

## GENERAL SERVICES ADMINISTRATION SERVICES

### FEDERAL SUPPLY SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>*

**Schedule Title:**        **Multiple Award Schedule (MAS)**

Large Category	Subcategory	PSC
Professional Services	Financial Services	Q601
Miscellaneous	Complementary Special Item Numbers (SINs)	0000

*For more information on ordering from Federal Supply Schedules click on the **GSA Schedules** link at [www.gsa.gov](http://www.gsa.gov)*

**Contract Number:**    47QRAA22D000E

**Contract Period:**    October 6, 2021 to October 5, 2026

**Contractor:**         Specialized Medical Billing & Revenue Recovery Services LLC

**Contractor's Administration Source:**

Kalyan Nittala  
330 E Wilson Bridge Rd Ste 100  
Worthington, OH 43085  
Phone: 614-315-3624  
Fax: 614-368-2686  
Email: [nittalakv@specialmedbill.com](mailto:nittalakv@specialmedbill.com)

[www.specializedmedbilling.com/](http://www.specializedmedbilling.com/)

**Business Size:**        Small Business  
                                Woman Owned business  
                                Women Owned (WOSB)

*Prices shown herein are Net (Discount deducted)*

**FEDERAL SUPPLY SERVICE**

**CUSTOMER INFORMATION:**

**1a. Awarded Special Item Numbers (SINs)**

Large Category	Subcategory	SINs	SIN Title
Professional Services	Financial Services	524292INS	Third Party Administration of Insurance and Pension Funds
Miscellaneous	Complementary Special Item Numbers (SINs)	OLM	Order Level Materials

**1b. Lowest Priced Model Number and Price For Each SIN: N/A**

**1c. Hourly & Service Rates: See price list on page 5**

**2. MAXIMUM ORDER:**

Large Category	Subcategory	SINs	Maximum Order
Professional Services	Financial Services	524292INS	\$1,000,000
Miscellaneous	Complementary Special Item Numbers (SINs)	OLM	\$250,000

**3. MINIMUM ORDER: \$100**

**4. GEOGRAPHIC COVERAGE: Domestic**

**5. POINT(S) OF PRODUCTION: Same as contractor**

**6. DISCOUNT FROM LIST PRICES: Prices shown are GSA Net, discount deducted.**

**7. QUANTITY DISCOUNT(S): None**

**8. PROMPT PAYMENT TERMS: Net 30 Days**

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9. FOREIGN ITEMS: Not Applicable**

**10a. TIME OF DELIVERY: Determined on the Task Order Level**

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- 10b. EXPEDITED DELIVERY:** Contact contractor
- 10c. OVERNIGHT AND 2-DAY DELIVERY:** Contact contractor
- 10d. URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 11. FOB POINT:** Destination
- 12a. ORDERING ADDRESS:** Same as contractor
- 12b. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
- 13. PAYMENT ADDRESS:** Same as contractor
- 14. WARRANTY PROVISION:** Not Applicable
- 15. EXPORT PACKING CHARGES:** N/A
- 16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
- 17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 21. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 22b. Section 508 Compliance for EIT:** N/A
- 23. Unique Entity Identifier (UEI) Number:** 081292896
- 24. Contractor has an active registration in the SAM database.**

**PROFESSIONAL SERVICES WORK SCOPE**

SIN	SIN Title	Subcategory
524292INS	Third Party Administration of Insurance and Pension Funds	Financial Services
<p><b>DESCRIPTION:</b> Provides financial services related to third party administration of insurance and pension funds, such as claims adjudication and processing and other administrative services to insurance carriers, employee benefit plans, and self-insurance funds. Additionally, medical coding, medical billing, medical claims and appeals, insurance claim processing, managing and distributing claims reimbursements may be performed. Ancillary support services may include providing customer service education and outreach, project and program management, compliance and dispute resolution support, provider outreach, and data reporting support, benefit design, prescription drug formulary, enrollment assistance, consolidated billing, identification of billing mistakes, stop loss coverage, and state and federal billing</p>		
SIN	SIN Title	Subcategory
OLM	Order-Level Materials (OLM)	Complementary Special Item Numbers (SINs)
<p><b>DESCRIPTION:</b> OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.</p> <p>OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.</p> <p>OLM SIN-Level Requirements/Ordering Instructions: OLMs are:</p> <ul style="list-style-type: none"> <li>- Purchased under the authority of the FSS Program</li> <li>- Unknown until an order is placed</li> <li>- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)</li> <li>- Only authorized for use in direct support of another awarded SIN.</li> <li>- Only authorized for inclusion at the order level under a Time-and-Materials (T&amp;M) or Labor-Hour (LH) Contract Line Item Number (CLIN)</li> <li>- Subject to a Not To Exceed (NTE) ceiling price</li> </ul> <p>OLMs are not:</p> <ul style="list-style-type: none"> <li>- Open Market Items.</li> <li>- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)</li> </ul> <p>OLM Pricing:</p> <ul style="list-style-type: none"> <li>- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).</li> <li>- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.</li> </ul> <p>NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.</p>		

**PROFESSIONAL SERVICES AWARDED PRICES & DESCRIPTIONS**

SIN	SIN Title	Subcategory
524292INS	Third Party Administration of Insurance and Pension Funds	Financial Services
<b>Service</b>	<b>GSA Price w/ IFF</b>	<b>Unit of Issue</b>
Medical Billing (\$0-\$150,000)	3.47%	of total receipts collected
Medical Billing (\$150,001-\$500,000)	2.72%	of total receipts collected
<p><b>Description of Medical Billing Services:</b></p> <p>SMB provides full-service medical billing and soft collection services to all our clients. The list of duties includes coding, reviewing and entering office visits, procedures, physical therapy, and DME charges. The team works on follow-up of claims sent to the payers, BWC and other government organizations like Medicare and Medicaid for processing. The team completes appeals and the necessary paperwork in order to get the claims paid promptly. The team also sends out patient statements and sets up payment plans for the patients. We have an in-house team who does all of the posting of payments manually and electronic from insurance and patients that come in from the lockbox and ERA. If accounts cannot be collected on from the patient our team provides a list of patients who are referred to collections.</p>		

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.