GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is http://www.gsaadvantage.gov

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT
MULTIPLE AWARD SCHEDULE (MAS)
FEDERAL SUPPLY SCHEDULE: PROFESSIONAL SERVICES

CONTRACT NUMBER:
47QRAA22D004N

PERIOD COVERED BY CONTRACT:
January 18, 2022 to January 17, 2027

T47 INTERNATIONAL, INC.
8235 Penn Randall Place; Suite 204
Upper Marlboro, MD 20772
www.t47international.com
TEL: 301-643-9300

Contractor’s Administration Source:
Tina Wilson, CEO; 301-580-2656;
tina.wilson@t47international.com
Michael Perch, Contract Administrator; 703-286-5426
mperch@roadmapc.com
General Services Administration
Management Services Center Acquisition Division

Business Size:
Small Business
SBA 8(a) Certified
Women Owned Business
Veteran Owned Business

For more information on ordering from Federal Supply Schedule go to the GSA Schedules page at GSA.gov
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25. DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER: .....Error! Bookmark not defined.

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GSA AWARDED TERMS AND CONDITIONS

TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

1. AWARDED SPECIAL ITEM NUMBERS:
   - SIN 561612: Protective Service Occupations
   - 561210FS: Facilities Support Services
   - SIN 541611: Management and Financial Consulting, Acquisition and Grants Management
   - SIN OLM: Order Level Materials

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s): 105-002, 577-001

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

2. MAXIMUM ORDER:
   - SIN 561612: $250,000.00
   - 561210FS: $1,000,000.00
   - SIN 541611: $1,000,000.00
   - SIN OLM: $250,000

3. MINIMUM ORDER
   - $100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA):
   - SIN 561612: 48 States, DC
   - SIN 561210FS: Worldwide
   - SIN 541611: 48 States, DC
   - SIN OLM: States, DC

5. POINT(S) OF PRODUCTION:
   - 8235 Penn Randall Place; Suite 204
   - Upper Marlboro, MD 20772

6. PRICES HEREIN ARE SET. Government Net Prices (discounts already deducted.)

7. QUANTITY DISCOUNTS:
   - 1% on Task Orders over $200,000 and 2% on Task Orders over $400,000 and over.
8. **PROMPT PAYMENT TERMS:**
   NET 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions per I-FSS-600.

9. **GOVERNMENT PURCHASE CARDS**
   Are accepted below and above the micro-purchase threshold.

10. **FOREIGN ITEMS**
    Not applicable.

11. **TIME OF DELIVERY:**
    Specified on the Task Order

12. **F.O.B POINT(S):**
    Destination

13. **13a ORDERING ADDRESS (ES):**
    8235 Penn Randall Place; Suite 204
    Upper Marlboro, MD 20772

14. **PAYMENT ADDRESS(ES):**
    8235 Penn Randall Place; Suite 204
    Upper Marlboro, MD 20772

15. **WARRANTY PROVISION:**
    Not applicable.

16. **EXPORT PACKAGING CHARGES:**
    Not applicable.

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL):**
    Accept any above micro-purchase threshold.

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices. Not applicable.

18b. Terms and conditions for any other services. Not applicable.

19. **List of service and distribution points.** Not applicable.

20. **List of participating dealers.** Not applicable.

21. **Preventive maintenance** Not applicable.
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not applicable.

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not applicable.

23. Unique Entity Identifier (UEI) number. UEI Number: JXGZBLGBA996

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Service Contract Labor Standards Matrix:

<table>
<thead>
<tr>
<th>SCLS Eligible Contract Labor Category/Fixed Price Service</th>
<th>SCLS Equivalent Code Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**)) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).
LABOR CATEGORY DESCRIPTION WITH FUNCTIONAL RESPONSIBILITIES MINIMUM EDUCATION AND YEARS OF EXPERIENCE

1. **Project Coordinator**

Functional Responsibilities:
Leading projects to include integration of various projects using proven program management techniques and skill sets, such as: schedule and quality; sizing tasks and monitor work breakdown structures to the program manager. Acts as focal point for projects within the program; this includes consultation on staffing, financial, performance and delivery issues. Possess minimum planning and management experience over two (2) or more projects.

