

# GENERAL SERVICES ADMINISTRATION

## Federal Supply Service

### Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!* ®, a menu-driven database system. The INTERNET address GSA *Advantage!* ® is: GSAAvantage.gov.

## Multiple Award Schedule

FSC Group: Professional Services

FSC Class: DA01

Contract number: 47QRAA22D0053

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period:  
February 07, 2022 – February 06, 2027

Areva Solutions, LLC,  
25932 Donovan Drive,  
Chantilly, VA 20152-3415  
703-583-7517

[www.Arevasolutions.com](http://www.Arevasolutions.com)

Priyank K. Shah  
[Priyank@Arevasolutions.com](mailto:Priyank@Arevasolutions.com)  
[GSAMAS@Arevasolutions.com](mailto:GSAMAS@Arevasolutions.com)

Phone – 703-574-8412  
Contract administration POC

Business size: Small Business

Price list current as of Modification #PS-A815 effective February, 07, 2022

Prices Shown Herein are Net (discount deducted)

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**CUSTOMER INFORMATION**

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery SINs	SIN Descriptions	Annual Sales
54151S	54151SRC	Information Technology Professional Services	\$25,000
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services	\$25,000
OLM	OLMRC	Order-Level Materials (OLM's)	

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. Maximum order: \$1,000,000

3. Minimum order: \$100

4. Geographic coverage (delivery area). Domestic Only

5. Point(s) of production (city, county, and State or foreign country). Same as company address

6. Discount from list prices or statement of net price. **Government Net Prices (discounts already deducted.)**

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractors insert number of days.) Contact Contractor or To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor or To Be Determined at the Task Order level

- 10c. Overnight and 2-day delivery. Contact Contractor or To Be Determined at the Task Order level
- 10d. Urgent Requirements. Contact Contractor or To Be Determined at the Task Order level
11. F.O.B. point(s). N/A
- 12a. Ordering address(es). 25932 Donovan Dr, Chantilly, VA 20152
- 12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es). Payment Address - 25932 Donovan Dr, Chantilly, VA 20152
14. Warranty provision. Standard Commercial Warranty Terms & Conditions
15. Export packing charges, if applicable. Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable
19. List of service and distribution points (if applicable). Not Applicable
20. List of participating dealers (if applicable). Not Applicable
21. Preventive maintenance (if applicable). Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).  
Not Applicable
23. Unique Entity Identifier (UEI) number. **015441358**
24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM.

