GENERAL SERVICES ADMINISTRATION
Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services
FSC Class: 
Contract number: 47QRAA22D00DV

Contract period: August 22, 2022 through August 21, 2027

Prime Vector, Inc.
9465 Counselors Row Ste.200
Indianapolis, IN 46240
412-212-8149

Contractor’s internet address/web site where schedule information can be found:
www.primevector.com

Contract administration source:
Alan Veeck
Alan.veeck@primevector.com
412-212-8149

Business size:
Small Business
8(a) Firm

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMSTLOC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
<tr>
<td></td>
<td>OLMRC</td>
<td></td>
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</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 4

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Page 4

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
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<tbody>
<tr>
<td>541611</td>
<td>$1,000,000</td>
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<tr>
<td>OLM</td>
<td>$250,000</td>
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</table>

3. Minimum order: $100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). 9465 Counselors Row Ste.200, Indianapolis, IN 46240

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable
10a. Time of delivery. 30 DARO

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level

10c. Overnight and 2-day delivery. To Be Determined at the Task Order level

10d. Urgent Requirements. To Be Determined at the Task Order level

11. F.O.B. point(s). Destination

12a. Ordering address. 9465 Counselors Row Ste.200, Indianapolis, IN 46240

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address. 9465 Counselors Row Ste.200, Indianapolis, IN 46240

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Unique Entity Identifier (UEI) number. CKR8C5KEJJA1
24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
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<tr>
<td></td>
<td>GSA PRICE including IFF</td>
<td>GSA PRICE including IFF</td>
<td>GSA PRICE including IFF</td>
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<td>$230.24</td>
<td>$236.45</td>
<td>$242.84</td>
<td>$249.40</td>
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<td>$186.26</td>
<td>$191.28</td>
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<td>$157.81</td>
<td>$162.08</td>
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<td>$142.04</td>
<td>$145.87</td>
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<td>$99.96</td>
<td>$102.66</td>
<td>$105.43</td>
<td>$108.28</td>
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<td>Technical Writer</td>
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<td>$86.92</td>
<td>$89.27</td>
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<td>Senior Subject Matter Expert</td>
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<td>$195.57</td>
<td>$200.85</td>
<td>$206.27</td>
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<td>Subject Matter Expert</td>
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<td>$128.05</td>
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<tr>
<td>Associate</td>
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<td>$102.66</td>
<td>$105.43</td>
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<tr>
<td>Senior Analyst</td>
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<td>$94.69</td>
<td>$97.25</td>
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</table>

**Program Executive**

**Minimum/General Experience:** The Program Executive shall have a minimum of ten (10) years of program/project experience, including at least six (6) years of team management experience. The Program Executive has a demonstrated ability to provide guidance and direction across large delivery programs in tasks similar to those identified in the Statement of Work. The Program Executive will manage multiple large, multi-year contracts simultaneously. Program Managers may report to Program Executives.

**Functional Responsibility:** The Program Executive shall manage an entire delivery program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. The Program Executive must be able to:

- Manage multiple concurrent analysis and development tasks.
- Serve as the contractor's point of contact with the government contracting officer and the government contracting officer's representative(s).
- Develop work standards, develop schedules, review work discrepancies, and communicate agency policies, purposes, and goals to the broader delivery team.
- Manage and control funds and resources.
- Monitor the program budget, staff the program with qualified team members, and ensure the schedule and deliverables are in compliance with the contract and the delivery requirements.

Minimum Education: The Program Executive shall possess a Master’s Degree or higher from an accredited institution with at least 10 years of experience or Bachelor’s Degree with at least 15 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

Senior Program Manager
Minimum/General Experience: The Senior Program Manager shall have a minimum of ten (10) years of program/project experience, including at least six (6) years of team management experience. The Senior Program Manager has a demonstrated ability to provide guidance and direction across large delivery programs in tasks similar to those identified in the Statement of Work. The Senior Program Manager will manage large, multi-year contracts. Project Managers, Subject Matter Experts, Technical Writers, Associates, and Analysts may report to Senior Program Managers.

