FSS SCHEDULE MAS
GSA AUTHORIZED SCHEDULE NO. 47QREA190012
INFORMATION TECHNOLOGY SCHEDULE PRICELIST

Award Dates: September 10, 2019 – September 09, 2024

Special Item No. 541612HC  Agency Human-Capitol, Strategy, policy, and Operational Planning Services
Government Discounts for:
132-51 IT Professional Services
Discounts*:
Standard Discount: 2.5% to 5%
Prompt Payment Discount: 2% 10 days, 1% 20 days Credit
Card Discount: None
Delivery: Negotiated between the ordering office and the contractor
Sigma Information Management Corporation certifies that blending or averaging has not occurred in this offer to the Government.

ECONOMIC PRICE ADJUSTMENT <EPA) (for 132-51)
Per C.27 GSAR 552-216-70 Economic Price Adjustment (EPA), Sigma Information Management Corporation may request a rate adjustment 30 days prior to the end of the 12 months, and every 12-month period thereafter. The EPA will be based on the Department of Labor's Employment Cost Index for Total Compensation; White Collar Professional, Specialty and Technical, with special consideration for the Information Technology industry.

GSA FORM 72A, INDUSTRIAL FUNDING FEE and INTERNET ACCESS ADDRESSES)
Sigma Information Management Corporation acknowledges that it understands and accepts the paragraph C.22 Contractor's Report of Sales and paragraph C.23 Industrial Funding Fee.

Person's Name: Dr. Daryao S. Khatri
Address: 8252 Roseland Drive, Fairfax Station, VA 22039
Telephone Number: (703) 690-9843
Facsimile Number: (703) 690-9834
Email address: sigma@erols.com
Contractor's Establishment Code (DUNs number for this address) for the GSA Form 72A report and the Industrial Funding Fee.: 17-532-3674

Data Universal Number (DUNS) number: 175323674
Notification regarding registration in SAM.gov database: Cage Code: 3KJL1
TRAVEL
Any Contractor travel required in the performance of this contract must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. The Contractor shall not add the 0.75% Industrial Funding Fee onto the travel costs.

PRICE REDUCTION MONITORING
As prescribed in GSAR 538.273(b)(2) which states in part "there shall be no price reduction for sales to Federal agencies" Sigma Information agrees that as long as the International Broadcasting Bureau and U.S. Department of State or any other Federal agency remains Sigma Information Most Favorited Customer the price reduction clause will not apply.

Closure
Sigma Information Management Corporation certifies that all data submitted is accurate, current, and complete representations as of <12/31/2019>. Sigma Information Management Corporation understands that 0.75% of sales under the contract constitute the Industrial Funding Fee, which must be set aside for the remittance to GSA on a quarterly basis.

_Dr. Daryao S. Khatri_ _Vice president________12/31/2019 __________

(If you have any questions or require additional information, please feel free to contact me at 703/690-9843 (voice), 703/690-9834 (fax), or sigma@erols.com (e-mail)).

Thank you.
CUSTOMER INFORMATION FOR ORDERING ACTIVITIES

1a. Table of Awarded Special Item Number(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>541612HC</td>
<td>CAREER COUNSELING</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Item: See attached pricelist.

1c. Labor Category Descriptions: See attached Labor category descriptions.

2. Maximum Order: $1,000,000 for all SINs

3. Minimum Order: $100


5. Production Point: Not applicable

6. Statement of Net Prices: Prices are net as listed herein.

7. Quantity/Volume Discount: Not applicable

8. Prompt Payment Terms: 2%-10 DAYS, 1%-20 DAYS

9a. Government Purchase Card Accepted: Up to the micro-purchase threshold.

9b. Government Purchase Card Accepted: Above the micro-purchase threshold.

10. Foreign Items: Not applicable

11a. Time of Delivery: As specified by the agency’s task order.

11b. Expedited Delivery: Not applicable

11c. Overnight & 2-day delivery: Not applicable

11d. Urgent Requirements: Not applicable

12. F.O.B. Points: Destination
13a. Ordering Address:  
8252 Roseland Drive  
Fairfax Station, VA 22039  
Email: sigma@erols.com

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA schedule homepage (http://www.gsa.gov/schedules.)

14. Payment Address:  
8252 Roseland Drive  
Fairfax Station, VA 22039

15. Warranty provision: Sigma warrants and implies that the items delivered hereunder are merchantable and fit for the particular purpose described under this contract.

16. Export Packing Charges: Not applicable

17. Terms and Conditions of Government purchase card acceptance: Sigma accepts the Government purchase card up to and above the micro purchase threshold.

18. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable

19. Terms and Conditions of Installation: Not applicable

20. Terms and Conditions of Repair Parts: Not applicable

20a. Terms and Conditions for any other services: Not applicable

21. List of Service and Distribution Points: Not applicable

22. List of Participating Dealers: Not applicable

23. Preventive Maintenance: Not applicable

24a. Environmental Attributes: Not applicable

24b. Section 508 Compliance: Not applicable

25. DUNS Number: 541332521

26. System for Award Management (SAM) Database: Sigma is registered in the SAM database.
## GSA PRICELIST

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Counseling, Level II</td>
<td>$113.41</td>
</tr>
<tr>
<td>Career Counseling, Level III</td>
<td>$120.37</td>
</tr>
</tbody>
</table>
LABOR CATEGORY DESCRIPTIONS

CAREER COUNSELOR, Level-II (SIN: 541612HC)

Academic Qualifications
Counselors must hold a master’s degree in counseling or related field (Bachelor’s Degree with appropriate documented experience in counseling could be substituted).

Professional Experience
Counselors must have 10 years’ experience with five years in the federal government. All counselors must have extensive experience preparing, conducting, and delivering seminars, workshops, and other career-related presentations. Their experience must include coaching and counseling all levels of employees including executive level personnel. They should have experience marketing career services within an organization. They must be computer-literate enough to work with standard office software, such as MS-Word, Excel, Power Point, Outlook, and other career services related software as determined by the COR.

Professional Certifications
Counselors must have experience facilitating and interpreting a variety of assessment instruments, such as Holland’s Self-Directed Search Inventory, Campbell’s Interest and Skills Survey, and the Myers-Briggs Type Indicator. Certification is highly desired.

Other experiences
Counselors must have demonstrated an ability and willingness to work with a very diverse internationally experienced, highly educated, and sophisticated workforce. They must have demonstrated skills and ability designing and delivering comprehensive career management and development services to federal employees. A demonstrated expertise coaching and motivating employees at all levels of the organization is highly desired.
CAREER COUNSELOR, Level-III (SIN: 541612HC)

Academic Qualifications
Counselors must hold a master’s degree in counseling or related field (Bachelor’s Degree with appropriate documented experience in counseling could be substituted).

Professional Experience
Counselors must have 15 years’ experience with 10 years in the federal government. All counselors must have extensive experience preparing, conducting, and delivering seminars, workshops, and other career-related presentations. Their experience must include coaching and counseling all levels of employees including executive level personnel. They should have experience marketing career services within an organization. They must be computer-literate enough to work with standard office software, such as MS-Word, Excel, Power Point, Outlook, and other career services related software as determined by the COR.

Professional Certifications
Counselors must have experience facilitating and interpreting a variety of assessment instruments, such as Holland’s Self-Directed Search Inventory, Campbell’s Interest and Skills Survey, and the Myers-Briggs Type Indicator. Certification is required.

Other experiences
Counselors must have demonstrated an ability and willingness to work with a very diverse internationally experienced, highly educated, and sophisticated workforce. They must have demonstrated skills and ability designing and delivering comprehensive career management and development services to federal employees. A demonstrated expertise coaching and motivating employees at all levels of the organization is highly desired.
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended and the amendment is to be acknowledged prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _______ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

The purpose of this modification is as follows:

To incorporate price increases to 2 labor categories (see attached), pursuant to 552.216-70 Economic Price Adjustment - FSS Multiple Award Schedule Contracts (Sep 1999)

MFC s Price Increase %: 3%
GSA s Price Increase %: 2.90%

Continue next page...

E. IMPORTANT: Contractor: is not required to sign this document and return ___ copies to the issuing office.

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
Nelson Jaquez

16C. DATE SIGNED
6/10/2021

PREVIOUS EDITION UNUSABLE

STANDARD FORM 30 (REV. 11/2016)
Prescribed by GSA FAR (48 CFR) 53.243
Continuation of Description...

All attachments are incorporated by reference. All other terms and conditions remain the same.
Block 13 Notes
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Block 13.C:

552.216-70 Economic Price Adjustment – FSS Multiple Award Schedule Contracts (Sep 1999)
List of Documents for the eMod Package:
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File Name: Research Support-letter--05152021.pdf
Submit Date: 5/15/2021 9:47:13 PM
Description: Supporting Documentation

File Name: Cover-letter-Robert-Hicks-EPA-Price-Adjustment-05152021.pdf
Submit Date: 5/15/2021 9:45:41 PM
Description: Commercial Pricelist

File Name: Contract Deliverables-CDRC-05152021.pdf
Submit Date: 5/15/2021 9:47:58 PM
Description: Supporting Documentation

File Name: Mod.pdf
Submit Date: 5/15/2021 9:52:53 PM
Description: Vendor Response Document

File Name: Position Descriptions-Attachment - 1.pdf
Submit Date: 5/15/2021 9:51:37 PM
Description: Supporting Documentation

File Name: EPA-Matrix-Sample Provided by Hicks-05112021-05132021.xlsx
Submit Date: 5/15/2021 9:49:05 PM
Description: Supporting Documentation

File Name: Price comparisons-05152021.pdf
Submit Date: 5/15/2021 9:46:46 PM
Description: Supporting Documentation

File Name: Position Descriptions-Attachment - 2.pdf
Submit Date: 5/15/2021 9:52:30 PM
Description: Supporting Documentation