**Qualifications:** *Program Coordinator*
Project Coordinator I - Associates degree and 2 years of experience  
Project Coordinator II – Bachelor degree and 1 year of experience  
Project Coordinator III – Bachelor degree and 3 years of experience

2. **Training Coordinator II**

Functional Responsibilities:
Provides administrative type support to training and management personnel. To include, project administration, documentation planning, program management support, meeting and event planning and administration, mail services, records administration, and data input. Copying, fax, and other day-to-day administrative functions as assigned.

**Qualifications:** *Training Coordinator I - III*
Training Coordinator I Associates degree and 1 year of experience  
Training Coordinator II Bachelors degree and 1 years of experience  
Training Coordinator III Bachelors degree and 3 years of experience
3. **Logistics Manager**

Functional Responsibilities:
The logistics manager work involves the coordination and integration of numerous activities and functions into an overall efficient and effective support effort. Depending upon the mission or program being supported, these activities may include such specializations as supply, maintenance, procurement, transportation, inventory management, quality assurance, facilities and property management, production control, and property disposal. Some logistics work also involves such activities as housing management, food services, and management of test equipment. Logistics manager work also typically involves such other specialized activities as resource and fiscal management, training, automated data processing, and manpower management. The degree of involvement in any one or a combination of these functional specializations is dependent upon the purpose for which the logistics work is accomplished and the specific requirements of a particular position. Characteristic of all logistics manager work, however, is the overriding requirement to coordinate the activities of the individual functional areas into a unified program which will meet total support requirements.

Part of this job description for logistic manager to support the importance and complexity of maintaining weapon systems at an optimum state of readiness led to the development of a logistics process known as Integrated Logistics Support (ILS). The ILS process is used by the military departments to assure that the most effective and economical means of support are considered and planned for during all stages of a weapon system's "life cycle." A system's life cycle begins with its concept and design, extends through research and development, production, transfer to the user, and ends with its disposal. The basic management principle of ILS is that logistic support resources must be developed, acquired, tested, and deployed as an integral part of the material acquisition process, and that these considerations are continued through the system's ultimate use.

Supply work involves furnishing all types of supplies, equipment, material, and property (except real estate), necessary to support a weapon system, program, or mission. Supply activities range from the initial identification of requirements to the ultimate issue of items for disposal. Supply work exists at many different levels of an agency's organizational structure. In a staff capacity, supply specialists analyze, develop, evaluate, and plan supply systems and programs with the goal of assuring that the necessary items are in the right place at the right time to meet required needs. This position also includes inventory management which will involve developing policy; developing and evaluating material management programs, systems, procedures, and methods; and developing long-range plans.

**Qualifications:** *Logistics Manager*
Associates degree and 6 years of experience, specifically Army logistics or supply chain management.
4. **Program Manager I**

Functional Responsibilities:
Leading teams or projects to include integration of various information technology projects using proven program management techniques and skill sets, such as: measuring performance against cost, schedule, and quality; sizing tasks and provides work breakdown structures to the government. Acts as senior level focal point for projects within the program; this includes consultation on staffing, financial, performance and delivery issues. Possess significant planning and management experience over six (6) or more projects.

**Qualifications:** Program Manager I
Program Manager - Bachelors degree and 3 years of experience

5. **Project Manager**

Functional Responsibilities:
Leading projects to include integration of various projects using proven program management techniques and skill sets, such as: schedule and quality; sizing tasks and monitor work breakdown structures to the program manager. Acts as focal point for projects within the program; this includes consultation on staffing, financial, performance and delivery issues. Possess minimum planning and management experience over two (2) or more projects.

**Qualifications:** Project Manager
Project Manager - Associates degree and 2 years of experience

6. **Registered Nurse II**

Functional Responsibilities:
The Registered Nurse I provide comprehensive general nursing care to patients whose conditions and treatment are normally uncomplicated, follows established procedures, standing orders, and doctor's instructions, uses judgment in selecting guidelines appropriate to changing patient conditions. Routine duties are performed independently; variations from established routines are performed under specific instructions. Provides professional nursing care to assigned patients. Records patient histories, performs various diagnostic tests, administers medications, and develops patient care plans in conjunction with other medical professionals. Assists physicians during examinations and procedures, operating and monitoring medical equipment as necessary. Observes patients' progress and records observations in patient medical records. Promotes patients' independence by teaching patients and families to understand conditions, medications, and self-care skills. Requires graduation from an approved nursing program. Typically reports to a manager or head of a unit/department. Requires a state license to practice. Works on projects/matters of limited complexity in a support role. Work is closely managed.

