On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSAAdvantage®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule (MAS)
Federal Supply Group: Professional Services
FSC Class: F999
Contract Number:
47QRAA21D00AT

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

CONTRACT PERIOD:
September 30, 2021 – September 29, 2026

Systems Plus, Inc.
One Research Ct Ste 360
Rockville, MD 20850-6226
(P) 301-948-4232
(F) 301-948-3918
www.sysplus.com/

Contract Administration Source:
Yea Lin Sai
lynn@sysplus.com

Price list current as of Modification #PA-0002 effective 10/7/2021

Business Size: Small
1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

   SIN 541611  Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
   SIN OLM    Order-Level Materials

   *SINs are subject to Disaster Recovery Purchasing*

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:** See Attached Pricelist.

1c. **HOURLY RATES (Services Only):** See Attached Pricelist.

2. **MAXIMUM ORDER*:**
   
<table>
<thead>
<tr>
<th>SIN</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

   *If the “best value” selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404*

3. **MINIMUM ORDER:** $100

4. **GEOGRAPHIC COVERAGE:** Worldwide

5. **POINT(S) OF PRODUCTION:** One Research Ct Ste 360 Rockville, MD 20850-6226

6. **DISCOUNT FROM LIST PRICES:** Net GSA Pricing Listed in Attached Pricing Table.

7. **QUANTITY DISCOUNT(S):** An additional 1% discount on single task orders at or above $500,000

8. **PROMPT PAYMENT TERMS:** Net 30 Days

   *Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*

9. **FOREIGN ITEMS:** None

10a. **TIME OF DELIVERY:** Specified on the Task Order

10b. **EXPEDITED DELIVERY:** Contact Contractor
10c. **OVERNIGHT AND 2-DAY DELIVERY**: Contact Contractor

d. **URGENT REQUIREMENTS**: Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. **FOB POINT**: Destination

12a. **ORDERING ADDRESS**: Systems Plus, Inc.
One Research Ct Ste 360
Rockville, MD 20850-6226
(P) 301-948-4232
(F) 301-948-3918

12b. **ORDERING PROCEDURES**: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

13. **PAYMENT ADDRESS**: Systems Plus, Inc.
One Research Ct Ste 360
Rockville, MD 20850-6226
(P) 301-948-4232
(F) 301-948-3918

14. **WARRANTY PROVISION**: None

15. **EXPORT PACKING CHARGES**: N/A

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR** (if applicable). N/A

17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE)**: N/A

18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE)**: N/A

18b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)**: N/A

19. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE)**: N/A

20. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE)**: N/A

21. **PREVENTIVE MAINTENANCE (IF APPLICABLE)**: N/A

22a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES** (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A
22b. **SECTION 508 COMPLIANCE FOR EIT:** As applicable.

