Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services

Contract number: 47QRAA22D003Q

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period: December 20, 2021 – December 19, 2026

The QED Group, LLC
2461 Eisenhower Ave Fl 2
Alexandria, VA 22314-4684
Phone: 703-678-4724
Fax: 703-678-4701

www.QEDGROUPLLC.com

Contract Administrator: Thomas Dawson
gsa@qedgroupllc.com

Business size: Large

Price list current through Mod PA-0002, Effective date December 29, 2021

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>611430</td>
<td>611430RC</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Below

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Below

2. Maximum order: $1,000,000

3. Minimum order: $100

4. Geographic coverage (delivery area): Domestic and Worldwide

5. Point(s) of production: Not Applicable

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted.)

7. Quantity discounts: None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin): Not Applicable
10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level

10c. Overnight and 2-day delivery. To Be Determined at the Task Order level

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es). Same as contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). Same as contractor

14. Warranty provision. Not Applicable

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.
23. Unique Entity Identifier (UEI) number. 068512610

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM (CAGE: 3A9P2)

HOURLY RATES FOR SERVICES
SIN(s) 541611 and 611430

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Hourly Rate Year 1</th>
<th>GSA Hourly Rate Year 2</th>
<th>GSA Hourly Rate Year 3</th>
<th>GSA Hourly Rate Year 4</th>
<th>GSA Hourly Rate Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director / Expert</td>
<td>$244.65</td>
<td>$251.50</td>
<td>$258.54</td>
<td>$265.78</td>
<td>$273.22</td>
</tr>
<tr>
<td>Senior Manager</td>
<td>$199.10</td>
<td>$204.67</td>
<td>$210.41</td>
<td>$216.30</td>
<td>$222.35</td>
</tr>
<tr>
<td>Manager</td>
<td>$130.90</td>
<td>$134.57</td>
<td>$138.33</td>
<td>$142.21</td>
<td>$146.19</td>
</tr>
<tr>
<td>Staff</td>
<td>$106.70</td>
<td>$109.69</td>
<td>$112.76</td>
<td>$115.92</td>
<td>$119.16</td>
</tr>
<tr>
<td>Assistant / Associate</td>
<td>$57.20</td>
<td>$58.80</td>
<td>$60.45</td>
<td>$62.14</td>
<td>$63.88</td>
</tr>
</tbody>
</table>

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
LABOR CATEGORY DESCRIPTIONS

In the following position descriptions, unless otherwise called out, the following substitutions may be made for experience or degree:

1. A Bachelor degree may be substituted for four years’ experience for those positions requiring a high school diploma.
2. A Master’s degree may be substituted for six years’ experience for those positions requiring a high school diploma.
3. A Master’s degree may be substituted for two years’ experience for those positions requiring a Bachelor degree.
4. The equivalent of a Bachelor degree is a high school diploma plus 4 years additional experience.
5. The equivalent of a Master’s degree is a Bachelor degree plus 2 years additional experience or a high school diploma plus 6 years additional experience.

<table>
<thead>
<tr>
<th>TITLE</th>
<th>DIRECTOR / EXPERT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong></td>
<td>Master's</td>
</tr>
<tr>
<td><strong>Minimum Experience Requirements:</strong></td>
<td>Twelve (12)</td>
</tr>
</tbody>
</table>

**Functional Duties/Responsibilities:**
Serves as senior advisor/analyst to customer’s executive management team in a variety of capacities. Develops and applies advanced techniques for business process reengineering, strategic planning services, decision support services, education and training development, and organizational performance support. Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interfaces with internal and Government management personnel. Reports to internal and Government management.

<table>
<thead>
<tr>
<th>TITLE</th>
<th>SENIOR MANAGER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong></td>
<td>Master's</td>
</tr>
</tbody>
</table>

CONTRACT NUMBER 47QSMD20R0001
<table>
<thead>
<tr>
<th>TITLE</th>
<th>MINIMAL EXPERIENCE REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANAGER</td>
<td>Eight (8)</td>
</tr>
</tbody>
</table>

**Functional Duties/Responsibilities:**

Demonstrated capability in providing strategic, business or action planning services. Provides program audits and evaluations. Provides organizational assessments. Provides recommendations for process and productivity improvement and high-performance work. Provides recommendations for performance measures and indicators.

<table>
<thead>
<tr>
<th>TITLE</th>
<th>MINIMAL EXPERIENCE REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF</td>
<td>Three (3)</td>
</tr>
</tbody>
</table>

**Functional Duties/Responsibilities:**

Responsible for organizing, planning, and directing all contractor support activities for assigned task orders. Manages one or more major task orders concurrently. Formulates and reviews task order performance plans, technical and contractual performance, and deliverable items, determines task order(s) cost, and ensures conformance with all prescribed standards, schedules, and statements of work contained in all issued task orders. Manages the day-to-day activities of assigned projects and is directly responsible for supervision of the personnel assigned to task orders under his/her purview. Responsible for the development and maintenance of project performance/status reports including cost elements. Uses own judgment and initiative in providing technical direction to ensure performance and for resolving problems. Interfaces with Government project personnel on a continuous basis. Strong oral and written communications skills are required in order to fulfill the requirements of this position.
### Functional Duties/Responsibilities:

Establish studies and maintains collection of field work in appropriate data bases. Establish and maintain required financial records and reports relevant to each project. Manage project operations, provide training, monitor all work (including field work), evaluate their performance and make recommendations to the senior management for evaluation purposes. Supervise staff working on assigned projects. Attend various meetings with the client and other related agencies, industry groups, public groups, and customers to ensure project success. Prepare monthly and quarterly reports as required. Assist in preparation and administration of all annual and project budgets, various reports and statistical information pertaining to all housing and related business. Develop and perform quality control measurements in the field.

### TITLE

<table>
<thead>
<tr>
<th>ASSISTANT / ASSOCIATE</th>
</tr>
</thead>
</table>

### Minimum Education:

High School

### Minimum Experience Requirements:

One (1)

### Functional Duties/Responsibilities:

Work is of a critical or confidential nature and requires a broad working knowledge of departmental and Company practices, policies, programs, and product lines. Provide specialized administrative support acting on own initiative and direction to a business unit of a non-routine, non-repetitive nature to relieve and assist Group Vice Presidents, Area Managers or Department Managers with complex details and advanced administrative duties. Independently investigate assigned problems and determine method of research, data and information requirements as well as analysis techniques. Execute special or continuous research and data analysis tasks. Analyze problems, determines approach, compiles, and analyzes data, and prepares reports and/or recommendations for action by supervisor. Coordinate complex activities between departments and outside parties. Contact company personnel at all organizational levels to gather information and prepare reports.
Depending on the Area, most Unit AA's perform a variety of financial and human resource management activities e.g. assist in planning and monitoring Area or Group revenues and costs; developing and monitoring specific sales and administrative budgets; assisting in costing proposals.