On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.

Contract Number: 47QRAA21D0098  
Contract Period: August 19, 2021 through August 18, 2026

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: Cynuria Consulting LLC  
1201 Seven Locks Road, Suite 360  
Rockville, MD 20854

Schedule Title: Multiple Award Schedule  
Federal Supply Group: Professional Services

Business Size: Small Disadvantaged Business, Women Owned Small Business

Telephone: 202-743-7760  
FAX Number: 240-366-7130  
Web Site: www.cynuriaconsulting.com  
E-mail: info@cynuriaconsulting.com  
Contract Administrator: Houri Tamizifar, President/CEO

Price list current as of Modification #PO-0001 effective August 19, 2021
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>611430</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Pricing Page 4.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor Category Descriptions Page 5.

2. Maximum Order: For SINs 541611 and 611430 - $1,000,000.00
   For SIN OLM - $250,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Worldwide

5. Point(s) of production (city, county, and state or foreign country): Same as Company Address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address (es): Same as Company Address

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address (is): Accounting, Attn: Jill Shalett
1201 Seven Locks Road, Suite 360
Rockville, MD 20854
(P) 301-922-6044 (F) 240-366-7130
Email: jill@cynuriaconsulting.com

14. Warranty provision: Contractor’s standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. N/A

23. Unique Entity Identifier (UEI) number: 080195058

24. Notification regarding registration in System for Award Management (SAM) database: Registered.
GSA Awarded Pricing for SINs 541611 and 611430

The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>8/19/2021 - 8/18/2022</th>
<th>8/19/2022 - 8/18/2023</th>
<th>8/19/2023 - 8/18/2024</th>
<th>8/19/2024 - 8/18/2025</th>
<th>8/19/2025 - 8/18/2026</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611, 611430</td>
<td>Administrative Support 1</td>
<td>$49.37</td>
<td>$50.36</td>
<td>$51.36</td>
<td>$52.39</td>
<td>$53.44</td>
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<tr>
<td>541611</td>
<td>Management Consultant 1</td>
<td>$222.17</td>
<td>$226.61</td>
<td>$231.14</td>
<td>$235.76</td>
<td>$240.48</td>
</tr>
<tr>
<td>541611</td>
<td>Performance Consultant 1</td>
<td>$222.17</td>
<td>$226.61</td>
<td>$231.14</td>
<td>$235.76</td>
<td>$240.48</td>
</tr>
<tr>
<td>541611</td>
<td>Performance Consultant 2</td>
<td>$296.22</td>
<td>$302.15</td>
<td>$308.19</td>
<td>$314.35</td>
<td>$320.64</td>
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<tr>
<td>541611</td>
<td>Program Manager 1</td>
<td>$148.11</td>
<td>$151.07</td>
<td>$154.09</td>
<td>$157.18</td>
<td>$160.32</td>
</tr>
<tr>
<td>541611</td>
<td>Program Manager 2</td>
<td>$197.48</td>
<td>$201.43</td>
<td>$205.46</td>
<td>$209.57</td>
<td>$213.76</td>
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<tr>
<td>541611, 611430</td>
<td>Project Manager 1</td>
<td>$74.06</td>
<td>$75.54</td>
<td>$77.05</td>
<td>$78.59</td>
<td>$80.16</td>
</tr>
<tr>
<td>541611, 611430</td>
<td>Project Manager 2</td>
<td>$123.43</td>
<td>$125.89</td>
<td>$128.41</td>
<td>$130.98</td>
<td>$133.60</td>
</tr>
<tr>
<td>611430</td>
<td>Course Facilitator 2</td>
<td>$167.86</td>
<td>$171.22</td>
<td>$174.64</td>
<td>$178.13</td>
<td>$181.70</td>
</tr>
<tr>
<td>611430</td>
<td>Graphic Designer 1</td>
<td>$74.06</td>
<td>$75.54</td>
<td>$77.05</td>
<td>$78.59</td>
<td>$80.16</td>
</tr>
<tr>
<td>611430</td>
<td>Instructional Designer 1</td>
<td>$123.43</td>
<td>$125.89</td>
<td>$128.41</td>
<td>$130.98</td>
<td>$133.60</td>
</tr>
<tr>
<td>611430</td>
<td>Instructional Designer 2</td>
<td>$145.15</td>
<td>$148.05</td>
<td>$151.01</td>
<td>$154.03</td>
<td>$157.11</td>
</tr>
<tr>
<td>611430</td>
<td>Multimedia Developer 1</td>
<td>$74.06</td>
<td>$75.54</td>
<td>$77.05</td>
<td>$78.59</td>
<td>$80.16</td>
</tr>
</tbody>
</table>

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
SIN 541611 Labor Category Descriptions

Administrative Support 1
Functional Responsibilities: Supports the project manager in the preparation of deliverables, internal/external reports, briefings, meeting minutes, and graphics associated with the deliverables and/or reports. Manages program/project/task files. Plans and coordinates meetings and travel arrangements. Works as part of the project team; technical and managerial guidance is provided. Other duties as assigned.

Minimum Education: Associate's
Minimum Experience: 2 years

Management Consultant 1
Functional Responsibilities: Demonstrates extensive knowledge and experience in the development of solutions, recommendations, or outcomes across organizations. Defines project objectives and strategic direction. Provides leadership and vision to client and project teams and serves as a key facilitator between multiple teams to achieve objectives of complex efforts.