Functional Responsibility: The Senior Program Manager shall manage the delivery program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. The Senior Program Manager must be able to:
- Manage multiple concurrent analysis and development tasks.
- Serve as the contractor's day-to-day point of contact with the government contracting officer and the government contracting officer's representative(s).
- Develop work standards, develop schedules, review work discrepancies, and communicate agency policies, purposes, and goals to the delivery team.
- Manage and control funds and resources.
- Monitor the program budget, staff the program with qualified team members, and ensure the schedule and deliverables are in compliance with the contract and the delivery requirements.

Minimum Education: The Senior Program Manager shall possess a Bachelor’s degree or higher from an accredited institution with at least 10 years of experience or an Associate’s degree with at least 12 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

Program Manager
Minimum/General Experience: The Program Manager shall have a minimum of eight (8) years of program/project experience, including at least four (4) years of team management experience. The Program Manager has a demonstrated ability to provide guidance and direction across large delivery programs in tasks similar to those identified in the Statement of Work. The Program Manager will manage large, multi-year contracts. Project Managers, Subject Matter Experts, Technical Writers, Associates, and Analysts may report to Program Managers.
Functional Responsibility: The Program Manager shall manage the delivery program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. The Program Manager must be able to:

- Manage multiple concurrent analysis and development tasks.
- Serve as the contractor's day-to-day point of contact with the government contracting officer and the government contracting officer's representative(s).
- Develop work standards, develop schedules, review work discrepancies, and communicate agency policies, purposes, and goals to the delivery team.
- Manage and control funds and resources.
- Monitor the program budget, staff the program with qualified team members, and ensure the schedule and deliverables are in compliance with the contract and the delivery requirements.

Minimum Education: The Program Manager shall possess a Bachelor’s degree or higher from an accredited institution with at least 8 years of experience or an Associate’s degree with at least 10 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

Senior Project Manager
Minimum/General Experience: The Senior Project Manager shall have a minimum of seven (7) years of program/project experience, including at least seven (3) years of management experience. The Senior Project Manager has a demonstrated ability to conduct analysis and project management in tasks similar to those identified in the Statement of Work. Associates, Analysts, and Technical Writers may report to Senior Project Managers.

Functional Responsibility: The Senior Project Manager shall manage the delivery program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. The Senior Project Manager must be able to:

- Manage multiple concurrent analysis and development tasks.
- Serve as the contractor's day-to-day point of contact with the government contracting officer and the government contracting officer's representative(s).
- Develop work standards, develop schedules, review work discrepancies, and communicate agency policies, purposes, and goals to the delivery team.
- Manage and control funds and resources.
- Monitor the program budget, staff the program with qualified team members, and ensure the schedule and deliverables are in compliance with the contract and the delivery requirements.

Minimum Education: The Senior Project Manager shall possess a Bachelor’s degree or higher from an accredited institution with at least 7 years of experience or an Associate’s degree with at least 7 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

Project Manager
Minimum/General Experience: The Project Manager shall have a minimum of six (6) years of program/project experience, including at least two (2) years of management experience. The Project Manager has a demonstrated ability to conduct analysis and project management in tasks similar to those

**Functional Responsibility:** The Project Manager shall manage the delivery program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. The Project Manager must be able to:

- Manage multiple concurrent analysis and development tasks.
- Serve as the contractor's day-to-day point of contact with the government contracting officer and the government contracting officer's representative(s).
- Develop work standards, develop schedules, review work discrepancies, and communicate agency policies, purposes, and goals to the delivery team.
- Manage and control funds and resources.
- Monitor the program budget, staff the program with qualified team members, and ensure the schedule and deliverables are in compliance with the contract and the delivery requirements.