23. **UNIQUE ENTITY IDENTIFIER (UEI) NUMBER:** 611196890

24. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active
**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>GSA Rate YEAR 1</th>
<th>GSA Rate YEAR 2</th>
<th>GSA Rate YEAR 3</th>
<th>GSA Rate YEAR 4</th>
<th>GSA Rate YEAR 5</th>
</tr>
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<tbody>
<tr>
<td>541611</td>
<td>Principal Consultant Level II</td>
<td>$194.00</td>
<td>$198.66</td>
<td>$203.42</td>
<td>$208.31</td>
<td>$213.31</td>
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<tr>
<td>541611</td>
<td>Principal Consultant Level I</td>
<td>$184.05</td>
<td>$188.47</td>
<td>$192.99</td>
<td>$197.62</td>
<td>$202.37</td>
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<tr>
<td>541611</td>
<td>Technical Project Facilitator</td>
<td>$169.14</td>
<td>$173.20</td>
<td>$177.36</td>
<td>$181.61</td>
<td>$185.97</td>
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<tr>
<td>541611</td>
<td>Sr. Implementor/Facilitator</td>
<td>$149.23</td>
<td>$152.81</td>
<td>$156.48</td>
<td>$160.23</td>
<td>$164.08</td>
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<tr>
<td>541611</td>
<td>BPR Analyst/Trainer</td>
<td>$139.28</td>
<td>$142.62</td>
<td>$146.05</td>
<td>$149.55</td>
<td>$153.14</td>
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<tr>
<td>541611</td>
<td>Implementor/Facilitator</td>
<td>$134.31</td>
<td>$137.53</td>
<td>$140.83</td>
<td>$144.21</td>
<td>$147.68</td>
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<tr>
<td>541611</td>
<td>Senior Meeting Facilitator</td>
<td>$129.33</td>
<td>$132.43</td>
<td>$135.61</td>
<td>$138.87</td>
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<tr>
<td>541611</td>
<td>Subject Matter Consultant</td>
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<td>$132.43</td>
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<td>Program Manager</td>
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<td>541611</td>
<td>Sr. Management Systems Implementor</td>
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<td>$122.26</td>
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<tr>
<td>541611</td>
<td>Sr. Management Analyst</td>
<td>$114.42</td>
<td>$117.17</td>
<td>$119.98</td>
<td>$122.86</td>
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<tr>
<td>541611</td>
<td>Decision Systems Support Implementor</td>
<td>$109.44</td>
<td>$112.07</td>
<td>$114.76</td>
<td>$117.51</td>
<td>$120.33</td>
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<tr>
<td>541611</td>
<td>Sr. Financial Systems Implementor</td>
<td>$109.44</td>
<td>$112.07</td>
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<td>541611</td>
<td>Practice Manager</td>
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<td>541611</td>
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<td>541611</td>
<td>Financial Systems Implementor</td>
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<td>541611</td>
<td>Sr. Curriculum Develop. Specialist</td>
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<td>$71.32</td>
<td>$73.03</td>
<td>$74.79</td>
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<td>541611</td>
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<td>$69.44</td>
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<tr>
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<td>$73.09</td>
<td>$74.84</td>
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<td>$45.84</td>
<td>$46.94</td>
<td>$48.07</td>
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<tr>
<td>541611</td>
<td>Project Control Specialist</td>
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<td>$43.81</td>
<td>$44.86</td>
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<td>$47.04</td>
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<tr>
<td>541611</td>
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<td>$36.68</td>
<td>$37.56</td>
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<tr>
<td>JOB TITLE</td>
<td>MINIMUM/GENERAL EXPERIENCE</td>
<td>FUNCTIONAL RESPONSIBILITIES</td>
<td>MINIMUM EDUCATION</td>
<td></td>
<td></td>
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<td>------------------------------</td>
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</tr>
</tbody>
</table>
| Principal Consultant II      | 8 years                     | • Designs, initiates and manages projects.  
• Analyzes, designs, develops, and installs complex business processes.  
• Direct supervisory responsibility for personnel and project monitoring.  
• Develops business models.  
• Sets goals and objectives.                                                                                                                       | Bachelors Degree  |
| Principal Consultant I       | 6 years                     | • Manages projects to meet goals and objectives.  
• Analyzes, designs, develops, and installs complex business processes.  
• Direct supervisory responsibility for personnel and project monitoring.  
• Supports policy and decision modeling.                                                                                                               | Bachelors Degree  |
| Technical Project Facilitator| 6 years                     | • Supports project management team.  
• Analyzes, designs, develops, and supports complex systems.  
• Uses knowledge of storage and retrieval of information to improve business processes.  
• Responsible for team building and project monitoring.                                                                                              | Bachelors Degree  |
| Sr. Implementor / Facilitor  | 6 years                     | • Develops new and/or revises existing policies and procedures to increase organizational accountability through business process improvement efforts.  
• Enhances coordination and cooperation between offices, and provides guidance to clients and staff.  
• Improves information and data flow, and facilitates management communication, organization and planning.  
• Coordinates the implementation and reviews the effectiveness of policies, controls and procedures.                                             | Bachelors Degree  |
<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>MINIMUM/GENERAL EXPERIENCE</th>
<th>FUNCTIONAL RESPONSIBILITIES</th>
<th>MINIMUM EDUCATION</th>
</tr>
</thead>
</table>
| BPR Analyst/Trainer       | 8 years                    | • Provides technical guidance in reviewing management systems policies, regulations, and operations.  
|                           |                            | • Reviews and/or prepares requirements analyses and system designs related to agency management systems and functions.  
|                           |                            | • Serves as technical advisor in resolving complex issues relating to management systems operations.  