**Qualifications:** Registered Nurse (RN) Level II
Bachelors Degree in Health related field + Three (3) Year of experience as a Case Manager
7. **Registered Nurse I**

Functional Responsibilities:
The Registered Nurse II plans and provides comprehensive nursing care in accordance with professional nursing standards, uses judgment in assessing patient conditions, interprets guidelines, and modifies patient care as necessary, recognizes and determines proper action for medical emergencies, e.g., calls physician or takes preplanned emergency measures. Provides professional nursing care to assigned patients. Records patient histories, performs various diagnostic tests, administers medications, and develops patient care plans in conjunction with other medical professionals. Assists physicians during examinations and procedures, operating and monitoring medical equipment as necessary. Observes patients' progress and records observations in patient medical records. Promotes patients' independence by teaching patients and families to understand conditions, medications, and self-care skills. Requires graduation from an approved nursing program. Typically reports to a manager or head of a unit/department. Requires a state license to practice. Gaining exposure to some of the complex tasks within the job function. Occasionally directed in several aspects of the work. Additionally, this position can serve as a Dental Case Manager shall have at a minimum an Associate of Applied Science (A.A.S), Registered Nurse (RN), Direct Service Social Worker as Non-clinical Case Manager.

**Qualifications:** Registered Nurse (RN) Level I
Bachelors Degree in Health related field + One (1) Year of experience as a Case Manager.

8. **Medical Record Technician**

Functional Responsibilities:
The Medical Record Technician maintains medical records of hospital and clinic patients, reviews medical records for completeness and accuracy, codes diseases, operations, diagnoses and treatments, compiles medical care and census data for statistical reports, and maintains indexes on patient, disease, operation, and other categories. The Medical Record Technician directs routine operation of medical record department, files, or directs Medical Record Clerk to file, patient records, maintains flow of medical records and reports to departments, and may assist medical staff in special studies or research.

**Qualifications:** Medical Record Technician
Associate Degree or equivalent experience + 1-3 years of related experience.

9. **Customer Service Representative I**

Functional Responsibilities:
The Customer Service Representative (CSR) provides information and solutions in response to inquiries pertaining to products, services and/or customer complaints. Duties may include, but are not limited to, accessing databases to retrieve and/or record information such as customer complaints or orders; responding to customer complaints or inquiries; taking orders for products or merchandise; calculating charges; processing billing or payments; processing customer claims; handling returns, refunds, and exchanges; keeping records of customer interactions; and updating customer account information.
10. Personnel Security

Functional Responsibilities:
Personnel security specialists determine the suitability and security eligibility of individuals for entry and retention in sensitive and non-sensitive positions. They make security clearance determinations for employees or other persons for access to sensitive information, resources, material, or work sites.

Personnel security specialists review, evaluate, and adjudicate reports of investigations, personnel files, and other records to determine whether to grant, deny, revoke, suspend, or restrict security clearances consistent with national security and/or suitability issues. They determine the adequacy and completeness of the investigation and of other means by which data were collected; evaluate the authenticity, veracity, and pertinence of the data to the case at hand; and request additional investigations or develop other information if needed. Security specialists recommend or decide whether security clearances should be granted, suspended, revoked, or denied.

Qualifications: Personnel Security
No Degree or experience required; Highly desired six-months of experience.

11. Administrative / Mail Clerk Support II

Functional Responsibilities:
Provides administrative type support to technical and management personnel. To include, project administration, documentation planning, program management support, meeting and event planning and administration, mail services, records administration, and data input. Copying, fax, and other day-to-day administrative functions as assigned. Assists in unit operations by performing a few mail and file and related clerical duties. Receives and sort incoming mail by office identification symbol. Refers undesignated materials to a senior clerk. Checks outgoing mail for proper address and sorts by destination and dispatches mail. Sorts and arranges materials (correspondence, reports, forms, regulations, etc.) for filing and files those materials that can be readily filed in alphabetical, numerical, or chronological order. Checks and verifies directory listings by comparison with original source and annotates differences. Performs other clerical and manual duties related to receipt and delivery of mail.

