On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

Contract Number: 47QRAA22D001E
Contract Period: October 27, 2021 through October 26, 2026

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: Ascension, LLC
10405 Haliard St
Cheltenham, MD 20623

Schedule Title: Multiple Award Schedule
Federal Supply Group: Professional Services

Business Size: Small Disadvantaged Business (SDB), Women Owned Small Business (WOSB)

Telephone: 240-670-5620
FAX Number: 847-348-2225
Web Site: www.ascensionprofessionals.com
E-mail: kchew@ascensionprofessionals.com
Contract Administrator: Karen L Chew, CEO

Pricelist current through Modification #PO-0001 dated October 27, 2021.
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Pricing Page 5.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor Category Descriptions Page 6.

2. Maximum Order: For SIN 541611 - $1,000,000.00  
For SIN OLM - $250,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
10d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. **F.O.B Points(s):** Destination

12a. **Ordering Address(es):** Business Development  
11505 Cherry Tree Crossing Road, Unit 387  
Cheltenham, MD 20623  
(P) 240-670-5620 (F) 847-348-2225  
Email: kchew@ascensionprofessionals.com

12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address(es):** Accounts Payable  
Attn: Ascension  
10405 Haliard St  
Cheltenham, MD 20623  
(P) 240-670-5620 (F) 847-348-2225  
Email: kchew@ascensionprofessionals.com

14. **Warranty provision:** Contractor’s standard commercial warranty.

15. **Export Packing Charges (if applicable):** N/A

16. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

17. **Terms and conditions of installation (if applicable):** N/A

18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

18b. **Terms and conditions for any other services (if applicable):** N/A

19. **List of service and distribution points (if applicable):** N/A

20. **List of participating dealers (if applicable):** N/A

21. **Preventive maintenance (if applicable):** N/A

22a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A

22b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:** www.Section508.gov/. N/A
23. Unique Entity Identifier (UEI) number: 079755014

24. Notification regarding registration in System for Award Management (SAM) database: Registered.
GSA Awarded Pricing for SIN 541611
The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th></th>
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<td>541611</td>
<td>Business Data Analyst III</td>
<td>$112.85</td>
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<td>$149.14</td>
<td>$152.13</td>
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<td>$111.64</td>
<td>$113.87</td>
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<td>$143.26</td>
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<td>$149.05</td>
<td>$152.03</td>
<td>$155.07</td>
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</table>

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Business Data Analyst III

**Functional Responsibilities:** Provides analytical functions to support agencies in managing their mission-oriented business projects, acquisitions initiatives, and/or programmatic strategy, policy, studies, analyses, scenarios, and/or other management consulting services grounded in data analysis, entry, aggregation and reporting. Leads client interactions to determine their business issues and recommend feasible and viable domain transformation and digital transformation solutions to drive business value. Possesses in-depth business domain experience to analyze client business challenges, formulates hypotheses and tests conclusions to determine appropriate analytics solutions. Works closely with the operations leadership team to help execute on strategy by optimizing and designing new business workflows - streamlining, reengineering, and taking on existing business processes and providing support to the operation. Creates reports and dashboards for internal department use. May incorporate automation to improve internal processes by customizing low- and no-code software applications for creating data models, user forms, user groups, and business rules.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 6 years

Business Data Analyst IV

**Functional Responsibilities:** Provides analytical functions to support agencies in managing their mission-oriented business projects, acquisitions initiatives, and/or programmatic strategy, policy, studies, analyses, scenarios, and/or other management consulting services grounded in data analysis, entry, aggregation and reporting. Leads client interactions to determine their business issues and recommend feasible and viable domain transformation and digital transformation solutions to drive business value. Possesses in-depth business domain experience to analyze client business challenges, formulates hypotheses and tests conclusions to determine appropriate analytics solutions. Works closely with the operations leadership team to help execute on strategy by optimizing and designing new business workflows - streamlining, reengineering, and taking on existing business processes and providing support to the operation. Creates reports and dashboards for internal department use. May incorporate automation to improve internal processes by customizing low- and no-code software applications for creating data models, user forms, user groups, and business rules. Develops/Delivers presentations and leads client meetings; coordinates and directs the activities of other consultants and provides direct consulting support and expertise to clients. Identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Demonstrates excellent writing and oral communications skills. Provides advisory guidance within a functional or technical discipline.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 10 years
**Documentation/Media Specialist I**

**Functional Responsibilities:** Designs digital media campaigns aligned with business goals. Coordinates the creation of digital content (e.g. website, blogs, press releases and podcasts). Manages end-to-end digital projects. Establishes web presence to boost brand awareness. Maintains a strong online company/agency voice through social media platforms. Liaises with communications or public affairs project teams to ensure brand consistency. Suggests and implements direct marketing methods to increase brand awareness. Monitors key performance indicators (KPIs) to assess reach and effectiveness of strategy. Designs print, electronic, and collateral materials across a variety of media including logos, websites, posters, brochures, publications, and presentations. Delivers creative visual material and layout designs. Assists with proofing, printing, scanning, formatting files, and other graphic design needs. Provides advice on effective visual communication and brand standards. Reviews, edits, and proofreads all documents prior to final submission to the client, ensuring compliance with the appropriate style guide. Drafts and edits documents including reports, articles, briefing papers, in-house studies, congressional reports and memoranda, concept papers, and work plans. Prepares and compiles documents for approval and clearance through the appropriate approval chain. Coordinates with project teams, drafts, and edits documents.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 1 year

**Operations Research/Management Analyst I**

**Functional Responsibilities:** Provides operational advisory and assistance support services in the form of directing, or producing analyses and reports in support of the agency’s strategic business or operational goals and/or provides program/project management support throughout the program or acquisition lifecycle through management of business support services including but not limited to requirements elicitation, programming, budgeting, reporting, developing and monitoring performance metrics, market research, cost estimation etc. Prepares presentations and other materials to support project, acquisition, or system functions. Conducts research of required information, including online research, interviews with subject matter experts (SMEs), analyzing data, and documenting findings obtained.