|                           |                            | • Analyzes and evaluates systems, plans, procedures, and requirements relating to solution implementation.  
|                           |                            | • Evaluates technical proposals for conformance with reporting and management practices.  
|                           |                            | • Provides instruction and advice on technical questions.                                       | Bachelors Degree |
| Implementor / Facilitator | 3 years                    | • Implements and facilitates new and/or revises existing policies and procedures to increase accountability for development efforts.  
|                           |                            | • Coordinates and fosters cooperation between offices, and provides guidance to systems programmers and analysts.  
|                           |                            | • Improves information and data flow, and facilitates management planning.  
|                           |                            | • Coordinates the implementation and reviews the effectiveness of developed policies and procedures. | Bachelors Degree |
| Sr. Meeting Facilitator   | 4 years                    | • Designs, coordinates and manages and facilitates project meetings.  
|                           |                            | • Analyzes complex business issues and directs and focuses client team on these relevant aspects.  
|                           |                            | • Applies knowledge of team building techniques and leads highly qualified, diverse teams, including senior organizational leaders, in project group training, negotiation, organizational problem solving, organizational strategic planning, and other organizational and training areas.  
|                           |                            | • Applies a variety of group dynamic tools and techniques to include electronic meeting systems (EMS) hardware, software, and procedures. | Bachelors Degree |
| Subject Matter Consultant | 4 years of specialized experience or 8 years of specialized experience in related business field. | • Provides guidance in the logical and physical design, development, operation, and maintenance of information systems for specialized and complex business solutions in specialized subject areas.  
|                           |                            | • Conducts management studies, defines data requirements, and proposes solutions based on cost effectiveness and quality of performance.  
|                           |                            | • Evaluates information processing techniques, database management, and management information systems, concepts, and applications as they relate to the revision to or incorporation of business information goals.  
|                           |                            | • Defines required database administration policies, procedures, standards, and guidelines. | Bachelors Degree |
| Program Manager           | 3 years project management experience or 6 years general experience | • Applies experience in the management of large, complex projects.  
|                           |                            | • Manages large programs with multiple simultaneous tasks or programs with many locations.  
<p>|                           |                            | • Ensures timeliness and quality of products.                                                      | Bachelors Degree |</p>
<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>MINIMUM/GENERAL EXPERIENCE</th>
<th>FUNCTIONAL RESPONSIBILITIES</th>
<th>MINIMUM EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr. Management Systems Implementor</td>
<td>6 years</td>
<td>• Develops and implements new and/or revises existing policies and procedures to increase organizational accountability. • Evaluates information processing techniques and recommends process improvements using process and data modeling software. • Improves information and data flow, and facilitates management planning. • Coordinates the implementation and reviews the effectiveness of developed policies and procedures.</td>
<td>Bachelors Degree</td>
</tr>
<tr>
<td>Sr. Management Analyst</td>
<td>8 years</td>
<td>• Provides technical direction to personnel performing systems analysis and system development tasks of business applications. • Coordinates and performs logical and physical systems design of business applications. • Reviews and prepares design documents and specifications of business applications. • Prepares reports, studies, and documentation, delivers presentations of business applications. • Supervises management analysts and database developers of lesser skills and expertise</td>
<td>Bachelors Degree</td>
</tr>
<tr>
<td>Decision Systems Support Implementor</td>
<td>4 years specific experience, 6 years of general experience</td>
<td>• Provides guidance in reviewing management systems policies, regulations, and operations. • Reviews and/or prepares requirements analyses and system design related to business operations. • Serves as technical advisor in resolving complex issues relating to business operations, and provides guidance to client management, systems programmers, and analysts. • Analyzes and evaluates business systems, plans, procedures, and requirements relating to implementation. • Provides instruction and advice to client management and staff.</td>
<td>Bachelors Degree</td>
</tr>
<tr>
<td>Sr. Financial Systems Implementor</td>
<td>5 years</td>
<td>• Develops new and/or revises existing financial systems policies and procedures to increase accountability for development efforts. • Enhances coordination and cooperation between offices, and provides guidance to systems programmers and analysts. • Improves information and data flow, and facilitates financial systems reporting and planning. • Coordinates the implementation and reviews the effectiveness of developed financial system policies and procedures. • Assists in the development of logical and physical systems design and reviews and prepares systems documents and specifications, and provides guidance to systems programmers and analysts. • Provides technical interpretation of financial policy and concepts underlying accounting and reporting regulations and procedural requirements. • Prepares reports, studies, and documentation, delivers presentations, and participates in meetings.</td>
<td>Bachelors Degree</td>
</tr>
<tr>
<td>JOB TITLE</td>
<td>MINIMUM/GENERAL EXPERIENCE</td>
<td>FUNCTIONAL RESPONSIBILITIES</td>
<td>MINIMUM EDUCATION</td>
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<td>---------------------------</td>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
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</tr>
</tbody>
</table>
| Practice Manager          | • 3 years                  | • Manages individual projects and practice areas.  