Qualifications: Administrative / Mail Clerk Support I - III
Administrative Support I High School diploma
Administrative Support II High school diploma and 3 years of specialized experience Administrative Support III High school diploma and 5 years of specialized experience

12. Dispatcher Motor Vehicle

Functional Responsibilities:
This position schedules vehicle repairs and lubrication for vehicle-maintenance, schedules vehicles for lubrication or repairs based on date of last lubrication and mileage traveled or urgency of repairs. The Maintenance Scheduler contacts garage to verify availability of facilities, notifies parking garage workers to deliver specified vehicles, and maintains a file of requests for services. This position is responsible for the assignment of motor vehicles and drivers for conveyance of freight or passengers, and compiles lists of available vehicles. The assignment of vehicles is determined by factors such as length and purpose of trip, freight or passenger requirements, and preference of user. Additional responsibilities include the issuance of keys, record sheets, and driver credentials. The Dispatcher records time of departure, destination, cargo, expected time of return and investigates overdue vehicles. The Dispatcher may confer with customers to expedite or locate missing, misrouted, delayed or damaged merchandise, maintain record of mileage, fuel used, repairs made, and other expenses. The Dispatcher may establish service or delivery routes, supervise loading and unloading, issue equipment to drivers, (such as hand trucks, dollies, and blankets), direct activities of drivers, assign helpers to drivers, work at vehicle distribution centers, and assign vehicles to customer agencies.

Qualifications: Dispatcher Motor Vehicle No Degree or experience required

13. Personal Computer Support Technician

Functional Responsibilities:
The Personal Computer Support Technician provides support to distributed PC/networking environment including installation, testing, repair, and troubleshooting for stand-alone PCs, PCs linked to networks, printers, and other computer peripherals. Support responsibilities include software installation, and configurations. This technician performs technical, operational, and training support to users of personal computers either by telephone, or on-site for PC desktop hardware and software packages. Job duties require the technician to install and test personal computers, printers, and other peripherals, configure operating system, load shrink-wrap programs and other application software programs. In this position, the incumbent troubleshoots computer problems, performs hardware and software diagnostics, coordinates needed repairs, resolves computer system problems, including coordination between users and components of a local area network, and participates in the evaluation of system configuration and software.

Qualifications: Personal Computer Support Technician Bachelors Degree and one (1) year experience

14. Materials Coordinator

Functional Responsibilities:
The Material Coordinator coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. In this job, the Material Coordinator reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material, requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material; arranges for in-plant transfer of materials to meet production schedules, and with department supervisors for repair and assembly of material and its transportation to various departments, and examines material delivered to production departments to verify if type specified. This Worker may monitor and control movement of material and parts along conveyor system, using remote-control panel board, compute...
amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine; compile report of quantity and type of material on hand, move or transport material from one department to another, using hand or industrial truck; may compile perpetual production records in order to locate material in process of production, using manual or computerized system, and maintain employee records.

Qualifications: Material Coordinator
No degree but one (1) year of specialized experience is required.

15. Material Expediter

Functional Responsibilities:
The Material Expediter executes the following: locates and moves materials and parts between work areas of plant to expedite processing of goods, according to pre-determined schedules and priorities, and keeps related record, reviews production schedules inventory reports, and work orders to determine types, quantities, and availability of required material and priorities of customer orders, confers with department supervisors to determine materials overdue and to inform them of location, availability, and condition of materials, locates and moves materials to specified production areas, using cart or hand truck, and records quantity and type of materials distributed and on hand. Work may include the following tasks: directing Power-Truck Operator or Material Handling Laborer to expedite movement of materials between storage and production areas, compare work ticket specifications with material at workstations to verify appropriateness of material in use, prepare worker production records and timecards, and may update and maintain inventory records, using computer terminal.

Qualifications: Material Expediter
No degree but two (2) year of specialized experience is required.