**Minimum Education:** Bachelor’s

**Minimum Experience:** 2 years
**Operations Research/ Management Analyst II**

**Functional Responsibilities:** Provides operational advisory and assistance support services in the form of directing, or producing analyses and reports in support of the agency’s strategic business or operational goals and/or provides program/project management support throughout the program or acquisition lifecycle through management of business support services including but not limited to requirements elicitation, programming, budgeting, reporting, developing and monitoring performance metrics, market research, cost estimation etc. Prepares presentations and other materials to support project, acquisition, or system functions. Conducts research of required information, including online research, interviews with subject matter experts (SMEs), analyzing data, and documenting findings obtained. Leads activities to identify project risks and develop mitigation plans. May facilitate Integrated Project Teams (IPT) in support of agency business goals.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 6 years

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**Project Manager I**

**Functional Responsibilities:** Manages quality, schedule, cost and scope of projects and/or applies functional, consulting, facilitation, and project management expertise; ensuring the project is within scope, consistent with requirements, as well as ensuring task deliverables and activities are delivered on-time and on budget. Delivers presentations and leads client meetings; coordinates and directs the activities of other consultants and provides direct consulting support and expertise to clients. Identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Demonstrates excellent writing and oral communications skills. Provides advisory guidance within a functional or technical discipline. Duties and specialties could be applied to Information Technology (IT), Program/Portfolio Management, applied across a spectrum of program or operational support missions (e.g., human resource/capital management, financial management, IT/acquisition lifecycle management, facilities management, public affairs/communications management, and training).

**Minimum Education:** Bachelor’s
**Minimum Experience:** 5 years
Project Manager III

**Functional Responsibilities:** Directs multiple projects focused on agency-level strategic inputs, business operations and mission often involving multiple work streams or tasks. Manages quality, schedule, cost and scope of projects and/or applies functional, consulting, facilitation, and project management expertise; ensuring the project is within scope, consistent with requirements, as well as ensuring task deliverables and activities are delivered on-time and on budget. Delivers presentations and leads client meetings; coordinates and directs the activities of other consultants and provides direct consulting support and expertise to clients. Identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Demonstrates excellent writing and oral communications skills. Provides advisory guidance within a functional or technical discipline. Duties and specialties could be applied to Information Technology (IT), Program/Portfolio Management, applied across a spectrum of program or operational support missions (e.g., human resource/capital management, financial management, IT/acquisition lifecycle management, facilities management, public affairs/communications management, and training).

**Minimum Education:** Master’s

**Minimum Experience:** 8 years

Subject Matter Expert

**Functional Responsibilities:** Provides customer domain and/or business process specific expertise. Brings specific functional and technical knowledge and experience for a specifically defined task order requirement such as server technology, cloud computing or a functional domain such as health care or cyber security. Develops business requirements and business processes re-engineering methodologies. Solves application and process related problems by creating detail process and system design specifications; and works with other areas across the business units to support a total solution approach. Communicates business requirements for reports and applications development. Facilitates collaboration within and across business units and across IT functions. Resolves problems and improves business units’ technical environments.

**Minimum Education:** Master’s

**Minimum Experience:** 10 years
**Technical Specialist II**

**Functional Responsibilities:** Responsible for the creation, design, development, and implementation of robotics process automation (RPA) systems. Investigates, analyzes, and sets up automated processes to maximize efficiency for a business model using RPA technologies and tools. Maintains web-based collaborative platforms. Configures and maintains Project Web App settings. Creates, edits, and deletes pages, lists, folders, libraries, documents, and calendars. Recommends possible enhancements and upgrades. Designs, builds, and implements approved changes. Sets up alerts and enforces usage policies. Monitors trends (e.g., site usage and growth, disk space usage and growth). Reviews, analyzes, and evaluates user needs to create systems solutions that support overall business strategies. Documents system requirements, defines scope and objectives, and creates system specifications that drive system development and implementation. Incumbents function as a liaison between IT and users and have both business and technical expertise.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 4 years

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**Technical Specialist III**

**Functional Responsibilities:** Responsible for the creation, design, development, and implementation of robotics process automation (RPA) systems. Investigates, analyzes, and sets up automated processes to maximize efficiency for a business model using RPA technologies and tools. Leads agile development teams focused on implementing RPA systems. Maintains web-based collaborative platforms. Configures and maintains Project Web App settings. Creates, edits, and deletes pages, lists, folders, libraries, documents, and calendars. Recommends possible enhancements and upgrades. Designs, builds, and implements approved changes. Sets up alerts and enforces usage policies. Monitors trends (e.g., site usage and growth, disk space usage and growth). Reviews, analyzes, and evaluates user needs to create systems solutions that support overall business strategies. Documents system requirements, defines scope and objectives, and creates system specifications that drive system development and implementation. Incumbents function as a liaison between IT and users and have both business and technical expertise.

**Minimum Education:** Bachelor’s
**Minimum Experience:** 6 years
**Experience & Degree Substitution Equivalencies**
Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>