On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services

Contract number: 47QRAA22D0056

Contract period: February 4, 2022 through February 3, 2027

The Olson Group, Ltd.
11 Canal Center PLZ STE 103
Alexandria, VA 22314
703-518-9982
www.olsongroupltd.com

Contract Administrator: Kyle Olson
703-518-9982
kbolson@olsongroupltd.com

Business size: Small Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Award

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Not Applicable

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor Category Descriptions

2. Maximum order: $1,000,000

3. Minimum order: $100


5. Point(s) of production (city, county, and State or foreign country). Alexandria, VA

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days or other negotiated prompt payment terms

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level

10c. Overnight and 2-day delivery. To Be Determined at the Task Order level
10d. **Urgent Requirements.** To Be Determined at the Task Order level

11. **F.O.B. point(s).** Destination

12a. **Ordering address(es).** Same as company address

12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address(es).** Same as company address

14. **Warranty provision.** Standard Commercial Warranty Terms & Conditions

15. **Export packing charges, if applicable.** Not Applicable

16. **Terms and conditions of rental, maintenance, and repair (if applicable).** Not Applicable

17. **Terms and conditions of installation (if applicable).** Not Applicable

18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).** Not Applicable

18b. **Terms and conditions for any other services (if applicable).** Not Applicable

19. **List of service and distribution points (if applicable).** Not Applicable

20. **List of participating dealers (if applicable).** Not Applicable

21. **Preventive maintenance (if applicable).** Not Applicable

22a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).** Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). Not Applicable

23. **Unique Entity Identifier (UEI) number.** CLUJFDSQMM24

24. **Notification regarding registration in System for Award Management (SAM) database.** Contractor registered and active in SAM
GSA Labor Category Prices (Including IFF)

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category/Service Title</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 6</th>
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<tbody>
<tr>
<td>541611</td>
<td>Executive Director</td>
<td>$341.74</td>
<td>$349.94</td>
<td>$358.34</td>
<td>$366.94</td>
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<tr>
<td>541611</td>
<td>Jr. Associate I</td>
<td>$65.39</td>
<td>$66.96</td>
<td>$68.57</td>
<td>$70.22</td>
<td>$71.90</td>
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<tr>
<td>541611</td>
<td>Jr. Associate II</td>
<td>$84.89</td>
<td>$86.93</td>
<td>$89.01</td>
<td>$91.15</td>
<td>$93.34</td>
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<tr>
<td>541611</td>
<td>Operation Manager</td>
<td>$114.45</td>
<td>$117.19</td>
<td>$120.00</td>
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<tr>
<td>541611</td>
<td>Principal Associate</td>
<td>$158.20</td>
<td>$162.00</td>
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<td>Program Manager</td>
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<td>541611</td>
<td>Senior Associate I</td>
<td>$97.91</td>
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<td>541611</td>
<td>Senior Associate II</td>
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<td>$112.76</td>
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<td>541611</td>
<td>Senior Associate III</td>
<td>$121.19</td>
<td>$124.10</td>
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<td>$133.25</td>
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<tr>
<td>541611</td>
<td>Senior Associate IV</td>
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<td>$132.12</td>
<td>$135.29</td>
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<td>541611</td>
<td>Senior Facilitator</td>
<td>$284.05</td>
<td>$290.87</td>
<td>$297.85</td>
<td>$305.00</td>
<td>$312.32</td>
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<tr>
<td>541611</td>
<td>Senior SME I</td>
<td>$146.60</td>
<td>$150.12</td>
<td>$153.72</td>
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<td>541611</td>
<td>Senior SME II</td>
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<tr>
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<td>Sr. Consultant</td>
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<td>541611</td>
<td>Sr. Coordinator</td>
<td>$121.00</td>
<td>$123.90</td>
<td>$126.88</td>
<td>$129.92</td>
<td>$133.04</td>
</tr>
</tbody>
</table>

Labor Category Descriptions

**Executive Director**

**Minimum Years of Experience:** 20

**Functional Responsibilities:** Experienced executive professional that provides expertise in consulting services across a range of areas. Vast experience in a variety of tasks that require both practical experience and theoretical, state-of-the-art, technical knowledge in specialty areas. Responsible for providing strategic direction, vision, leadership and program management support to the project and program teams. Contributes to the overall direction of the client engagement through regular involvement with senior-level client leadership and teams. Maintains and manages relationships with senior level management within the client organization.

**Minimum Educational/Degree Requirements:** Master’s Degree

**Jr. Associate I**

**Minimum Years of Experience:** 1

**Functional Responsibilities:** Assists in researching and analyzing issues. Primary responsibilities include handling standard client inquiries; researching the client’s mission, programs, audiences, and stakeholders; and developing reports and materials under the guidance of senior-level team members. Plays a key role in contract activity implementation. Contribute to the design and delivery of all project activities, including assessments, due diligence, quality assurance, and training design and delivery, stakeholder coordination and engagements, and research and analytics.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
**Jr. Associate II**

**Minimum Years of Experience:** 3

**Functional Responsibilities.** Primary responsibilities include handling standard client inquiries; researching the client’s mission, programs, audiences, and stakeholders; and developing reports and materials under the guidance of senior-level team members. Plays a key role in contract activity implementation. Contribute to the design and delivery of all project activities, including assessments, due diligence, quality assurance, and training design and delivery, stakeholder coordination and engagements, and research and analytics.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Operations Manager**

**Minimum Years of Experience:** 10

**Functional Responsibilities:** Plans, controls and assign tasks to cross functional operations teams required for implementing common work processes and procedures for multiple international site locations. Maintain oversight on program processes to ensure completion of tasking and project according to contact, corporate and program deadlines. Identify program/contract requirements and oversee the development of appropriate work processes to meet program/contract needs. Monitor assigned operations and integrate all elements of the organization to ensure schedules are maintained with cost and performance standards.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Principal Associate**

**Minimum Years of Experience:** 12

**Functional Responsibilities:** Experience working as an executive responsible for leadership of an organization. The position requires demonstrated leadership ability, and extensive experiences in both management and technical fields. Extensive experience in relevant fields and experience managing task orders or groups of task orders. Possesses expert knowledge of best practices in the management and control of personnel, funds and resources for multi-task information system projects. Requires competence in project development from inception to deployment and providing guidance. Possesses subject matter expertise relevant to an area of corporate interest.