16. Program Manager II

Functional Responsibilities:
Leading teams or projects to include integration of various information technology projects using proven program management techniques and skill sets, such as: measuring performance against cost, schedule, and quality; sizing tasks and provides work breakdown structures to the government. Acts as senior level focal point for projects within the program; this includes consultation on staffing, financial, performance and delivery issues. Possess significant planning and management experience over six (6) or more projects.

Qualifications: Program Manager II
Program Manager – No degree and 6 years of specialized janitorial experience
17. Deputy Project Manager

Functional Responsibilities:
Leading projects to include integration of various projects using proven program management techniques and skill sets, such as: schedule and quality; sizing tasks and monitor work breakdown structures to the program manager. Acts as focal point for projects within the program; this includes consultation on staffing, financial, performance and delivery issues. Possess minimum planning and management experience over two (2) or more projects.

Qualifications: Project Manager
Program Manager - No degree and 3 years of specialized janitorial experience

18. Quality Assurance Specialist

Functional Responsibilities:
Quality assurance specialists are responsible for monitoring, inspecting, and proposing measures to correct or improve a company's final products and processes to meet established quality standards. Acts independently through a working schedule of building reviews to monitor the level of janitorial and custodial services provided to the client. Responsible for daily oversight of the quality assurance program as it relates to all services required under the contract. Initiates, revises, and maintains quality documentation, procedures, manuals, and specifications.

Performs quality control inspections daily using a mix of one hundred (100%) percent inspection, random sampling, and periodic evaluation. Ensures all Acceptable Quality Levels are being met as outlined in the contract’s “Required Performance Metrics Table. Creates reports and work tickets to be distributed internally as well as to the customer through various reporting systems. Follows up on and re-inspects unacceptable inspection results. Ensures all deliverables required per the contract are created, maintained, and submitted prior to deadline. Maintains working business relationships with customer(s). Schedules and chairs regularly occurring meetings with contractor’s personnel and customer(s). Oversees and performs OSHA compliance and inspections. Creates reports and deliverables as necessary. Oversees and performs Safety compliance and inspections. Creates reports and deliverables as necessary. Schedule, coordinate and perform (as necessary) trainings for onsite personnel as it relates to all functions of companies training program (e.g.- OSHA, Safety, security, policies and procedures, technical trainings). Assist the Custodial Services Manager and Assistant Project Manager, Custodial with administrative functions.

Qualifications: Quality Assurance
No degree and one (1) year of specialized janitorial experience
19. **Lead Custodian**

Functional Responsibilities:
A Lead Custodian is responsible for leading and coordinating the work of Custodian positions in cleaning the inside of buildings and other facilities, performing minor maintenance and moving furniture and office equipment; ensures that assigned duties are completed on schedule and are done well within the area assigned; schedules project work and work order requests; responsible for supply needs of the area assigned; responsible for security surveillance; may be responsible for inventory control of all supplies and equipment; may perform as a Custodian during an absence; does related work as required. Physical strength and agility are required to operate cleaning, waxing and other equipment, to safely lift and carry furniture, cleaning equipment and bags of trash, and to repeatedly bend, stoop and twist. Working conditions include standing and/or walking for long periods of time and potential exposure to body fluids. Positions may require the ability to work irregular hours or to rotate shifts.

Knowledge of and skill in the operation of floor, carpet, wall and office cleaning equipment and tools; knowledge of and skill in safely mixing and applying custodial chemicals; knowledge of OSHA regulations as they relate to cleaning and sanitation measures; knowledge of and skill in cleaning methods and procedures; skill in training and monitoring of performance of staff; ability to plan work assignments and set priorities; ability to read, understand and apply oral and written instructions and labels; ability to communicate effectively orally and in writing; ability to safely operate power custodial equipment; ability to safely lift and carry furniture, equipment and bags weighing up to 50 pounds; ability to complete assigned duties on schedule and to work well with others or independently; ability to work irregular hours or to rotate shifts; ability to stand and/or walk for extended periods; ability to bend, stoop and twist repeatedly; ability to work well under pressure; ability to work with minimal supervision; ability to climb stairs and ladders; ability to reach overhead for extended periods; ability to perform preventive maintenance on equipment operated; basic mechanical aptitude; ability to work safely.