• Analyzes, designs, develops, and installs complex business processes.  
• Directs team personnel and monitors project schedule and cost.  
• Assists in the development of logical and physical systems design and reviews and prepares systems documents and specifications, and provides guidance to systems programmers and analysts.  
• Provides technical interpretation of policy and concepts.  
• Prepares reports, studies, and documentation, delivers presentations, and participates in meetings. | Bachelors Degree |
| Sr. Financial Analyst     | • 3 years                  | • Develops new and/or revises existing financial systems policies and procedures to increase accountability for development efforts.  
• Enhances coordination and cooperation between offices, and providing guidance to systems programmers and analysts.  
• Improves information and data flow, and facilitate financial systems reporting and planning.  
• Coordinates the implementation and reviews the effectiveness of developed financial system policies and procedures.  
• Assists in the development of logical and physical systems design and reviews and prepares systems documents and specifications, and provides guidance to systems programmers and analysts. | Bachelors Degree |
| Financial Systems Implementor | • 4 years                  | • Develops and implements new and/or revises existing financial systems policies and procedures to increase accountability for development efforts.  
• Enhances coordination and fosters cooperation between offices, and providing guidance to systems programmers and analysts.  
• Improves information and data flow, and facilitate financial systems reporting and planning.  
• Coordinates the implementation and reviews the effectiveness of developed financial system policies and procedures.  
• Assists in the development of logical and physical systems design and reviews and prepares systems documents and specifications, and provides guidance to systems programmers and analysts.  
• Provides technical interpretation of financial policy and concepts underlying Federal accounting and reporting regulations and procedural requirements.  
• Prepares reports, studies, and documentation, delivers presentations, and participates in meetings. | Bachelors Degree |
<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>MINIMUM/GENERAL EXPERIENCE</th>
<th>FUNCTIONAL RESPONSIBILITIES</th>
<th>MINIMUM EDUCATION</th>
</tr>
</thead>
</table>
| Meeting Facilitator            | • 3 years                   | • Manages and facilitates project meetings.  
• Analyzes complex business issues and directs and focuses client team on these relevant aspects.  
• Applies knowledge of team building techniques and ability to lead highly qualified diverse teams, including senior organizational leaders, in project group training, negotiation, organizational problem solving, organizational strategic planning, and other organizational and training areas.  
• Applies a variety of group dynamic tools and techniques to include electronic meeting systems (EMS) hardware, software, and procedures | Bachelors Degree  |
| Financial Analyst              | • 2 years of financial systems requirement experience or 4 years of financial systems analyst experience                     | • Provides systems analysis and system development tasks of financial applications  
• Coordinates and performs logical and physical systems design of financial applications.  
• Reviews and prepares system documents and specifications of financial applications.  
• Prepares reports, studies, and documentation.  
• Delivers presentations of financial applications. | Bachelors Degree  |
| Sr. Curriculum Development Specialist | • 8 years                  | • Develops curricula specific to the client’s needs and environment.  
• Develops curricula for new programs.  
• In conjunction with management, determines scope and sequencing of highly technical training for staff at various levels of technical expertise.  
• In conjunction with management, determines the level of knowledge required to function successfully in broad job categories.  
• Develops course materials, including script, exercises, and classroom or self-guided manuals and other teaching aids.  
• Conducts needs assessments of present and anticipated training needs | Bachelors Degree  |
| Business Systems Implementor   | • 3 years                   | • Designs and implements new or upgraded business systems processes and applications.  
• Provides guidance in reviewing management information systems policies, regulations & operations.  
• Reviews and/or prepares requirements analyses and system design.  
• Serves as technical advisor in resolving complex issues.  
• Analyzes and evaluates systems, plans, procedures, and requirements.  
• Evaluates technical proposals for conformance with accounting, reporting, and financial management practices.  
• Provides instruction and advice on technical questions to client management and staff. | Bachelors Degree  |
| Business Management Analyst    | • 2 years of experience in project management or systems analysis and requirements specification. 3 years of systems analysis experience | • Provides systems analysis and business management analysis.  
• Coordinates and performs logical and physical systems design of business applications.  
• Reviews and prepares system documents and specifications of business applications.  
• Prepares reports, studies, and documentation, and delivers presentations of business applications. | Bachelors Degree  |
| Meeting Coordinator            | • 2 years                   | • Provides assistance in scheduling meetings or conferences.  
• Invites meeting/conference attendees and provides agenda  
• Responsible for delivery of meeting/conference materials to site  
• Greets attendees and provides informational assistance to attendees  
• Circulates attendee list and prepares meeting/conference minutes | High School       |
| Project Control Specialist     | • 3 years specific production control experience. 5 years of general administrative experience | • Maintains and monitors project schedule and status.  
• Maintains records of project expenditures and issues.  
• Prepares financial progress reports and analysis.  
• Identifies schedule and/or cost problems. | Bachelors Degree  |
<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>MINIMUM/GENERAL EXPERIENCE</th>
<th>FUNCTIONAL RESPONSIBILITIES</th>
<th>MINIMUM EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Administrator</td>
<td>• 2 years</td>
<td>• Maintains project files and library.</td>
<td>High School</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Maintains time and cost records.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Prepares project correspondence, purchase orders, and invoices, as required.</td>
<td></td>
</tr>
</tbody>
</table>