**Final Pricing:**

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

			Year 1	Year 2	Year 3	Year 4	Year 5
SIN	Labor Category	Contractor or Customer Facility or Both	GSA PRICE + IFF	GSA PRICE + IFF	GSA PRICE + IFF	GSA PRICE + IFF	GSA PRICE + IFF
541611	Business Analyst Level I	Customer Facility	\$68.29	\$69.99	\$71.74	\$73.53	\$75.37
541611	Business Analyst Level II	Customer Facility	\$80.95	\$82.97	\$85.04	\$87.17	\$89.35
541611	Business Analyst Level III	Customer Facility	\$91.77	\$94.06	\$96.41	\$98.82	\$101.29
541611	Grants Specialist	Both	\$86.35	\$88.51	\$90.72	\$92.99	\$95.31
541611	Grants Technology Specialist	Both	\$105.75	\$108.39	\$111.10	\$113.88	\$116.73
541611	Program Manager I	Both	\$94.76	\$97.13	\$99.56	\$102.05	\$104.60
541611	Program Manager II	Both	\$131.57	\$134.86	\$138.23	\$141.69	\$145.23
541611	Project Director	Both	\$160.08	\$164.08	\$168.18	\$172.38	\$176.69
541611	Project Manager Level I	Customer Facility	\$91.77	\$94.06	\$96.41	\$98.82	\$101.29
541611	Project Manager Level II	Both	\$112.05	\$114.85	\$117.72	\$120.66	\$123.68
541611	Project Manager Level III	Both	\$127.11	\$130.29	\$133.55	\$136.89	\$140.31
541611	SME Level I	Customer Facility	\$129.67	\$132.91	\$136.23	\$139.64	\$143.13
541611	SME Level II	Both	\$154.22	\$158.08	\$162.03	\$166.08	\$170.23
541611	SME Level IV	Both	\$246.07	\$252.22	\$258.53	\$264.99	\$271.61
54151S	Applications Programmer Level II	Customer Facility	\$88.88	\$91.10	\$93.38	\$95.71	\$98.10
54151S	Business Analyst Level I	Customer Facility	\$68.29	\$69.99	\$71.74	\$73.53	\$75.37
54151S	Business Analyst Level II	Customer Facility	\$80.95	\$82.97	\$85.04	\$87.17	\$89.35
54151S	Business Analyst Level III	Customer Facility	\$91.77	\$94.06	\$96.41	\$98.82	\$101.29
54151S	Computer Security System Specialist Level II	Customer Facility	\$83.58	\$85.67	\$87.81	\$90.01	\$92.26
54151S	Database Management Specialist Level III	Customer Facility	\$116.23	\$119.13	\$122.11	\$125.16	\$128.29
54151S	Grants Technology Specialist	Both	\$105.75	\$108.39	\$111.10	\$113.88	\$116.73
54151S	Information System Security Officer	Both	\$137.65	\$141.09	\$144.62	\$148.24	\$151.95
54151S	Principal Engineer II	Customer Facility	\$87.78	\$89.97	\$92.22	\$94.53	\$96.89
54151S	Program Manager I	Both	\$94.76	\$97.13	\$99.56	\$102.05	\$104.60
54151S	Program Manager II	Both	\$131.57	\$134.86	\$138.23	\$141.69	\$145.23
54151S	Project Director	Both	\$160.08	\$164.08	\$168.18	\$172.38	\$176.69
54151S	Project Manager Level I	Customer Facility	\$91.77	\$94.06	\$96.41	\$98.82	\$101.29
54151S	Project Manager Level II	Both	\$112.05	\$114.85	\$117.72	\$120.66	\$123.68
54151S	Project Manager Level III	Both	\$127.11	\$130.29	\$133.55	\$136.89	\$140.31
54151S	SME Level I	Customer Facility	\$129.67	\$132.91	\$136.23	\$139.64	\$143.13

54151S	SME Level II	Both	\$154.22	\$158.08	\$162.03	\$166.08	\$170.23
54151S	SME Level IV	Both	\$246.07	\$252.22	\$258.53	\$264.99	\$271.61

**Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix**

The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

**SIN 541611 Labor Categories**

**Business Analyst Level I**

**Functional Responsibility:** Provide expertise in business process reengineering, design, improvement, and implementation efforts and in translating business process needs into technical requirements. Provide expertise in change management and training support. Provide organizational and strategic planning for a wide variety of technical and functional environments. Provide expertise in, but not limited to, Configuration Management, Strategic Planning, Knowledge Management, Business Analysis and Technical Analysis.

**Minimum Experience Requirements:** One (1) year of experience

**Minimum Education Requirements:** Bachelor’s Degree in a business or technical discipline or the equivalent combination of education and experience.

**Business Analyst Level II**

**Functional Responsibility:** Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant business and technical requirements. Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Typical areas addressed include Human Resources, Finance, Supply, and operations. Identify inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals.

**Minimum Experience Requirements:** Three (3) years of experience

**Minimum Education Requirements:** Bachelor’s Degree or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Business Analyst Level III**

**Functional Responsibility:** Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant business and technical requirements. Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Typical areas addressed include Human Resources, Finance, Supply, and operations. Identify inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals. Generate functional area strategies for enhanced operations in a cross-functional area mode throughout the organization. Participate in account strategy sessions, strategic assessments, and design reviews to validate enterprise approach and

associated work products, such as ERP implementations coordinating the resolution of highly complex problems and tasks.

**Minimum Experience Requirements:** Five (5) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or the equivalent combination of education and experience.

