Compliance for Electronic and Information Technology (EIT): Speak! Language Center, LLC is 508 Compliant

23. UNIQUE ENTITY IDENTIFIER (UEI) number: 031631511

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database. Cage Code: 719T3

APPENDIX A LABOR COURSE DESCRIPTIONS

APPENDIX B GSA PRICE LIST
**APPENDIX A**

**COURSE DESCRIPTIONS**

**PROFESSIONAL PUBLIC SPEAKING COACHING**

In this 10-hour speaking course, the individual will work with a public speaking trainer on any or all of the following topics/skills, based on needs/goals/project: maximize vocal potential (volume, pace, enunciation); use gestures and body language effectively; reduce fillers; compose and deliver content to best engage target audience. (Offered Online as well).

Course Length – 10 Hours  
Minimum Participants – 1  
Maximum Participants – 1

**PROFESSIONAL PUBLIC SPEAKING WORKSHOP**

In this three hour group workshop, a professional public speaking coach will review and practice the essential elements of public speaking, including: how to maximize vocal potential (volume, pace, enunciation); how to use gestures and body language effectively; how reduce fillers (i.e. "like", "um"); how to compose and deliver content to best engage target audience. Participants will have the opportunity to practice these skills in the workshop. (Offered Online as well)

Course Length – 3 Hours  
Minimum Participants – 2  
Maximum Participants – 30

**PROFESSIONAL WRITING COACHING**

In this 10-hour individual writing course, a Speak! writing instructor will work with the individual on their unique writing challenges and help them with the following (as needed): style, grammar, punctuation, cultural and professional norms, and differences between writing genres (email, proposals, presentations, etc.). Lesson hours can be scheduled to fit the individual’s schedule and goals. (Offered Online as well).

Course Length – 10 Hours  
Minimum Participants – 1  
Maximum Participants – 1
### Professional Public Speaking Coaching

In this 10 hour speaking course, the individual will work with a public speaking trainer on any or all of the following topics/skills, based on needs/goals/project: maximize vocal potential (volume, pace, enunciation); use gestures and body language effectively; reduce fillers; compose and deliver content to best engage target audience. (Offered Online as well)

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<th>Contractor or Customer Facility or Both</th>
<th>Unit of Order (price per course or price per person)</th>
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<td>10 Hours</td>
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<td>1</td>
<td>Both</td>
<td>Price per Person</td>
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### Professional Public Speaking Workshop

In this three hour group workshop, a professional public speaking coach will review and practice the essential elements of public speaking, including: how to maximize vocal potential (volume, pace, enunciation); how to use gestures and body language effectively; how to reduce fillers (i.e. "like", "um"); how to compose and deliver content to best engage target audience. Participants will have the opportunity to practice these skills in the workshop. (Offered Online as well)

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Q/V discount offered to GSA- 1% off $250K; 2% off $500,001+