GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services
FSC Class: R499

Contract number: 47QRAA22D004K

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period January 13, 2022 - January 12, 2027

ALLEN WAYNE, LTD., ARLINGTON
7128 Lineweaver Rd., Warrenton, VA 20187
Phone Number 703.321.7414 x1
http://www.allenwayne.com

Contract administration source.
Roland Owens


Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541430</td>
<td>Graphic Design Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

2. Maximum order: $1,000,000

3. Minimum order: $100

4. Geographic coverage (delivery area). V - 48 States, DC

5. Point(s) of production (city, county, and State or foreign country). 70 Main Street Suite 22 Warrenton, Virginia 20186

7. Quantity/Volume discounts: None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor

10c. Overnight and 2-day delivery. Contact Contractor

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es). 70 Main Street Suite 22 Warrenton, Virginia 20186

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). Contractors Address

14. Warranty provision. Standard Commercial Warranty

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable
18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Unique Entity Identifier (UEI) Number 037752847

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM.

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Contractor or Customer Facility or Both</th>
<th>GSA PRICE + IFF</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>541430</td>
<td>Job/task management</td>
<td>Contractor Facility</td>
<td>$128.46</td>
<td>$132.32</td>
<td>$136.29</td>
<td>$140.38</td>
<td>$144.59</td>
</tr>
<tr>
<td>541430</td>
<td>Creative Director</td>
<td>Contractor Facility</td>
<td>$149.87</td>
<td>$154.37</td>
<td>$159.00</td>
<td>$163.77</td>
<td>$168.68</td>
</tr>
<tr>
<td>541430</td>
<td>Senior Graphic Designer</td>
<td>Contractor Facility</td>
<td>$128.46</td>
<td>$132.32</td>
<td>$136.29</td>
<td>$140.38</td>
<td>$144.59</td>
</tr>
<tr>
<td>541430</td>
<td>Graphic/Production Artist</td>
<td>Contractor Facility</td>
<td>$107.05</td>
<td>$110.26</td>
<td>$113.57</td>
<td>$116.98</td>
<td>$120.49</td>
</tr>
<tr>
<td>541430</td>
<td>Technical writing/editing</td>
<td>Contractor Facility</td>
<td>$107.05</td>
<td>$110.26</td>
<td>$113.57</td>
<td>$116.98</td>
<td>$120.49</td>
</tr>
<tr>
<td>541430</td>
<td>Proofreader</td>
<td>Contractor Facility</td>
<td>$107.05</td>
<td>$110.26</td>
<td>$113.57</td>
<td>$116.98</td>
<td>$120.49</td>
</tr>
<tr>
<td>541430</td>
<td>Web Developer</td>
<td>Contractor Facility</td>
<td>$128.46</td>
<td>$132.32</td>
<td>$136.29</td>
<td>$140.38</td>
<td>$144.59</td>
</tr>
</tbody>
</table>

SCA/SCLS Eligible Contract Labor Category | SCA/SCLS Equivalent Code/Title | WD Number
--- | --- | ---
Job/Task Management | 01020- Administrative Assistant | 2015-4281
Creative Director | 13043-Illustrator III | 2015-4281
Senior Graphic Designer | 15080-Graphic Artist | 2015-4281
Graphic/Production Artist | 15080-Graphic Artist | 2015-4281
Technical Writing/Editing | 30462-Technical Writer II | 2015-4281
Proofreader | 30461-Technical Writer I | 2015-4281
Web Developer | 14072-Computer Programmer II | 2015-4281
<table>
<thead>
<tr>
<th>SIN/SIN(s) Proposed</th>
<th>Labor Category/Service Title</th>
<th>Labor Category/Service Description (250 words)</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience (cannot be a range)</th>
<th>UOI</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>541430</td>
<td>Job/task management</td>
<td>Manages single or multiple projects/tasks. Manages assigned projects to meet client requirements. Determines project scope with client and manages the production of assigned projects. Responds effectively to meet client's needs. Supports client in business and action planning. Oversees quality inspection and quality assurance activities, conducts project audits and evaluations. Manages projects, budgets, schedules, and delivery of services.</td>
<td>BA degree in business, communications, marketing or other relevant disciplines.</td>
<td>10 years of relevant work related experience may be substituted for degree requirements.</td>
<td>Hourly</td>
<td>$128.46</td>
</tr>
<tr>
<td>541430</td>
<td>Creative Director</td>
<td>Chief brand strategist and identity designer, graphic design, illustration, conceptualization, publications design/layout, logo design, convention display design, web design, and project management.</td>
<td>BA degree in graphic design and or related graphic communications or 15 years of relevant experience.</td>
<td>Fifteen years of relevant experience</td>
<td>Hourly</td>
<td>$149.87</td>
</tr>
<tr>
<td>541430</td>
<td>Senior Graphic Designer</td>
<td>Surface design, illustration, photography, Info. graphics, assists the creative director with graphic design production. Interprets client concepts to create visually striking graphics and publication layouts. Responsible for engaging with members of the team, such as illustrators, photographers and other designers to ensure consistency within the design guidelines. Develops and creates original concepts for print publications, websites, direct mailing, posters, ect. anything requiring graphics.</td>
<td>BA degree in graphic design and or related graphic communications or seven years of relevant experience.</td>
<td>Ten years of relevant experience may be substituted for degree requirements.</td>
<td>Hourly</td>
<td>$128.46</td>
</tr>
<tr>
<td>541430</td>
<td>Graphic/Producton Artist</td>
<td>Designs graphic elements and text layout to be presented visually in magazines, books, and conference materials; website and interactive PDFs; and any other visual communications media. Plans presentations that typically include illustrations, photographs, and text. Selects styles and sizes of type. Creates samples of proposed designs. Prepares illustrations and rough sketches.</td>
<td>BA degree in business, communications, marketing or other relevant discipline.</td>
<td>Seven years of relevant work related experience may be substituted for degree requirements.</td>
<td>Hourly</td>
<td>$107.05</td>
</tr>
<tr>
<td>541430</td>
<td>Technical writing/editing</td>
<td>Two of our editors have 20+ years’ experience in writing and editing for both government and industry. Have written and edited user guides, reference guides, online help, resource guides, reports, catalogs, history books, and articles. Government credits include work for Library of Congress; National Library Service; Army Corps of Engineers; Veterans Affairs Health Care System; and the Fairfax County History Commission. Have developed training programs for an international team of technical writers and wrote and edited content for a health-related website.</td>
<td>B.A., English</td>
<td>Ten years of relevant experience may be substituted for degree requirements.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>541430</td>
<td>Proofreader</td>
<td>Our two editors have 20+ years’ experience in writing and editing for both government and industry. Have written and edited user guides, reference guides, online help, resource guides, reports, catalogs, history books, and articles. Government credits include work for Library of Congress; National Library Service; Army Corps of Engineers; Veterans Affairs Health Care System; and the Fairfax County History Commission. Have developed training programs for an international team of technical writers and wrote and edited content for a health-related website.</td>
<td>B.A., English</td>
<td>Ten years of relevant experience may be substituted for degree requirements.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>541430</td>
<td>Web developer</td>
<td>Designs and builds websites using WIX and Word Press, creates interactive PDFs and 508 compliant files.</td>
<td>BA of Fine Arts in Graphic Design</td>
<td>Seven years of relevant work related experience may be substituted for degree requirements.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>