### **Grants Specialist**

**Functional Responsibility:** Provide technical and programmatic support for one or more grant reviews. Participate in the planning and execution of all aspects of grant peer reviews – including reviewer recruitment and application management functions. Coordinate logistical activities between reviewers and Federal staff. Coordinate client-required web-based training sessions and oversees training activities as necessary.

**Minimum Experience Requirements:** Three (3) years of experience

**Minimum Education Requirements:** Bachelor's Degree or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Grants Technology Specialist**

**Functional Responsibility:** Responsible for providing functional knowledge required for technical and programmatic support, data management and retrieval, and assistance with website and systems usability. Maintain existing grants systems and manages reviewer recruitment and training modules.

**Minimum Experience Requirements:** Six (6) years of experience

**Minimum Education Requirements:** Bachelor's Degree or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Program Manager I**

**Functionality Responsibility:** Serve as the program manager typically responsible for organizing, directing, and managing all aspects of contract operational support functions involving multiple complex and inter-related project tasks that often require managing teams of contractor personnel at multiple locations. Provide overall direction of program activities. Manage and maintain contractor interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to management and customers, organize and assign responsibilities to subordinates, oversee the successful completion of all assigned tasks, and assume the initiative and provide support to marketing personnel in identifying and acquiring potential business.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Program Manager II**

**Functionality Responsibility:** Oversee, manage, and execute project tasks per PWS. Manages resources on the project to ensure timelines are met within budget and as per quality control standards. Provide overall direction of program activities and interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to

management and customers, organize and assign responsibilities to subordinates, oversee the successful completion of all assigned tasks, and assume the initiative and provide support to marketing personnel in identifying and acquiring potential business.

**Minimum Experience Requirements:** Ten (10) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Director**

**Functionality Responsibility:** Manage the contract and communicates with the COR and Program Office to apprise them of status of tasks against the PWS, develop timelines and work break down structure (WBS) in conjunction with the client. Develop communication plans and performance metrics.

**Minimum Experience Requirements:** Ten (10) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Manager Level I**

**Functionality Responsibility:** Serve as the project manager for small to medium sized projects and tasks. Manage the timely and successful performance of tasks. Responsible for the delivery of specific tasks/projects; manages the timely and successful performance including project team resources and the financial management of the project with a focus on quality. Analyze new and complex project-related problems; create innovative business and technical solutions and provide analysis and long and short-range plans for necessary support resources.

**Minimum Experience Requirements:** Five (5) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Manager Level II**

**Functionality Responsibility:** Serve as the project manager for larger project or group of tasks with moderate complexity. Responsible for the delivery of specific tasks/projects; manages the timely and successful performance including project team resources and the financial management of the project with a focus on quality. Analyze new and complex project-related problems; create innovative business and technical solutions and provide analysis and long and short-range plans for necessary support resources.

**Minimum Experience Requirements:** Six (6) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Manager Level III**

**Functionality Responsibility:** Typically oversee all aspects of the project, leading a team on large projects or a significant segment of large and complex projects. Responsible for the delivery of specific tasks/projects; manages the timely and successful performance including project team resources and the financial management of the project with a focus on quality. Analyze new and



complex project-related problems; create innovative business and technical solutions and provide analysis and long and short-range plans for necessary support resources.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **SME Level I**

**Functionality Responsibility:** Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods, and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles, and methods to exceptionally difficult and narrowly defined technical problems in engineering and other scientific applications to arrive at automated solutions.

Assist other senior consultants with analysis and evaluation and with the preparation of recommendations for improvements, optimization, development, and/or maintenance efforts.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **SME Level II**

**Functionality Responsibility:** Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods, and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles, and methods to exceptionally difficult and narrowly defined technical problems in engineering and other scientific applications to arrive at automated solutions.

Assist other senior consultants with analysis and evaluation and with the preparation of recommendations for improvements, optimization, development, and/or maintenance efforts.

**Minimum Experience Requirements:** Ten (10) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **SME Level IV**

**Functionality Responsibility:** Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide business and process improvements, optimization, or maintenance efforts.