Minimum Education: Bachelor's
Minimum Experience: 8 years

Performance Consultant 1
Functional Responsibilities: Provides one-on-one support to senior management and develops coaching plan in collaboration with the coachee. Conducts regular coaching sessions by phone or in person. MAY have completed a minimum of 50 hours of coach-specific training and 100+ hours of coaching experience (50 paid) with at least five clients. Must be a knowledgeable in the areas of leadership development and performance improvement.

Minimum Education: Bachelor's
Minimum Experience: 8 years

Performance Consultant 2
Functional Responsibilities: Provides one-on-one support for executives and develops coaching plan in collaboration with the coachee. Conducts regular coaching sessions by phone or in person. MAY possess a credential from the International Coach Federation or from an ICF-accredited coach training program with a minimum of 60 hours of coach-specific training and 150+ hours of coaching experience (100 paid) with at least ten clients. Must be highly knowledgeable in the areas of leadership development, performance improvement, change management, and evaluation.

Minimum Education: Master's
Minimum Experience: 12 years
**Program Manager 1**

**Functional Responsibilities:** Provides oversight to overall contract operations often involving multiple projects, tasks, and team members. Maintains and manages relationships with senior level management within the client organization. Maintains senior level management within the client organization aware of overall program status and potential risks. Manages multiple contract operations and ensures quality standards and work performance on all task orders and projects. Organizes and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project and contract performance.

**Minimum Education:** Bachelor's
**Minimum Experience:** 12 years

**Program Manager 2**

**Functional Responsibilities:** Provides oversight to overall contract operations often involving multiple projects, tasks, and team members. Maintains and manages relationships with senior level management within the client organization. Maintains senior level management within the client organization aware of overall program status and potential risks. Manages multiple contract operations and ensures quality standards and work performance on all task orders and projects. Organizes and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project and contract performance.

**Minimum Education:** Bachelor's
**Minimum Experience:** 15 years

**Project Manager 1**

**Functional Responsibilities:** Responsible for ensuring successful task and project completion within the scheduled timeframe in accordance with the established scope of work including both the technical and financial parameters. Organizes, directs, and coordinates the planning and production of all activities associated with the project.

**Minimum Education:** Bachelor's
**Minimum Experience:** 8 years

**Project Manager 2**

**Functional Responsibilities:** Performs day-to-day management of project support operations. Organizes, directs, and coordinates the planning and production of all project support activities. Conducts project planning, project budgeting, and staff direction and oversight. Possesses expertise in the scope of work and provides technical guidance to the project team in performance of the work, and conducts quality reviews of all work products. Interfaces with the client and assists the Program Manager as required in managing contract performance and ensuring quality standards.

**Minimum Education:** Bachelor's
**Minimum Experience:** 10 years
**Experience & Degree Substitution Equivalencies**
Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>
SIN 611430 Labor Category Descriptions

**Administrative Support 1**

**Functional Responsibilities:** Supports the project manager in the preparation of deliverables, internal/external reports, briefings, meeting minutes, and graphics associated with the deliverables and/or reports. Manages program/project/task files. Plans and coordinates meetings and travel arrangements. Works as part of the project team; technical and managerial guidance is provided. Other duties as assigned.

**Minimum Education:** Associate's  
**Minimum Experience:** 2 years

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**Course Facilitator 2**

**Functional Responsibilities:** Delivers instruction on a diverse set of topics to adult learners in a physical and/or virtual classroom. Manages adult learners effectively in individual, small group, and full classroom exercises, including simulations and end-to-end process activities. Conducts regular pulse checks and builds rapport to maximize learning engagement and understanding of the content.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 8 years

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**Graphic Designer 1**

**Functional Responsibilities:** Designs and produces graphics in support of learning products. Provides technical knowledge and expertise on visual approach and strategy, digital photography, and videography.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 2 years

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**Instructional Designer 1**

**Functional Responsibilities:** Conducts training analysis, designs and develops learning products (i.e. courses, job aids, storyboards, workbooks) in accordance with adult learning leading practices, supports implementation of the learning product and measures and evaluates effectiveness of training.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 4 years
**Instructional Designer 2**

**Functional Responsibilities:** Works with stakeholders across the organization to conduct training analysis, conducts discovery sessions with the client to learn about the desired outcome of the learning product(s). Proposes strategies (i.e. modalities, learning activities) to support the desired outcome. Designs and develops learning products (i.e. courses, job aids, storyboards) in accordance with adult learning leading practices, supports implementation of the learning product and measures and evaluates effectiveness of training.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 8 years

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**Multimedia Developer 1**

**Functional Responsibilities:** Provides programming and multimedia support for eLearning projects, including authoring content in various authoring languages and tools.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 2 years

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**Project Manager 1**

**Functional Responsibilities:** Responsible for ensuring successful task and project completion within the scheduled timeframe in accordance with the established scope of work including both the technical and financial parameters. Organizes, directs, and coordinates the planning and production of all activities associated with the project.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 8 years

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**Project Manager 2**

**Functional Responsibilities:** Performs day-to-day management of project support operations. Organizes, directs, and coordinates the planning and production of all project support activities. Conducts project planning, project budgeting, and staff direction and oversight. Possesses expertise in the scope of work and provides technical guidance to the project team in performance of the work, and conducts quality reviews of all work products. Interfaces with the client and assists the Program Manager as required in managing contract performance and ensuring quality standards.

**Minimum Education:** Bachelor's  
**Minimum Experience:** 10 years
**Experience & Degree Substitution Equivalencies**
Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>High School Diploma/GED + 2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or High School Diploma/GED + 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or High School Diploma/GED + 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or High School Diploma/GED + 8 years relevant experience</td>
</tr>
</tbody>
</table>