**Minimum Education:** The Project Manager shall possess a Bachelor’s degree or higher from an accredited institution with at least 6 years of experience or an Associates degree with at least 7 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

**Senior Technical Writer**

**Minimum/General Experience:** The Senior Technical Writer must have a minimum of four (4) years of experience in organizing, preparing, editing, and printing technical documents. Specific experience with documentation in accordance with military or other government standards may be required on specific tasks or contracts. The Senior Technical Writer must have extensive experience with word processing programs and a wide variety of workflow applications.

**Functional Responsibility:** The Senior Technical Writer shall interact with all team members, especially client/agency team members, in the development and preparation of information, job instructions, operating procedures, and reports. The Senior Technical Writer shall develop and prepare technical reports both in hard copy and electronically. The Senior Technical Writer must be able to:

- Communicate facts and ideas orally and in writing, when answering questions, and providing information to individuals and groups.
- Use word processing (e.g., Microsoft Word), presentation graphics (e.g., Microsoft PowerPoint), and workflow tools (e.g., Microsoft Visio).
- Coordinate with and assist professionals in the development, preparation, editing, writing, updating, and printing of technical documentation and process or data flow diagrams.
- Maintain the status of documentation tasks and set timely goals for completion.

**Minimum Education:** The Senior Technical Writer shall possess an Associate’s degree or higher from an accredited institution with at least 4 years of experience or high school with at least 5 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

**Technical Writer**

**Minimum/General Experience:** The Technical Writer must have a minimum of two (2) years of experience in organizing, preparing, editing, and printing technical documents. Specific experience with
documentation in accordance with military or other government standards may be required on specific tasks or contracts. The Technical Writer must have extensive experience with word processing programs and a wide variety of workflow applications.

Functional Responsibility: The Technical Writer shall interact with all team members, especially client/agency team members, in the development and preparation of information, job instructions, operating procedures, and reports. The Technical Writer shall develop and prepare technical reports both in hard copy and electronically. The Technical Writer must be able to:

- Communicate facts and ideas orally and in writing, when answering questions, and providing information to individuals and groups.
- Use word processing (e.g., Microsoft Word), presentation graphics (e.g., Microsoft PowerPoint), and workflow tools (e.g., Microsoft Visio).
- Coordinate with and assist professionals in the development, preparation, editing, writing, updating, and printing of technical documentation and process or data flow diagrams.
- Maintain the status of documentation tasks and set timely goals for completion.

Minimum Education: The Technical Writer shall possess an Associate’s degree or higher from an accredited institution with at least 2 years of experience or high school with at least 3 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

Senior Subject Matter Expert
Minimum/General Experience: The Senior Subject Matter Expert shall have ten (10) years of experience in a relevant discipline or area of expertise. Typical areas of expertise include but are not limited to information technology, human resources, sourcing, contract management, quality assurance, industrial processing, manufacturing, warehousing, logistics, financial analysis, or change management. Team members will have experience with identifying/resolving problems and possess the ability to explain issues to others in a manner that facilitates decision-making. Senior Subject Matter Experts are expected to bring a deep understanding of industry best practices.

Functional Responsibility: The Senior Subject Matter Expert is expected interact with all team members, especially client/agency team members, and bring and share deep industry and/or functional experience. The Senior Subject Matter Expert must be able to:

- Plan and execute complex tasks and projects relevant to subject matter.
- Potentially lead the effort of others.
- Reduce issues to practical recommendations or scenarios.
- Explain recommendations to decision-makers in terms that drive to decisions.
- Perform studies and analyses within the technical scope of work.

Minimum Education: The Senior Subject Matter Expert shall possess a Bachelor’s degree or higher from an accredited institution with at least 10 years of experience or an Associate’s degree with at least 10 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

Subject Matter Expert
Minimum/General Experience: The Subject Matter Expert shall have six (6) years of experience in a relevant discipline or area of expertise. Typical areas of expertise include but are not limited to
information technology, human resources, sourcing, contract management, quality assurance, industrial processing, manufacturing, warehousing, logistics, financial analysis, or change management. Team members will have experience with identifying/resolving problems and possess the ability to explain issues to others in a manner that facilitates decision-making. Subject Matter Experts are expected to bring a deep understanding of industry best practices.