**Minimum Educational/Degree Requirements:** Master’s Degree

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**Program Manager**

**Minimum Years of Experience:** 20
**Functional Responsibilities:** Responsible for the design, implementation and management of assigned programs. Should be able to decide on suitable strategies and objectives. They are also responsible for performing day-to-day management of overall contract support operations, possibly involving multiple projects. Must be able to organize, direct and coordinate the planning and production of multiple projects. Demonstrates written and oral communications skills. Develop and control deadlines.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Senior Associate I**

**Minimum Years of Experience:** 4

**Functional Responsibilities:** Assists with technical tasks, budgets, timelines and resources plans for projects, ensure technical quality control, supervise staff and assist in business development. Has demonstrated success in assisting with managing major tasks or large projects independently. Serves as a proposal lead and is able to manage client relations. Participate in Business Development meetings with other senior staff members. Possesses subject matter knowledge relevant to an area of corporate interest.

**Minimum Educational/Degree Requirements:** Master’s Degree

**Senior Associate II**

**Minimum Years of Experience:** 8

**Functional Responsibilities:** Lead technical tasks, manage budgets, timelines and resources plans for projects, ensure technical quality control, supervise staff and assist in business development. Has demonstrated success in managing major tasks or large projects independently. Serves as a proposal lead and is able to manage client relations. Participate in Business Development meetings with other senior staff members. Possesses subject matter expertise relevant to an area of corporate interest.

**Minimum Educational/Degree Requirements:** Master’s Degree

**Senior Associate III**

**Minimum Years of Experience:** 9

**Functional Responsibilities:** Builds a comprehensive program to support real and lasting change and ensures knowledge transfer of relevant subject matter. Provides high-level expert guidance to single or multiple projects. Advises complex organizations and teams by integrating skills into client-focused, objective-oriented consulting solutions. Integrates technical solutions into the business process reengineering requirements and technical solutions into operational improvements and systems. Reports to the Senior Associate IV

**Minimum Educational/Degree Requirements:** Master’s Degree
Senior Associate IV

Minimum Years of Experience: 10

Functional Responsibilities: Supervises a comprehensive program to support real and lasting change and ensures knowledge transfer of relevant subject matter. Provides high-level expert guidance to single or multiple projects. Advises complex organizations and teams by integrating skills into client-focused, objective-oriented consulting solutions. Integrates technical solutions into the business process reengineering requirements and technical solutions into operational improvements and systems. Demonstrates several years of experience as supervisor of projects.

Minimum Educational/Degree Requirements: Master’s Degree

Senior Facilitator

Minimum Years of Experience: 20

Functional Responsibilities: Oversees and manages facilitation efforts, including the planning, design and conduct of collaborative efforts, working groups, or integrated product, process or self-directed teams. Oversees the development of agendas, recordation of meetings, analysis of data and preparation of final reports and meeting materials. Facilitates and leads groups and provides meeting leadership and problem-solving techniques. Oversees facilitators.

Minimum Educational/Degree Requirements: Master’s Degree

Senior SME I

Minimum Years of Experience: 10

Functional Responsibilities: Analyzes complex problems, makes recommendations, develops alternative solutions and draft and executes implementation plans. Leads and represents projects with clients and stakeholders and meetings and briefings. Prepares documentation, reports, and other deliverables for client approval. Converses with and provides assistance to highest levels of corporate and Government management. Reports to the Senior SME II.

Minimum Educational/Degree Requirements: Master’s Degree

Senior SME II

Minimum Years of Experience: 20

Functional Responsibilities: Analyzes complex problems, makes recommendations, develops alternative solutions and draft and executes implementation plan. Leads and represents projects with clients and stakeholders and meetings and briefings. Prepares documentation, reports, and other deliverables for client approval. Converses with and provides assistance to highest levels of corporate and Government management.
Minimum Educational/Degree Requirements: Master’s Degree

Sr. Consultant

Minimum Years of Experience: 10

Functional Responsibilities: Leads client teams and represents project management at client meetings and briefings. Provides required expertise in analysis and developing methodologies and define client needs and applying best practices to produce high quality deliverables. Prepares documentation, reports, and other deliverables for client approval. Analyzes, researches, and develops client solutions. Leverages related experience to provide analysis support to the project team while assisting in the development of an approach or identified methodology to support deliverable development.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Sr. Coordinator

Minimum Years of Experience: 6

Functional Responsibilities: Coordinate updating and editing published documents. Post, edit and update calendar of events. Update and maintain required rosters and contact lists. For credentialing, establish a framework, coordinate scheduling, and track the strategic initiatives, goals and campaign projects. Coordinate with state medical administrators to procure qualified credentialing. Prepare, submit and coordinate travel requirements and requests for orders for the credentialing.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.