**Qualifications:** Lead Custodian
No degree and two (2) year of specialized janitorial experience

20. **Floor Technician**

Functional Responsibilities:
The floor technician will be responsible for the maintenance of all floor areas, and for sustaining high standards of cleanliness and sanitation. Responsible for removing spots from carpets, perform bonnet and extraction carpet cleaning, dispose of trash and assist with hazardous waste collection; operate floor sweepers, buffers, strippers, canister vacuum cleaners, and shop vacuums, and you will wear adequate personal protective equipment (PPE) when working with chemicals and equipment. Duties also includes cleaning offices, hallways, common areas, and other areas. moving furniture before and after cleaning. cleaning, dusting, mopping, stripping, and waxing floors. measuring chemicals correctly; operating chemical dispensing units; labeling chemicals correctly; cleaning, maintaining, and storing equipment and Personal Protective Equipment (PPE) proficiently; keeping an inventory of floor areas, and scheduling cleaning and maintenance duties; reporting maintenance issues to supervisor; and assisting with the hazardous waste collection as requested by the supervisor.
21. **Custodian**

Functional Responsibilities:
Ensuring spaces are prepared for the next day by taking out trash, tidying furniture and dusting surfaces. Washing and sanitizing toilets, sinks and showers and restocking disposables. Performs general, routine custodial duties, to include dusting, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies. Performs routine maintenance to custodial equipment and supplies. Empties trash receptacles, disposes trash into compactors and/or dumpsters, and bags trash for proper disposal. Unlocks doors, ensuring doors are locked after cleaning areas. Reports needs and concerns to appropriate staff, which may include submitting or recommending work orders and checking supply levels; for positions within on-campus residence halls, responsible for reporting concerns related to on-campus residents. Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices. Assists in on-the-job training of new staff on routine procedures. Performs cleaning functions specific to the assigned facilities and/or based on seasonal/project requirements. May provide vendors with access to areas for cleaning and may answer basic questions. May report issues with vendors to supervisor. May assist or perform snow removal activities and minor maintenance, such as replacing light bulbs, adjusting furniture, or other similar activities. Performs miscellaneous job-related duties as assigned.

**Qualifications:** Custodian
No degree; One (1) year of floor experience preferred

22. **Program Manager III**

Functional Responsibilities:
Leading teams or projects to include integration of various information technology projects using proven program management techniques and skill sets, such as: measuring performance against quality assurance standards, managing complex 24/7/365 scheduling; provides work breakdown structures to the government. Acts as central focal point for staffing, supplies, performance, and corrective actions issues. Possess significant planning and management experience over ten (10) years.

**Qualifications:** Program Manager III
Program Manager – No degree but 10 years of hospitality or custodial experience required

23. **Maid / Houseman**

Functional Responsibilities:
The Maid or Houseman cleans rooms and other premises of hotel, or residential training facility buildings/dormitories, performing any combination of the following tasks: dusting and cleaning Venetian blinds, furniture, and other surfaces, sorts, counts, folds, marks, or carries linens. The Maid or Houseman turns mattresses and makes beds, moves, and arranges furniture and hangs drapes, cleans and polishes metalwork and porcelain bathroom fixtures, spot-cleans walls and windows, empties wastebaskets and removes trash, removes soiled linens for laundering, replenishes room supplies, and reports needed repairs to equipment, furniture, building and fixtures.

**Qualifications:** Maid or Houseman  
No degree; on the job training provided

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**24. Desk Clerk**

Functional Responsibilities:  
The Desk Clerk performs any combination of the following duties for guests of hotel, motel, or other lodging facility: registers and assigns rooms to guests, issues and receives room keys, date-stamps, sorts, and racks incoming mail and messages; receives and transmits messages using equipment such as telephone switchboard, console, answers inquiries pertaining to establishment services, shopping, dining, entertainment, and travel directions, keeps records of room availability and guests’ accounts, computes bills, collects payments, and makes changes for guests. The Desk Clerk makes and confirms room reservations, may post charges such as room, food, or telephone to casebooks by hand or machine, make restaurant, transportation, or entertainment reservations, and arrange for tours, may deposit guests’ valuables in safe or safe-deposit box, and may sell candy and newspapers.