**Minimum Experience Requirements:** Twenty (20) years of experience

**Minimum Education Requirements:** Master's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

## SIN 54151S Labor Categories

### **Applications Programmer Level II**

**Functional Responsibility:** Participate in the design of software tools and subsystems to support reuse and domain analysis. Assist Applications Engineer and Applications Programmer to interpret software requirements and design specifications to code and integrate and test software components.

**Minimum Experience Requirements:** Three (3) years of experience

**Minimum Education Requirements:** Bachelor's Degree in Computer Science, Information Systems or related discipline or the equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Business Analyst Level I**

**Functional Responsibility:** Provide expertise in business process and Information Technology system analysis, design, improvement, and implementation efforts and in translating business process needs into technical requirements. Provide expertise in change management and training support. Provide organizational and strategic planning for a wide variety of technical and functional environments. Provide expertise in, but not limited to, Configuration Management, Strategic Planning, Knowledge Management, Business Analysis and Technical Analysis.

**Minimum Experience Requirements:** One (1) year of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or the equivalent combination of education and experience.

### **Business Analyst Level II**

**Functional Responsibility:** Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant issues and considerations in selecting application software packages. Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Typical areas addressed include Human Resources, Finance, Supply, and operations. Identify information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Support the development of functional area strategies for enhanced IT.

**Minimum Experience Requirements:** Three (3) years of experience

**Minimum Education Requirements:** Bachelor's Degree or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Business Analyst Level III**

**Functional Responsibility:** Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant issues and considerations in selecting application software packages. Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Typical areas addressed include Human Resources, Finance, Supply, and operations. Identify information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational

goals. Generate functional area strategies for enhanced IT operations in a cross-functional area mode throughout the organization. Participate in account strategy sessions, strategic assessments, and design reviews to validate enterprise approach and associated work products, such as ERP implementations coordinating the resolution of highly complex problems and tasks.

**Minimum Experience Requirements:** Five (5) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or the equivalent combination of education and experience.

### **Computer Security System Specialist level II**

**Functional Responsibility:** Analyze and define security requirements for MLS (Multi-level Security) issues. Design, develop, engineer, and implement solutions to MLS requirements. Guide effort to gather and organize technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analyses which also includes risk assessment. Develop security standards.

**Minimum Experience Requirements:** Two (2) years of experience

**Minimum Education Requirements:** Bachelor's Degree in Computer Science, Information Systems or related discipline or the equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Database Management Specialist Level III**

**Functional Responsibility:** Manage the development of data base projects. Plan and budget staff and data base resources. When necessary, reallocate resources to maximize benefits. Prepare and deliver presentations on DBMS concepts. Provide daily supervision and direction to support staff. Extensive knowledge of relational database environment.

**Minimum Experience Requirements:** Five (5) years of experience

**Minimum Education Requirements:** Bachelor's Degree in Computer Science, Information Systems or related discipline or the equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Grants Technology Specialist**

**Functional Responsibility:** Responsible for providing technical and programmatic support through coding, innovative design, and layout of websites and systems. Maintain existing grants systems and manages reviewer recruitment and training modules.

**Minimum Experience Requirements:** Six (6) years of experience

**Minimum Education Requirements:** Bachelor's Degree or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Information System Security Officer**

**Functional Responsibility:** Design, develop, engineer, and implement solutions to MLS (Multi-Level Security) requirements. Perform complex risk analyses which also include risk assessment. Establish and satisfy information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands. Support customers at the highest levels in the development and implementation of doctrine and policies. Apply know-how to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures. Perform analysis, design, and development of security features for system architectures.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in Computer Science, Information Systems or related discipline or the equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Principal Engineer II**

**Functional Responsibility:** Perform application development and support. Understand and apply design disciplines including Object-Oriented Design and Analysis and Domain-Driven Design Understand and leverage common architectural styles and patterns (Layered, Clean, CRUD, CQRS, etc.) Understand and apply quality techniques and practices (automated unit testing, Test Driven Design/Development, java performance analysis, continuous integration) Problem and modification identification, classification, and prioritization. Detailed analysis of the modification to determine impact, feasibility, and alternatives Design modification and execution of solution. Testing of the application as required when changes are made to the application, its infrastructure or interfacing systems. Provide the modification as part of a release package for installation in the operational environment.