**Functional Responsibility:** The Subject Matter Expert is expected interact with all team members, especially client/agency team members, and bring and share deep industry and/or functional experience. The Subject Matter Expert must be able to:

- Plan and execute complex tasks and projects relevant to subject matter.
- Potentially lead the effort of others.
- Reduce issues to practical recommendations or scenarios.
- Explain recommendations to decision-makers in terms that drive to decisions.
- Perform studies and analyses within the technical scope of work.

**Minimum Education:** The Subject Matter Expert shall possess a Bachelor’s degree or higher from an accredited institution with at least 6 years of experience or Associates degree with at least 10 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

**Senior Associate**

**Minimum/General Experience:** The Senior Associate shall have a minimum of four (4) years of program/project experience, including at least two (2) years of management experience. The Senior Associate has a demonstrated ability to conduct analysis and project management in tasks similar to those identified in the Statement of Work. Analysts may report to Senior Associates.

**Functional Responsibility:** The Senior Associate shall manage complex project management tasks to ensure contractual obligations are fulfilled in an efficient and timely manner. The Senior Associate must be able to:

- Manage multiple analysis and development tasks.
- Develop work of Analysts and more junior team members.
- Manage and control individual projects or complex tasks.
- Interface with senior client/agency team members.

**Minimum Education:** The Senior Associate shall possess an Associate’s degree or higher from an accredited institution with at least 4 years of experience or high school with at least 5 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

**Associate**

**Minimum/General Experience:** The Associate shall have a minimum of two (2) years of program/project experience, including at least one (1) year of management experience. The Associate has a demonstrated ability to conduct analysis and project management in tasks similar to those identified in the Statement of Work. Analysts may report to Associates.

**Functional Responsibility:** The Associate shall manage complex project management tasks to ensure contractual obligations are fulfilled in an efficient and timely manner. The Associate must be able to:

- Manage multiple analysis and development tasks.
- Develop work of Analysts and more junior team members.
- Manage and control individual projects or complex tasks.
- Interface with senior client/agency team members.

**Minimum Education:** The Associate shall possess an Associate’s degree or high from an accredited institution with at least 2 years of experience or high school with at least 3 years of experience acquired through progressively responsible business positions, such as supervisory, technical, or staff coordination duties, in lieu of a formal degree.

**Senior Analyst**

**Minimum/General Experience:** The Senior Analyst shall have at least two (2) years of experience in project management and data analysis. The Senior Analyst shall possess experience in structured analyses and presentation, and a solid understanding of efficient and effective project management.

**Functional Responsibility:** The Senior Analyst shall perform data analyses of customer requirements and shall be responsible for the development of rudimentary presentations. The Senior Analyst must be able to:

- Design and maintain Gantt charts for project execution.
- Participate in team calls to track project progress.
- Perform basic data analyses.
- Provide alternatives and recommendations to drive efficiency in project execution.
- Interface with team members to obtain status and recommendations against project plans.

**Minimum Education:** The Senior Analyst shall possess an Associate’s degree or higher from an accredited institution.

**Analyst**

**Minimum/General Experience:** The Analyst shall have at least one (1) year of experience in project management and data analysis. The individual shall possess experience in structured analyses and presentation, and a solid understanding of efficient and effective project management.

**Functional Responsibility:** The Analyst shall perform data analyses of customer requirements and shall be responsible for the development of rudimentary presentations. The Analyst must be able to:

- Design and maintain Gantt charts for project execution.
- Participate in team calls to track project progress.
- Perform basic data analyses.
- Provide alternatives and recommendations to drive efficiency in project execution.
- Interface with team members to obtain status and recommendations against project plans.

**Minimum Education:** The Analyst shall possess an Associate’s degree or higher from an accredited institution.

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for
SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.