**Qualifications:** Desk Clerk  
No degree; on the job training provided

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**25. Access Control I**
Functional Responsibilities:
An access control security escort first duty in the detect, deter, observe, and report process is to detect. This includes controlling access to the premises through a gatehouse or as a concierge officer, identifying suspicious activities and people, detecting emergency situations and many other tasks. Deter – detection and deterrence as a visible an access control security escort to demonstrate to a deviant would be to target your property while the officer is there. Observe and monitor Close Circuit Television (CCTV) with anything between 1 and 72 cameras covering the property. As part of an access control security escort observation duty is to patrol the premises and check that everything is in order. Report to the relevant authorities (such as the police or an emergency service) and notifying the client and incidents or actions occurring on the premises. An access control security escort will need to know how to document what happened, correctly fill out an incident report and record all the specific details of the incident. This duty is a crucial part of any access control officer’s job.

**Qualifications:** Access Control I
No degree; 6-months of specialized CCTV experience is desired.

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26. **Access Control II**

Functional Responsibilities:
An access control security escort first duty in the detect, deter, observe, and report process is to detect. This includes controlling access to the premises through a gatehouse or as a concierge officer, identifying suspicious activities and people, detecting emergency situations and many other tasks. Deter – detection and deterrence as a visible an access control security escort to demonstrate to a deviant would be to target your property while the officer is there. Observe and monitor Close Circuit Television (CCTV) with anything between 1 and 72 cameras covering the property. As part of an access control security escort observation duty is to patrol the premises and check that everything is in order. Report to the relevant authorities (such as the police or an emergency service) and notifying the client and incidents or actions occurring on the premises. An access control security escort will need to know how to document what happened, correctly fill out an incident report and record all the specific details of the incident. This duty is a crucial part of any access control officer’s job.

**Qualifications:** Access Control II
No degree; on-the-job training is provided.

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27. **Access Control Specialist/Customer Service Representative II**

Functional Responsibilities:
The Customer Service Representative (CSR) provides information and solutions in response to inquiries pertaining to products, services and/or customer complaints. This functional area includes CSR primarily concerned with determining the suitability and security eligibility of individuals for entry to sensitive and non-sensitive areas. Look up security clearance determinations for employees or other persons for access to sensitive information, resources, material, or work sites. The duties include implementing policies and procedures for the personnel security program within the agency or organization, reviewing requests for security clearances and special accesses, applying agency or organizational regulations regarding the type of personal security check required (i.e., national agency check, special background investigation, etc.).

CSR provide authoritative information and assistance to organization officials by advising on personnel security policies and related matters and on the impact of personnel security requirements on organizational missions; advising on procedures for adverse security determinations and employee rights; representing the organization in personnel security matters; administering programs for continuous security evaluation of personnel; and administering security awareness programs.

Qualifications: Customer Service Representative II
No Degree. Two (2) year customer service specifically within security

28. Guard I

Functional Responsibilities:
This guard carries out detailed instructions and procedures primarily oriented to ensure that emergencies and security violations are readily discovered and reported to appropriate authority. The primary duty is to observe and report security and emergency situations. This guard intervenes directly only in situations which require minimal action to safeguard property or persons. Duties require minimal training and physical fitness standards.

Qualifications: Guard I
No degree; on the job training provided. Must meet rigorous physical fitness standards.

29. Guard II

Functional Responsibilities:
The Guard II enforces regulations and procedures designed to prevent breaches of security, exercises
judgment and uses discretion in responding to incidents and emergencies, determining whether to intervene directly, ask for assistance as time permits, keep situation under control or surveillance, or to report incident or situation to the appropriate authority for handling. Duties require specialized training in methods and techniques of protecting controlled areas.

**Qualifications:** Guard II

No Degree. One (1) year guard experience and when required proficiency with firearms or other special weapons. Must meet rigorous physical fitness standards.
29. ESCALATION OF PRICING TABLE FOR 561612, 561210FS and 541611.

T47 INTERNATIONAL, INC. LABOR RATES/ANNUAL ESCALATION – 2.3%

<table>
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<tr>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
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<td>Apr</td>
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