**Minimum Experience Requirements:** Three (3) years of experience

**Minimum Education Requirements:** Bachelor's Degree in Computer Science, Information Systems or related discipline or the equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Program Manager I**

**Functionality Responsibility:** Serve as the program manager typically responsible for organizing, directing, and managing all aspects of contract operational support functions involving multiple complex and inter-related Information Technology project tasks that often require managing teams of contractor personnel at multiple locations. Provide overall direction of Information Technology program activities. Manage and maintain contractor interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to management and customers, organize and assign responsibilities to subordinates, oversee the software product backlog, assist with the development of user stories and epics.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Program Manager II**

**Functionality Responsibility:** Oversee, manage, and execute Information Technology projects and tasks per the PWS. Manages resources on the project to ensure timelines are met within budget and as per quality control standards. Provide overall direction of the Information Technology program activities and interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to management and customers, organize and assign responsibilities to subordinates, oversee the software product backlog, assist with the development of user stories and epics.

**Minimum Experience Requirements:** Ten (10) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Director**

**Functionality Responsibility:** Oversee a portfolio of Information Technology projects and products. Manages the contract and communicates with the COR and Program Office to apprise them of status of tasks against the PWS, develops timelines and work break down structure (WBS) in conjunction with the client. Develops communication plans and performance metrics.

Minimum Experience Requirements: Ten (10) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Manager Level I**

**Functionality Responsibility:** Serve as the project manager for small to medium sized Information Technology projects and tasks. Manage the timely and successful performance of tasks. Responsible for the delivery of specific tasks/projects; manages the timely and successful performance including project team resources and the financial management of the project with a focus on quality. Analyze new and complex project-related problems; create innovative business and technical solutions. Provide applications systems analysis and long and short-range plans for application selection, systems development, systems maintenance, and production activities for necessary support resources.

**Minimum Experience Requirements:** Five (5) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Manager Level II**

**Functionality Responsibility:** Serve as the project manager for larger Information Technology projects or group of tasks with moderate complexity. Responsible for the delivery of specific tasks/projects; manage the timely and successful performance including project team resources and the financial management of the project with a focus on quality. Analyze new and complex project-related problems; create innovative business and technical solutions. Provide applications systems analysis and long and short-range plans for application selection, systems development, systems maintenance, and production activities for necessary support resources.

**Minimum Experience Requirements:** Six (6) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **Project Manager Level III**

**Functionality Responsibility:** Typically oversee all aspects of the Information Technology project, leading a team on large projects or a significant segment of large and complex projects. Responsible for the delivery of specific tasks/projects; manages the timely and successful performance including project team resources and the financial management of the project with a focus on quality. Analyze new and complex project-related problems; create innovative business and technical solutions. Provide

applications systems analysis and long and short-range plans for application selection, systems development, systems maintenance, and production activities for necessary support resources.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **SME Level I**

**Functionality Responsibility:** Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods, and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles, and methods to exceptionally difficult and narrowly defined technical problems in engineering and other scientific applications to arrive at automated solutions. Assist other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking; telecommunications, automation; communications protocols, risk management/electronic analysis, software; lifecycle management, software development methodologies, and modeling and simulation.

**Minimum Experience Requirements:** Eight (8) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **SME Level II**

**Functionality Responsibility:** Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods, and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles, and methods to exceptionally difficult and narrowly defined technical problems in engineering and other scientific applications to arrive at automated solutions. Assist other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking; telecommunications, automation; communications protocols, risk management/electronic analysis, software; lifecycle management, software development methodologies, and modeling and simulation.

**Minimum Experience Requirements:** Ten (10) years of experience

**Minimum Education Requirements:** Bachelor's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

### **SME Level IV**

**Functionality Responsibility:** Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system

improvements, optimization, or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation.

**Minimum Experience Requirements:** Twenty (20) years of experience

**Minimum Education Requirements:** Master's Degree in a business or technical discipline or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.